

**MEETING MINUTES  
 COMMITTEE TO INCREASE VOTER PARTICIPATION  
 CITY OF FARMINGTON HILLS  
 JANUARY 24, 2017 – 5:30PM  
 CITY HALL – FOUNTAIN VIEW ROOM  
 31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI**

**CALLED TO ORDER BY:** Chair Kendzierski at 5:40pm

**MEMBERS PRESENT:** Greening, Haynes, Hubbard, Kendzierski and Pitchford

**MEMBERS ABSENT:** Christoph, Jackson and Seelye

**OTHERS PRESENT:** City Clerk Smith

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
3	<b>APPROVAL OF AGENDA</b>  January 24, 2017		<b>MOTION BY:</b> GREENING <b>SUPPORT BY:</b> HUBBARD  To approve the agenda as published.  <b>MOTION CARRIED:</b> UNANIMOUSLY
4	<b>APPROVAL OF MINUTES</b>  September 27, 2016	No Changes	<b>MOTION BY:</b> GREENING <b>SUPPORT BY:</b> PITCHFORD  To approve the September 27, 2016 minutes as submitted.  <b>MOTION CARRIED:</b> UNANIMOUSLY
5	<b>AGENDA ITEM: MEMBERSHIP</b>	<p><b>a. Current Member</b></p> <p><b>i. Commitment</b></p> <p><b>ii. Contact information list</b></p> <p><b>iii. Officer roles</b></p> <p>Clerk Smith stated that the City Council is in the process of reviewing all boards/commissions and committees to provide from some standardization amongst them and to determine which ones are not getting quorums or participation and could be eliminated. She added that the Voter Participation is one committee they are considering eliminating due to the lack of quorum at meetings and lack of participation. She added that as Clerk she would hate to see the committee eliminated but she can't deny there are issues with participation and outlined what is needed from the committee members. She added that the events taking place will still be conducted by her office whether there is a committee or not, but she could use additional help. She discussed the proposed ordinance that Council is reviewing and what would be expected of boards/commissions going forward under that ordinance. Clerk Smith added that she sees the mission of this Committee as more educational and informational and reminded the members that they</p>	

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		<p>are limited in their scope by Election law and that this Committee has to operate as a non-partisan committee. She would like to propose to the Council to maintain this Committee, but limiting the scope to existing activities (not that new events or ideas would not be explored) and limiting the meeting dates to be at the discretion of the Clerk.</p> <p>The members present agreed with this proposal to limit the scope and number of meetings for the committee.</p> <p>Clerk Smith stated that she updated the contact list for the committee and will send that to members electronically and that Officer Roles would be discussed down the road once the ordinance was approved by Council.</p> <p>She stated that one thing she needed to know was whether the members, who are up for reappointment, wish to be reappointed. Members Kendzierski and Pitchford indicated that they would like to be reappointed. Member Jackson was not present.</p> <p><b>b. NHS/MYC Membership</b>                      Clerk Smith mentioned that Councilmember Steckloff who is liaison to the MYC seemed interested in having a member of the MYC on the Committee. She added that she would discuss this with Councilmember Steckloff and contact the NHS teacher going forward.</p>	
6	<p><b>AGENDA ITEM:</b>   <b>NEW BUSINESS</b></p>	<p><b>a. 2017 Calendar of Events</b>  <b>i. High School Registration Drives</b>  <b>ii. Founders Festival Parade</b>  <b>iii. Candidates Forum</b></p> <p>Clerk Smith distributed the proposed calendar of events for 2017 that included the events above and outlined participation needed from the members. She explained that she feels the calendar would change every year based on the Election cycle.</p>	
7	<p><b>AGENDA ITEM:</b>   <b>OLD BUSINESS</b></p>	<p><b>a. School media discussion update</b>  <b>b. Other ideas for increasing voter participation</b></p> <p>Clerk Smith suggested holding off on these items pending discussion with Council on maintaining the committee</p>	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
8	<b>AGENDA ITEM:</b>  <b>MY VOTE COUNTS</b>	<b>a. Presidential Election</b> <b>b. Upcoming segments on history of voting rights “My Vote Costs”</b>  Clerk Smith suggested holding off on these items pending discussion with Council on maintaining the committee.	
9	<b>AGENDA ITEM:</b> <b>COHA UPDATE</b>	NO UPDATE PROVIDED – MEMBER SEELYE ABSENT	
10	<b>PUBLIC COMMENTS</b>	NONE	
11	<b>ADJOURNMENT</b>	Meeting adjourned at 6:45pm.	
	<b>MINUTES PREPARED BY</b>	Pam Smith, City Clerk	