

APPROVED

MEETING MINUTES
COMMUNITY HEALTH COMMISSION
AUGUST 21, 2019 – 6:30 P.M.
FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM

CALLED TO ORDER BY: Andrea Anderson at 6:30 pm

MEMBERS PRESENT: Andrea Anderson, Charlie Starkman, Cheryl Patel, Eunice Jeffries, Fareeha Shuttari, Karlee Hamilton, Renee Murphy, Joe Curran

MEMBERS ABSENT: T.R. Carr, Karlee Hamilton, Edward C. Nieshoff, Julia Mantey

OTHERS PRESENT: Teresa Jergovich, Staff Liaison, Samantha Steckloff, Council Member

APPROVAL OF MINUTES:

Quorum was not met at the July meeting, therefore, no minutes to approve.

APPROVAL OF AGENDA:

Motion by Andrea Anderson to approve agenda as written, supported by Eunice Jeffries. Motion carried unanimously.

JOSHUA ERDEI RESIGNATION FROM THE COMMISSION:

- Joshua has moved away from the State of Michigan, and thus has officially resigned from his position as the commission secretary.

ELECT NEW SECRETARY:

- With an opening on the commission for a secretary, Cheryl Patel made a motion to nominate Fareeha Shuttari for the position as secretary, Andrea Anderson supported the motion. Motion carried, and Fareeha Shuttari accepted the position.

2020 MEETING RESERVATIONS:

- The Commission agreed to meet in the same place at the same time in the year 2020; 6:30 PM, the third Wednesday of the month. No meetings in the month of July and December of 2020.

CITY OPEN HOUSE BOOTH 09/22/2019:

- The Commission approved the publicity poster Fareeha Shuttari and Julia Mantey created for Commission publicity purposes.
- Teresa will contact the appropriate vendors for production.
- The Commission agreed to create a survey to be completed at the Commission Open House Booth, and make the survey available via survey monkey.

- Fareeha Shuttari will lead the survey development and have it ready for production by September 13, 2019, and will look into the cost of a survey monkey account for the Commission.
- Charlie Starkman is continuing to work on a city health and wellness resource registry, and will have material for print by September 13, 2019.

Commission members volunteered for time slots which they could man the booth and represent the Commission.

Name	Hour
Andrea Anderson, Joe Curran	12 PM – 1 PM
Fareeha Shuttari	1 PM – 2 PM
Charlie Starkman, Cheryl Patel	2 PM – 3 PM
Renee Murphy, Eunice Myles	3 PM -4 PM

COMMISSIONS PRINTED RESOURCES:

- The Commission agreed to print the names of the Commission Members on the backside of printed materials for distribution, when possible.
- Commission name tags were also distributed by Teresa Jergovich.

PUBLIC COMMENTS: None

MEMBER COMMENTS/ANNOUNCEMENTS:

- MDHHS announcement on vaping and tobacco cessation program
- Member Comment- Reminder that three absences from the Commission meeting is grounds to discuss member resignation from the Commission. Also a reminder that the meeting dates and supporting documents can be found on the city website.

NEXT MEETING – SEPTEMBER 18, 2019

ADJOURNMENT: Motion to adjourn by Andrea Anderson, approved by Cheryl Patel. Unanimously approved; meeting adjourned at 7:35 pm.