

**MEETING MINUTES
HISTORIC DISTRICT COMMISSION
CITY OF FARMINGTON HILLS
February 12, 2014 – 7:30
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

| # | AGENDA ITEM | DISCUSSION SUMMARY/PERTINENT INFO | FORMAL MOTIONS: |
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| 1 | CALL TO ORDER: | The meeting was called to order at 7:30 pm | |
| 2 | ROLL CALL: | <p>MEMBERS PRESENT: Steve Olson, Michael Hegarty, Don Millington, David Johnston, Joan Barber</p> <p>MEMBERS ABSENT: Ken Weikal, Donna Smolinski</p> <p>OTHERS PRESENT: Mark Stec, Staff Liaison; Jack Runkle, CofA 14-1 Architect; David Taylor, CofA 14-1 Homeowner</p> | |
| 3 | APPROVAL OF AGENDA: | | <p>MOTION BY: MILLINGTON SUPPORT BY: HEGARTY</p> <p>MOTION CARRIED: UNANIMOUS</p> |
| 4A | <p>UNFNISHED BUSINESS: <u>CERTIFICATE OF APPROPRIATENESS 13-4</u> HISTORIC DISTRICT: #16 Mark Arnold House LOCATION: 26490 Drake PARCEL ID: 23-17-427-015 PROPOSAL: Additions to home APPLICANT: Chris Bidigare OWNER: Kendallwood Investments</p> | Email requesting withdrawal submitted by Proponent. Withdrawal request accepted by commission. | |
| 4B | <p>UNFINISHED BUSINESS:</p> <p>Farmington Hills Cemetery Findings Report</p> | No new information submitted. Discussion deferred to March meeting. | |
| 5A | <p>NEW BUSINESS: <u>CERTIFICATE OF APPROPRIATENESS 14-1</u> HISTORIC DISTRICT: #302 Myron Crawford House LOCATION: 36217 Thirteen Mile Road</p> | <p>Proponent’s architect Runkle presented background information as to how they came up with the design, the reasons they were needed, and presented slides illustrating the conceptual overall exterior plans. These overviews had been given to Liaison Stec for viewing at this meeting.</p> <p>These overviews illustrated that the onsite existing vegetation and the addition location will not be</p> | <p>MOTION BY: MILLINGTON SUPPORT BY: BARBER</p> <p>MOTION TO APPROVE THE PROPOSED ADDITION AS PRESENTED</p> <p>MOTION CARRIED: UNANIMOUS</p> |

| # | AGENDA ITEM | DISCUSSION SUMMARY/PERTINENT INFO | FORMAL MOTIONS: |
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| | PARCEL ID: 23-08-201-027 PROPOSAL: Addition to home to connect house to carriage house APPLICANT: Jack Runckle OWNER: David Taylor | readily viewable from 13 Mile Road, the primary travelled road. Windows removed for this addition will be incorporated into the new structure Window trim boards will be the same as existing Roof lines will be the same as existing Reverse gables front and rear Addition will attach to a previous addition made to the historic portion of the existing home Addition will connect to existing garage / carriage house. Exterior color of addition was discussed at length with the choice being left up to the proponent, either white or matching the existing home. | |
| 5B | NEW BUSINESS; <u>2013 Annual Report</u> ➤ Draft report ➤ Presentation | The draft report was discussed. Minor revisions and additions to the report were agreed upon. It was agreed to include information on new historic markers purchased. Cover option including image of 1826 Orange/Risdon map was agreed upon. Chair Olson ran through power presentation for City Council and Planning Commission. It was agreed that a slide for discussion on energy efficiency upgrades to the Longacre House should be included. | |
| 5C | NEW BUSINESS: <u>FY 2014-2015 BUDGET</u> | The budget amount of \$5,121 and the proposed expenditure line items were accepted. It was acknowledged that the line item expenditures may be adjusted as determined necessary. | MOTION BY: HEGARTY SUPPORT BY: MILLINGTON MOTION TO ACCEPT FY 2014-2015 BUDGET MOTION CARRIED: UNANIMOUS |
| 6A | POINTS OF INTEREST/UPDATES: Publicity Opportunities | Videos of select historic home sites such as made in the past are being considered again. David Tietmeyer is available to photograph the interviews when the weather clears and homeowners are available. Commissioner Hegarty is considering making the first video; further discussion will ensue at the next HDC meeting. | |
| 6B | POINTS OF INTEREST/UPDATES: 1826 Map Reproduction | On-going discussion ensued over the reproduction of the map. Coordination with the Historical Commission for the reproduction will include personnel from both commissions who will accompany the map to White Reproduction. Commissioner Millington volunteered to transport the map and personnel to White. These persons will view the reproduction process and then return with the original and copies. This will take place at some future day and time as agreed to by the two commissions. | |
| 6C | POINTS OF INTEREST/UPDATES: Reference Materials Long Term Storage | Commissioner Millington will coordinate moving the Jean Fox records from Commissioner Weikal's residence to his climate controlled garage for temporary storage. Liaison Stec will continue searching City Hall storage areas to contain a lockable cabinet that will hold all the records retained after the Commission reviews them for applicability to the HDC's mission. | |

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| 6D | POINTS OF INTEREST/UPDATES: 2013 Survey Letter Responses | Liaison Stec had provided a Letter of Interest to owners of select historic homes. He received responses back from two owners, held meetings with them, and now will follow up on their intentions, emailing them a submission form. He will state their submission is suggested or the owners can attend the next HDC meeting at which time the Commission can answer any questions they may have. | |
| 6E | POINTS OF INTEREST/UPDATES: Standing Historic District Study Committee | Ruth Moelhman's position on the Standing Historic District Study Committee requires filling from the HDC. Commissioner Johnston will consider volunteering and did offer these incentives to belong to the Study Committee: Stewardship of historic properties Discount on signage Advice on additions to historic properties The HDC will revisit responsibilities and an appointment at the next HDC meeting. | |
| 6F | POINTS OF INTEREST/UPDATES: Commissioner Plaque | The finished plaque was shown to the commissioners. Display location within City Hall was discussed. Liaison Stec will review with City Staff as to their ideas. | |
| 7A | CORRESPONDENCE: | Mail was distributed. | |
| 8 | PUBLIC COMMENTS: | None. | |
| 9 | COMMISSIONER COMMENTS: | None | |
| 10A | APPROVAL OF MINUTES: January 8, 2014 | Commissioner Millington will review the January 8, 2014 minutes for any updates and forward same to Liaison Stec. Minutes to be placed on March meeting agenda for review and approval. | |
| 12 | ADJOURNMENT: | Meeting adjourned at 10:00 | |
| | MINUTES PREPARED BY | Commission Secretary Millington | |