

**MEETING MINUTES  
HISTORIC DISTRICT COMMISSION  
CITY OF FARMINGTON HILLS  
MAY 10, 2017 – 7:30 PM  
FARMINGTON HILLS CITY HALL –COMMUNITY ROOM  
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
1	<b>CALLED TO ORDER:</b>	The meeting was called to order at 7:42 pm by Ken Klemmer.	
2	<b>ROLL CALL:</b>	<p><b>MEMBERS PRESENT:</b> Ken Klemmer, Bryan Brincat, Gania Kandalaft, Joan Barber, Steve Olson</p> <p><b>MEMBERS ABSENT:</b> Michael Hegarty</p> <p><b>OTHERS PRESENT:</b> Staff Liaison Angeline Lawrence</p>	
3	<b>APPROVAL OF AGENDA:</b>	<p>Moved to approve agenda.</p> <p>Motion passed to approve agenda.</p>	<p><b>MOTION BY:</b> OLSON <b>SUPPORT BY:</b> BRINCAT</p> <p>MOTION TO APPROVE AGENDA.</p> <p><b>MOTION CARRIED:</b> 5-0</p>
4A	<p><b>NEW BUSINESS:</b> CERTIFICATE OF APPROPRIATENESS 17-2 ACTION: Install permanent canopy attached to building exterior. HD #312 Sherman-Goodenough House</p>	<p>Jeff Hotchkiss of Longacre, representing the City of Farmington Hills Recreation Department, presented proposal for installation of canopy to north side of building.</p> <p>New canopy to be the same size as current canopy. The new canopy is a more permanent attachment of welded aluminum fixed with twelve brackets, creating twenty four holes within mortar. Currently, there are water issues with leaking through the canopy connection to the building. The current color is white, but the color is yet to be determined for the new canopy. The department found cleaning products, so washing of product is not a concern. The new canopy will extend from the building, past the porch. Option for sealant is not considered due to need to preserve the historic building. Production of product will take 6-8 weeks and installation will be one week. Budget for project to be approved by city on May 22.</p> <p>Motion moved to support proposal of Historic District #312 of installing a fixed canopy to north side of Longacre building, anchoring within mortar and not to the brick, with no</p>	<p><b>MOTION BY:</b> OLSON <b>SUPPORT BY:</b> BARBER</p> <p>MOTION TO SUPPORT PROPOSAL OF HISTORIC DISTRICT #312 INSTALLATION OF AFIXED CANOPY ON NORTH SIDE OF LONGACRE, ANCHORING IN THE MORTAR – NOT THE BRICK, WITH NO SEALANT.</p> <p><b>MOTION CARRIED:</b> 5-0</p>

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		<p>sealant.</p> <p>Motion passed to approve support of fixed canopy installation proposal.</p>	
<b>5A</b>	<b>POINTS OF INTEREST/UPDATES:</b> HANDICAP ACCESSIBLE RAMP UPDATE: 36217 THIRTEEN MILE ROAD	Correspondence from Karen Mondora explains that per ADA guidelines, a matching tint cannot be added to concrete to match the curb ramp. There needs to be a visual contrast in order to create a visual aid of the sidewalk stop.	
<b>5B</b>	<b>POINTS OF INTEREST/UPDATES:</b> EVENT WITH PRESERVATION FARMINGTON	Commission seeks a room in the Nature Center for the upcoming Preservation Farmington windows workshop. The proposed room is the storage room since it is large enough to hold the people and workshop material and tools. There are liability issues with hosting the event at Chairperson Ken Klemmer's house. Angeline to review itemized budget to help define what FH HDC can contribute to proposed scholarship. The event is tentatively set for September 16 from 9am to 3pm.	
<b>5C</b>	<b>POINTS OF INTEREST/UPDATES:</b> LETTER FOR HISTORIC MARKER PROGRAM UPDATE	<p>Letters were sent out to Historic District homeowners without historic markers. Historic District homeowners #12, #212, and #513 showed interest in participating in program. HD homeowner #12 and #212 contacted Angeline and #513 contact Ken about starting the process.</p> <p>The markers increase in cost every two years. The cost of a marker was previously \$1700 and is now \$2210. The HDC budget update is July. The resident investment remains at \$500.00.</p> <p>The marker is limited to 784 characters and the letters are 1 inch tall. Chairperson Ken Klemmer to review and edit text of information to be included on sign and contact Brian Golden, Director of Farmington Historical Museum to fact check information. HDC to be kept informed of new information about markers. Angeline to follow up with homeowners to share more information and ask where homeowners would like markers.</p>	
<b>5D</b>	<b>POINTS OF INTEREST/UPDATES:</b> SIDEWALK AND ROAD CONSTRUCTION PROJECTS UPDATE	Farmington Hills city website includes a webpage with information regarding all construction projects within the city. The capital improvements plan shows all upcoming plans, including locations outside of and within historic districts.	

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6A	<b>CORRESPONDENCE</b> ADMINISTRATIVE C OF A FOR ROOF REPLACEMENT HD #512 FRANK STEELE HOUSE	Photos shared of existing conditions. Commission determined that the roof and rafters will need to be replaced.	
6B	<b>CORRESPONDENCE</b>	Letter for HD#308 Halsted Apple Barn Historic Marker and Halsted Historic Homeowners Association dated January 26, 2017 regarding condition of the wall sent by staff was returned undeliverable.  The certified letter was returned, so commission is unsure whether house is occupied.  HDC directed staff to check payment of property taxes.	
7	<b>PUBLIC COMMENTS</b>	None	
8	<b>COMMISSIONER'S COMMENTS</b>	Recommendation given to City Manager's Office and was submitted to the Mayor. New commissioner, Paul Sewick, has not been approved by city or mayor yet.  Commission reviewed list of Historic District markers to be cleaned and maintained from Stephen Dickson, Farmington Hills Road Maintenance Supervisor.	
9	<b>APPROVAL OF MINUTES: APRIL 12, 2017</b>	Moved to approve April 12, 2017 meeting minutes.	<b>MOTION BY:</b> BRINCAT <b>SUPPORT BY:</b> KANDALAFT  MOTION TO APPROVE MEETING MINUTES FROM APRIL 12 MEETING.  <b>MOTION CARRIED:</b> 4-0-1
10	<b>ADJOURNMENT:</b>	Meeting adjourned at 8:36 pm	
	<b>MINUTES PREPARED BY:</b>	Gania Kandalaft, Commissioner Angeline Lawrence, Staff	