



JOB OPENING

JOB TITLE	Aquatic Programmer
POSTING DATE	June 4, 2021
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Special Services/Hawk Recreation Center
EMPLOYEE GROUP	General
EMPLOYMENT STATUS	Part-time
START DATE & WORK SCHEDULE	ASAP This position is part-time with a 28 hours per week maximum. Shifts may include nights and weekends. Must be able to work a flexible schedule. This position is non-benefited. Must be at least 18 years of age.
PAY RATE	\$17.00 - \$19.00 per hour (D.O.Q.)
PREVIOUS WORK EXPERIENCE	Prior coaching or management background preferred. Prior pool maintenance experience preferred. Some swimming background required including but not limited to any of the following: WSI, swim team, swim club, avid swimmer, coaching, swim lessons or other formal training.
EDUCATION:	High school graduate or equivalent.
SPECIAL SKILLS & TRAINING	Good communication and organizational skills required. Ideal applicant is self-motivated and enjoys working with children. Must obtain life-guarding/professional rescue WSI/CPR/First Aid Certification within 3 months (will train). Pool Operator Certification preferred.
BASIC RESPONSIBILITIES	Oversee and manage facility program(s), all aquatic staff and payroll. Maintain pool chemistry and accurate reporting. Complete basic pool maintenance tasks. Handle all on-site emergencies. Assist in staff scheduling. Organize/coordinate/instruct all aquatic programming. Schedule and instruct all mandatory monthly staff trainings for Lifeguards and Swim Instructors. Other job responsibilities include answering questions, providing tours, cleaning, and assisting in other facility tasks as needed.
HOW TO APPLY	All candidates must complete a City of Farmington Hills employment application . Applications are located at www.fhgov.com or in the Human Resources Department at City Hall (31555 West Eleven Mile Road Farmington Hills, MI 48336). Please email the completed application and supporting documents to hr@fhgov.com or in person to the HR Department for consideration.

EQUAL OPPORTUNITY EMPLOYER