

**MEETING MINUTES
FARMINGTON HILLS/FARMINGTON
EMERGENCY PREPAREDNESS COMMISSION
MAY 01 2017 – 5:15PM
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM
31655 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY Chair Ciaramitaro 5:15pm

MEMBERS PRESENT: Buszka, DeFranco, Faine, Falkowski, Ciaramitaro, Massey, Fashbaugh, Szymusiak, Tutak, Wecker and Yuskowatz.

LIAISONS PRESENT: Neufeld and Kollar

OTHERS PRESENT: NONE

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION-SHELTER RTES	Evacuation by exiting room, down stairs to lobby, exit SOUTH entrance of building and go to Fire Station #5 or Police Dept. lobby on City Hall campus. There is a designated Tornado shelter on first floor of city hall behind council room.	
3	APPROVAL OF AGENDA	05-01-17	MOTION BY: Buszka SUPPORT BY: Wecker TO APPROVE AS SUBMITTED MOTION CARRIED: ALL
4	APPROVAL OF MINUTES	04-03-17 Header should read Farmington Hills City Hall instead of Police Department.	MOTION BY: Massey SUPPORT BY: Wecker TO APPROVE AS AMENDED MOTION CARRIED: ALL
5	AGENDA ITEM: EVENTS, ACT., MARKETING & PROGRAMS	Looking to replace two commissioners from Farmington. Tutak asked City Manager to send out notice to residents asking for volunteers and place on the agenda at City Council meeting tonight. 2 nd Nature Self Defense lead the Women's Self Defense Class Saturday, April 22, 2017 at the Costick Center. 83 women attended and collected \$540.00 which was donated to Haven. 1650 AM Emergency Advisory Radio marketing plans includes handing out customized promotional magnet at Founders Festival. Most of 2016 budget could be used for this (\$1,867.15 currently available between both cities). Tutak got a quote of .26 cents per magnet. (set-up fee unknown) Tutak will also prepare article for local newspaper to include magnet artwork plus emergency checklist so readers can cut out and post. Ciaramitaro will check with Beaumont about including this information in <i>discharge packets</i> for residents of both cities.	MOTION BY: Wecker SUPPORT BY: Yuskowatz To purchase magnets and allow discretion for up to 20% variance MOTION CARRIED: ALL

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		<p>FF Parade/Festival in July.</p> <ul style="list-style-type: none"> • DeFranco to submit parade application. • York to handle getting car. • Ciaramitaro will talk with boy scout troop to walk with the car and pass out candy. • Ciaramitaro will speak with Avie about possibility of getting booth space w/o charge. • Beaumont's STOP THE BLEED/Stroke Coordinator will participate and Beaumont is discussing having a booth next to EPC's. <p>HAM Radio Station test on 4/12/17 worked out well with just a couple of issues to work on.</p> <p>Wellness Fair scheduled for 9/19/17.</p>	
	<p>AGENDA ITEM: MI&REG</p>	<p>Tutak – The formation of a CERT Team will be formally recommended before Farmington City Council on 5/15/17 and on 6/12/17 to FH City Council.</p>	<ul style="list-style-type: none"> • CERT meeting next month (June) • Tutak attending FEMA meeting in Chicago.

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
8	AGENDA ITEM: LIAISONS REPORTS	<p>Kollar- FH Crime Prevention-</p> <ul style="list-style-type: none"> • PAW Watch meeting June 1st. • Crime stats on FH website. • Door-to-door Solicitors/peddlers: Police dept. suggests you not open door but communicate thru the door. FYI, if the city approves a solicitor, they are given a yellow lanyard credential. • Neighborhood Watch meeting My 11th. <p>Wecker: FHFD</p> <ul style="list-style-type: none"> • Continuing AED drills in majority of public schools. AED/CPR class scheduled at Power and Farmington in May. • CPR & AED classes from 5:30-9:00 PM on May 16, June 20, and July 13th. May class filled. To be held at FS #4 on Drake. \$10 fee for residents. Register at eKarlson@fhgov.com <p>FHFD – Neufeld City participated in an exercise practicing taking shelter during severe weather. Exercise planned at Metro airport in a couple of weeks.</p>	
9	AGENDA ITEM: PUBLIC	<p>No comments</p>	
10	AGENDA ITEM: Comm Comments	<p>Yuskowatz: YMCA:</p> <ul style="list-style-type: none"> • Healthy Kids Day successful • Kona Fun Run completed. • July 24 is the 30th annual golf outing. • <i>Same Address: Senior Concierge & Home Care.</i> They handle household chores & services for a fee. 1-248-262-9999. Recommended by Area Agency On Aging. 	
11	OTHER:		
12	ADJOURNMENT		<p>Meeting adjourned at 6:12 PM</p>
	MINUTES PREPARED BY	<p>Minutes Prepared by Joy DeFranco Member EPC 248-661-8737</p>	