



DEPARTMENT OF POLICE
CHARLES NEBUS, CHIEF

ALARM REGISTRATION IS REQUIRED FOR ALL ALARM SYSTEMS

Farmington Hills Alarm Ordinance 17-90 requires that all businesses, as well as residences, file a registration form if they have an alarm system operating in Farmington Hills.

Registration forms may be obtained at the Farmington Hills Police Department's Records Section, emailing nsummers@fhgov.com or by calling (248) 871-2754 and requesting one by mail. A \$15.00 registration fee is required at the time the registration is filed.

ALARM REGISTRATION FORM

Please complete the below alarm registration form, print a copy of this form and a copy of the Alarm Ordinance for your records. The same registration form is used for both business and residential alarms. If residential, you do not need to provide your place of employment. If business, please list the address of the alarm as the location, and the name of the business.

All information is to be completed on the form and signed. **You must include at least one contact person who does not reside in your residence.** This contact person must be able to respond to your residence within 30 minutes of our calling. *We will only contact your contact person if we respond to an alarm, find a problem, and are unable to secure the premises.* Your alarm company may not be a contact person. We will not release a business or residence to the alarm company if we find a problem.

After the registration form is completed, you may either mail it, or bring it to the Police Department, Records Division. A check payable to the Farmington Hills Police Department in the amount of \$15.00 shall be remitted with the Alarm Registration. If you choose to mail the registration, please send to:

**Farmington Hills Police Department -- Crime Prevention
31655 W. Eleven Mile Road
Farmington Hills, MI 48336**

The Chief of Police or his Designee will sign the alarm registration after it has been approved. The Crime Prevention Section will mail a copy of the alarm registration to the listed billing address.

If you have any questions, please contact the Police Department - Crime Prevention Section at (248) 871-2750, or email nsummers@fhgov.com

ARTICLE VI. ALARM SYSTEMS*

*Editor's note: Ord. No. C-15-94, § 1, adopted Sept. 19, 1994, enacted provisions designated as a new Art. VI, §§ 17-80--17-89, to Ch. 17. In order to provide for the possible future expansion of Art. V, the editor has renumbered these provisions as §§ 17-90--17-99.

Sec. 17-90. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alarm system: A detection device or an assembly of equipment and devices arranged to signal the presence of a hazard requiring urgent attention or to which police are expected to respond. A fire alarm system or an alarm system which monitors temperature, humidity or other conditions not directly related to the detection of an unauthorized intrusion into a premises or an attempted robbery at a premises is excluded from the provisions of this article.

Alarm user: The owner of the land or premises within which an alarm system is installed, the tenant, occupant or person having possession or control of any premises in which an alarm system is installed, and any person having actual or constructive possession of an alarm system, when such alarm system signals the presence of a hazard.

False alarm: The activation of an alarm system through mechanical failure, malfunction, improper installation or the negligence of the owner or lessee of an alarm system or of his employee or agent. False alarm does not include an alarm caused by a hurricane, tornado, earthquake or other violent condition beyond the control of the owner or lessee of an alarm system or of their employee or agent.

Public safety personnel: City of Farmington Hills police officers, dispatchers, fire personnel and other employees of the City of Farmington who provide emergency services to persons and/or to property within the city.

(Ord. No. C-15-94, § 1 (17-80), 9-19-94)

Sec. 17-91. Automatic dialing prohibited.

No person shall install, use, operate or adjust an alarm system that will, upon activation, either mechanically, electronically or by other means initiate the automatic calling, dialing or connection to any telephone number assigned to the city police department, fire department or the 911 Emergency Number which connects or assigns the call to these departments or their dispatchers.

(Ord. No. C-15-94, § 1 (17-81), 9-19-94)

Sec. 17-92. Automatic shut-off.

All alarm systems which emit a signal audible beyond the boundaries of the property protected must have automatic shutoff feature which silences the audible portion of the alarm not more than ten (10) minutes after its activation.

(Ord. No. C-15-94, § 1 (17-82), 9-19-94)

Sec. 17-93. Alarm system registration.

Any alarm system user shall register such alarm system with the police department on forms provided by the city. A registration fee, in an amount set by city council resolution, shall be paid by each alarm user who registers an alarm system.

(Ord. No. C-15-94, § 1 (17-83), 9-19-94)

Sec. 17-94. Designated agent for audible or visible alarms.

An alarm user who owns or maintains an alarm system which when activated causes a signal to be emitted which can be heard or seen outside the premises protected by the alarm system shall designate an agent who, upon thirty-minute (30) notice, can access the premises in which the alarm system is installed and deactivate the audible and/or visible signal. Telephone number and address of the designated agent who must be available at any time, day or night shall be provided upon registration of the alarm system.

(Ord. No. C-15-94, § 1 (17-84), 9-19-94)

Sec. 17-95. False alarm fees.

In order to defray the expense incurred by the city in responding to false alarms, an alarm user who owns or maintains an alarm system which has transmitted a false alarm which has caused a false alarm shall pay to the city the following fees which council is authorized to establish by resolution from time to time:

- (1) First activation requiring a response by public safety personnel, in the calendar year . . . No charge
- (2) Second activation requiring a response in the calendar year by:
 - a. Police . . . \$20.00
 - b. Fire . . . 75.00
- (3) Third activation requiring a response in the calendar year by:
 - a. Police . . . 40.00
 - b. Fire . . . 150.00
- (4) In each subsequent activation requiring a response in the calendar year by:
 - a. Police . . . 100.00
 - b. Fire . . . 300.00

If the fees are not paid within thirty (30) days from the date of written notice, a ten dollar (\$10.00) service charge shall be imposed for the second and third activation and a twenty-five dollars (\$25.00) service charge for the fourth and subsequent activations. A five dollar (\$5.00) additional service charge shall be imposed for each thirty-day period the fee remains unpaid.

(Ord. No. C-15-94, § 1 (17-85), 9-19-94)

Sec. 17-96. False alarm fee required.

The alarm fees specified in the foregoing section shall be charged in the following instances:

- (1) The absence of evidence of an illegal entry or an attempt thereof;
- (2) The absence of evidence of a fire;
- (3) A malfunction in the alarm system;
- (4) Activation of the alarm system by mistake; and
- (5) Activation of the alarm system by persons working on the alarm system where the public safety personnel have not been previously notified.

Notwithstanding any provision herein to the contrary, no alarm system user shall be required to pay any fee on the first occasion of a false alarm requiring response by public safety personnel, in the calendar year.

(Ord. No. C-15-94, § 1 (17-86), 9-19-94)

Sec. 17-97. Exemption from alarm fee.

The foregoing false alarm fees shall not be required in the following cases:

- (1) Activation of the alarm system due to severe storm conditions;
- (2) Alarm system malfunction, if corrective measures have been instituted within five (5) days thereafter, and a copy of a repair order by a licensed alarm system contractor is provided to the city police department within thirty (30) days of the false alarm;
- (3) Evidence of activation of the alarm system by disruption or disturbance of utility company facilities such as, but not limited to accidents involving utility pools;
- (4) The chief of police or his designee is hereby authorized and empowered to waive the requirement for false alarm fees upon presentation of evidence of the existence of circumstances in any given instance that the alarm system was activated by conditions beyond the control of the alarm user which could not have been reasonably foreseen or prevented.

(Ord. No. C-15-94, § 1 (17-87), 9-19-94)

Sec. 17-98. Collection of false alarm fees.

False alarm fees imposed under this article shall be paid within thirty (30) days of written notice sent to the address of the alarm user provided in the alarm system registration. Such fees shall be a debt in favor of the city and an obligation of the alarm user. In the event the debt is not paid within two (2) years or exceeds two hundred dollars (\$200.00), such false alarm fees may be collected through the procedures prescribed in section 25-26, of the City Code. Provided, however, city council may establish a false alarm fee review board with the authority to conduct the public hearings required under section 25-26 and make recommendations to council concerning as assessment roll.

(Ord. No. C-15-94, § 1 (17-88), 9-19-94)

Sec. 17-99. License required of alarm installers.

No person may engage in the business of installing an alarm system unless such person has been licensed by the State of Michigan in accordance with Act No. 190 of the Public Acts of Michigan of 1975, as amended, [MCL 338.1051, et seq.; MSA 10.185(1), et seq.]. No person acting as an alarm contractor or installer, or its agent, may knowingly misrepresent any services offered or rendered to an alarm user.

(Ord. No. C-15-94, § 1 (17-89), 9-19-94)



ALARM REGISTRATION

31655 W. Eleven Mile Road – Farmington Hills, MI 48336
(248) 871-2750



ALARM LOCATION	Street Address	Apartment/Suite	Phone	City, Zip Code
ALARM USER OR OWNER	Name (Last, First)/Business		Phone (Home)	Phone (Business)
CONTACT PERSONS (If alarm User/Owner is not available.)	1. Name (Last, First)		Phone (Home)	Phone (Business/Cell)
	2. Name (Last, First)		Phone (Home)	Phone (Business/Cell)
	3. Name (Last, First)		Phone (Home)	Phone (Business/Cell)
BILLING ADDRESS (If different from above.)	Name – Company Name		Phone	
	Address		City, State, Zip	
ALARM SYSTEM INFORMATION	Alarm Company	Address	Phone	
	Type of Alarm: (Check all that apply) Burglar <input type="checkbox"/> Holdup <input type="checkbox"/> Medical <input type="checkbox"/> Fire <input type="checkbox"/> Other <input type="checkbox"/>			
	Central Station Monitor? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Location		Phone	
ALARM INSTALLER (If applicable)	Name		Phone	State License #
	Address		City, State, Zip	

I furthermore state that I have printed, read and understand all the provisions of Farmington Hills Ordinance 17.90 located on the internet, and that I will abide by the regulations as contained therein.

Signature of Applicant

Date

Permission is hereby granted for the installation of the above described alarm system.

Chief of Police or Designee
FHPD-243 (Rev. 10/05)

Date