

**APPROVED MEETING MINUTES**  
**FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION**  
**SEPTEMBER 12, 2022**  
**FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM**  
**31555 W. ELEVEN MILE RD.**  
**FARMINGTON HILLS, MI 48336**

**CALLED TO ORDER BY:** CHAIR AVIE AT 5:04 PM

**MEMBERS PRESENT:** HOPFE, SWEENEY, CIARAMITARO, NELSON, SLOAN, ECHOLS, WECKER, AVIE, SCHERTEL, SIEGRIST

**MEMEBRS ABSENT:** YUSKOWATZ

**OTHERS PRESENT:** J. Neufeld (FHFD), B. Hohanisin (FPS), J. Piggott (FHPD)

**APPROVAL OF AGENDA:** Motion by Wecker, support by Sweeney, to approve the agenda as submitted. Motion carried unanimously.

**APPROVAL OF MINUTES – July 11 and August 12, 2022 drafts**

Motion by Ciaramitaro, support by Sweeney, to approve July 11 meeting minutes as submitted. Motion carried unanimously.

Motion by Schertel, support by Siegrist, to approve August 12 meeting minutes as submitted. Motion carried unanimously.

**BUDGET ITEMS:**

- Spent approx. \$100 on food for the members working the health fair

**UNFINISHED BUSINESS:**

- EPC Board Member picture – pictures will be taken today for the members needing pictures
- Health and Safety Fair Recap – was successful for the first post-COVID event. We had approx. 60 members of the public come through. Members brainstormed ideas to get more attendance.
- Team Rubicon – postponed until representative attends a meeting. Will be removed from unfinished business and will be added to new business when the person is present.
- Costick Center Health Fair participation – Costick is hosting a health fair for adults 50+ years old on Tuesday, October 4 from 10am – 1pm. The vendor fee is going to be waived for us if we would like to participate. Avie will fill out the application - Wecker, Sweeney, and Yuskowatz are willing to volunteer.

**NEW BUSINESS:**

- Farmington Hills City wide open house – Saturday October 8 from noon – 3pm. EPC usually staffs a table. Avie, Yuskowatz, Sweeney will staff a table.

**MICHIGAN AND REGIONAL CERT ACTIVITIES:**

- Discussion of CERT teams and liability. Due to police accreditation, volunteers (CERT) are required to be trained with the same training and certification as a uniformed police officer. CERT members under the EPC would need to be trained and certified from both the Farmington Hills and Farmington City police departments. It is difficult to maintain this minimum standard for volunteers. There needs to be a discussion as to whether or not it is viable to have a F/FH CERT team.

**COMMITTEE REPORTS:** (none)

**LIAISON REPORTS:**

- **FHFD (Neufeld)** – The Department has been busy. Staffing is currently down 8 people. Participated today in a tabletop exercise with approx. 40 participants. Exercise was an open air active assailant. Next year is the 50<sup>th</sup> anniversary of the City. A celebration will be held at Founders Sports Park on July 6, 2023. Members are currently preparing for the City Wide Open House. A new recruit class just started – there are 16 members.
- **FHPD (Piggott)** – The next citizen academy begins on October 19. The course covers various topics. FHPD is still accepting applications if anyone still wants to apply. The Department has been busy. The union contracts recently got settled which will help staffing. The Department is budgeted for 106 positions and staffing has been below 100 for a while. There are currently 111 positions and that number could move up to 115 soon.
- **FPS (Hohanisin)** – The cadet positions have been filled for the year. Currently, they are looking for 2 officers. The Department is preparing for the Harvest Moon Festival coming up this weekend on Sept 15-17.

**PUBLIC COMMENT:** (none)

**COMMISSIONER COMMENTS:** (none)

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, November 7, 2022 in the Community Room at Farmington Hills City Hall.

**ADJOURNMENT:**

Chair Avie adjourned the meeting at 5:56pm.

*Minutes drafted by Secretary Echols*