

**MEETING MINUTES
CITY OF FARMINGTON HILLS
HISTORIC DISTRICT COMMISSION
CITY HALL – COMMUNITY ROOM
OCTOBER 23, 2019**

CALLED MEETING TO ORDER: CHAIRMAN KEN KLEMMER 7:02 PM

MEMBERS PRESENT: Ken Klemmer, Steve Olson, James Paulson, John Trafelet

MEMBERS ABSENT: Bryan Brincat, Lisa Martin, William White

OTHERS PRESENT: Angeline Lawrence, Staff Liaison, Valerie Knol, City Council Liaison

APPROVAL OF AGENDA:

TO APPROVE REVISION OF AGENDA OF OCTOBER 23, 2019, ADDRESSING POINTS OF INTEREST IN ADVANCE OF THE COA FOR THE DAVID SIMMONS HOUSE (HD #7)

**MOTION BY: OLSON
SUPPORT BY: TRAFELT**

MOTION CARRIED: 4-0

POINTS OF INTEREST/UPDATES:

Cemetery Sub-Committee

Commissioners Olson and Trafelet reported on a meeting with City Staff Karen Mondora, Kevin McCarthy and Staff Liaison Lawrence. The HDC provided overview of the cemetery conditions and draft list of priorities for discussion (via PPT).

Chair Klemmer and Commissioner Trafelet to re-visit the West Cemetery to advise on landscape maintenance requiring immediate attention (tree and brush trimming).

Commissioners Olson and Trafelet to start process of developing a scope, potentially working with a consultant (with expertise in cemetery preservation), to produce a Master Plan, multi-year budget, recommendation on potential for obtaining grants, and determining what projects can be by volunteers and which require professional services.

Sarah Fisher Home

Chair Klemmer and Commissioner Trafelet provided update based on recent meetings with EHM leadership. EHM, owners of Sarah Fisher, have decided to sell the property. Real estate agent Scott Eliot has been engaged. Chair Klemmer and Commissioner Trafelet visited the property with a prospective buyer.

Chair Klemmer reported that EHM is to obtain multiple bids from remediation firms to seal the roofs in advance of winter.

Oral History Sub-Committee

Planned meeting deferred pending availability of leader Lisa Martin.

NEW BUSINESS:

A. CERTIFICATE OF APPROPRIATENESS 19-9 - HISTORIC DISTRICT #7 DAVID SIMMONS HOUSE

Request to replace all nine (9) windows in the rear and repair all windows in the front of the structure presented with drawings (dated Oct 23, 2019). Brian Winkleman, project architect was reached and questioned via phone.

Considerable discussion focused on clarifying points of confusion: are windows double hung (functional/moveable) or fixed, placement of on the drawings (upper window placement on the South elevation, level of windows on the lower level relative to the roof line), etc. Commissioner Paulson provided photos which helped clarify current appearance of the house.

Motion for repair of existing historic windows on front / North elevation and replacement of the nine (9) windows in the rear / South elevation. The new windows on the South main pedimented section to match to originals (on the North elevation) in size and placement.

Approval is conditional, dependent on the HDC receiving revised drawings, to reflect historic placement for the upper windows in the pedimented section, and correct window schedule and specs. Historic front door to be replaced to meet commercial code; spec to be provided to HDC.

COA supported by Secretary of Interior Standards #2, #6 and #9.

**MOTION BY: OLSON
SUPPORT BY: TRAFELET**

MOTION CARRIED: 4-0

CORRESPONDENCE:

No mail for distribution.

PUBLIC COMMENT:

No public comments.

COMMISSIONER'S COMMENTS:

No additional Commissioners comments.

ADJOURNMENT:

Meeting adjourned at 8:20 PM by Chairman Klemmer