

**MEETING MINUTES
CITY OF FARMINGTON HILLS
HISTORIC DISTRICT COMMISSION
CITY HALL – COMMUNITY ROOM
MARCH 13, 2019**

CALLED MEETING TO ORDER: CHAIRMAN KEN KLEMMER 7:27 PM

MEMBERS PRESENT: Ken Klemmer, Bryan Brincat, Steve Olson, Paul Sewick, Lisa Martin, John Trafelet, and Wedad Ibrahim

MEMBERS ABSENT: None

OTHERS PRESENT: Angeline Lawrence, HDC Liaison and Kevin McCarthy, City of Farmington Hills, Department of Public Works

APPROVAL OF AGENDA:

**MOTION BY: S. OLSON
SUPPORT BY: J. TRAFELET**

TO APPROVE AGENDA OF MARCH 13, 2019

MOTION CARRIED: 7-0-0

NEW BUSINESS:

A. WELCOME WEDAD IBRAHIM AS NEW COMMISSIONER.

Wedad was unanimously welcomed and thanked.

B. CERTIFICATE OF APPROPRIATENESS 19-2 HD#910 WEST FARMINGTON CEMETERY

Kevin McCarthy presented results of Commission input and on the project. In general, specifications included in 2/13/2019 minutes were met. The height of the proposed fence will be the same height as the existing fence, which is greater than 3 feet and less than 4 feet. Preliminary construction process expected to begin within next few weeks, with removal of existing fence that will be stored in a shed for future potential use. Sign will be preserved and remounted. There will be separate contractors involved in the fencing demolition and installation of replacement.

A total of \$45,000 from the 2019/2020 capital improvement budget will be utilized. A portion of 2018/2019 budget will be used to “front end” demolition. Another \$30,000 will be budgeted for 2020/2021 year to do similar renovations on the Utley Cemetery (will be presented for Commission approval before proceeding). Lastly, \$30,000 will be budgeted for 2021/2012 year for similar renovations at the North Cemetery (will be presented for Commission approval before proceeding)

Motion to approve West Farmington Cemetery fence replacement, retention wall and sidewalk replacement as submitted in conjunction with Secretary of Interior Standards for Rehabilitation #2 and #9.

**MOTION BY: OLSON
SECOND BY: TRAFELET**

TO APPROVE WEST FARMINGTON CEMETERY FENCE REPLACEMENT, RETENTION WALL AND SIDEWALK REPLACEMENT AS SUBMITTED IN CONJUNCTION WITH SECRETARY OF INTERIOR STANDARDS FOR REHABILITATION #2 AND #9.

MOTION CARRIED: 7-0-0

OLD BUSINESS:

- A. Review and approval of HDC Annual Report (Certified Local Government)

Report was approved with minor corrections that included adding “replaced with” in front Lisa Martin and John Trafelet on page 3; and rearranging sentence on page 8 goal 5, “by attending State Historic Preservation workshop in March, attending oral history workshop in May, and other workshops by December, 2019.

Staff Liaison Lawrence will make changes and submit to City Planning Commission for March 21 meeting. Chair Ken Klemmer will present report to City Planning Commission and City Council on March 21 and March 25 respectively. Upon Council’s approval, staff will submit to Michigan SHPO before the 4/1/19 deadline.

Motion to approve HDC annual report with minor corrections that include adding “replaced with” in front Lisa Martin and John Trafelet on page 3; and rearranging sentence on page 8 goal 5, “by attending State Historic Preservation workshop in March, attending oral history workshop in May, and other workshops by December, 2019.

**MOTION BY: IBRAHIM
SECOND BY: TRAFELET**

TO APPROVE HDC ANNUAL REPORT WITH MINOR CORRECTIONS THAT INCLUDE ADDING “REPLACED WITH” IN FRONT LISA MARTIN AND JOHN TRAFELET ON PAGE 3; AND REARRANGING SENTENCE ON PAGE 8 GOALS 5, “BY ATTENDING STATE HISTORIC PRESERVATION WORKSHOP IN MARCH, ATTENDING ORAL HISTORY WORKSHOP IN MAY, AND OTHER WORKSHOPS BY DECEMBER, 2019.

MOTION CARRIED: 7-0-0

POINTS OF INTEREST/UPDATES:

Oral History Workshop Remote Attendance 5/17/19

Remote attendance by Oral History Subcommittee members has been registered by Staff Liaison Lawrence and will coordinate IT set-up. Commissioner Martin stated that subcommittee activities have been suspended pending participation in this workshop, which will provide increased direction.

Commissioner Martin made a preliminary request by regarding need for videographer. Suggestion given that Farmington Hills videographer or Brian Golden, Subcommittee member, could be videographer. A final decision will be made at a later date.

Other:

Details regarding reconnaissance in sections 21, 22 and 23 tentatively scheduled for April 13, 2019. The details will be addressed at April 10, 2019 Commission meeting. Staff will provide State Historic Preservation Office (SHPO) Guidelines to conduct an above-ground survey of properties.

CORRESPONDENCE:

Staff received a response letter from Denise Rabidoux, EHM Senior Solutions, dated 2/11/2019, staff will contact EHM regarding HDC site visit, as suggested within letter, and review of main building a 2 cottages, as previously agreed and set date. Commissioners who want to participate include Trafelet, Olson, Brincat, Klemmer and Ibrahim.

Staff Liaison Lawrence provided additional details regarding potential training opportunities. Commissioners Klemmer and Trafelet will attend the March 15 training in Ypsilanti.

Staff Liaison Lawrence was received an invitation to join the State of Michigan, Freedom Trail Committee.

MOTION:

Motion to approve Staff Liaison Lawrence to join Freedom Trail Committee, with full support of Historic District Commission.

TO APPROVE STAFF LIAISON LAWRENCE TO JOIN THE STATE OF MICHIGAN FREEDOM TRAIL COMMITTEE AS A REPRESENTATIVE OF FARMINGTON HILLS HISTORIC DISTRICT COMMISSION.

MOTION: Martin
SECOND: Trafelet

MOTION CARRIED: 7-0-0

PUBLIC COMMENT:

No public present.

COMMISSIONER'S COMMENTS:

Commissioner Sewick inquired about the upcoming reconnaissance survey. Stated he could do a preliminary drive of sections such as, 21, 22 or 23. Staff suggested driving section 21.

APPROVAL OF FEBRUARY 13, 2019 MEETING MINUTES:

Approved with corrections to misspelling of Commissioner Bryan Brincat and new Commissioner Wedad Ibrahim names.

MOTION: Trafelet

SECOND: Ibrahim

MOTION CARRIED: 7-0-0

ADJOURNMENT:

Chairman Klemmer declared the meeting adjourned at 8:22 p.m.

KEN KLEMMER – CHAIR