

**MEETING MINUTES
CITY OF FARMINGTON HILLS
HISTORIC DISTRICT COMMISSION
CITY HALL – COMMUNITY ROOM
AUGUST 12, 2020**

CALLED MEETING TO ORDER: CHAIRMAN KEN KLEMMER 7:30 PM

MEMBERS PRESENT: Ken Klemmer, Jim Paulson, Lisa Martin, JohnTrafelet,

MEMBERS ABSENT: William White, Bryan Brincat, Steven Olson

OTHERS PRESENT: Angeline Lawrence, HDC Liaison
Valerie Knol, Farmington Hills Council Member
Kevin McCarthy, Farmington Hills Department of Public Works
Raj Patel, Optalis Health Care

APPROVAL OF AGENDA:

The agenda was approved.

Motion to approve agenda for August 12, 2020

**MOTION BY: TRAFELET
SUPPORT BY: PAULSON**

MOTION CARRIED: 4-0-0

NEW BUSINESS:

a. Certificate of Appropriateness 20-2

HD #900, East Farmington Utley Cemetery, 12 Mile between Inkster and Middlebelt
Parcel ID: 23-12-378-005

Remove and replace existing wrought iron fence along the south property line along 12 Mile.

330-foot fence identical to west fencing and nameplate to be installed. Property was established in early 1800s and not surveyed. Existing garage not on property. DPW has \$30,000 in the budget and should be installed before Thanksgiving. Gate will be unsecured. A chain link fence will also be installed to define property from contiguous homeowners.

Motion to approve subject to proposal with option of 75-foot long fence installation on west end of cemetery. Pursuant to Secretary of the Interior's Standards for Rehabilitation #1, #9 and #2.

**MOTION BY: Paulson
SUPPORT BY: Trafelet
MOTION CARRIED: 4-0-0**

OLD BUSINESS:

a. Sarah Fisher Update

Raj Patel presented an update of the status of Optalis Health Care's potential purchase of the property. Due diligence was delayed as a result of COVID-19.

Due diligence to date has included, in part, a Phase 1 environmental study which indicates significant issues. Study was performed by Fleis & Vandenbrink. A restrictive covenant, executed in 2009, on a portion of the acreage, was also unearthed based on a title search. This results in 17 useable acres of the site.

Several confidential documents were provided to the HDC for review for purposes of discussion and then returned to Mr. Patel.

Staff Liaison Lawrence noted that any ongoing approvals would begin with HDC and then move to Planning Commission and Council.

Mr. Patel requested that a working session with certain HDC members be established with time being of the essence.

Motion that a working subcommittee of the HDC (to meet within next week) be established consisting of Commissioners Klemmer, Paulson and Trafelet.

MOTION BY: Martin
SUPPORT BY: Trafelet

MOTION CARRIED: 4-0-0

POINTS OF INTEREST/UPDATES:

Cemetery Preservation Committee:

Contact has been made with a full time preservation consultant located in Southfield and met at a recent historic function.

Continued expected reliance on volunteers to assist with clean up. Any COVID-19 issues to be addressed. Councilperson Knol to reach out to Council Member Ken Massey and Chair Klemmer to contact John Koh regarding Boy Scout volunteers.

Phase 1 - Priority is resetting 13 large monuments (per memo) with a cost not to exceed \$6,000

Motion that the above Phase 1 priority list be presented to Purchasing by Staff Liaison Lawrence

MOTION BY: Trafelet
SUPPORT BY: Martin

MOTION CARRIED: 4-0-0

Oral History Subcommittee

Commissioner Martin reported that project may be placed on hold, pending input from the Commission, because of COVID-19 interview concerns. Chair Klemmer suggested the use of ZOOM is possible. Martin and Klemmer to meet.

Spicer House

Staff Liaison Lawrence reported that a request was submitted to Ellen Schnackel, Director of Special Services, Farmington Hills. It is in process.

CORRESPONDENCE:

A request for renewal of annual Michigan Historic Preservation dues.

Motion to remit payment for renewal of Michigan Historic Preservation annual dues.

MOTION BY: Trafelet
SUPPORTED BY: Paulson

MOTION CARRIED: 4-0-0

PUBLIC COMMENT:

No public present.

COMMISSIONER'S COMMENTS:

Commissioner Martin suggested that monthly minutes be submitted to Commissioners for review prior to succeeding months meeting. All agreed.

APPROVAL OF 7/8/2020 MINUTES

Motion to approve 7/8/2020 minutes

MOTION BY: Trafelet
SUPPORT BY: Paulson

MOTION CARRIED: 4-0-0

ADJOURNMENT:

Meeting adjourned at 9:00 PM by Chairman Klemmer