

**MEETING MINUTES
CITY COUNCIL MEETING
CITY OF FARMINGTON HILLS
JANUARY 13, 2014 – 7:30 PM
CITY HALL – COUNCIL CHAMBER**

The regular meeting of the Farmington Hills City Council was called to order by Mayor Brickner at 7:30 p.m.

Council Members Present: Brickner, Bridges, Bruce, Knol, Lerner, Massey, and Steckloff

Council Members Absent: None

Others Present: City Manager Brock, City Clerk Smith, Assistant Manager Boyer, Directors Mekjian and Lasley, Police Chief Nebus and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Mayor's Youth Council led the pledge of allegiance.

APPROVAL OF AGENDA

MOTION by Massey, support by Lerner, to approve the agenda as published.

MOTION CARRIED 7-0

OATH OF OFFICE FOR MAYOR'S YOUTH COUNCIL

Jonathon Kuriakose is a senior at Farmington High School and a Chairperson on the Mayor's Youth Council. He stated that the Mayor's Youth Council is very proud of what they accomplished last year and are looking forward to this year.

Priyanka Darsi reported that attendance at the Mayor's Youth Council meetings has been phenomenal, with at least 40 members at each meeting.

Alyson Rich stated that she is a senior at the International Academy and she is also a Chairperson on the Mayor's Youth Council. She thanked the Foundation for Children, Youth, and Families and the Xemplar Club for contributing to their budget this year.

All of the members introduced themselves and City Clerk Smith administered the Oath of Office to members.

Mayor Brickner thanked the members for everything they do for the community.

UPDATE FROM COUNTY COMMISSIONERS

County Commissioners Gershenson and Dwyer made the following announcements:

- For those without dental insurance and children in need of dental care, the University of Detroit Mercy School of Dentistry is seeing patients for free on Saturday, February 8, 2014.
- Oakland County has free housing counselors in the Community and Home Improvement Division.
- Oakland County will be offering free tax assistance.
- Commissioner Gershenson thanked Commissioner Dwyer for his work on the Gun Safety Committee. As a result of that committee, a Public Service announcement regarding gun violence in video games

was completed. She also thanked Dave Tietmeyer and Diana Lewis for their work on the announcement.

- Commissioner Dwyer stated that they just completed the second Public Service Announcement, which explains the importance of gun locks, gun vaults and the safety precautions that parents should take. The third PSA will be on the topic of mental health.
- Within the next month, County Executive Patterson will be giving his annual State of the County Address. Oakland County has a three year balanced budget and AAA Bond Rating. There has been a lot of good growth in the county and with the County Commissioners working with the County Executive they are accomplishing a lot.

Mayor Brickner thanked Commissioner Gershenson and Commissioner Dwyer for taking the lead on the very important topic of gun safety.

EMERGENCY PREPAREDNESS COMMISSION “TIP OF THE MONTH”

EMERGENCY PREPAREDNESS COMMISSION TIP OF THE MONTH READ BY COUNCILMEMBER MASSEY JANUARY 2014

This month’s tip is a reminder of the need for a 72 hour emergency kit. One reason we present a “Tip of the Month” is that in the event of a widespread disaster, our community's first responders, such as Fire and Police, cannot be everywhere at the same time. This fact has been demonstrated all too dramatically in the last several years. There may be a time when Farmington Hills residents will need to take care of their own needs, for a few days or even weeks, after a major disaster. The core element of this ability to care for one's own needs is the Home and Car Emergency Supply Kits individual residents have set aside for exactly this purpose.

Your home emergency supply kit should contain enough supplies to sustain you and your family for three days, or 72 hours, should you need to evacuate your home or in the event of a widespread community emergency.

Your car emergency supply kit should contain first aid supplies, a flashlight, emergency blankets, and high-energy snack food.

The Emergency Preparedness Commission strongly encourages all families to take the initiative to put together emergency kits for their home and car. Our entire civilian preparedness effort is founded on the idea that people can be prepared to take care of themselves for up to three days, or until help arrives, and this preparation will significantly reduce fear and suffering should a widespread disaster occur.

For more information regarding what your preparedness kit should contain, visit the EPC webpage, www.FHReady.com.

PRESENTATION BY AMERICAN RED CROSS REPRESENTATIVE GERRY ABEJURO

Gerry Abejuro announced that there will be a blood drive on Thursday, January 16, 2014 from 8:00 a.m. to 8 p.m. at the Costick Center. This is a community Blood Drive and to date there are 35 people registered to give blood. He encouraged all employees and residents to participate. He stated that he understands that in the past there have been wait times, but the Red Cross is striving for good customer service. He suggested that people make appointments; however, they will accept walk-ins as well.

CORRESPONDENCE

Councilmember Bridges stated that he received correspondence regarding Brighthouse and forwarded it to City Manager Brock.

Mayor Brickner reminded everyone that if they have any suggestions or comments with regard to the Franchise Renewal process for Brighthouse, there is still time to send them into the City Manager's Office.

CONSENT AGENDA

MOTION by Massey, support by Bridges, to approve the Consent Agenda as published.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

PUBLIC QUESTIONS AND COMMENTS

Adam Dennison, President of the Farmington Area Jaycees, introduced Board Members Liz Trudow, Vice-President of Communication and Brian Matterford, Vice-President of Management. He stated that they have a new Board and they are excited to get started this year. They have had their first meeting and decided on the following projects for the year:

- Traditional Holiday Tree Lighting in downtown Farmington
- Children's Shopping Spree
- Holly Days
- Spring Egg Hunt
- Small Business Blitz

Mr. Dennison stated that their General Membership meeting will be held at the Fire Head Quarters on Tuesday, January 14, 2014 at 7:00 p.m. He stated that Jaycees wants to support the community and they are making their best guesses as to what the needs of the community are but asked for input from anyone who has ideas about what they can do to serve the community.

COUNCIL MEMBER'S COMMENTS AND ANNOUNCEMENTS

The following announcements were made:

- Goodfellows delivery day was on December 21, 2013. There are year around collection boxes at Farmington and Farmington Hills City Halls, Farmington Library and the Jon Grant Community Center. Seniors needing help should call the Senior Division at the Costick Center and families in need can call Youth Assistance.
- February 5, 2014 at 7:00 p.m. there will be a community event hosted by Oakland Community College "Transforming Loss" this is a documentary about how people have transformed their grief into positive action.
- Rainbow Rehabilitation opened in December on Orchard Lake Road for adults and seniors.
- Brightside Dental opened on Grand River.
- Kola Restaurant opened and features Nigerian food.
- February 11, 2014 the Chamber of Commerce will be hosting the State of the City's address at the Costick Center.

CITY MANAGER UPDATE

City Manager Brock provided the following update:

- The last holiday celebration will be over on January 14, 2014 so the holiday lights will be shut off at the City Hall complex. He thanked the Special Services staff for the great job of decorating and using all LED lights, which are all very efficient and low cost.
- The ice rink in downtown Farmington is having a fundraiser on Thursday, January 16, 2014 at Cowley's at 6:00 p.m.
- Genopolis Restaurant has reopened after a fire.
- Martin Luther King Jr. Day is on Monday, January 20, 2014. City Hall will be closed. There will be programming commemorating the holiday at the Library all day.
- The City Council Goals Session will be held on January 25, 2014 at 9:00 a.m. in the Community Room.
- Monday, February 3, 2014 in the City of Farmington Hills Council Chambers the second Community Conversation will be hosted by the Center for Michigan.
- City of Southfield suffered a great loss with the passing of their City Administrator, James Scharret last week. Tuesday, January 14, 2014 there will be a memorial for him held at the Southfield Pavilion.

City Manager Brock introduced Director of Public Service Mekjian to explain the process used by the City with regard to clearing snow, especially during large snow events.

Director Mekjian explained that when the city experiences a large snow fall as it did last week staff makes the determination on whether or not to declare a snow emergency, which it did last week for the first time in a very long time in Farmington Hills. He stated that snow emergencies enable the Department of Public Works to get into parts of the city where people typically park in the street. Mr. Mekjian noted that the total snow fall from Farmington Hills during the storm last week was 13.5 inches. He discussed the process for staffing the DPW to clear the roads and explained that the highest priority is to clear all major roads, industrial roads, and bus routes. If the snow fall is 4 inches or greater, the DPW will clear the local streets, which is done on rotation. He stated that this is done as an attempt is to try and give fair service to all residents in the City so that everyone will be first at some point depending on the rotation. Mr. Mekjian also explained the possible delays in trash pick-up during severe snow storms. He noted that much of this information will be placed on the city's website in the future.

City Manager Brock explained that the major roads have to be given priority so that public safety vehicles can get through. He mentioned that residents have requested better communication as to when the local roads will be cleared, and the City will endeavor to do its best to make that happen in the future by way of providing more information on the city's website. He also encouraged people to sign up on Nixle, which sends out alerts for major events. He noted that Nixle is free of charge and the communication will come in the form of an e-mail or text.

City Manager Brock mentioned the issue with potholes with the warmer weather and potential funding for repair. He noted that the Oakland County Road Commission is trying to provide more money back to local government to deal with potholes; and he encouraged residents to contact their local legislatures asking that the money go to local governments to fix the roads.

Mayor Pro Tem Bruce commented on the condition of some of the roads and asked how the City is doing with regard to filling the potholes. Director Mekjian responded that the crews are out in full force working on the roads at this time.

Superintendent McCarthy noted that some of the complaints that are coming into the Department of Public Works are regarding county roads, and those complaints are being forwarded to Oakland County.

Councilmember Bridges stated that he feels the Department of Public Works did a great job with the significant challenge. He added that he receives alerts from his homeowners association and inquired if all homeowners associations receive those alerts. City Manager Brock responded that if they were to sign up for Nextle that would give them the information immediately to pass down to the residents.

Councilmember Bridges inquired why industrial roads are given priority over local roads and whether the city was issuing tickets for those that do not comply with the snow emergency.

Superintendent McCarthy responded that industrial roads with businesses have always been given priority the same as major roads.

City Manager Brock explained that the City attempts to first work with residents to move their vehicles and not issue a ticket for non-compliance with the snow emergency.

Councilmember Massey reinforced the importance of signing up for Nixle alerts. He added that he did not receive a lot of complaints during this storm, but he did receive a lot of compliments on how the City handled the emergency. The more information residents receive, the more they understand what the city is doing to make the roads safe for everyone.

PUBLIC HEARING

PUBLIC HEARING AND CONSIDERATION OF DETERMINATION OF SPECIAL ASSESSMENT DISTRICT FOR LAKEHILLS DRIVE, NOTICE OF INTENT TO ISSUE BONDS AND DECLARATION OF OFFICIAL INTENT TO REIMBRUSE PROJECT WITH BOND PROCEEDS CMR 1-14-1

Director Mekjian stated that on December 9, 2013 City Council adopted resolutions establishing the Special Assessment District and scheduling the date for the Public Hearing of Necessity for this evening. He noted that an informational meeting was held with the subdivision residents on November 13, 2013 and petitions for the road improvements were received by the City Clerk's Office prior to the deadline. The City Clerk's Office verified that residents representing 71.61% of the home sites in the area were in favor of the project. The total project cost amount is estimated at \$220,500, with a single unit assessment estimated at \$12,454.55. Mr. Mekjian noted that these were the costs presented at the informational meeting.

Mayor Brickner opened the Public Hearing. He closed the Public Hearing as there was nobody present wishing to speak.

MOTION by Massey, support by Bruce, that the City Council for the City of Farmington Hills hereby adopts a resolution for road improvements for Lakehills Drive and further adopts a resolution for the notice of intent to issue bonds. The declaration of official intent to reimburse project costs with bond proceeds as reviewed by the City's bond counsel as to form and content.

MOTION CARRIED 7-0.

NEW BUSINESS

CONSIDERATION OF APPROVAL OF AWARD OF PROPOSAL FOR NETWORK IMPLEMENTATION AND CONVERSION TO IT SOLUTIONS GROUP IN THE AMOUNT OF \$33,620.00 CMR 1-14-2

Director of Central Services Lasley explained that the cities of Farmington and Farmington Hills were awarded an Economic Vitality Incentive Program (EVIP) grant to integrate the two cities data networks in March 2013 for the amount of \$130,000. An interlocal agreement between the cities was approved by

City Council on February 25, 2013. Support and professional staffing will be provided by the City of Farmington Hills IT employees. The recommended vendor for this project is IT Solutions Group, who has completed several IT projects for the City with favorable results. If approved, work will begin immediately and is projected to take 30 – 45 business days.

There was discussion regarding the cost to Farmington Hills for this project and Director Lasley stated that the funding is coming from the EVIP grant and the City of Farmington. Mr. Lasley added that he will be tracking time spent with the City of Farmington to report to Council in the future.

Councilmember Bridges asked if the City of Farmington Hills is handling all of IT for Farmington or just a portion. Mr. Lasley responded that they are taking over 100% of the IT services for Farmington, which will be another building connected to the network similar to the Ice Arena, DPW, etc.

MOTION by Bruce, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order for technology services to IT Solutions Group in the amount of \$33,620.

MOTION CARRIED 7-0

CONSIDERATION OF APPROVAL OF AWARD OF PURCHASE OF FLEET VEHICLES TO VARIOUS DEALERSHIPS CMR 1-14-3

Director Lasley explained that each year staff conducts a fleet evaluation during the budget process and replacements are requested based upon the overall condition of a vehicle and available funding. Most vehicles serve multiple departments as they are cycled throughout the City. Due to budget constraints new vehicles were not purchased for one year which has caused an over decline in the quality of vehicles being passed down for staff vehicles. This request includes new vehicles for the pool fleet. These vehicles, including a hybrid, are more fuel efficient and will significantly improve the current fleet. Since January 2010, City staff has aggressively reviewed the fleet, factored in staffing levels and reduced the overall fleet inventory. Each vehicle purchased includes a minimum three-year or 36,000 mile manufacturer's warranty. Funding for each vehicle is budgeted and available in the FY 2013-14 budget except for the 2 Ford Focus's and 2 Fusion's that was carried over from FY 2012-13.

MOTION by Massey, support by Knol, that the City Council of Farmington Hills hereby authorizes the City Manager to issue purchase orders for Fleet Vehicles as follows:

- Red Holman Buick GMC for 2 vehicles in the amount of \$45,592
- Gorno Ford for 7 vehicles in the amount of \$182,000
- LaFontaine Dodge for 1 vehicle in the amount of \$21,256
- Berger Chevrolet for 6 vehicles in the amount of \$161,704.50
- Signature Ford for 6 vehicles in the amount of \$111,192

MOTION CARRIED 7-0

CONSENT AGENDA

RECOMMENDED APPROVAL OF SETTING A PUBLIC HEARING DATE OF FEBRUARY 10, 2014 TO CONSIDER THE ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT AND CONSIDERATION OF AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR NORTH AMERICAN LIGHTING

MOTION by Massey, support by Bridges, that the City Council of Farmington Hills hereby approves setting a public hearing date of February 10, 2014 to consider the establishment of an Industrial

Development District and to consider an Industrial Facilities Tax Exemption Certificate for North American Lighting.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF ESTABLISHING A SPECIAL ASSESSMENT DISTRICT FOR SANITARY SEWER FOR PEARL STREET AND ESTABLISHING THE DATE OF FEBRUARY 10, 2014 FOR THE PUBLIC HEARING OF DETERMINATION CMR 1-14-4

MOTION by Massey, support Bridges, that the City Council of Farmington Hills hereby adopts Resolution No. 1 establishing the boundary of a special assessment district for sanitary sewer for Pearl Street to include the properties outlined in CMR 1-14-4; and also adopts Resolution No. 2 establishing the date of February 10, 2014 for the public hearing of necessity to proceed.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF AWARD OF BID EXTENSION FOR GASOLINE AND DIESEL FUEL TO ATLAS OIL AT AN ESTIMATED ANNUAL COST OF \$70,000 AND TO RKA PETROLEUM AT AN ESTIMATED ANNUAL COST OF \$700,000 CMR 1-14-5

MOTION by Massey, support Bridges, that the City Council of Farmington Hills hereby authorizes the City Manager to issue purchase orders for gasoline and diesel fuel to Altlas Oil for tank wagon transport deliveries (5,000 gallons or less) at an estimated annual total cost of \$70,000 and to RKA Petroleum for truck transport deliveries (5,000 – 9,000 gallons) at an estimated annual total cost of \$700,000 through January 31, 2016.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF AWARD OF BID FOR A RUBBER TIRE EXCAVATOR TO AIS CONSTRUCTION IN THE AMOUNT OF \$297,995 CMR 1-14-6

MOTION by Massey, support Bridges, that the City Council of Farmington Hills hereby authorizes the City Manager to approve a purchase order with AIS Construction of New Hudson, Michigan, in the amount of \$297,995, which reflects the trade-in of vehicle #246 for \$37,500, for the purchase of a 2014 Gradall L3100 Excavator.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

**RECOMMENDED APPROVAL OF AWARD OF BID FOR A TRAILER-MOUNTED
HYDROSEEDER TO SOUTHWESTERN EQUIPMENT COMPANY IN THE AMOUNT OF
\$44,422 CMR 1-14-7**

MOTION by Massey, support Bridges, that the City Council of Farmington Hills hereby authorizes the City Manager to approve a purchase order with Southeastern Equipment Company of Novi, in the amount of \$44,422 for the purchase of a Finn Model T-90T Trailer-Mounted Hydroseeder.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

**RECOMMENDED APPROVAL OF AWARD OF BID FOR EMERGENCY MEDICAL SUPPLIES
AND EQUIPMENT TO J&B MEDICAL AT AN ESTIMATED ANNUAL AMOUNT OF \$50,000
FOR A PERIOD OF THREE YEARS, WITH POSSIBLE EXTENSIONS CMR 1-14-8**

MOTION by Massey, support Bridges, that the City Council of Farmington Hills hereby authorizes the City Manager to sign a contract with J & B Medical Supply and issue budgeted purchase orders for a three (3) year term for emergency medical supplies and equipment and for three (3) additional one (1) year terms under the same terms and conditions upon mutual consent of the City and vendor.

Roll Call Vote:

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

**RECOMMENDED APPROVAL OF THE CITY COUNCIL STUDY SESSION MEETING
MINUTES OF DECEMBER 9, 2013**

MOTION by Massey, support Bridges, that the City Council of the City of Farmington Hills hereby approves the City Council Study Session meeting minutes of December 9, 2013.

Roll Call Vote

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF THE CITY COUNCIL REGULAR MEETING MINUTES OF DECEMBER 9, 2013

MOTION by Massey, support Bridges, that the City Council of the City of Farmington Hills hereby approves the City Council Regular meeting minutes of December 9, 2013.

Roll Call Vote

Yeas: BRICKNER, BRIDGES, BRUCE, KNOL, LERNER, MASSEY AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

CITY ATTORNEY REPORT

The City Attorney's Report was accepted as submitted.

TOPICS FOR CONSIDERATION AT THE NEXT CITY COUNCIL MEETING

Mayor Brickner mentioned potential topics for the next regular City Council meeting of January 27, 2014.

ADJOURNMENT

There being no further business, Mayor Brickner adjourned the regular City Council meeting at 8:44 p.m.

Respectfully submitted,



Pamela B. Smith, City Clerk

/ayb