

**MEETING MINUTES EMERGENCY PREPAREDNESS COMMISSION
CITY OF FARMINGTON HILLS
JULY 06, 2015 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY KERRY JACKSON

MEMBERS PRESENT: Jackson, Tutak, DeFranco, Massey, Szymusiak, York, Yuskowatz, Wecker, Avie, Faine, Mintz, Redman, Sweeney and Sloan

LIAISONS PRESENT: Bixman, Warthman and Hipper

OTHERS PRESENT: Falkowski, Brock and Altschul

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1.	SPECIAL SPEAKER	Tutak introduced the current city manager, Steve Brock, who has resigned his position as of July 17, 2015. Dave Boyer will be assuming his role as Acting City Manager. He thanked the Commissioners for giving of their time and talents to further the needs of the cities. He has left everything in good shape.	
2	EVACUATION AND SHELTER ROUTES	In event of evacuation go outside, cross over to Police department and congregate in lobby located to the West of City Hall.	
4	APPROVAL OF AGENDA	07/06/2015	MOTION BY: Faine SUPPORT BY: Sweeney MOTION CARRIED: All
5	APPROVAL OF MINUTES	08/03/15	MOTION BY: Faine SUPPORT BY: Tutak APPROVED AS AMENDED MOTION CARRIED: ALL
6	AGENDA ITEM: <u>Events, Act & Programs</u> Founders Festival July 16-19, 2015 Parade Saturday starts at 10:00 AM	Wecker gave brief Hands Only CPR demo to volunteers who will staff FF booth. Wecker encouraged us to remind every visitor about a donation to MDA which is the charity designated by FHFD and main purpose of booth. The materials to be purchased to market the CPR demo to be postponed until the next meeting. Avie/Warthman reported there are 56 floats participating in parade including our car which will be behind Michael Bouchard float. Fireworks Sat. night @ Shiawassee Park. Tutak, York and Sloan to volunteer to monitor the crowd. Go to foundersfestival.com for details.	
	CPR/AED Class	Wecker reported that Farmington/Farmington Hills district will switch to a semester schedule in the fall. This will allow the district to offer CPR as a requirement in the 2015-2016 curriculums. It would be added to the health class. All coaches have a mandate to receive CPR instruction.	

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		Grand River closed 8:45 to noon on July 18 th .	
9	PUBLIC COMMENT(S)	NONE	
10	COMMISSIONERS' COMMENTS	<p>Altschul updated EPC with his research into grant money to support CPR training. The first grant through the Fire department will not be applicable but the Target grant is still viable. The funds could help with the purchase of mannequins, AED training devices and such that will be required for the school trainings. He also has a source through Farmington Public Safety for child safety kits that would include DNA swabs, and fingerprinting that he offered to hand out at the FF booth. He will provide about 1,000.</p> <p>Yuskowatz announced her resignation as commissioner due to her intention to move out of the city. Her resignation is effective at the end of July, 2015. There was discussion of her ongoing participation in some capacity and the topic will be revisited at a later date.</p> <p><u>MISC</u></p> <ul style="list-style-type: none"> • The Grand Tavern fundraiser was a success. • G.E. Smith Softball Tournament fundraiser August 8-9 @ Founders Sport Park. Teams now forming. Volunteers needed to assist with opening ceremonies. Contact Massey if interested. 	
11	ADJOURNMENT		Meeting adjourned at 6:35 PM.