

**MEETING MINUTES  
BEAUTIFICATION COMMISSION  
CITY OF FARMINGTON HILLS  
July 18, 2017 – 7:00 PM  
City Hall – Community Room  
31555 W. Eleven Mile Road**

**Approved  
8/15/2017**

**CALLED TO ORDER BY: Co-Chair Carol Posby**

**MEMBERS PRESENT: Carol Posby, Carol Kurth, Elsie McKeown, Rita Roberts, Betti Pool and Jennifer Chinn.**

**MEMBERS ABSENT: Katherine Massey**

**OTHERS PRESENT: Charmaine Kettler-Schmult**

| #   | AGENDA ITEM  | DISCUSSION SUMMARY/PERTINENT INFORMATION  | FORMAL MOTIONS:  |
|-----|--|---|--|
| 3   | <b>APPROVAL OF MINUTES:</b>  | Minutes of June 18, 2017.   | <b>MOTION BY: Elsie McKeown</b><br><b>SUPPORT BY: Betti Pool</b><br>Motion to accept the minutes of June 20, 2017, as presented.<br><b>MOTION CARRIED: 6-0</b> |
| 4   | <b>COORESPONDENCE AND ANNOUNCEMENTS:</b>                             | Charmaine Kettler-Schmult brought forward for discussion a suggestion from a resident to utilize a standard garden sign and just change the year of award. The Commissioners discussed and decided they liked the current signs but would like to add recognition for locations that have been awarded 5 or 10 years. Staff will investigate options with sign vendors. |  |
| 5   | <b>APPROVAL OF AGENDA:</b>   | No changes.   |  |
| 6   | <b>REVIEW OF CALENDAR:</b>   | No changes.   |  |
| 7A  | <b>AGENDA ITEM:<br/>Old Business:<br/>Membership</b>                 | Carol Posby initiated a discussion with the Beautification Commission about current membership levels. Jen Chinn volunteered to work on some language for the web site and possibly a press release inviting potential members to attend a meeting and find out more about the Commission. This will be reviewed at an upcoming meeting.                                |  |
| 8A1 | <b>AGENDA ITEM:<br/>Old Business: BC Awards, Judging Assignments</b> | Charmaine Kettler-Schmult distributed judging packets and gave a summary of the contents to those present. Discussion of judging best practices and improvements for this year's nominations was held. The number of nominations did increase.  |  |
| 8A2 | <b>AGENDA ITEM:<br/>Old Business: BC Awards, Cover Selection</b>     | The proposed covers were not available. The Commission postponed this item to the August meeting.   |  |

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| 8A3 | <b>AGENDA ITEM:<br/>Old Business: BC Awards, Ceremony Subcommittee</b> | A subcommittee was formed for the awards ceremony. Betti Pool volunteered to head the subcommittee. Carol Posby and Jen Chinn will assist.   |                               |
| 8A4 | <b>AGENDA ITEM:<br/>New Business: BC awards, Guest Speaker</b>         | The Commissioners present talked about possible guest speakers for the event. Two possibilities are an update on Belle Isle and downtown Detroit urban farming/landscape improvements. |                               |
| 9.  | <b>PUBLIC COMMENTS:</b>  | None   |                               |
| 10. | <b>COMMISSIONER COMMENTS:</b>  | Carol Posby asked what was happening at 12 and Drake Rd. She was told that is the staging area for pole replacement along 12 Mile from Farmington to Orchard Lake.                     |                               |
| 11. | <b>ADJOURNMENT</b>   |  | Meeting adjourned at 8:00 PM. |
|     | <b>MINUTES PREPARED BY</b>   | Charmaine Kettler-Schmult, Staff Liaison   |                               |
|     |  |  |                               |