

Approved
March 19, 2019

MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
FEBRUARY 19, 2019 – 6:00 PM
CITY HALL – SOUTH CONFERENCE ROOM
31555 ELEVEN MILE ROAD

CALL TO ORDER BY: Carol Posby at 6:08 PM. in the City Hall South Conference Room.

MEMBERS PRESENT: Carol Posby, Rita Roberts, Jennifer Chinn, Kathie Brown and Carol Kurth.

MEMBERS ABSENT: Betti Pool and Katherine Massey

OTHERS PRESENT: Charmaine Kettler-Schmult, Staff Liaison

APPROVAL OF MINUTES OF JANUARY 15, 2019: Motion by Carol Kurth, second by Kathie Brown, to approve the minutes of January 15, 2019 as submitted. Motion carried: 5-0.

CORRESPONDENCE AND ANNOUNCEMENTS: The proclamation for Elsie McKeown was presented on February 11, 2019 to Beautification Commission members present. The text was available to Commissioners present. The BCSEM newsletter was shared with the Commission.

APPROVAL OF AGENDA: Motion by Jennifer Chinn, second by Rita Roberts to approve the agenda as presented. Motion carried: 5-0.

REVIEW OF CALENDAR: The Commissioners reviewed the calendar.

OLD BUSINESS ITEM

- Draft BC Annual Report 2018 – The document was reviewed and corrections and modifications were discussed.
 - Second page, under 2018 Goals, first sentence change 2017 to 2018.
 - Top of third page change heading from 2017 to 2018.
 - Bottom of third page under heading of Development and Community Awareness, add sentence “Beautification Commission participated in Earth Day events at the Nature Center to create awareness within the community about Beautification Commission events and activities.”
 - Top of page four, under heading Litter Walk Clean-Up, second sentence, change 160 to 120.
- Draft BC Goals for 2019 – The Commissioners discussed the document. The following corrections and modifications were discussed.
 - Bottom of fourth page, under heading Promotion and Public Awareness, second sentence, change the word Chair to representative. Third sentence, remove italic from “and electronic media such as”. Third sentence, add comma after “The Farmington Voice”.
 - Page five, under heading Plant Swap, change date from 19 to 18 and remove the “th”.
 - Page five, under heading Spring Clean Up, second sentence, add date 27 after April and in the third sentence capitalize Day.

The Commissioners thought there might be a possibility of an educational session in 2019-2020 or 2020-2021 with a partnering organization. Motion by Carol Kurth, second by Kathie Brown to approve the BC Annual Report 2018 and BC Goals for 2019 as amended. Motion carried 5-0.

- Litter Walk Clean Up 2019 – Carol Posby updated the Commissioners on preparations for the event. She will present Litter Walk Clean Up information at the next COHA meeting on March 19. The date of the event changed to April 27, 2019 in order to avoid any conflict with Easter preparations. Carol will send out an initial email to past participants later this week. She mentioned the event will need new t-shirts this year. The previous stock of t-shirts is depleted. This item will be discussed at the March meeting. Commissioners can offer new designs at that time. Staff will check to see if this event can be posted on local news calendars such as Observer and News.
- Earth Day 2019 – Beautification Commission will participate in the City of Farmington Hills event on April 22, from 4-7 pm.

NEW BUSINESS ITEMS:

- Beautification Commission Officers Nomination and Election – Commissioners discussed officer nominations for 2019. The following slate was presented: Jennifer Chinn, Chair; Katherine Massey, Vice-Chair and Kathie Brown, Secretary. Motion by Carol Kurth, second by Rita Roberts to approve the slate of officers as presented. Motion approved 5-0.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS: Carol Kurth inquired about Ginopolis. Carol Posby asked about a drive-through proposal at 12 Mile and Halsted. Rita asked about progress at Sarah Fisher. Kathie Brown mentioned she is pursuing the deer population issue within the community and will report back.

Meeting adjourned: Motion to adjourn by Carol Posby at 7:25 P.M.