

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
JUNE 06, 2016 – 5:15PM
FARMINGTON HILLS CITY HALL-COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY Chair Jackson 5:15pm

MEMBERS PRESENT: Avie, Ciaramitaro, DeFranco, Faine, Falkowski, Fashbaugh, Jackson, Marachi, Massey, Mintz, Sloan, Szymusiak, Tutak, Wecker, York and Yuskowatz

LIAISONS PRESENT: Warthman and Neufeld

OTHERS PRESENT: NONE

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION-SHELTER RTES	Evacuation to Police Dept. and congregate in lobby located to West of City Hall. Other options were discussed in the event a situation prevents evacuation to police department. It was suggested we would evacuate to the Fire Dept #5 on the East side of City Hall campus.	
3	APPROVAL OF AGENDA	6-6-16	MOTION BY: Massey SUPPORT BY: Tutak MOTION CARRIED: ALL
4	APPROVAL OF MINUTES	5-2-16	MOTION BY: Ciaramitaro SUPPORT BY: Avie Approved MOTION CARRIED: ALL
5	AGENDA ITEM: EVENTS, ACT., MARKETING & PROGRAMS	<ul style="list-style-type: none"> • GL Homeland Security Conference May 3-4, 2016. Tutak attended with the Do-One-Thing program as an exhibitor. • 4th year of Cipriano Run on June 3rd had ~700 participants. • 61 residents attended Tutak presentation at Woodcreek Civic Ass. • Advanced CERT Class taking place June 11 including topics of traffic safety/control, & flooding for those who have taken basic class. Contact Tutak for more info • Citizen Corp-Planning on moving towards FH CERT Team and it has been discussed between Massey, Tutak and Fire Chief Unruh. Will be an auxiliary of EPC probably but this is a work in progress. City of Farmington is also involved in discussions (Mayer, City Manager). Faine voiced concern with not keeping in contact with previous graduating classes to keep them interested until CERT Team formed. • Ciaramitaro invited past CERT grads to an <i>active shooter exercise</i> being held at the confirmed Beaumont Hospital-Farmington Hills Foundation budget will be funded through a partnership between hospital, 	<p>Beaumont Hospital - Farmington Hills in September. Jackson assigned Tutak & Faine to work together to contact previous CERT grads by inviting to this exercise.</p> <ul style="list-style-type: none"> • 20 minute presentation on June 21 at STAA Corp at Halsted and 12 Mile to 300 employees on Individual Preparedness at Home and Work. (Lunch & Learn) • Preston Buszka has been selected to represent FEMA Region V at the FEMA National Youth Preparedness Council in July. Tutak requested commissioners to encourage young people in high school they may know to apply if they are motivated to make a difference in the community's disaster preparedness. • Wecker reported CPR for 9th Graders program is training the instructors. Massey

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
6	Founders Festival participation- <i>Theme: Disco Fever-I Love the Nightlife.</i> <i>Date of Parade: July 16, 2016</i>	<p>schools and fire depts. Ciaramitaro offered hospital trained instructors but Wecker indicated they want instructors trained in AHA protocols from inside the schools.</p> <ul style="list-style-type: none"> • <i>Founders Festival July 14-17, 2016.</i> The parade application was submitted and approved by CC. York confirmed Bob Saks dealership will loan us a car. Avie reported 40-45parade applications received. EPC will share booth with FHFD. Wecker will be out of town. Discussion on providing water (donated by Busch’s possibly). Avie doesn’t recommend as we would have to find a way to keep water cold, the delivery of pallets of water require man power, etc. Faine suggested industrial fans to provide a cooling station of sorts. No decision reached. 	
7	AGENDA ITEM: MI&REG	<p>Volunteers in Dundee took over interviewing process and assigning unknown volunteers to key tasks following the tornado in 2010. At that time criminal background checks were not requested.</p>	
8	AGENDA ITEM: LIAISONS REPORTS	<p><u>FHFD</u> - Neufeld</p> <ul style="list-style-type: none"> • CPR & AED class June 14 from 5:30-9:00 PM. To be held at FS #4 on Drake. \$10 fee for residents. Register at eKarlson@fhgov.com. Several openings. Tutak will volunteer. • GL Homeland Security Conference May 3-4, 2016. Was very valuable in the speakers and breakout sessions on emerging hazards and the planning and preparing for these new emergencies and disasters. <p><u>FHPD</u> – No representative</p> <p><u>FPS</u> - Warthman</p> <ul style="list-style-type: none"> • 4 Fireworks volunteers confirmed to manage the crowd during the <i>Founders Festival celebration</i> on Saturday, July 16th. Warthman to contact them one week before via email. • A sample Knox Box was passed around and Tutak will write an article about it in an upcoming Do-One-Thing newsletter. • 24 vehicles were broken into between May 15-30 and all were <i>unlocked</i>. Police have someone in custody. 	<ul style="list-style-type: none"> • <i>Fire fighter recruitment process</i> underway. Must be 18 to apply. Encouraged us to refer friends and family members. Hard to retain firefighters. • <i>Public Act 390</i> (provides for planning and response to disaster within and outside the state). Interacting with county to receive funds. Participated in a drill one week ago and interacted with other cities. ~25 run avg/day and 3x save rate than the rest of the county. <ul style="list-style-type: none"> • FPS and FHPD are giving away free gun locks in an effort to raise awareness about gun safety.

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
9	AGENDA ITEM: PUBLIC	NONE	
10	AGENDA ITEM: Comm Comments	<p>Massey: Two fundraisers this summer to support the GES Memorial Foundation which funds suicide prevention efforts. Grand Tavern will host a June 17 spaghetti dinner from 5-9 PM for \$15. The second annual softball tournament will be held August 8 & 9th-contact Massey at Ken.Massey@fhgov.com to set up a team.</p> <p>June 11 Health Fair @ Farmers Market with BP and stroke screening, nutrition counseling, etc.</p> <p>Yuskowatz: The Annual YMCA Golf Classic at Forest Lake C.C. on July 13, 2016.</p> <p>July 14 YMCA sponsoring Kids Day @ Shiawassee Park.</p>	
11	Other:		
12	ADJOURNMENT		Meeting adjourned at 6:10 PM
	MINUTES PREPARED BY	Minutes Prepared by Joy DeFranco Member EPC 248-661-8737	