



TEMPORARY SIGN/
BANNER APPLICATION
\$75.00 FEE

Application Date:
Address where sign to be displayed:
Parcel I.D.: Zoning District:
Owner of Property:
Applicant/Business:
City: State: Zip:
Phone: Email:

Type of sign: (circle YES or NO)

- YES / NO WALL/BANNER SIGN (MAY NOT EXCEED 14 CONSECUTIVE DAYS)
• YES / NO FREESTANDING SIGN (MAY NOT EXCEED 64 DAYS)
• YES / NO FOR LEASE SIGNS (MAY NOT EXCEED 90 DAYS)
• YES / NO FOR SALE UNTIL PROPERTY IS SOLD

DISPLAY DATES:

FROM: THROUGH: TOTAL DAYS:

Size/Measurement: Horizontal Vertical Total Square Feet:

\*Note: 12 square feet = No Permit.

Are there any other temporary signs on this parcel (this includes real estate/leasing signs or any other tenants' temporary signs)? YES / NO

If yes, please provide a plan showing the location(s) and total square footage of ALL temporary signs currently located on this parcel:

Placement: At least 5 ft. from property line.

I have reviewed the sign ordinance and agree to abide by all the terms and policies.

Signature of Applicant/Agent Date:

Printed

Name: Telephone:

Local Contact (Name, Telephone, Email):

FOR CITY USE ONLY

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REVIEWED BY: DATE:

APPROVED:

NOT APPROVED/REASON DENIED:

Table with 5 columns: Administration, Building Division, Community Development, Planning Office, Code Enforcement. Includes phone and fax numbers for each.