

**MEETING MINUTES  
COMMITTEE TO INCREASE VOTER PARTICIPATION  
CITY OF FARMINGTON HILLS  
FEBRUARY 28, 2017 – 5:30PM  
CITY HALL – FOUNTAIN VIEW ROOM  
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI**

**CALLED TO ORDER BY:** Chair Kendzierski at 5:33pm

**MEMBERS PRESENT:** Christoph, Greening, Haynes, Hubbard, Kendzierski, Pitchford and Seelye

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Clerk Smith and Council Liaison Lerner

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
3	<b>APPROVAL OF AGENDA</b>  February 28, 2017		<b>MOTION BY:</b> HUBBARD <b>SUPPORT BY:</b> GREENING  To approve the agenda as published.  <b>MOTION CARRIED:</b> UNANIMOUSLY
4	<b>APPROVAL OF MINUTES</b>  January 24, 2017	City Clerk Smith acknowledged a typo showing Member Seelye both present and absent. She would amend the minutes to reflect that Seelye was absent at this meeting.	<b>MOTION BY:</b> CHRISTOPH <b>SUPPORT BY:</b> SEELYE  To approve the September 27, 2016 minutes as amended.  <b>MOTION CARRIED:</b> UNANIMOUSLY
5	<b>AGENDA ITEM: MEMBERSHIP – COMMITMENT TO 2017 DATES</b>	Chair Kendzierski asked that all members put the proposed meeting dates for 2017 on their calendars as updated by the City Clerk. She stated that she would send out reminders prior to each meeting to the committee through outlook for those that can receive it.  It was acknowledged that there was no meeting scheduled for March.  Member Haynes indicated that she would not be present at the April meeting.	
6	<b>AGENDA ITEM: NEW BUSINESS</b>	<b>a. 2017 Voter Registration Drives</b> Clerk Smith stated that both high schools were again interested in holding voter registration drives. North Farmington has selected March 21 <sup>st</sup> as their date during lunch hours (10:45am-12:35pm). Clerk still waiting to hear from Harrison on date.  Gail and Dennis volunteered to assist with Voter Drive at North.  Jennifer and Deb will assist at Harrison if date chosen works for them.	

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		<p>City Clerk will contact North Farmington about getting student participation to help spread the word for the registration drive.</p> <p><b>b. Discuss/Draft By-Laws</b> City Clerk Smith provided details regarding drafting of by-laws for the committee and what information that would include. She mentioned that City Council is close to adopting an ordinance relating to all boards and commissions that is intended to provide for conformity for all and some of what may be required in the by-laws will be included in that ordinance. She feels it could be adopted as soon as the end of April but possibly later so the by-laws would wait until after that time.</p> <p>Councilmember Lerner added that Attorney Joppich would be providing a template for by-laws to be used by the boards and commissions.</p> <p><b>c. Mission Statement</b> City Clerk Smith stated that she did not provide that this evening but that the mission state was recently updated and would most likely be incorporated as part of the by-laws.</p>	
7	<p><b>AGENDA ITEM:</b> <b>OLD BUSINESS</b></p>	<p><b>a. School media discussion update</b> Members agreed to continue to post information to their facebook pages that is put out by the Clerk. Items including committee vacancies and general election information and voting dates and deadlines.</p> <p>Member Greening mentioned that if there was a vacancy that she had someone who was interested in serving on the committee. Clerk smith confirmed there was currently 2 vacancies. She has a student who is interested in serving from Harrison and will hopefully be at the April meeting.</p> <p>Member Greening said she would ask the other interested person to also attend the April meeting.</p> <p><b>b. Other ideas for increasing voter participation</b> Member Greening asked about Instagram and if the City has an account for pictures, etc. Clerk Smith would inquire with the public relations staff.</p> <p>Chair Kendzierski mentioned the articles for the paper that members could submit to the Clerk that was previously suggested.</p>	

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		<p>Member Greening suggested creating an “event” on Facebook regarding the August and November elections</p> <p>Member Hubbard stated that he could obtain new resident information but if the committee did mailings there would be a cost unless they could get a business to sponsor this.</p> <p>Councilmember Lerner suggested contacting the Chamber on that matter. Member Hubbard agreed to reach out to the chamber.</p>	
8	<p><b>AGENDA ITEM:</b></p> <p><b>MY VOTE COUNTS</b></p>	<p><b>a. Upcoming segments on history of voting rights “My Vote Costs” – Black History Month and Suffragette Movement</b></p> <p>Discussion was held on these topics and it was agreed that Member Christoph would bring an outline and information back on the suffragette movement to the April meeting and Members Hubbard and Pitchford would work on information for Black History Month to bring to that meeting.</p> <p>The committee would work on this project this year with anticipation of taping shows that could be re-broadcast every February.</p> <p>Discussion was held on providing enough lead time to the video division for the taping of shows.</p>	
9	<p><b>AGENDA ITEM:</b></p> <p><b>COHA UPDATE</b></p>	<p>Member Seelye mentioned that the next COHA meeting was scheduled for March 21<sup>st</sup> and Khalfani Stephens, EDC Director, was the guest speaker.</p> <p>The Candidate Forum for the November, 2017 Election was scheduled for Tuesday, October 3<sup>rd</sup>.</p>	
10	<p><b>PUBLIC COMMENTS</b></p>	<p>There were no public comments.</p> <p>Member Christoph inquired about the “dead” voters in the registration system and the City’s process for eliminating deceased voters. Clerk Smith explained the process at the local end and confirmed that it was not necessarily that deceased voters were actually shown as voting in the State; but that they remained in the system and the Secretary of State has been working on this over the past several years to eliminate those voters from the state-wide system as well as those that have moved out of state or who were not citizens.</p>	

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11	ADJOURNMENT	Meeting adjourned at 6:32pm.	
	MINUTES PREPARED BY	Pam Smith, City Clerk	