

**MEETING MINUTES  
CITY OF FARMINGTON HILLS  
HISTORIC DISTRICT COMMISSION  
ELECTRONIC MEETING  
(As authorized under the Open Meetings Act, MCL 15.261, *ET SEQ*, AS AMENDED)  
ZOOM 82046059598  
APRIL 14, 2021**

**CALLED MEETING TO ORDER:** CHAIRMAN KEN KLEMMER 7:35 PM

**MEMBERS PRESENT:** Ken Klemmer, Farmington Hills, Michigan  
Lisa Martin, Farmington Hills, Michigan  
John Trafelet, Long Boat Key, Florida (vacationing)  
Steve Olson, Farmington Hills, Michigan  
Jim Paulson, Farmington Hills, Michigan  
Alec Thomson, Farmington Hills, Michigan

**MEMBERS ABSENT:** Bryan Brincat

**OTHERS PRESENT:** Valerie Knol, City of Farmington Hills, Council Liaison, Farmington Hills, MI

**APPROVAL OF AGENDA:**

The agenda was approved as published.

**Motion to approve agenda for April 14, 2021**

**MOTION BY: MARTIN  
SUPPORT BY: TRAFELET**

Roll Call Vote:

Yeas: Klemmer, Martin, Trafelet, Olson

Nays: None

Abstentions: Paulson (late attendance)

**MOTION CARRIED: 4-0-1**

**UNFINISHED BUSINESS:**

**a. Welcome of NEW Commissioner – Alec Thomson 3/22/2021 – 2/21/2024**

Commissioner Thomson was heartily and unanimously welcomed by the entire Commission and Council member Knol.

**b. Cemetery Preservation Update**

- i. As reported by Olson, RFP to be submitted to Kevin McCarthy, of Department of Public Works, with request to extend annually. The RFP will be sent to firms that Trafelet and Olson have identified. When is response required? Who will submit RFPs, Angeline Lawrence, Staff Liaison, or Olson?
- ii. A question arose relative to the timing of when the RFP was issued and when it was funded, and as to all deadline sensitivities, such that they are met. Council member Knol will investigate and report.

A small group of Scouts will be at West Cemetery for clean-up from 9:30 to 11:30 on April 17, with additional weekly Scout clean ups scheduled thereafter. Commissioners and others are encouraged to participate.

Olson will install flags at the monuments to be reset after the April 17, 2021 clean up.

**NEW BUSINESS:**

**a. Historic Marker – Marlett-Wixom House**

Final draft by Klemmer

*“Michael Marlett-Charles Wixom House*

*The south section of this Michigan farmhouse was built circa 1840 by pioneer settlers Michael and May Marlett, owners of the surrounding 160 acres, 1834-1867. Charles and Eliza Wixom purchased the farm in 1867 and built the north portion visible from 12 Mile road in the 1870’s upon a stone foundation with 9’ ceilings throughout. Produce, dairy, sheep and an orchard typical of the 19<sup>th</sup> century were to be found.”*

**Motion to ACCEPT above language for signage.**

**MOTION BY:            OLSON**  
**SUPPORT BY:        TRAFELET**

**Roll Call Vote:**

Yeas: Klemmer, Martin, Trafelet, Olson, Paulson, Thomson  
Nays: None  
Abstentions: None

**MOTION CARRIED: 6-0**

**POINTS OF INTEREST:**

a. Historic Homes for Sale:

Proposed sales of HD#518, Edward Chene House and HD#316, Ledyard-Cowley House were noted by the Commission.

Commissioner Thomson proposed that he develop a “welcome” package for new historic homeowners setting out guidelines. This was heartily endorsed by the Commission.

**CORRESPONDENCE:**

a. MHPN May Conference May 11-15, 2021

Commissioners have been previously advised regarding this conference via email from Angeline Lawrence, Staff Liaison. It is requested that she be advised ASAP by Commissioners & liaisons regarding participation (pending funded approval – see below)

b. Camp Training – Full Day of Training (remote) for Commissioners and Staff

May 2021. Request for funding from FHHDC budget.

**Motion to approve disbursement from HDC current budget for training of up to \$400 (with provision that additional appropriate funding request for above training activities will be submitted to Commission for payment from the current year budget at a future date.)**

**MOTION BY: MARTIN**  
**SUPPORT BY: TRAFELET**

Roll Call Vote:

Yeas: Klemmer, Martin, Trafelet, Olson, Paulson, Thomson

Nays: None

Abstentions: None

**MOTION CARRIED: 6-0**

**PUBLIC COMMENT:**

None.

**COMMISSIONER’S COMMENTS:**

Martin suggested that a historic display be included in Sarah Fisher administrative building upon resolution of ultimate ownership and plans.

Progress of Sarah Fisher project is stalled pending input from Woodcreek. Woodcreek has been contacted without a response. Next Planning Commission meeting is scheduled for next week.

**APPROVAL OF 3/10/2021 MINUTES:**

**Motion to approve 3/10/2021 minutes, as submitted.**

**MOTION BY: Trafelet**  
**SUPPORT BY: Paulson**

Roll Call Vote:

Yeas: Klemmer, Martin, Trafelet, Paulson, Olson  
Nays: None  
Abstentions: Thomson

**MOTION CARRIED: 5-0-1**

**ADJOURNMENT:**

**Motion to adjourn meeting at 8:26 p.m.**

**MOTION BY: Trafelet**  
**SUPPORT BY: Paulson**

Roll Call Vote:

Yeas: Klemmer, Martin, Trafelet, Paulson, Olson, Thomson  
Nays: None  
Abstentions: None

**MOTION CARRIED: 6-0**