



CDBG-CV3 Rent and Utility Assistance 2021

*Applications will be accepted until funds are exhausted.
Applications are processed on a first-come, first-qualified, first served basis.*

Introduction:

This one-time grant is for eligible Farmington Hills residents to pay up to three months of past-due rent and utility payments as a result of a temporary job loss, reduction in work hours or other income hardship due to the COVID-19 pandemic. Payments will be made by partner organizations and reimbursed by City of Farmington Hills on behalf of a qualified household. This program assists low income households whose gross household income is less than 80% of the Area Median Income (AMI) as defined by the U.S. Department of Housing and Urban Development (HUD). See chart on page 2.

Please review the guidelines carefully. Complete, sign and submit the Application Form. Must be in PDF format or Hard copy. Not screenshot. Additional information on income, assets, and contact information for landlord and utility account information will be requested after initial application review. The applicant will be notified of acceptance and assigned partner organization that will be in contact to complete review or denial of application.

If you have questions please contact the City of Farmington Hills, Community Development Office at 248-871-2543 or by email at FHHousingRelief@fhgov.com.

Program Funding:

This program is funded by the Coronavirus Aid, Relief and Economic Security Act (CARES Act) to provide critical assistance through HUD'S Community Development Block Grant Program.

Eligible Use of Funds:

Direct payments will be made to the landlord or property manager or utility company on the applicant's behalf. **No payments will be made directly to the applicant.**

- Rent payment (includes land contract payments, mobile home lot rental, or late fees)
- Utility payment (gas and electric)

Applicant Eligibility

Applicants must meet the following criteria:

1. Employment/income must have been impacted by the COVID-19 Pandemic, beginning March 10, 2020 or later or other COVID related hardship.
2. The hardship that renders the household unable to pay rent or utilities must be COVID related.
3. Rent must be past due a minimum of one month.
4. Applicants must be a current legal resident of City of Farmington Hills with proof of ID that matches the address on the lease or utility bill.
5. Applicant may only apply for rent and utility assistance related to currently occupied property.

6. Have a household income at or below 80% AMI as defined by HUD at the time of the application (see chart below).
7. One application per household.
8. Household liquid assets (e.g., savings, checking, cash) are limited to \$10,000
9. Applicant or any member of the applicant's household cannot be a City of Farmington Hills elected official or current employee.
10. Applicant cannot currently receive any subsidized rental assistance.
11. Applicant must sign an agreement ensuring there are no local, state, federal or other charitable resources paying for the same rent or utility assistance.

Income Eligibility:

Applicants are qualified by the maximum income categories listed below based on household size. Maximum gross household income is based on 80% Area Median Income (AMI) as defined by HUD. All sources of income for all household members age 18 and older will be included. An applied assumption is that your current income will continue for the next 12 months.

HOUSEHOLD INCOME ELIGIBILITY

Persons within household	Maximum Income Limits
1	\$44,000
2	\$50,250
3	\$56,550
4	\$62,800
5	\$67,850
6	\$72,850
7	\$77,900
8	\$82,900

FY 2020 Income Limits

Resource Referrals

Referrals to other programs offering financial assistance for rent and utilities may be recommended if an applicant is not eligible for this program or to other resources to meet additional housing needs. No cost housing counseling services may be recommended.



CDBG-CV3 Rent and Utility Assistance APPLICATION

APPLICATION MUST BE FILLED OUT COMPLETELY

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

I rent:

- Apartment
 Duplex
 Mobile Home
 Condo
 Single-Family Home

Is this your primary residence? Yes No

Household Information:

List all individuals living in your home:

Name	Relationship	Date of Birth
Applicant		
Co-Applicant		
Person 3		
Person 4		
Person 5		
Person 6		
Additional Persons		

- **Income and Asset information will be required after initial application review.**

Hardship: Describe briefly why you fell behind on housing or utility payments? (ie COVID related unemployment, medical costs, child care issues):

Rent/Utility Payment

I am seeking help with the following (indicate all that apply):

Type	Yes/No	Company/Name of Servicer	# of Months (Max 3)
Rent			
Gas/Heating Source			
Electric			

- **Name and contact information for Property Owner and Utility Account information will be required after initial application review.**

Family Characteristics:

Female Head of Household:

Yes No

Disabled:

Yes No

Hispanic:

Yes No

Race:

White Black/African American Asian

American Indian Native Hawaiian or Pacific Islander

Applicant Agreement

Penalty for False or Fraudulent Statements:

U.S.C. Title 18, Sec. 1001, provides: 'whoever, in any matter, within the jurisdiction of the executive, legislative, or judicial branch of the Government of the United States, knowingly and willfully falsifiesa material fact..., or makes or uses any false writing or document knowing the same to contain any materially false, fictitious or fraudulent statements or entry...shall be fined not more than \$10,000 or imprisoned not more than 5 years, or both...'

1. I/We understand the information gathered is considered private and will not be available to the public. This information will only be used to determine eligibility for the City of Farmington Hills CDBG-CV Rent and Utility Assistance Program by the City of Farmington Hills staff and authorized service partners. Failure to provide the requested information may jeopardize the application for rent/utility assistance.
2. I/We understand additional information will be required after initial application review to complete the application process by one of the City of Farmington Hills partners: Legal Aid and Defender Association, C.A.R.E.S. of Farmington Hills or Salvation Army of Farmington Hills.
3. I/We understand that verification of the information provided may be obtained from any source.
4. I/We understand that if I/we provide false information or fail to disclose full information as to any material fact that this application may be rejected, may be terminated and that I may be liable in a civil action or other legal remedy at the option of the City of Farmington Hills.
5. I/We fully understand that it is a federal crime if I/we knowingly make any false statement for the purpose of obtaining this financial assistance, and that is punishable by fine or imprisonment or both.
6. I/We certify that all information in the application is true and complete to the best of my/our knowledge and belief.
7. I/We certify that I/we occupy the address listed in this application.
8. I/We understand that the funds will be awarded as a grant.
9. I/We understand that I/we may only receive this funding once.

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____

Where did you hear about the program?

- Website/Newspaper/Social Media
- Landlord

- CARES of Farmington Hills
- Salvation Army

Submit Applications:

By Email: FHHousingRelief@fhgov.com

By Mail or Drop Box at: The City of Farmington Hills, Community Development,
31555 Eleven Mile Rd., Farmington Hills, MI 48336

*Applications will be reviewed on a first-come, first-qualified, first-served basis.
Applications will be accepted until the grant funds are exhausted or the City of
Farmington Hills determines that grant funds are no longer necessary to mitigate the
negative effects of the COVID-19 pandemic.*

Below Line for City of Farmington Hills Use only
Verification of Rental Registration: Yes/No

Notes:
