

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MAY 06, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/VIEWPOINT ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Reynolds at 5:15pm

MEMBERS PRESENT: Avie, Biggs, DeFranco, Hopfe, Reynolds, Szymusiak, Sloan, Tutak, Wecker and York.

MEMBERS ABSENT: Ciaramitaro.

OTHERS PRESENT: Yuskowatz, Faine, Massey (Associates), Moyna (Alternate), Neufeld (FHFD) Warthman (FPS).

APPROVAL OF AGENDA- MAY 06, 2019

Motion by Avie, support by Biggs, to approve the agenda submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- APRIL 01, 2019 Motion to approve as submitted by Avie with support by Biggs. Motion carried unanimously.

BUDGET:

MOTION TO RESCIND purchase by Reynolds, support by Tutak, regarding the purchase of STB kits and tourniquets due to a potential conflict of interest with the company planned to make purchase from. Motion carried unanimously.

MOTION TO RECONSIDER by Avie, support by Biggs, the purchase of one STB kit for each member of the EPC committee at a cost of \$55 per kit, not to exceed \$825.00. In addition, ten tourniquets to be purchased for STB trainings, not to exceed \$300. Purchases to made through Reynolds non-profit company. Reynolds abstained from voting on the matter. Motion carried unanimously.

Motion by Tutak, with support by Avie to purchase one volunteer polo shirt for Hopfe for ~ \$30. Motion carried unanimously.

EPC- *a balance of \$423.80* after purchases noted above.

CERT- *a balance of \$804.63* after purchase of ponchos and clipboards.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on May 13th, 2019 will be Tutak.
- Founders Festival scheduled for July 19-21, 2019. Parade will be held on July 20th. All activities moved from downtown Farmington to the park. Motion by Tutak, support by Avie to submit application for both events at the earliest opportunity. Motion carried unanimously. EPC and CERT plan to share Beaumont Hospital Farmington Hills booth – Reynolds to confirm. BHFH will make application. Avie advised that EPC would need to make separate application. (De-Franco to complete) Also, an application for the parade will be completed by DeFranco for EPC and Tutak for CERT. There is a limited amount of spaces available for non-profits.
- Reynolds suggested we purchase thermal blankets to use as handouts at the FF. Avie made a motion, with support by Tutak, to approve the purchase of 300 thermal blankets. Motion carried unanimously. Reynolds abstained from voting on the matter. Avie volunteered to print a label to place on front of package to indicate from the EPC.

- Reynolds will add recent EPC team photo to the website but requires some editing before doing so. Yuskowatz suggested Ms. Marino may be willing and will forward Reynolds the contact information.
- On April 17th Ciaramitaro/Tutak spoke at a Farmington troop meeting regarding youth training in the community. Interest was tepid but will keep in contact. Reynolds and Neufeld are passionate on how important it is to get youth involved in all of our trainings, exercises and committees.
- Reynolds looking for STB instructors and would like to reach out to the Mayors Youth Council. Massey referred him to April Heier and Todd Lipa.
- Massey is working on finding a youth candidate in the Farmington/Farmington Hills Mayor's Youth Council to join the EPC.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

1. Discussion on *students*, ages 14-17, to participate in CERT training with parent's permission. Mayor Massey authorized students to receive training when interested but city attorney will not allow them to participate in any exercises due to liability issues.
2. Looking into Everbridge program for a communication system for CERT members.
3. 14 CERT members participated in the Oakland County Tornado exercise this past weekend. They were able to set up a family reunification center. Meshed nicely with other CERT teams. Had a positive experience overall. Biggs reported Ham Radio worked effectively in exercise.
4. Currently have 34 CERT members with 18-20 currently active.

LIAISON REPORTS:

FPS – Warthman

- **CPR/AED** class rescheduled to May 23rd @ 6:30 PM in Farmington city council chambers. Contact JWren@farmgov.com to register. No charge for Farmington residents.
- **Memorial Day parade** Farmington will need one half dozen volunteers plus a supervisor from CERT.
- **STB training** on June 20th at Farmington Council chambers. Free to Farmington residents. Up to 20 registrants accepted. Six staff have been trained.

FHFD – Neufeld

- Underlined importance of us working towards encouraging the youth of our community to get involved in all facets of emergency preparedness as the Hartford Consensus details.
- Earth Day event was very successful with approximately 1,000 attending.
- Oakland County Tornado Exercise on May 5th was completed with some learning challenges that will be studied and addressed at future drills.
- *The City of Farmington Hills* has unveiled a new critical communications and emergency alert system called "FH Alert," which replaces the current Nixle emergency communications program. FH Alert is part of Everbridge, a worldwide critical communications company that sends notifications to residents, employees, and anyone else who voluntarily registers and provides contact information.
- EPC/CERT team to participate in a Point of distribution exercise on June 10th at Fire Station #5 from 8:30 to 11:00 AM. Exercise to test the ability to deliver medications to general public. In the event of a health emergency severe enough to deplete local supplies volunteers would deliver and distribute meds. (Exercise in preparation for flu vaccine to be dispensed in Sept.).

YMCA – Yuskowatz

- Cipriano Fun Run, with proceeds donated to Cipriano Foundation, will be held June 07, 2019. Need for EPC/CERT volunteers to monitor intersections of sub. Yuskowatz will put Tutak in touch with police and YMCA contacts for further information.
- *Save the date* for fundraiser golf tournament @ Forest Lake Country Club on July 22, 2019.
- *Name change* for YMCA of Metropolitan Detroit to *Association Services for Detroit YMCAs*.

COMMISSIONER'S COMMENTS: None

ADJOURNMENT:

Reynolds adjourned the meeting at 6:17 PM.
Minutes by Secretary DEFRANCO