

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MARCH 05, 2018 – 5:15PM
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: Chair Ciaramitaro at 5:15 PM.

MEMBERS PRESENT: Ciaramitaro, DeFranco, Faine, Reynolds, Sloan, Szymusiak, Tutak, and York.

MEMBERS ABSENT: Avie, Jackson, and Wecker.

OTHERS PRESENT: Moyna, (Alternate) Tom Rancour (Glenwild Drive), Chief Nebus (FHPD), Yuskowatz (Associate), Warthman (FPS) Director Demers (FPS), Neufeld and Chief Unruh (FHFD).

EVACUATION ROUTE: Exit room and down stairs to lobby, (no elevator) Exit SOUTH entrance of building. If sheltering required, go to Fire Station #5 or Police Dept./City Hall campus.

APPROVAL OF AGENDA – March 05, 2018:

Motion by Faine, support by York, to approve the agenda as submitted. Motion carried unanimously.

APPROVAL OF MINUTES – February 05, 2018:

Motion by Tutak, support by Faine, to approve the minutes as amended. Misspelled Bastianelli's replacement *Kurt Bearer*. Removed newly re-appointed Associates Massey and Yuskowatz from **Members Present** and added to **Others Present**. Motion carried unanimously.

EVENTS, ACTIVITIES, MARKETING AND PROGRAMS:

Discussion and adoption of proposed Bylaws-

Motion by Ciaramitaro, support by York, to approve the adoption of the proposed Bylaws as amended for Citizen Corps Council for Emergency Preparedness (aka Emergency Preparedness Commission). Motion carried 9-0.

Election of 2018 slate of officers:

Ciaramitaro opened floor for nominations for Chair, Vice Chair, and Secretary awhile also noting a new position has been created of CERT Coordinator. Ciaramitaro and DeFranco were nominated and accepted for another year. Tutak was nominated and accepted as CERT Coordinator. Reynolds was nominated and accepted as Vice Chair.

Motion by Ciaramitaro, support by Faine, to confirm the following officers for 2018. Motion carried unanimously

- Chair: Ciaramitaro
- Vice Chair: Reynolds
- Secretary: DeFranco
- CERT Coordinator: Tutak

UASI Grant from FEMA- Houses of Worship Emergency Preparedness and Planning-Nebus/Unruh/ Demers
The winter informational meeting with community religious organizations is confirmed for March 22, 2018 but has been reworked by the FHPD and FHFD. The focus will now be on how Houses of Worship in the communities of Farmington Hills and Farmington can prepare for natural disasters, first aid and general emergency tips. EPC will have no more than five minutes to speak about our purpose in the community. Dan Wecker was suggested by Ciaramitaro to be said speaker. Tutak or Ciaramitaro would agree to be alternates. It will be held from 7pm-9pm at the Costick Center-Shannon Hall. Reservations are required and only open to Houses of Worship in our 2 communities. There will be a short section discussing how to apply for the

UASI Grant according to Neufeld. Nebus requested a power point slide or 2 from EPC to display during the EPC slot. (in addition to the logo slide previously sent)

Spring 2018 Run! Hide! Fight! Summit – Nebus/Unruh/ Demers
(now referred to as *Civilian Response to Active Shooter Summit* for our purposes)

Tutak spoke with Chief Nebus and it was decided that the police and fire departments of both cities would be better served to coordinate the program and would speak to other training and education currently ongoing from their departments. Ideas included talking about ALICE (Run! Hide! Fight! was not a choice for going forward as all first responders are trained in ALICE), discussing tactical capabilities and talking about Stop The Bleed. Chief Nebus also noted plans are in place to give all F/FH schoolteachers a heightened awareness of ALICE and the FHPD website will be made more comprehensive by the addition of ALICE training videos. **A motion was made by Reynolds, supported by Faine, to postpone the summit due to conflicts with planned FHFD event on the same date and more time needed to pull together. Motion carried unanimously.** It was suggested that EPC commissioners should be trained in ALICE but oversight by law enforcement is required. Neufeld will review rules and advise to confirm. Nebus suggested looking to online courses with ALICE materials as a means to learning cost-effectively. An actual course would cost \$550 and up.

CERT program update: Tutak

Tutak has submitted 28 applications to the police department where, upon processing, the applications will be sent to Homeland Security. One applicant is from Farmington, 7 applicants have background with CERT teams in other cities. Meetings will be held bimonthly.

General Activities and Updates –

1. Szymusiak reported Women's Self Defense, March 3rd session had 43 participants, collected \$155 to be donated to Kids Kicking Cancer and training was well received. Ciaramitaro underscored how positive this event is for the community and encouraged it to be continued.
2. Doug Reynolds was appointed EPC Commissioner in Dec, 2017 as a Farmington Appointee to replace Paschke. Murray and Aschult were also not reappointed and Farmington will post openings.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES:

Region VII planning conference April 27 & 28, 2018 @ Camp Grayling. Contact Tutak for info if interested in attending. April 21st Oakland County CERT *Training the Trainer* on Triage & Disaster First Aid in Rochester, MI @ 8:30am.

LIAISON REPORTS:

FPS-Warthman

- Next CPR class April 14 from 8-12 PM. Contact JWren@farmgov.com to register. Free to residents. \$20 all others.
- Neighborhood Watch 2nd Thursday of month in council chambers.
- Background checks for Farmington CERTs has been resolved and will follow the same path as FH for submission to City Council with a resolution.

FHFD – Neufeld

- *ALICE & Stop the Bleed* program – took place 2/16/18 at Our Lady of Sorrows for 75-80 school staff. Beaumont Trauma services also provided support. Stop The Bleed at Botsford Commons on February 28th had 25-30 participants confirmed by York.

FHPD – Chief Nebus

- ALICE training scheduled for A.I.M. high school March 6th.

- Chief Nebus, Kurt Bearer or others may rotate attending future EPC meetings given the many events planned in the coming months.
- Brian Bastianelli (FHPD) was thanked by Chief and Ciaramitaro for his service to committee.

PUBLIC COMMENT(S): None

COMMISSIONERS COMMENTS:

Yuskowatz- YMCA's major fundraiser campaign started on Thursday-worthy place to make donations.

Reynolds-volunteered to work on the EPC website to update and make more user friendly. **Reynolds made a motion, supported by Tutak, to begin preliminary investigation into what it would take to make these updates by making contact with those in charge of website** including Gill Pines who controls content for the city of Farmington Hills. Tom Rancour volunteered to work with Reynolds.

Ciaramitaro wants to have EPC be proactive in applying as a vendor by deciding tonight how we should participate in the 2018 Founders Festival. Brief discussion about last years' experience lead to a **motion by Reynolds with support from Faine, to propose partnering with Beaumont in 2018 to share booth space and put on STOP THE BLEED demonstrations hourly sharing the staff requirements as appropriate. Motion passed unanimously.** (Ciaramitaro abstained from discussion and voting, for reason of conflict of interest).

ADJOURNMENT:

Chair Ciaramitaro adjourned the meeting at 6:45 pm.
Minutes drafted by: Secretary DEFRANCO