

Approved  
2/20/2018

MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
JANUARY 16, 2018 – 6:00 PM  
CITY HALL – COMMUNITY ROOM  
31555 ELEVEN MILE ROAD

**CALL TO ORDER BY:** Carol Posby at 6:05 PM. in the City Hall Community Room.

**MEMBERS PRESENT:** Carol Kurth, Rita Roberts, Betti Pool, Jen Chinn and Katherine Massey.

**MEMBERS ABSENT:** Elsie McKeown.

**OTHERS PRESENT:** Charmaine Kettler-Schmult, Staff Liaison.

**APPROVAL OF MINUTES OF OCTOBER 30, 2017:** Motion by Betti Pool, second by Rita Roberts to accept the minutes of October 30, 2017 as submitted. Motion carried: 5-0.

**CORRESPONDENCE AND ANNOUNCEMENTS:** None

**APPROVAL OF AGENDA:** The Commissioners agreed to add Item 7F. BC Budget 2018/2019.

**REVIEW OF CALENDAR:** The Commissioners reviewed the calendar. Carol Posby set the date of April 21, 2018 for the Spring Litter Walk. It was added to the calendar.

**NEW BUSINESS ITEMS:**

- Draft BC Annual Report – The Commissioners reviewed the draft report. The following changes were made: Second page, second paragraph, delete the sentence “There were eight meetings held”; Fourth page, fifth paragraph, remove the highlight on portions of Litter Walk accomplishments. The language will be reviewed and updated at the February meeting.
- Draft BC Goals for 2018– The Commissioners present reviewed the goals. The following changes were made: Page five, fourth paragraph, second sentence, remove “Co-“and the comma after channel; Fifth page, sixth paragraph, change 2017 to 2018; Sixth page, fourth paragraph, second sentence, add “21” after April; Add the goal of “Grow Membership in the Beautification Commission.” The language will be reviewed and updated at the February meeting.
- Draft BC Bylaws review and discussion – The Commissioners reviewed the draft Bylaws. The language will be reviewed and updated at the February meeting. An electronic copy of the new ordinance will be emailed to all Commissioners.
- Litter Walk 2018 – Carol Posby gave a summary of past events. The Commissioners talked about plans for the upcoming event. Carol Posby expressed a desire to grow participation in the event. Several ideas were suggested to increase the participation: contacting the subdivisions or condominiums members are residing within, past recipients of Beautification Awards and contacts from the homeowners associations listing. Carol Posby usually coordinates but will need assistance. The event will be discussed further in February.

- BC Officer Nomination subcommittee – The Commissioners discussed possible candidates for officers. Officer elections will be placed on the February agenda.
- BC Budget for 2018/2019 – Information on the funds remaining in the budget for 2017/2018, the 2017 Awards Program and the proposed budget for 2018/2019 was distributed. The Commissioners reviewed the information.

**PUBLIC COMMENTS:** None

**COMMISSIONER COMMENTS:** None

**Meeting adjourned:** 7:18 P.M.