

**MEETING MINUTES**  
**FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION**  
**MAY 02, 2016 – 5:15PM**  
**FARMINGTON HILLS CITY HALL-COMMUNITY ROOM**  
**31555 W. ELEVEN MILE ROAD**  
**FARMINGTON HILLS MI 48336**

**CALLED TO ORDER BY** Chair Jackson 5:15pm

**MEMBERS PRESENT:** Avie, Buszka, DeFranco, Falkowski, Fashbaugh, Jackson, Marachi, Massey, Mintz, Sloan, Szymusiak, Wecker, York and Yuskowatz

**LIAISONS PRESENT:** Bastianelli and Warthman

**OTHERS PRESENT:** None

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	<b>EVACUATION-SHELTER RTES</b>	Evacuation to Police Dept. and congregate in lobby located to West of City Hall. Other options were discussed in the event a situation prevents evacuation to police department. It was suggested we would evacuate to the Fire Dept #5 on the East side of City Hall campus.	
3	<b>APPROVAL OF AGENDA</b>	<b>6-6-16</b>	<b>MOTION BY: Massey</b> <b>SUPPORT BY: Tutak</b>  <b>MOTION CARRIED: ALL</b>
4	<b>APPROVAL OF MINUTES</b>	<b>5-2-16</b> <b>Correction of numbering.</b>	<b>MOTION BY: Ciaramitaro</b> <b>SUPPORT BY: Avie</b> <b>Approved AS AMENDED</b>  <b>MOTION CARRIED: ALL</b>
5	<b>AGENDA ITEM: EVENTS, ACT., MARKETING &amp; PROGRAMS</b>  <b>Change from ARC to AHA</b>	<ul style="list-style-type: none"> <li>• <b>Woodcreek Civic Association</b>, (between 12-13 Miles and Middlebelt) requested presentation from Tutak for annual mtg. 5/17/16 (Neighborhood Watch session)</li> <li>• <b>CPR &amp; AED</b> overflow class on <u>April 26<sup>th</sup></u> was attended by 24 individuals.</li> <li>• <b>GL Homeland Security Conference</b> May 3-4, 2016. Tutak representing with the Do-One-Thing program.</li> <li>• Wecker announced that the school district is moving forward with mandatory <b>CPR to 9<sup>th</sup> graders</b> in the fall. The first <i>Train the Trainer/Heart Saver</i> is scheduled for May 18, 2016. The outlay of funds will be 8-10K initially and 2-3 K per year thereafter.</li> <li>• Wecker also noted the EPC CPR &amp; AED classes are currently based on the American Red Cross content but it was proposed to change to the American Heart Association Heart Saver course for June 14<sup>th</sup> class and subsequently as content is basically the same but priced more moderately. (\$3 AHA vs \$27 ARC)</li> <li>• <b>Total Wellness Fair Sept. 20<sup>th</sup></b> from 10:00-1:00 PM. Last year Tutak and Sloan volunteered, handing out brochures and</li> </ul>	<b>MOTION BY: Wecker</b> <b>SUPPORT BY: York</b>  <b>MOTION CARRIED: ALL</b>
6	<b>Total Wellness Fair and Founders Festival</b>		<b>MOTION BY: Yuskowatz</b> <b>SUPPORT BY: Wecker</b>

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	<p><b>participation</b></p>	<p>whistles and felt it was worthwhile to continue. Yuskowatz confirmed value . It was agreed by all to participate once again.</p> <ul style="list-style-type: none"> <li>• <i>Founders Festival July 14-17, 2016.</i> The parade participation fee is \$25 for non-profits. York will confirm if Bob Saks dealership will loan us a car. DeFranco will submit application and fee before June 1. Rules of participation indicate all walking groups and floats must be decorated with the theme. <i>Theme: Disco Fever-I Love the Nightlife.</i> <i>Date of Parade: July 16, 2016</i> Pep Rally on June 9th</li> </ul> <p>Avie added that alcohol/beer/wine will be available for purchase. The crowds have always been great with very few arrests for public inebriation.</p>	<p><b>MOTION CARRIED: ALL</b></p>
7	<p><b>AGENDA ITEM: MI&amp;REG</b></p>		
8	<p><b>AGENDA ITEM: LIAISONS REPORTS</b></p>	<p><b><u>FHFD</u> - Wecker</b></p> <ul style="list-style-type: none"> <li>• <b>CPR &amp; AED class June 14</b> from 5:30-9:00 PM. To be held at FS #4 on Drake. \$10 fee for residents. Register @ eKarlson@fhgov.com</li> <li>• On April 14 a program for Oakland County on a massive regional tornado event was held.</li> <li>• “<i>Training Burn</i>” 20-30 fire burning exercise situations were performed at an actual home. FH Council member V. Knol attended and underwent some basic maneuvers. Building a day care in its place.</li> </ul> <p><b><u>FHPD</u> - Bastianelli</b></p> <ul style="list-style-type: none"> <li>• <b>ALICE training:</b> 2 officers have gotten training. Geared towards an untrained surveillance audience. Plan to train, dept. to dept. and will go into school district to provide training. Encourages you not just to be a target but more of a group attack method. This is one option to stop armed assailants. Szymusiak thought that some of the training programs he had viewed online (not ALICE) would inadequately prepare</li> </ul> <p><b><u>FPS</u> - Warthman</b></p> <ul style="list-style-type: none"> <li>• <b><u>Run, Hide, Fight-</u></b> 2 Safety officers have been trained.</li> <li>• Looking for <b>Fireworks volunteers</b> to manage the crowd during the <i>Founders Festival celebration</i> on Saturday, July 16<sup>th</sup>. Email Warthman if interested or need further information at <a href="mailto:twarthman@farmgov.com">twarthman@farmgov.com</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• Several auto accidents as a result of road construction and closures making it a busy end of month.</li> <li>• <i>Fire fighter recruitment process</i> underway. Must be 18 to apply. Encouraged us to refer friends and family members.</li> <li>• Active shooter conference on April 19-20 was well attended. (primarily for responders)</li> <li>• the viewer but is more a first step than a solution.</li> <li>• <b>Joel Sloan</b> will be receiving the George Romney Volunteer of the Year Award. Through his volunteer activities Sloan has been recognized to be an outstanding individual. <b>Bastianelli</b> warmly thanked Sloan for his services and he was honored with a round of applause.</li> <li>• Wecker added that when there is a need for officers to get into a private residence they use every means available while doing the least amount of damage. All residents of both cities can register</li> </ul>

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		<ul style="list-style-type: none"> <li>• <b>The Vial of Life</b> program has been initiated in Farmington. This will assist officers when responding to medical emergencies. Each vial includes medical info form to be completed by resident. The vial is then kept in the freezer door of residence so responding officers can easily locate the vial in an emergency. Program is free and can be obtained at the P.S. Dept. any time. Encourages all to participate. <i>Jackson suggested Tutak use this as a topic in an upcoming EPC newsletter article.</i> Contact either fire department liaison or Wecker.</li> <li>• Warthman said the city also uses the <b>Knox Box rapid entry program</b>, in which the property owner places a single master key in this locked box located on the outside of premises allowing officers to unlock the door in the middle of the night given an emergency with no forcing the door to gain entry. FPS does have a loaner program. Wecker added that when there is a need for officers to get into a private residence they use every means available while doing the least amount of damage. All residents of both cities can register garage door code with Dispatch for future reference. Encourages all to participate.</li> </ul>	<p>garage door code with Dispatch for future reference. Encourages all to participate. <i>Jackson suggested Tutak use this as a topic in an upcoming EPC newsletter article.</i> Contact either fire department liaison or Wecker.</p> <ul style="list-style-type: none"> <li>• Warthman said the city also uses the <b>Knox Box rapid entry program</b>, in which the property owner places a single master key in this locked box located on the outside of premises allowing officers to unlock the door in the middle of the night given an emergency with no forcing the door to gain entry. FPS does have a loaner program. Wecker added that when there is an emergency and officers need to get into a private residence they use every means available while doing the least amount of damage. All residents of both cities can register garage door code with Dispatch for future reference.</li> </ul>
9	<b>AGENDA ITEM: PUBLIC</b>	NONE	
10	<b>AGENDA ITEM: Comm Comments</b>	<ul style="list-style-type: none"> <li>• <u>Massey-Farmington SAFE</u> hosted a PTSD discussion and its relationship to suicide on 4/27/16. Bastianelli was one of presenters. The event was sponsored by the GES Memorial Fund. The next fundraiser will be at The Grand Tavern for a \$15 spaghetti dinner on Wed. June 15<sup>th</sup>.</li> <li>• Council member Valarie Knol's husband, Paul Welday died unexpectedly on April 25.</li> <li>• <u>Yuskowatz-YMCA report</u>- Cipriano Run June 3<sup>rd</sup>. Family stills needs financial help but both mother and son are improving. Register through Y for \$30.</li> </ul>	<ul style="list-style-type: none"> <li>• The Annual YMCA Golf Classic at Forest Lake C.C. on July 13, 2016.</li> <li>• Lecturer Mary Buchen, Area Agency on Aging presenting <i>Consumer Education for phone, mail and email scams.</i> May 19<sup>th</sup> at 10 AM at the Costick Center.</li> <li>• <u>Avie</u> for American Legion requesting support for the Poppy Fund. Sizable donations to the Detroit &amp; Ann Arbor Veterans Medical Centers and other veteran related activities.</li> </ul>
11	<b>Other:</b>	NONE	
12	<b>ADJOURNMENT</b>		Meeting adjourned at 6:25 PM
	<b>MINUTES PREPARED BY</b>	<b>Minutes Prepared by Joy DeFranco Member EPC 248-661-8737</b>	