

**CITY OF FARMINGTON HILLS
BEAUTIFICATION COMMISSION MEETING MINUTES**

February 16, 2021 @ 6:00 P.M.

Via Teleconference

Zoom webinar link: <https://us02web.zoom.us/j/81993684628>

Website: www.fhgov.com; Telephone: (248) 871-2543

1. **CALL MEETING TO ORDER** – The meeting was called to order at 6:10 PM. by Chair Jennifer Chinn.
2. **ROLL CALL/INTRODUCTION OF GUESTS**
Beautification Commissioners Present:
Carol Kurth, Farmington Hills, MI; Jennifer Chinn, Farmington Hills, MI; Kathie Brown, Farmington Hills, MI; Rita Roberts, Farmington Hills, MI and Sherry Jones, Farmington Hills, MI
Beautification Commissioner Absent: Katherine Massey and Betti Pool
Others Present: Charmaine Kettler-Schmult, Ann Arbor, MI – staff liaison and Jawahar Babu, Farmington Hills, MI- prospective BC member.
3. **APPROVAL OF MINUTES OF October 20, 2020** – Motion by Kathie Brown, second by Rita Roberts to approve the minutes as presented:
Roll call vote:
Yeas: Kathie Brown, Rita Roberts, Carol Kurth and Jennifer Chinn.
Nays: None
Absent: Sherry Jones, Katherine Massey and Betti Pool
Approved 4-0.
4. **CORRESPONDENCE AND ANNOUNCEMENTS** – Carol Kurth mentioned the KMB Application to nominate the Litter Walk event for award. She will forward the application materials to Charmaine Kettler-Schmult, for distribution to the rest of the Commissioners. The deadline for submission was not clear.
5. **APPROVAL OF AGENDA** – Two items were added to the agenda: 7. Old Business, A. Donation to the Farmington Players Barn and B. 2020 BC Awards. Motion by Kathie Brown, second by Carol Kurth to approve the agenda of February 16, 2021 with the outlined additions.
Roll call vote:
Yeas: Kathie Brown, Carol Kurth, Rita Roberts, Jennifer Chinn and Sherry Jones.
Nays: None
Absent: Katherine Massey and Betti Pool
Approved 5-0.
6. **REVIEW OF CALENDAR** – The Commissioners reviewed the calendar. Spring Plant Swap will be tentatively set for May 22 and Fall Plant Swap of September 11. This will be confirmed prior to distribution. Also, Arbor Day is April 30.
7. **OLD BUSINESS**
 - A. **Donation to Farmington Players Barn** – Jennifer Chinn gave an update on the status of the donation to the Farmington Players Barn. The organization is currently on hold with new officers. The item will be added to the next agenda for an update.
 - B. **2020 BC Awards** – Charmaine Kettler-Schmult gave an update on the distribution of the 2020 BC awards. The Beautification Commissioners’ award was presented to the Doctors Clark and Romzick on the grounds of their office at Twelve Mile during the fall 2020. The Chamber of Commerce Awards was going to be presented to Sellers by the Chamber’s Representative but staff has not heard if that took place. Staff will check and give an update at the next meeting. The remaining awards were either picked up at City Hall or distributed to the

garden site by city staff.

8. NEW BUSINESS

A. Draft BC Annual Report 2020 – The draft of the BC Annual Report 2020 was discussed and changes were recommended. Under the 2020 Goals: The ‘Unfortunately, many events were cancelled due to the COVID-19 pandemic’ line should be moved to end of the goals, Spring Clean Up should be “2020” and not “2019”, Annual Awards Ceremony needs to have additional text with number of awards, add “The” to Development and Community Awareness, Plant Swap needs to have additional text with amount that was made on the tree/shrub sale and who it was donated to. An updated draft will be distributed prior to the March 2021 meeting.

B. Draft BC Goals for 2021 – The draft of the BC Goals for 2021 was discussed and changes were recommended. The dates of Spring and Fall Plant Swaps should be added once decided. Update the name of the Litter Walk to “Carol Posby Litter Walk”. Add the Tree and Shrub event information. An updated draft will be distributed prior to the March 2021 meeting.

C. Spring Clean Up 2021 – aka. Carol Posby Litter Walk – Staff gave a quick update on the support from DPW to have the event this spring. The Homeowners Association of Oaklands Subdivision is planning to move forward with a clean up and would like to partner with the Beautification Commission. The Commissioners expressed interest in holding the event. Some discussion took place about making sure the name is changed to honor Carol Posby and if there are t-shirts in storage. Staff will send out an inventory of the shirts currently in hand from previous events. New shirts will not be ordered for 2021. Participants will be encouraged to wear bright colored shirts or ones from previous events. Jennifer Chinn will head the event and send an email invitation to previous participants. She will also work with staff to put together a press release for the event and share with commissioners. Some commissioners volunteered to help with distribution of supplies to participants. Staff will coordinate with DPW for trash bags and basic gloves. This item will be revisited at the March 2021 meeting.

D. BC Officers Nomination – There was general discussion of the item. Motion by Carol Kurth second by Sherry Jones to table the item to the March 2021 Meeting.

Roll call vote:

Yeas: Carol Kurth, Sherry Jones, Kathie Brown and Jennifer Chinn

Nays: None

Absent: Rita Roberts, Katherine Massey and Betti Pool

Approved 4-0.

9. PUBLIC COMMENT – Guest Jawahar Babu introduced himself and members of the Beautification Commission introduced themselves.

10. COMMISSIONER COMMENTS – None

11. Motion to ADJOURN by Kathie Brown and Sherry Jones at 7:19 PM.

Roll call vote:

Yeas: Carol Kurth, Sherry Jones, Kathie Brown and Jennifer Chinn

Nays: None

Absent: Rita Roberts, Katherine Massey and Betti Pool

Approved 4-0.