

MEETING MINUTES
FARMINGTON HILLS HISTORICAL COMMISSION
City of Farmington Hills
October 11, 2017
7:30 p.m.

Heritage and History Center
Heritage Park, Farmington Rd.
Farmington Hills, MI 48336
www.fhgov.com
248-871-2540

1. **CALLED TO ORDER BY:** Chairman Willyard at 7:40 p.m.
2. **MEMBERS PRESENT:** Pam Correll, John Scott, Lee Cox, Earl Baxtresser, James Hulett, John Willyard.

MEMBERS ABSENT: None

LIAISON TO HERITAGE & HISTORY MUSEUM; Brian Golden was absent.

LIAISON FROM CITY: Absent

OTHERS PRESENT: Dylan Gomula (Chairman Willyard gave a brief rundown of the Historical Commission's background and objectives.)

3. APPROVAL OF AGENDA:

MOTION by Correll, support by Scott, to approve the agenda as published.
Motion carried 6-0.

4. APPROVAL OF MINUTES- September 13, 2017:

MOTION by Scott, support by Correll, to accept the minutes of September 13, 2017 as written, 2nd by Correll. Motion carried 6-0.

5. UNFINISHED BUSINESS:

- A. Museum Accession/De-Accession Reviews: Lee Cox presented the Commission with a "Title Abstract" from a property located on Griggs Street (now named Grayling).

MOTION by Baxtresser, support by Cox, to accept the Title Abstract into the collection at the Heritage and History Center. Motion carried 6-0.

B. Museum Improvement-

1. Interior- Preliminary thoughts about constructing a stairway to the basement, underneath the existing second floor stairway, were discussed. This would be "Phase One" in a larger project to later incorporate the unused empty space into usable museum space or archival storage. Exploratory quotes for this work will be pursued.
2. Exterior- a. Exterior landscaping was discussed. Brian Golden had set out the two quotations for this work previously obtained by Scott. The plan devised by Betty Poole was discussed and was not in the package and will need to be reviewed. Baxtresser had mentioned that he had a meeting with Ellen Schnackel and William

Wright about the possibility of assistance from Special Services in plant removals around the HHC Building. They mentioned that they would be willing to provide assistance.

C. Brick Walk Brick Sales- Baxtresser informed the Commission that he had discussed, with Ellen Schnackel, the placing of an informational notice in the Special Services Activities Guide about the Brick Paver Project.

D. Historical Markers-

1. Stuart Little Laser Etched Stone- Baxtresser mentioned that the etched granite was delayed with scheduling difficulties with the providing contractor.
2. Pasadena Park- On hold.
3. Palmer Sherman House- Deed information is needed. On Hold.
4. Pursuant to an email from Mark Stec, the poles for the Sleepy Hollow Sign would need some modifications. Cox and Baxtresser said they would be able make these modifications so the City Sign Shop would be able to install the sign. It was further discussed about the necessity of contacting Commissioner Cox for coordination details about the final sign installations.

E. Publications – No discussion

F. Heritage Tourism- No discussion.

6. NEW BUSINESS:

- A. There was a discussion about the email from Mark Stec concerning the request from City Council that the Historic Commission update its bylaws to bring them into compliance with a uniform template to be used by all commissions. Willyard said he would look this over.

7. POINTS OF INTEREST: James Hulett discussed the Window Rehab Workshop that he had attended, hosted by the Michigan Historic Preservation Network. He praised the workshop as being very informative and hands on.

8. CORRESPONDENCE: Received: Email from Mark Stec (10/11/2017). 1. Indicating the need to modify sign posts. 2. The interest of Dylan Gomula in the commission. 3. Commission by laws updating. Three attachments included.

9. PUBLIC COMMENTS: None

10. COMMISSIONER COMMENTS: None

11. LIAISON ACTION ITEMS:

Until a liaison attends our meetings, Mr. Cox will continue to pass along information and correspondence for the FHHC

Farmington Hills Historical Commission
October 11, 2017 – Meeting Minutes

Approved

NEXT MEETING: November 8, 2017, 7:30 pm, Location: Fountain View Room @ City Hall

ADJOURNMENT: Meeting was adjourned at 9:19 p.m.

Respectfully Submitted,
Earl Baxtresser,
Recording and Corresponding Secretary, Pro Tem