

APPROVED

MEETING MINUTES  
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION  
OCTOBER 07, 2019-5:15 PM  
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM  
31555 W. ELEVEN MILE ROAD  
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Vice Chair Ciaramitaro at 5:11pm

MEMBERS PRESENT: Avie, Biggs, Ciaramitaro, DeFranco, Echols, Hopfe, Szymusiak, Sloan, Tutak, York and Wecker.

MEMBERS ABSENT: None

OTHERS PRESENT: Faine, and Yuskowatz (Associates), Moyna (Alternate), Shabir Sabri (public) Warthman (FPS) and Commander John Piggott. (FHPD)

APPROVAL OF AGENDA- OCTOBER 07, 2019- Motion by Avie, support by Moyna, to approve the agenda as submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- SEPTEMBER 03, 2019 – Motion by Avie, support by Hopfe, to approve meeting minutes as submitted. Motion carried unanimously.

BUDGET: City Manager to confirm budget in the next few days.

The meeting to finalize the CERT Bylaws on September 12 was productive and lead to a 2<sup>nd</sup> meeting and draft which is currently being reviewed by CERT management. Warthman has seen Bylaws and is supportive of them. Tutak believes they are close to finalizing at the next CERT meeting. Ciaramitaro asked to have CERT Bylaws submitted to EPC for review before being forwarded to CM office. *Ciaramitaro* will touch base with both chiefs before the next meeting to confirm the approval process.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- New Farmington commissioner Ann Echols was welcomed to the commission. Her initial term will expire on February 01, 2020.
- Volunteer to give **Tip of the Month** to the FH City Council on October 14, 2019 will be Ciaramitaro. Tip of the Month to the F City Council on October 21, 2019 will be Ann Echols.

Total Wellness Fair- Tutak, Ciaramitaro and Yuskowatz will be attending the October 8<sup>th</sup> Fair from 10:00 to 1:00 pm to represent the EPC with an informative exhibit open to those 60 or older.

- **Winter Safety Fair-** Ciaramitaro has made contact with Beaumont Hospital and they are potentially interested in hosting. Wecker suggested having in the Spring and to solicit the fire department to staff booths and speak on topics such as public safety and Red Cross. In addition to Avie, DeFranco, Hopfe and Moyna, Tutak and Warthman also want to be involved.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

- **Motion** by Avie, supported by Moyna to *rescind motion* to buy 4 manuals to start a lending library. Tutak was able to secure manuals for all students for the Fall class without making a purchase. All other CERT equipment purchases continue to be on hold.
- The Region 2 Citizen Corps Council will be hosting a family reunification seminar and drill

exercise to enhance the capabilities of volunteers and their community partners when family reunification services within the region are needed. It will be held Saturday, October 26<sup>th</sup> from 8:30 am – 3:30 pm at Wayne County Community College in Taylor.

- Tutak updated commissioners on the CERT training class which started on September 11<sup>th</sup> – November 02, 2019. (joining with Novi CERT). Tutak confirmed 8 people from Farmington Hills attending, 2 from Farmington, 2 from Southfield, and 11 from Novi. Training being held @ Novi Police & Fire Station #4. Will need a few CERT tee shirts for students. Also starting to get inquiries about the next training class. Tutak directed to refer this question back to CERT management team and fire department personnel.
- Planning on an equipment inventory in October.

#### LIAISON REPORTS:

##### *FPS – Warthman*

- **CPR/AED** class scheduled for November 14th @ 7:00 PM in Farmington city council chambers. Contact [JWren@farmgov.com](mailto:JWren@farmgov.com) to register. No charge for Farmington residents.
- **Farmington High School** completed STB training last Tuesday.

##### *FHFD – Wecker*

- **CPR/AED** classes ongoing.
- **Operation Resolve (Complex Coordinated Attacks exercise** which took place Oct. 2 & 4) was intense and a great learning exercise.

##### *FHPD- Piggott*

- **Operation Resolve** was further explained. Community involvement included Beaumont Hospital, local FBI and fire and police departments in Oakland county.

##### *YMCA-Yuskowatz*

- The annual fundraiser golf tournament @ Forest Lake Country Club will be changed to Wabeek Golf Club in 2020.
- New lighting has been added to the large swimming pool.

PUBLIC COMMENTS: NONE

#### COMMISSIONER'S COMMENTS:

Greater Farmington Chamber of Commerce has welcomed a new Executive Director, Conner Osborn. Mary Martin resigned shortly after the Founders Festival in August.

#### ADJOURNMENT:

CIARAMITARO adjourned the meeting at 5:58 PM.  
Minutes by Secretary DEFRANCO