

**MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
April 18, 2017 – 7:00 PM  
City Hall – Community Room  
31555 W. Eleven Mile Road**

**Approved  
6/20/2017**

**CALLED TO ORDER BY: Co-Chair Carol Posby**

**MEMBERS PRESENT: Carol Kurth, Elsie McKeown, Rita Roberts, Betti Pool, Katherine Massey and Carol Posby.**

**MEMBERS ABSENT: None**

**OTHERS PRESENT: Karen Mondora, Valerie Knol, Charmaine Kettler-Schmult and Jen Chinn**

| #  | AGENDA ITEM  | DISCUSSION SUMMARY/PERTINENT INFORMATION   | FORMAL MOTIONS:   |
|----|--|--|---|
| 3  | <b>APPROVAL OF MINUTES:</b>                                    | Minutes of March 21, 2017.   | <b>MOTION BY: Elsie McKeown</b><br><b>SUPPORT BY: Betti Pool</b><br>Motion to accept the minutes of March 21, 2017, as presented.<br><b>MOTION CARRIED: 6-0</b> |
| 4  | <b>COORESPONDENCE AND ANNOUNCEMENTS:</b>                       | The Keep Michigan Beautiful newsletter was shared with the Commissioners.  |   |
| 5  | <b>APPROVAL OF AGENDA:</b>                                     | None   | <b>MOTION BY: Elsie McKeown</b><br><b>SUPPORT BY: Rita Roberts</b><br>Motion to accept the agenda as printed.<br><b>MOTION CARRIED: 6-0</b>                     |
| 6  | <b>REVIEW OF CALENDAR:</b>                                     | The date for the October regular meeting was changed to October 30 and combined with the BC Awards Rehearsal.  |   |
| 7A | <b>AGENDA ITEM:<br/>New Business: Public Services Projects</b> | Karen Mondora, Director of Public Services gave a description of the department's responsibilities. She went on to describe and answer questions about major road construction projects for 2017. Rita Roberts asked when the Middlebelt/12 Mile work will be completed. Karen gave an update based on the information provided by Oakland County. |   |
| 8A | <b>AGENDA ITEM:<br/>Old Business: Litter Walk</b>              | Carol Posby gave an update on preparations for Litter Walk. She currently has 92 people signed up representing 9 subdivisions. She will begin distributing the supplies on Wednesday this week.  |   |
| 8B | <b>AGENDA ITEM:<br/>Old Business: Earth Day Event</b>          | Earth Day Events through Parks and Recreation will start at noon at Heritage Park. A table display about Beautification Commission and their activities are planned for the event.   |   |
| 8C | <b>AGENDA ITEM:<br/>Old Business: Plant Swap 2017</b>          | Betti Pool gave an update on the event and public outreach efforts. Press releases will be going out this week. Jen Chinn asked about utilizing  |   |

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|     |   | Facebook events. Charmaine will check with the communications person at City Hall to see if that is an option.  |                               |
| 7B  | <b>AGENDA ITEM:<br/>New Business:<br/>Northwestern<br/>Highway Median<br/>Landscape</b> | Valerie Knol, City Council liaison expressed displeasure with the look of the Northwestern Highway median. She said there have been several complaints about the appearance of the area. She inquired if the Beautification Commission would be interested in making a recommendation to change it. Charmaine Kettler-Schmult gave a background of the installation and reminded the Commission that aesthetics are personal. She also stated there are residents and businesses along the corridor that like the appearance of the area and have expressed this to staff. Commissioners said they would go out to see for themselves what the median looks like before making a determination. |                               |
| 9.  | <b>PUBLIC COMMENTS:</b>   | None  |                               |
| 9.  | <b>COMMISSIONER COMMENTS:</b>   | Katherine Massey mentioned that the retention pond in the Kroger parking lot at Halsted and Twelve Mile needs attention (garbage and clean-up.) Staff will forward this to code enforcement for action. Katherine asked about when the downed trees along the golf course will be removed. Some have been removed but the work appears to have stopped. Staff will contact Parks and Golf to find out the schedule.   |                               |
| 10. | <b>ADJOURNMENT</b>  |   | Meeting adjourned at 8:10 PM. |
|     | <b>MINUTES PREPARED BY</b>  | Charmaine Kettler-Schmult, Staff Liaison  |                               |
|     |   |   |                               |