

AGENDA
CITY COUNCIL
STUDY SESSION WITH CLOSED SESSION
FEBRUARY 9, 2026 – 5:30PM
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com

1. Call Study Session to Order

2. Roll Call

CLOSED SESSION ITEMS:

3. Consideration of approval to enter into a closed session under Section 8(1)(h) of the Open Meetings Act for the purpose of discussing a written attorney-client privileged communication that is exempt from disclosure by state statute.
4. Consideration of personnel/employment matters allowed under Section 8(1)(a) of the Open Meetings Act relating to the City Manager position, upon the City Manager's request for same.

STUDY SESSION ITEMS:

5. Update on the [Oakland County Parks/City of Farmington Hills Agreement](#)
6. Discussion on the proposed [Ad-Hoc Steering Committee](#) for the new Activities Center
7. Adjourn Study Session

Respectfully submitted,

Carly Lindahl, City Clerk

Reviewed by:

Karen Mondora, Acting City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.



INTEROFFICE CORRESPONDENCE

DATE: February 9, 2026

TO: Mayor and City Council

FROM: Ellen Schnackel, Director of Special Services

CC: Karen Mondora, Acting City Manager
Thomas Skrobola, Finance Director
Bryan Farmer, Deputy Director
Brian Moran, Deputy Director

SUBJECT: Interlocal Agreement with Oakland County Parks & Recreation Update

In August of 2025, City Council approved an Interlocal Agreement between the City of Farmington Hills and Oakland County Parks and Recreation (OCPR) for the management of Heritage Park.

At the February 9, 2026 Study Session, Special Services staff will be providing an update on the:

- Park Action Plan
- Parks Operations and Maintenance Plan
- Park Capital Improvement Plan

Per the agreement, OCPR is required to provide final drafts of all three (3) plans to the City for comments and recommendations by **March 31, 2026**.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

February 9, 2026

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

The Interlocal Agreement between the County of Oakland and the City of Farmington Hills for Heritage Park was fully executed on September 5, 2025.

The Interlocal Agreement authorized the City Manager and Director of Special Services to finalize the terms of the agreement in consultation with the City Attorney. Progress has been made and finalized documents are still under development.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Park Action Plan

What It Is

The Park Action Plan serves as the master plan for Heritage Oaks Park. It defines the long-term vision, establishes how land will be used, and identifies the types of facilities and experiences that belong in each area.

What It Is Not

It is not a project list, construction schedule, or funding commitment. Those details are addressed in the Capital Improvement Plan.

○ Content Sections

1. Vision & Guiding Principles
2. Existing Conditions & Site Analysis
3. Park Zones & Land Use
4. Conceptual Site Plan
5. Facility & Amenity Framework
6. Circulation & Access
7. Natural Resource Management
8. Programming Framework
9. Design Standards & Character
10. Mission 26 Alignment

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Park Operations & Maintenance Plan (POMP)

What It Should Be

A standards-and-expectations document that establishes service levels, communication protocols, and how the two organizations work together. Once approved provides authority for staff to manage the details.

What It Should Not Be

A detailed procedures manual that needs amendment every time something changes. Operational specifics belong in the staff-level Memorandum of Understanding (MOU).

○ Content Sections

1. Service Standards	5. Public Communication & Branding
2. Roles & Responsibilities	6. Emergency & Safety Protocols
3. Communication & Coordination	7. Performance & Accountability
4. Park Rules & Enforcement	8. Staff-Level MOU Authorization

The POMP authorizes OCP and City of Farmington Hills Parks staff to maintain a separate operational MOU that can be updated by department heads without formal amendment.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Phased Transition Model

Phase 1: Joint Planning & Coordination

Now – June 30, 2026 | City operates, manages, and staffs the park

- City retains full operational control and financial responsibility
- Park Action Plan, POMP, and CIP developed by OCP and approved by both parties by 3/31/26
- Joint planning begins for mutually agreed upon high-priority CIP projects
- City staff provided pathway to apply for OCP positions
- Programming handoff begins - OCP staff shadow and coordinate upcoming schedules
- Calendars aligned for special events, rentals, and seasonal programming
- Baseline documentation completed (facility conditions, asset inventory, contracts, vendor relationships)
- Joint community communication about upcoming transition

Milestone: Required plans approved by both parties; programming calendars coordinated; staffing pathway established

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Phased Transition Model (cont.)

Phase 2: Financial Transfer with Service Option

July 1 – September 30, 2026 | OCP assumes financial responsibility; City available for contracted services

- Operating budget responsibility transfers to OCP
- OCP may contract with City for continued day-to-day operations during this period
- Staff work side-by-side to hand off: maintenance routines, vendor relationships, permit/rental administration, volunteer coordination, security protocols
- Gradual transfer of responsibilities based on readiness
- Weekly coordination meetings to track progress and troubleshoot

Milestone: All operational functions transferred; OCP staff fully in place

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Phased Transition Model (cont.)

Phase 3: Full OCP Operations

October 1, 2026 | OCP assumes complete management and operations

- OCP independently operates the park
- City role shifts to strategic oversight per the Agreement
- 90-day check-in scheduled to address any outstanding issues

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Mutual Goals for Transition

The following goals establish the shared intentions of both parties as management, operations, and stewardship of Heritage Oaks Park transitions from the City of Farmington Hills to Oakland County Parks through a phased approach concluding October 1, 2026.

1. Continuity of Service

- Ensure uninterrupted park access and programming for residents throughout all phases of transition
- Maintain or exceed current maintenance and safety standards during handoff

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Mutual Goals for Transition (cont.)

2. Orderly Transfer of Operations

- City continues operations through June 30, 2026; OCP assumes financial responsibility July 1
- Service contract option available July 1 – September 30 for continued City day-to-day operations
- Full OCP operations begin October 1, 2026

3. Collaborative Planning & Documentation

- Park Action Plan, POMP, and CIP submitted by OCP on 2/5/26; approved by both parties by 3/31/26
- Joint planning for mutually agreed upon high-priority CIP projects
- Baseline documentation of facility conditions, assets, contracts, and vendor relationships

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Mutual Goals for Transition (cont.)

4. Financial Transparency

- Clear accounting of expenditures, obligations, and revenue through June 30
- Terms of service contract (if utilized) agreed upon prior to July 1

5. Staff Coordination & Transition

- Pathway provided for City staff to apply for OCP positions
- OCP staff shadow and work alongside City staff to build institutional knowledge
- Gradual handoff of maintenance, permits, vendors, and volunteer coordination based on readiness

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Mutual Goals for Transition (cont.)

6. Programming & Calendar Coordination

- Programming handoff begins early - OCP staff coordinate upcoming schedules with City
- Calendars aligned for special events, rentals, and seasonal programming through the transition

7. Community Awareness

- Joint communication so residents understand what is changing and what remains the same
- Consistent messaging from both parties throughout all phases

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Mutual Goals for Transition (cont.)

8. Good Faith Collaboration

- Resolve issues through direct dialogue; weekly coordination meetings during Phase 2
- Prioritize the success of the park over institutional interests

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Key Dates for Transition and Decisions

Park Action Plan

- By **March 31, 2026**, Oakland County Parks and Recreation Commission (OCPRC) is required to provide a Park Action Plan to the City Representative for comments and recommendations. The City Representative (i.e. the City Manager) is required to provide comments and recommendations on the Action Plan to OCPRC within 30 days of receipt of the Plan. If the City Representative does not approve the Action Plan by **April 30, 2026**, OCPRC or the City may terminate the Agreement.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Key Dates for Transition and Decisions (cont.)

Park Operations and Management Plan (POMP)

- OCPRC is required to provide a POMP to the City for comments and recommendations by **March 31, 2026**. The POMP will be submitted to City Council for approval, comments, and recommendations, which must be provided by **April 30, 2026**. If the City and the OCPRC cannot agree on the POMP by **May 30, 2026**, OCPRC or the City may proceed under the Dispute Resolution section of the Agreement to attempt to resolve the issues with the POMP or terminate the Agreement.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Key Dates for Transition and Decisions (cont.)

Park Capital Improvement Plan (CIP)

- OCPRC is required to provide a CIP to the City for comments and recommendations by **March 31, 2026**. The City Representative will have until **April 30, 2026**, to provide comments. If the City and OCPRC cannot agree on a CIP by **May 30, 2026**, the City or County may use the Dispute Resolution provision in the Agreement to attempt to resolve the disagreement. Either Party may terminate the Agreement if they cannot agree on the CIP. If the Agreement is terminated for lack of consensus on the CIP, the City is required to reimburse OCPRC the amount of the non-depreciated value of Capital Improvement Projects to the Park, paid for by OCPRC, up to the date of the termination notice.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

Capital Improvement Plan (CIP)

- The first five (5) years of projects will be proposed. This will be reviewed every five (5) years.
- OCP has contracted with JFR Architects of Sterling Heights, MI., to conduct a building and facilities assessment. This project started on December 1 and has not been completed due to some weather delays.

Update on Oakland County Parks (OCP)/City of Farmington Hills Agreement

BUDGETARY OUTLOOK

Note: Outlook does not include \$4,000,000 payment or the Capital Improvement Plan (CIP).

	<u>2027-2028</u>	<u>2028-2029</u>
Cost Avoidance	\$840,747	\$840,747
<u>Lost Revenue</u>	<u>\$537,858</u>	<u>\$536,374</u>
NET SAVINGS TO CITY	\$302,889	\$304,373



~~Mayor Rich noted that the proposed zoning text amendments would return to Council in July. She asked that visual renderings showing the perspective of nearby neighborhoods in relation to potential 100-foot buildings be presented at that time.~~

DISCUSSION ON THE OAKLAND COUNTY PARKS AGREEMENT

Special Services Director Schnackel and Deputy Director Farmer were present for this discussion, as was Oakland County Parks Director Ward. Others present included Oakland County Parks Operations Manager Dunleavy and Oakland County Parks Planner Folland, as well as Farmington Hills staff including Park Supervisor Heyer, Nature Center Supervisor Smith, and Steve Simpson, who serves on both the Planning and Parks and Recreation Commissions.

Director Schnackel explained that tonight's conversation was to introduce an Interlocal Partnership Agreement between the County of Oakland and the City of Farmington Hills, made possible by the Oakland County Parks Millage that passed in 2024 and ongoing conversations between the City and the County.

Director Schnackel emphasized the significance of Heritage Park as a regional destination, noting that the park received 750,000 visitors in 2024, approximately 60% of whom were non-residents. She outlined a proposed interlocal agreement between Farmington Hills and Oakland County that would formalize a shared operational model for the majority of Heritage Park, excluding the Longacre House and the area encompassing the playground and splash pad, which the City is separately pursuing grant funding to improve.

Oakland County's initial contribution would be a \$4 million investment, along with a projected annual contribution of \$500,000 to \$1 million to assist with ongoing operations. The City currently spends approximately \$1.8 million annually to operate Heritage Park and generates about \$500,000 in revenue from shelter rentals, Nature Center programming, and archery programs. The partnership with Oakland County would enable capital projects funded by the County, freeing up City parks millage funds for other projects, such as scoreboards, new playgrounds, or cricket fields.

Director Schnackel described the potential for leveraging Oakland County's equipment, purchasing power, and marketing reach to enhance operations and services. Specific areas of collaboration would include shared governance, communications, building and grounds maintenance, program operations, ecological management, and improved park safety, particularly within the ranger program. A 30-year partnership agreement is proposed, with Council review targeted for July 2025 and public engagement to take place throughout the second half of the year.

Council discussion

In response to a question from Mayor Pro Tem Dwyer, staff confirmed that the full \$4 million investment would be provided by Oakland County upon finalization of the agreement. Mayor Pro Tem Dwyer requested clarification on the nature of the partnership beyond the financial contribution.

Oakland County Director Ward described the County's strategic use of partnerships to improve park equity and access, emphasizing that the strategy provides a win-win structure by allowing the County to invest in exemplary existing parks rather than acquiring new land.

Oakland County Director Ward acknowledged Heritage Park's status as a regional destination, praised the reputation of the Nature Center, and stated that the park could serve as the County's flagship hub in southern Oakland County. He noted this would be the first agreement enacted since the approval of the recent millage, affirming the County's commitment to allocating those funds back to communities. The goal is for the public to experience a seamless transition and see service improvements without disruption.

Mayor Pro Tem Dwyer expressed concern about resident access, noting that 60% of park users were already non-residents. This park belonged to Farmington Hills residents, and he did not want them "shut out." Director Schnackel clarified that this pattern of non-resident use already exists and has not led to disadvantaging residents.

Deputy Director Farmer added that the agreement would encourage coordination to effectively divide tasks like mowing and programming, creating efficiency and clear cost-sharing practices.

Council Member Aldred stated strong support for the partnership in general but requested clarification on the nature of the \$4 million investment. Oakland County Director Ward explained that the funds would be provided as a lump sum to the City following a staff-led transition process, and the City would determine how to allocate the money.

Council Member Aldred also raised concerns about financial equity, estimating that Farmington Hills residents would contribute over \$47 million through the increased millage over 30 years, adjusted for inflation. He noted this estimate greatly exceeds the County's initial investment and requested reassurance that the return would be proportionate. Oakland County Director Ward responded that the County would fund at least half of ongoing park operations and pay the City for staff services related to the County's responsibilities, freeing up City funds. He acknowledged that while a full return to each city cannot be guaranteed, the agreement strives to provide a strong and equitable investment.

Council Member Knol expressed overall support for the partnership with Oakland County but raised concerns regarding control and governance. She questioned whether the County would have final decision-making authority over features like the Spicer House, the sledding hill, and event scheduling, and whether existing plans—such as converting the Spicer House into a museum—would be honored. She also inquired whether covenant restrictions from the original land donors had been reviewed for compliance. Additionally, Knol asked about the rationale for excluding the splash pad and playground areas from the partnership arrangement.

Director Schnackel assured Council that the City Attorney and County legal teams are reviewing deed covenants and DNR grant conditions. She emphasized that operational decisions would remain collaborative and continue to be presented to the Planning Commission and City Council for approval. She clarified that the City intends to maintain control over key programming and site decisions, ensuring continued community input.

Oakland County Director Ward added that the formal agreement will include mutual approval of both the park operations plan and capital improvement plan. Regarding the playground and splash pad exclusion, Director Ward explained the intention was to preserve distinct experiences, with the County focused on natural areas and the City continuing to manage active recreation zones.

Deputy Director Farmer described examples of program collaboration, including shared concert series and enhancements to summer camp programming through County resources. He affirmed that all program registrations, shelter rentals, and contacts would continue to go through the City, to maintain a streamlined experience for residents.

Council Member Bridges asked for further clarification on the \$4 million initial investment. Oakland County Director Ward reiterated this would be a direct cash payment to the City, not in-kind services. He also noted that staffing details, including the presence of County employees in uniform at the park, will be resolved during the transition period. Director Ward acknowledged that the estimated 30-year investment range (\$19–\$34 million) reflects variability in annual contributions between \$500,000 and \$1 million.

Mayor Rich responded that a \$19 million County investment was a non-starter. The investment needed to be on the higher end to be attractive to the City.

Oakland County Director Ward confirmed that the agreement allows either party to exit in the future, with reimbursement for depreciated investments if applicable. The goal, however, is a sustained, long-term partnership that appears seamless to the public.

In response to a question from Council Member Bridges, Director Schnackel emphasized that the immediate financial support from Oakland County would accelerate improvements like trail repairs, signage upgrades, and potentially the expansion of the Nature Center, which is currently undersized. These enhancements might otherwise be delayed for years due to limited City resources.

Council Member Bridges recalled earlier discussions at the Council goal session regarding using excess fund balance to invest in parks, including Heritage Park. He questioned how this new \$4 million investment aligns with those prior plans.

City Manager Mekjian emphasized that the proposed \$4 million investment from Oakland County aligns with Council's prior goal session discussions to increase funding for park improvements. He explained that the funding will reduce the City's reliance on general fund subsidies for the Special Services Department.

Director Schnackel clarified that while the funds are not yet fully earmarked, they are expected to stay within Special Services and provide broad operational and capital support.

Council Member Bridges sought confirmation that the \$4 million would not be diverted to general fund usage and would remain within Special Services. Staff explained that the department is already subsidized by approximately \$4 million annually from the general fund, so the County's contribution will help offset that expense. They also confirmed the existing parks millage generates approximately \$2.1 million per year.

Council Member Boleware voiced her support for the partnership and suggested using saved funds to invest in inclusive amenities such as adult playground equipment. She raised concerns about possible name changes to the park and asked whether renaming it "Heritage Oaks" was required. Oakland County Director Ward acknowledged the symbolic importance of the name and stated that "Heritage Oaks" would likely refer only to the nature and preserve portion of the park.

Mayor Rich urged the County to consider investments in accessible restroom facilities. Oakland County Director Ward stated that initial capital improvements should reflect Council priorities.

Council discussed the upcoming review process. Staff clarified that the intergovernmental agreement will be presented for a study session in July. If Council is satisfied, the agreement may be approved that same night during the regular meeting. If more discussion is needed, the item can be removed from the agenda.

City Attorney Joppich emphasized that while the agreement will outline key terms, it includes a transition period through December 31 or six months (whichever is later) to finalize implementation details. Council retains the ability to withdraw during the transition period.

INCENTIVE DISCUSSION FOR CORRIDOR IMPROVEMENT

Director of Economic Development Brockway and Ryan Haguchi of AKT Peerless presented an overview of economic development incentives currently relevant to redevelopment projects, with a focus on the Brownfield Tax Increment Financing Act (Act 381) and Public Act 210, the Commercial Rehabilitation Act.

- Brownfield Tax Increment Financing (Act 381) – Key Provisions
 - A Brownfield site may be defined as contaminated, functionally obsolete, blighted, adjacent to a qualifying parcel, or a historic resource.
 - Recent changes to the Act allow both core and non-core communities, such as Farmington Hills, to access expanded benefits. These include infrastructure improvements and site preparation costs for housing projects, such as water main upgrades, road modifications, or public right-of-way enhancements.
 - Residential housing at 120% Area Median Income (AMI) or below is now eligible, including housing components in mixed-use redevelopment.
- Housing TIF Subsidies
 - The updated Act permits developers to recover losses incurred by offering below-market-rate rents. For example, if the market will not support the high rental rates tied to the AMI ceiling, developers may claim the difference between actual and potential rental income as a reimbursable cost.
 - A studio apartment in Oakland County has a capped rate of approximately \$2,478/month at 120% AMI. If a developer can only charge \$1,500, the \$978 monthly difference may be claimed as an eligible expense under a Brownfield TIF.
 - To remain eligible, developments must meet long-term affordability criteria. Non-compliance invalidates the subsidy.
- Application to 12 Mile Corridor
 - Many properties along 12 Mile Road have potential for redevelopment using these tools. Mixed-use developments that include residential components and new infrastructure would qualify.
 - The updated statute enables office-to-residential conversions while maintaining commercial uses, thus supporting the zoning amendment goals for the OS-4 district.
- Commercial Rehabilitation Act (PA 210)
 - PA 210 provides tax abatement for commercial properties that have operated within the last 15 years and are being renovated for continued commercial use. Eligible improvements include interior and exterior renovations, asbestos removal, partial demolition, and reconstruction of parking areas.

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
STUDY SESSION
CITY HALL – COMMUNITY ROOM
AUGUST 11, 2025 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Rich at 6:00pm.

Councilmembers Present: Aldred, Boleware, Bridges, Bruce, Dwyer, Knol and Rich

Councilmembers Absent: None

Others Present: City Manager Mekjian, Assistant City Manager Mondora, City Clerk Lindahl, Directors Kettler-Schmult, Schnackel and Skrobola, and City Attorney Joppich

DISCUSSION ON THE INTERLOCAL AGREEMENT WITH OAKLAND COUNTY FOR HERITAGE PARK

Presentation

Director of Special Services Schnackel, along with Deputy Directors Farmer and Moran, were present for this discussion on the proposed Interlocal Agreement with Oakland County for Heritage Park. Director of Oakland County Parks Ward was also present, accompanied by County Parks Deputy Director Jaros, Chief of Nature and Outdoor Education Smith, and County Commissioner Markham.

Attorney Shortley, of Rosati, Schultz, Joppich & Amtsuechler, who had helped negotiate the agreement, was also present.

Director Schnackel reviewed the background of the proposed interlocal agreement. Oakland County passed a parks millage in 2024, enabling collaboration between the county and the city on Heritage Park. The city's expense to operate Heritage Park in the previous fiscal year was approximately \$1.8 million, with revenue of about \$500,000 from the Nature Center, archery, and shelter rentals.

Key features of the proposed agreement include:

- The park name being discussed is Heritage Oaks Park.
- This will be a 30-year agreement, with an upfront investment of \$4 million, resulting in anticipated annual cost reductions for the city.
- There will be significant improvements in facilities and ecological management, and increased service levels for residents and visitors.

If authorized, planning will continue through March 2026, with final approval by City Council anticipated by March 31, 2026. During the next six months, staff will work on a park action plan, including:

1. Community engagement with residents and stakeholders.
2. Analysis of existing park conditions and infrastructure.
3. Development of a strategic plan – the vision and goals for the operation and improvement of the park.
4. Creation of an operations and maintenance plan (POMP) outlining city and county roles.

5. A five-year capital improvement plan, with improvement to the north playground, including playground upgrades, splash pad and restroom improvements. A DNR grant had been applied for these improvements.

Other anticipated improvements include Nature Center and Spicer House upgrades, parking lot expansion, trail improvements, and a possibility of park maintenance storage and expansion of the archery range.

Discussion

In response to questions from Councilmember Bridges, staff provided the following information:

- Cost reduction numbers would be determined before final approval in March 2026.
- The \$4 million investment will be received as cash by the city and Council will decide its use.
- The agreement concerns Heritage Park only, with the Longacre House likely excluded. The park will remain city-owned, with responsibilities clearly defined between the city and county. Council will remain in control of agreements.
- Public engagement is central to the process, to ensure residents are assured that the park's character will remain intact. The agreement is not a takeover but a collaboration to elevate services.
- The new park name, Heritage Oaks, reflects "Oaks" as a naming convention of the County parks.

Councilmember Bridges questioned why the matter was being presented at this stage, noting the absence of a finalized plan. County Director Ward explained that the intent was transparency and early communication, allowing council and the public to be involved before agreement finalization. City Manager Mekjian added that authorization is needed for staff to continue negotiations and planning, as significant staff resources are already being utilized.

Councilmember Bridges emphasized the importance of clear communication with residents regarding the proposed agreement. He asked the amount paid by Farmington Hills taxpayers to the Oakland County parks millage. Finance Director Skrobola said that with the \$1.3 million increase from the recent millage, Farmington Hills taxpayers will contribute approximately \$3 million annually (not the \$5 million originally stated). Councilmember Bridges stressed that city residents should receive a proportionate benefit to the taxes paid.

County Director Ward stated that the Oakland County park system has a 59-year history, dating back to 1966, but has lacked a strong presence in southern Oakland County. He noted that the proposed agreement provides a creative opportunity to establish a foothold in the area, allowing the county to invest and deliver services directly to residents. While ideally such agreements would have been implemented decades earlier, Director Ward emphasized that this approach represents the best available means to address the long-standing imbalance.

Councilmember Knol recommended that Oakland County staff present the plan to the Historic District Commission (HDC), given the HDC's oversight of several historic park properties, including Spicer House, the barn/art studio, and the museum. Director Schnackel said they were on the HDC's September agenda.

Councilmember Knol also asked whether deed restrictions from the Goodenough family (donors of the land) and State Department of Natural Resources (DNR) grant requirements had been reviewed. Attorneys Joppich and Shortley confirmed that the agreement complied with both deed restrictions and DNR grant provisions.

Councilmember Aldred sought clarification regarding the three plans outlined in the agreement: the Park Action Plan, Park Operations Management Plan, and Park Capital Improvement Plan. Director Schnackel clarified that all three plans would ultimately come before Council for input and approval, consistent with existing processes.

Councilmember Aldred also emphasized financial accountability, noting that the city contributes approximately \$1.1 million more annually under the new millage. He stressed the importance of prioritizing improvements that deliver immediate community benefit, while recognizing that Oakland County's assumption of operating costs represents significant cost savings for the city.

Councilmember Boleware welcomed Oakland County's commitment to a stronger presence in southern Oakland County, noting residents have long felt underserved. She asked for clarification regarding the county's initial \$4 million investment and stressed the need for sustained funding commitments.

Councilmember Boleware emphasized the importance of robust community engagement, suggesting outreach should extend beyond surveys and commission meetings to reach a larger portion of residents. She also highlighted specific capital improvement priorities, including:

- Adaptive and adult playground equipment in the north playground.
- Upgrades to the splash park, which has recurring outages.
- Modernization of park shelters to include amenities such as kitchens, lighting, and outdoor cooking facilities.

Councilmember Boleware believed that the initial \$4 million investment should be dedicated to Special Services and placed into a restricted fund balance for that purpose.

County Director Ward reiterated that the \$4 million provided by Oakland County will go directly to the city, to be used at the city's discretion. Councilmember Boleware reiterated that the funds should be dedicated specifically to Heritage Park, noting that residents supported the county millage with the expectation of visible benefits. Director Ward emphasized that Oakland County will also invest in capital improvements for the park. He agreed that it was critical residents see tangible enhancements to their park experience.

Councilmember Bruce strongly supported the partnership with Oakland County. The \$4 million investment and ongoing improvements would result in a magnificent park.

Mayor Rich asked about the status of city employees currently working at Heritage Park. County Director Ward explained that employees would remain city staff in the short term, with further details to be worked out during the agreement negotiation process. Director Schnackel said that currently two full-time employees are assigned specifically to Heritage Park: the Nature Center supervisor and a maintenance laborer. Other parks staff rotate as needed.

Councilmember Boleware asked whether the county would have an on-site operational presence. County Director Ward said that options include the county reimbursing the city for employee costs, or the County assuming the full operational costs. Director Schnackel highlighted that Oakland County's staff expertise, such as tree trimming, could directly benefit the park and reduce reliance on contractors.

Councilmember Boleware asked who would have programming control. Director Schnackel confirmed that the city would retain ownership and decision-making authority, with all changes made collaboratively.

Assistant Director Farmer emphasized that during the six-month planning period current service levels will be maintained while improvements are developed. Councilmember Boleware noted that residents are concerned about paying taxes to Oakland County without receiving clear benefits, and said that this partnership will demonstrate how local residents can see direct returns from their tax contributions.

Councilmember Bridges asked about the execution date for the agreement. Director Schnackel said that the final park action plan will be presented to Council by March 31, 2026, with potential implementation thereafter. She emphasized the importance of aligning transition planning with spring operations to ensure uninterrupted service during the park's busiest season.

Mayor Rich spoke to the importance of engaging residents in the discussion process. She suggested county and city staff use the city-wide open house, major events at the Costick Center, and Veterans Day events as opportunities for outreach.

Mayor Rich noted that residents are now paying nearly double in taxes for parks and have expressed concerns about not seeing sufficient value. Assistant Director Farmer explained that county parks are now free to residents, which broadens access and reduces costs to families. Director Ward highlighted ongoing efforts to expand Oakland County's park presence in southern Oakland County, citing partnerships with Southfield, Oak Park, Madison Heights, and the MSU Extension at Tollgate Farms. Director Ward acknowledged historic underrepresentation of park access in southern communities. Addressing that imbalance remains a top priority.

Mayor Rich concluded that there was no objection to advancing the interlocal agreement discussion on tonight's agenda. City Manager Mekjian confirmed that the \$4 million investment will be made available only after the agreement returns to Council for approval. Deputy Director Farmer expressed an interest in completing the process earlier than March 2026 if possible, noting that presenting a final agreement before the city's budget cycle would be beneficial. Public engagement remains the immediate next step.

DISCUSSION ON DRAFT ZONING TEXT AMENDMENT 5, 2025 - DESIGN STANDARDS

Presentation

Director of Planning and Community Development Charmaine Kettler-Schmult introduced this discussion item. She explained that the proposed text amendment is part of a broader effort to align city codes and regulations with the master plan. This amendment complements recent updates to the commercial zones and the OS-4 zoning district. Key areas of focus include building materials, fenestration, architectural scale, roof design, and building entrances. She noted that the Planning Commission considered options ranging from no design standards to highly prescriptive regulations, with the current draft representing a moderate approach.

Planning Consultant Tangari presented details of the proposed standards. He explained that while the master plan called for the development of design standards, the city currently lacks general design regulations, aside from overlays for certain corridors and uses. He emphasized the importance of balancing consistency and long-term durability with affordability and flexibility for small businesses and startups.

owners until December 2, 2026, to opt into the installment plan. If approved, the city will notify all benefiting property owners in the district of the change.

MOTION by Knol, support by Aldred that the City Council of Farmington Hills hereby approves an amendment to Amended Resolution R-199-19 to change the "five (5) year" period to a period of "seven (7) years" for a property to exercise the option of entering into an agreement to pay its proportionate share of the improvement costs with ~~installment~~ payments over a period of years, and to further resolve that Amended Resolution R-199-19, except as specifically amended hereby, shall remain in full force and effect as written.

MOTION CARRIED 7-0.

CONSIDERATION OF APPROVAL OF THE INTERLOCAL AGREEMENT WITH OAKLAND COUNTY FOR HERITAGE PARK. CMR 8-25-110

Director of Special Services Schnackel presented the proposed interlocal agreement with Oakland County regarding the operation of Heritage Park. She explained that following the passage of an increased parks millage in the fall of 2024, city staff engaged in discussions with the county to formalize a long-term partnership. The proposed agreement is structured as a 30-year renewable contract, with a \$4 million payment to the city from the county after a six-month planning and transition period concluding on March 31, 2026.

During the transition period, the county and city will jointly develop a comprehensive park action plan. This plan will include community engagement, existing conditions analysis, strategic planning, a capital improvements plan, and an operations and maintenance plan. The final plan will be submitted to City Council by March 31, 2026, for review, approval, and recommendations.

Director Schnackel emphasized that this partnership would provide substantial benefits to the community, including enhanced capital investments, upfront and ongoing financial support, and increased service levels for residents and visitors.

MOTION by Knol, support by Bruce, that the City Council of Farmington Hills hereby authorizes the City Manager and City Clerk to sign the Interlocal Agreement with Oakland County for Heritage Park and authorizes the City Manager and Director of Special Services to finalize the terms of the agreement in consultation with the City Attorney.

MOTION CARRIED 7-0.

CONSIDERATION OF APPROVAL OF APPOINTMENT OF VOTING DELEGATE AND ALTERNATE VOTING DELEGATE FOR THE MICHIGAN MUNICIPAL LEAGUE ANNUAL MEETING TO BE HELD ON SEPTEMBER 17, 2025.

MOTION by Bridges, support by Dwyer, that the ~~City Council~~ of Farmington Hills hereby designates Councilmember Boleware as the voting delegate for the Michigan Municipal League Annual Meeting to be held on September 17, 2025.

MOTION CARRIED 7-0.



INTEROFFICE CORRESPONDENCE

DATE: **February 9, 2026**

SUBJECT: Proposed Ad-Hoc Steering Committee for new Activities Center established by Resolution

As part of the planning for a new Activities Center, City staff and our consultant, Sports Facilities Company (SFC) suggested that City Council consider establishing an Ad-Hoc Steering Committee. This Committee could be established by resolution as has been done many times in the past. Some prior examples of temporary ad-hoc committees include the following: the Innovation, Energy and Environmental Sustainability Ad Hoc Subcommittee; the Mission and Vision Ad Hoc Subcommittee; the Community Mental Health Ad Hoc Subcommittee; Municipal Broadband Task Force; and Skate Park Steering Committee.

The scope of responsibilities of the committee could include acting as a liaison between the public and city officials, helping the City to identify and better understand community input and needs, discuss and recognize the budget constraints that exist and the need to adhere to them, and elevating public communication. Key roles and responsibilities may include the following actions: needs assessment, planning and design, budgeting and funding, site selection on the Hawk's campus, and public engagement.

A seven-to-nine-member structure was suggested by SFC and may include the following representation:

- 1-2 City Council Members
- City Manager's Office Representative
- Finance Director
- Commission on Aging Representative
- Parks and Recreation Commissioner
- Costick Staff Member
- Special Services Director or Deputy
- Age 50 & Better Community Member
- Community Member under 50 years of age

The ad-hoc committee would exist for the earlier of either twelve months from the date of adoption of the resolution OR upon award of a contract for construction of a new activities center, unless its term is extended by City Council.

AGENDA
CITY COUNCIL MEETING
FEBRUARY 9, 2026
CITY OF FARMINGTON HILLS
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com
Cable TV: Spectrum – Channel 203; AT&T – Channel 99
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

REQUESTS TO SPEAK: Anyone requesting to speak before Council must complete and turn in to the City Clerk a blue Public Participation Registration Form.

REGULAR SESSION BEGINS AT 7:30PM IN THE CITY COUNCIL CHAMBER

STUDY SESSION (5:30PM Community Room – See Separate Agenda)

REGULAR SESSION

CALL REGULAR SESSION TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Approval of regular session agenda
2. Proclamation recognizing February 20, 2026 as **Government Communicators Day**

ANNOUNCEMENTS/PRESENTATIONS FROM CITY BOARDS, COMMISSIONS AND PUBLIC OFFICIALS

CORRESPONDENCE

CONSENT AGENDA - (See Items No. 4-10)

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

CONSENT AGENDA ITEMS FOR DISCUSSION

COUNCIL MEMBERS' COMMENTS AND ANNOUNCEMENTS

CITY MANAGER UPDATE

UNFINISHED BUSINESS:

3. Consideration of amendment to Planned Unit Development Plan 4, 2000; Cutting Edge Cuisine kitchen and storage addition (Postponed from December 8, 2025). [CMR 2-26-17](#)

CONSENT AGENDA:

4. Recommended approval of the Separation Agreement between the City of Farmington Hills and Gary Mekjian, as discussed in closed session and presented to Council at the regular meeting, and authorize the Mayor to sign same.
5. Recommended approval of the resolutions for the partial vacation of water main easements located at 30825 Orchard Lake Road, Hunters Square. [CMR 2-26-18](#)
6. Recommended adoption of a resolution approving Oakland County P25 Simulcast System Interlocal Agreement. [CMR 2-26-19](#)
7. Recommended approval of extension of award for the purchase and installation of audio and visual equipment for the third floor room 348 Conference Center at The Hawk to Third Cost Tech, LLC in the amount of \$45,403.71. [CMR 2-26-20](#)
8. Recommended approval of City Council [joint meeting minutes](#) of January 15, 2026.
9. Recommended approval of City Council [study session minutes](#) of January 26, 2026.
10. Recommended approval of City Council [regular session minutes](#) of January 26, 2026.

ADDITIONS TO AGENDA

PUBLIC COMMENTS

Limited to three (3) minutes.

CITY ATTORNEY REPORT

ADJOURNMENT

Respectfully submitted,

Carly Lindahl, City Clerk

Reviewed by:

Karen Mondora, Acting City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.



PROCLAMATION

Government Communicators Day

February 20, 2026

WHEREAS, the role of government communications professionals is to inform, educate and engage their communities; and,

WHEREAS, robust communication in government creates trust and inspires residents to take action and be involved; and,

WHEREAS, government communications create relationships and calls to action, build awareness and understanding through storytelling, engage and foster engagement on civic issues and use all channels to include people in critical decisions; and,

WHEREAS, it is essential to have strong communications in government because it is a foundational element of living in a democracy where citizens have the freedom to make their voice heard; and,

WHEREAS, the City of Farmington Hills expresses pride, deep gratitude and recognition for government communicators' professionalism, dedication, hard work, commitment, enthusiasm and sacrifice.

NOW, THEREFORE, I, Theresa Rich, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby recognize the professional communicators of the City's Department of Communication and Community Engagement in acknowledgment of **Government Communicators Day 2026**, and encourage all residents to thank the members of the department who have dedicated their careers to ensure Farmington Hills has effective, impactful and successful communication strategies that resonate and are relevant.

A handwritten signature in black ink, which appears to read "Theresa Rich". The signature is written in a cursive, flowing style.

Theresa Rich, Mayor



CITY MANAGER'S REPORT TO MAYOR AND COUNCIL

DATE: February 9, 2026

DEPT: Planning and Community Development

RE: Amend Planned Unit Development ("PUD") Plan 4, 2000 - Cutting Edge Cuisine Kitchen and Storage Addition

ADMINISTRATIVE SUMMARY:

Applicant: Zack Sklar

Owner: CEC Farmington, LLC.

Sidwell: 22-23-02-176-068

Zoning: B-3 General Business District and RA-4 One-Family Residential District

Master Plan: 14 Mile Mixed Use

Location: 32555 Northwestern Hwy; south side of Northwestern Hwy., east of Orchard Lake Road

Description:

The application to amend PUD Plan 4, 2000 proposes to amend the City Council-approved PUD to allow a building addition to an existing building within the PUD, for catering business and event space.

On November 10, 2025, the City Council postponed the item to their December 8, 2025, meeting to allow the applicant to work on outstanding concerns with adjacent property owners. At the December 8, 2025 meeting, the City Council further postponed the item to February 9, 2026 to allow additional time for resolution.

The applicant forwarded a request to withdraw the proposal on February 5, 2026.

Prepared by: Charmaine Kettler-Schmult, Director of Planning and Community Development

Approved by: Karen Mondora, Acting City Manager

Nancy Moore

From: Charmaine Kettler-Schmult
Sent: Thursday, February 5, 2026 4:39 PM
To: Karen Mondora
Cc: Carly Lindahl; Nancy Moore
Subject: FW: PUD 4, 2000

The PUD has withdrawn, see attached

Charmaine Kettler-Schmult

Director of Planning and Community Development
O: (248) 871-2543
Email: ckettler@fhgov.com

City of Farmington Hills | www.FHgov.com
31555 W. Eleven Mile Rd. | Farmington Hills, MI 48336



From: Joshua Kaplan <jkaplan@DFKLawGroup.com>
Sent: Thursday, February 5, 2026 4:21 PM
To: Steve Joppich <sjoppich@rsjalaw.com>
Cc: Charmaine Kettler-Schmult <CKettler@fhgov.com>; Zack Sklar <zack@peasandcarrotshospitality.com>
Subject: Re: PUD 4, 2000

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Steve,

Pursuant to our conversation, my client wishes to withdraw the proposed addition to the catering kitchen on Northwestern Highway, which is currently scheduled on the City Council agenda for February 9, 2026.

Thank you kindly,

Joshua A. Kaplan

--

Joshua A. Kaplan
Dizik | Faber | Kaplan



CITY MANAGER'S REPORT TO MAYOR AND COUNCIL

DATE: 02/09/2026

DEPT: Public Services

RE: Partial Vacation of Water Main Easements, located at 30825 Orchard Lake Road, in Section 3

ADMINISTRATIVE SUMMARY

- The City has received a request to partially vacate two water main easements for the Hunters Square Development LLC property, located at 30825 Orchard Lake Road.
- Portions of the existing water main were previously relocated or removed, however the easement vacations were not addressed.
- Due to the current redevelopment of the property, the owner is requiring the easement vacations be completed at this time.
- New water main easements were previously provided and recorded.
- The legal descriptions of the easements to be vacated are attached.

RECOMMENDATION

IT IS RESOLVED, that the Farmington Hills City Council hereby approve the attached resolutions for the partial vacation of water main easements, as legally described therein, a copy of which is attached to the resolutions.

SUPPORT DOCUMENTATION

The Hunters Square Development LLC property, located at 30825 Orchard Lake Road, is currently being redeveloped. Upon review of the on-site utilities and recorded easements, it was discovered that two sections of the existing water main easements no longer contain public water main. A previous building addition required one section of the water main to be relocated however the associated easements were never vacated. A second section of water main near the Orchard Lake Road entrance was installed outside the original easement area. New easements were provided for both areas however vacating the existing easements was never addressed. With the current



CITY MANAGER'S REPORT TO MAYOR AND COUNCIL

site development proposed, the owner is requiring the partial easement vacations to occur at this time.

The City contacted the Oakland County Water Resources Commissioner's Office, City Attorney and City Departments for comments on the partial water main easement vacations and there were no objections regarding this request. Based on our review and input from the above agencies, we are recommending approval of the partial vacations of the water main easements.

#

Prepared by: Tammy Gushard, P.E., Assistant Director of Public Services

Reviewed by: Jacob Rushlow, P.E., Director of Public Services

Approved by: Karen Mondora, P.E., Acting City Manager

**CITY OF FARMINGTON HILLS
PARTIAL EASEMENT VACATION
RESOLUTION NO. _____**

At a session of the City Council of the City of Farmington Hills, Oakland County, State of Michigan, held in the City Hall on the ___ day of _____, 20___, at 7:30 o'clock P.M.

PRESENT:

ABSENT:

The following resolution was offered by Councilmember _____ and supported by Councilmember _____:

WHEREAS, the Council of the City of Farmington Hills did on the _____ day of _____, _____, determine that it is advisable to vacate, discontinue or abolish a portion of the following easements, located in the City of Farmington Hills, subject to the jurisdiction of the City of Farmington Hills:

Legal Description - See EXHIBIT A and B Attached, part of Liber 8129, Pages 24-28 and Liber 8338, Pages 120-121:

WHEREAS, the Council has met and heard any and all objections to such vacation, discontinuance or abolition and having determined to proceed in accordance with the Farmington Hills City Code, Chapter 26, Article I, Section 26.4.

NOW, THEREFORE, BE IT RESOLVED:

1. That a portion of the above captioned easements is hereby vacated, discontinued or abolished.
2. That the City Clerk is hereby directed to file certified copies of this resolution with the Oakland County Register of Deeds.

AYES:

NAYS:

ABSTENTIONS:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

(ss.

COUNTY OF OAKLAND)

I, City Clerk of the City of Farmington Hills, hereby certify that the foregoing is a true and correct copy of a resolution of the City Council of the City of Farmington Hills, adopted at a regular meeting of said Council held on the _____ day of _____, 20____, the original of which is on file in my office.

Carly Lindahl, City Clerk

Prepared by and when recorded return to:

Carly Lindahl, City Clerk

City of Farmington Hills

31555 Eleven Mile Road

Farmington Hills, MI 48336

EXHIBIT "A" PROPERTY DESCRIPTION

DESCRIPTION

(Per Fidelity National Title Insurance Company, Commitment No.: GLT2100126,
Commitment date: May 15, 2023)

Land situated in the City of Farmington Hills, County of Oakland, State of Michigan,
described as:

T1N, R9E, SEC 3 PART OF NE 1/4 BEG AT PT DIST S 00-13-00 W 256 FT & N 89-47-00
W 214 FT & S 00-13-00 W 130.35 FT FROM NE SEC COR, TH S 00-13-00 W 152.65 FT,
TH S 89-47-00 E 154 FT, TH S 00-13-00 W 1350.35 FT, TH N 89-47-00 W 775.70 FT, TH
N 00-13-00 E 1242.46 FT, TH N 30-50-55 W 155.35 FT, TH N 00-01-20 W 127.47 FT, TH
S 89-47-00 E 702.39 FT TO BEG 26.58 A 1-21-22 FR 026

FOR INFORMATIONAL PURPOSES ONLY:

Commonly Known As: 30825 Orchard Lake, Farmington Hills, MI
Tax Parcel ID: 23-03-226-028

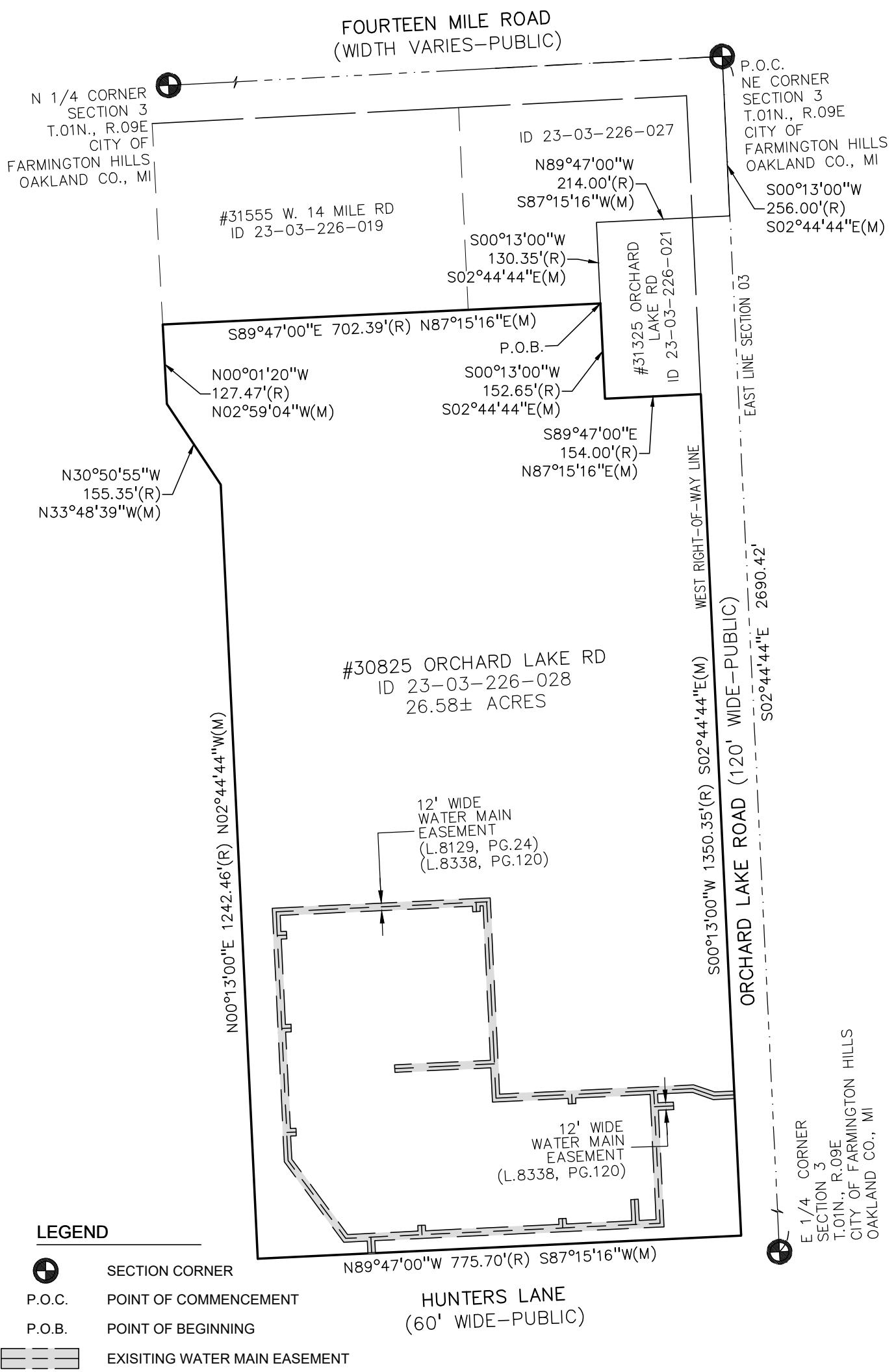
**PEA
GROUP**

t: 844.813.2949
www.peagroup.com

SYMMERTY MANAGEMENT
4327 DELEMERE COURT,
SUITE 310
ROYAL OAK, MICHIGAN, 48073

SHEET 1 OF 4
OCTOBER, 10, 2025
22-0256

EXHIBIT "A"
PROPERTY SKETCH



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SHEET 2 OF 4
OCTOBER, 10, 2025
22-0256

0 100 200
SCALE: 1" = 200'



EXHIBIT "B"
WATER MAIN EASEMENT TO BE
VACATED DESCRIPTION

LEGAL DESCRIPTION - PORTION OF A 12 FOOT WIDE WATER MAIN EASEMENT TO BE VACATED
(PER PEA GROUP)

A PORTION OF A 12 FOOT WIDE WATER MAIN EASEMENT (RECORDED IN LIBER 8129, PAGE 24 & LIBER 8338, PAGE120) LOCATED IN PART OF THE NORTHEAST 1/4 OF SECTION 03, TOWN 01 NORTH, RANGE 09 EAST, CITY OF FARMINGTON HILLS, OAKLAND COUNTY, MICHIGAN, SAID PORTION OF 12 FOOT WIDE WATER MAIN EASEMENT TO BE VACATED MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 03; THENCE THENCE S87°00'56"W (RECORDED AS S89°58'40"W), 364.00 FEET ALONG THE NORTH LINE OF SAID SECTION 3; THENCE S02°44'44"E (RECORDED AS S00°13'00"W), 254.48 FEET; THENCE N87°15'16"E (RECORDED AS S89°47'00"E), 364.00 FEET TO THE EAST LINE OF SAID SECTION 3 AND THE CENTERLINE OF ORCHARD LAKE ROAD (120 FEET WIDE); THENCE S02°44'44"E (RECORDED AS S00°13'00"W), 1407.35 FEET ALONG THE SAID EAST LINE OF SECTION 3; THENCE S87°15'16"W (RECORDED AS N89°47'00"W), 60.00 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SAID ORCHARD LAKE ROAD; THENCE S87°15'16"W (RECORDED AS N89°47'00"W), 33.00 FEET; THENCE N71°14'39"W (RECORDED AS N68°16'55"W), 35.47 FEET; THENCE S87°15'16"W (RECORDED AS N89°47'00"W), 63.00 FEET; THENCE S02°44'44"E (RECORDED AS S00°13'00"W), 213.00 FEET; THENCE S87°15'16"W (RECORDED AS N89°47'00"W), 504.50 FEET; THENCE N36°29'44"W (RECORDED AS N33°32'00"W), 155.16 FEET; THENCE N02°44'44"W (RECORDED AS N00°13'00"E), 399.00 FEET; THENCE N87°15'16"E (RECORDED AS S89°47'00"E), 79.73 FEET TO THE POINT OF BEGINNING; THENCE ALONG THE CENTERLINE OF SAID PORTION OF A 12 FOOT WIDE WATER MAIN EASEMENT TO BE VACATED THE FOLLOWING FOUR (4) COURSES;

- 1) N87°15'16"E (RECORDED AS S89°47'00"E), 240.97 FEET;
- 2) S02°44'44"E (RECORDED AS S00°13'00"W), 15.00 FEET;
- 3) N02°44'44"W (RECORDED AS N00°13'00"E), 15.00 FEET;
- 4) N87°15'16"E (RECORDED AS S89°47'00"E), 11.00 FEET TO THE POINT OF ENDING.

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4327 DELEMERE COURT,
SUITE 310
ROYAL OAK, MICHIGAN, 48073

SHEET 3 OF 4
OCTOBER, 10, 2025
22-0256

EXHIBIT "B"
**WATER MAIN EASEMENT TO BE
 VACATED SKETCH**

FOURTEEN MILE ROAD
 (WIDTH VARIES-PUBLIC)

N 1/4 CORNER
 SECTION 3
 T.01N., R.09E
 CITY OF
 FARMINGTON HILLS
 OAKLAND CO., MI

P.O.C.
 NE CORNER
 SECTION 3
 T.01N., R.09E
 CITY OF
 FARMINGTON HILLS
 OAKLAND CO., MI

#31555 W. 14 MILE RD
 ID 23-03-226-019

ID 23-03-226-027
 S00°13'00"W
 254.48'(R)
 S02°44'44"E(M)

S89°47'00"E
 364.00'(R)
 N87°15'16"E(M)

#31325 ORCHARD
 LAKE RD
 ID 23-03-226-021

EAST LINE SECTION 03

S00°13'00"W 1407.35'(R) S02°44'44"E(M)

S02°44'44"E
 2690.42'

ORCHARD LAKE ROAD (120' WIDE-PUBLIC)

WEST RIGHT-OF-WAY LINE

#30825 ORCHARD LAKE RD
 ID 23-03-226-028
 26.58± ACRES

PORTION OF
 12' WIDE
 WATER MAIN
 EASEMENT TO
 BE VACATED

S89°47'00"E(R)
 N87°15'16"E
 11.00'(M)

N89°47'00"W
 33.00'(R)
 S87°15'16"W(M)

N68°16'55"W
 35.47'(R)
 N71°14'39"W(M)

N89°47'00"W
 63.00'(R)
 S87°15'16"W(M)

S00°13'00W
 213.00'(R)

S02°44'44"E(M)
 N89°47'00"W
 504.50'(R)
 S87°15'16"W(M)

12' WIDE
 WATER MAIN
 EASEMENT
 (L.8338, PG.120)

N89°47'00"W
 60.00'(R)
 S87°15'16"W(M)

LEGEND



SECTION CORNER

P.O.C.

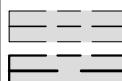
POINT OF COMMENCEMENT

P.O.B.

POINT OF BEGINNING

P.O.E.

POINT OF ENDING



EXISTING WATER MAIN EASEMENT



WATER MAIN EASEMENT TO BE VACATED

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 ROYAL OAK, MICHIGAN, 48073

SHEET 4 OF 4
 OCTOBER, 10, 2025
 22-0256

0 100 200
 SCALE: 1" = 200'



**CITY OF FARMINGTON HILLS
PARTIAL EASEMENT VACATION
RESOLUTION NO. _____**

At a session of the City Council of the City of Farmington Hills, Oakland County, State of Michigan, held in the City Hall on the ___ day of _____, 20___, at 7:30 o'clock P.M.

PRESENT:

ABSENT:

The following resolution was offered by Councilmember _____ and supported by Councilmember _____:

WHEREAS, the Council of the City of Farmington Hills did on the _____ day of _____, _____, determine that it is advisable to vacate, discontinue or abolish a portion of the following easement, located in the City of Farmington Hills, subject to the jurisdiction of the City of Farmington Hills:

Legal Description - See EXHIBIT A and B Attached, part of Liber 8129, Pages 24-28

WHEREAS, the Council has met and heard any and all objections to such vacation, discontinuance or abolition and having determined to proceed in accordance with the Farmington Hills City Code, Chapter 26, Article I, Section 26.4.

NOW, THEREFORE, BE IT RESOLVED:

1. That a portion of the above captioned easement is hereby vacated, discontinued or abolished.
2. That the City Clerk is hereby directed to file certified copies of this resolution with the Oakland County Register of Deeds.

AYES:

NAYS:

ABSTENTIONS:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

(55.

COUNTY OF OAKLAND)

I, City Clerk of the City of Farmington Hills, hereby certify that the foregoing is a true and correct copy of a resolution of the City Council of the City of Farmington Hills, adopted at a regular meeting of said Council held on the _____ day of _____, 20____, the original of which is on file in my office.

Carly Lindahl, City Clerk

Prepared by and when recorded return to:

Carly Lindahl, City Clerk

City of Farmington Hills

City of Farmington Hills
31555 Eleven Mile Road

Farmington Hills, MI 48336

EXHIBIT "A" PROPERTY DESCRIPTION

DESCRIPTION

(Per Fidelity National Title Insurance Company, Commitment No.: GLT2100126,
Commitment date: May 15, 2023)

Land situated in the City of Farmington Hills, County of Oakland, State of Michigan,
described as:

T1N, R9E, SEC 3 PART OF NE 1/4 BEG AT PT DIST S 00-13-00 W 256 FT & N 89-47-00
W 214 FT & S 00-13-00 W 130.35 FT FROM NE SEC COR, TH S 00-13-00 W 152.65 FT,
TH S 89-47-00 E 154 FT, TH S 00-13-00 W 1350.35 FT, TH N 89-47-00 W 775.70 FT, TH
N 00-13-00 E 1242.46 FT, TH N 30-50-55 W 155.35 FT, TH N 00-01-20 W 127.47 FT, TH
S 89-47-00 E 702.39 FT TO BEG 26.58 A 1-21-22 FR 026

FOR INFORMATIONAL PURPOSES ONLY:

Commonly Known As: 30825 Orchard Lake, Farmington Hills, MI

Tax Parcel ID: 22-23-03-226-028

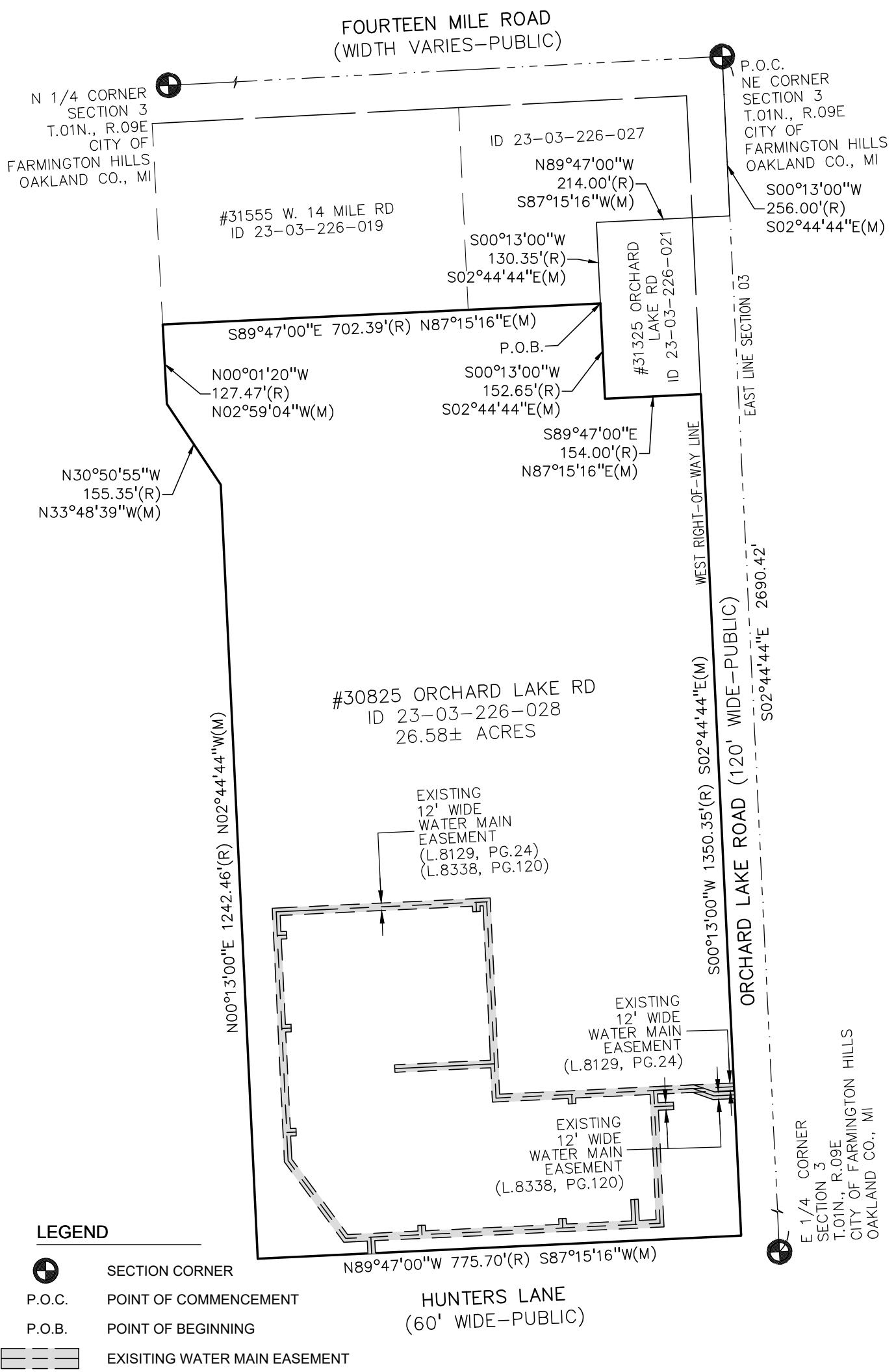
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SHEET 1 OF 4
OCTOBER, 15, 2025
22-0256

EXHIBIT "A"
PROPERTY SKETCH



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SHEET 2 OF 4
OCTOBER, 15, 2025
22-0256

0 100 200
SCALE: 1" = 200'



EXHIBIT "B"
WATER MAIN EASEMENT TO BE
VACATED DESCRIPTION

LEGAL DESCRIPTION - PORTION OF A 12 FOOT WIDE WATER MAIN
EASEMENT TO BE VACATED
(PER PEA GROUP)

A PORTION OF A 12 FOOT WIDE WATERMAIN EASEMENT (RECORDED IN LIBER 8129, PAGE 24) LOCATED IN PART OF THE NORTHEAST 1/4 OF SECTION 03, TOWN 01 NORTH, RANGE 09 EAST, CITY OF FARMINGTON HILLS, OAKLAND COUNTY, MICHIGAN, SAID PORTION OF A 12 FOOT WIDE WATER MAIN EASEMENT TO BE VACATED MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 03; THENCE THENCE S87°00'56"W (RECORDED AS S89°58'40"W), 364.00 FEET ALONG THE NORTH LINE OF SAID SECTION 3; THENCE S02°44'44"E (RECORDED AS S00°13'00"W), 254.48 FEET; THENCE N87°15'16"E (RECORDED AS S89°47'00"E), 364.00 FEET TO THE EAST LINE OF SAID SECTION 3 AND THE CENTERLINE OF ORCHARD LAKE ROAD (120 FEET WIDE); THENCE S02°44'44"E (RECORDED AS S00°13'00"W), 1394.35 FEET ALONG THE SAID EAST LINE OF SECTION 3; THENCE S87°15'16"W (RECORDED AS N89°47'00"W), 60.00 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SAID ORCHARD LAKE ROAD AND THE POINT OF BEGINNING; THENCE ALONG THE CENTERLINE OF SAID PORTION OF A 12 FOOT WIDE WATER MAIN EASEMENT TO BE VACATED S87°15'16"W (RECORDED AS N89°47'00"W), 66.01 FEET TO THE POINT OF ENDING.

PEA
GROUP

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SYMMERTY MANAGEMENT
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ROYAL OAK, MICHIGAN, 48073

SHEET 3 OF 4
OCTOBER, 15, 2025
22-0256

EXHIBIT "B"
WATER MAIN EASEMENT
TO BE VACATED SKETCH

FOURTEEN MILE ROAD
 (WIDTH VARIES—PUBLIC)

N 1/4 CORNER
 SECTION 3
 T.01N., R.09E
 CITY OF
 FARMINGTON HILLS
 OAKLAND CO., MI

#31555 W. 14 MILE RD
 ID 23-03-226-019

S89°58'40"W
 364.00'(R)
 S87°00'56"W(M)

P.O.C.
 NE CORNER
 SECTION 3
 T.01N., R.09E
 CITY OF
 FARMINGTON HILLS
 OAKLAND CO., MI

ID 23-03-226-027
 S00°13'00"W
 254.48'(R)
 S02°44'44"E(M)

S89°47'00"E
 364.00'(R)
 N87°15'16"E(M)

#31325 ORCHARD
 LAKE RD
 ID 23-03-226-021

EAST LINE SECTION 03

#30825 ORCHARD LAKE RD
 ID 23-03-226-028
 26.58± ACRES

S00°13'00"W 1394.35' S02°44'44"E(M)
 S02°44'44"E 2690.42'
 ORCHARD LAKE ROAD (120' WIDE—PUBLIC)

WEST RIGHT-OF-WAY LINE

EXISTING
 12' WIDE
 WATER MAIN
 EASEMENT
 (L.8129, PG.24)
 (L.8338, PG.120)

EXISTING
 12' WIDE
 WATER MAIN
 EASEMENT
 (L.8129, PG.24)

PORTION OF
 12' WIDE WATER
 MAIN EASEMENT
 TO BE VACATED

N89°47'00"W(R)
 S87°15'16"W
 66.01'(M)

EXISTING
 12' WIDE
 WATER MAIN
 EASEMENT
 (L.8338, PG.120)

N89°47'00"W
 60.00'(R)
 S87°15'16"W(M)

P.O.B.
 E 1/4 CORNER
 SECTION 3
 T.01N., R.09E
 CITY OF FARMINGTON HILLS
 OAKLAND CO., MI

LEGEND



SECTION CORNER

P.O.C.

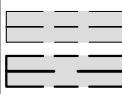
POINT OF COMMENCEMENT

P.O.B.

POINT OF BEGINNING

P.O.E.

POINT OF ENDING



EXISTING WATER MAIN EASEMENT



WATER MAIN EASEMENT TO BE VACATED

HUNTERS LANE
 (60' WIDE—PUBLIC)

PEA
GROUP

t: 844.813.2949
www.peagroup.com

SYMMERTY MANAGEMENT
 4327 DELEMERE COURT,
 SUITE 310
 ROYAL OAK, MICHIGAN, 48073

SHEET 4 OF 4
 OCTOBER, 15, 2025
 22-0256

0 100 200
 SCALE: 1" = 200'





CITY MANAGER'S REPORT TO MAYOR AND COUNCIL

DATE: 02-09-26

DEPT: POLICE & FIRE DEPARTMENTS

RE: COUNTY WIDE RADIO SYSTEM AGREEMENT

ADMINISTRATIVE SUMMARY

- Since 2004, the City Police and Fire Departments have been members of the County-wide interoperable public safety system.
- In 2020 the County implemented the current Public Safety P25 Simulcast System, registered with the FCC. At the time of implementation, the City and County entered into a usage agreement. This agreement is set to expire .
- The agreement entered between the City and County:
 - Ensures accurate records of authorized dealers
 - Supports system security, governance, and compliance policies
 - Confirms ongoing participation in the P25 System
- All parties representing the City of Farmington Hills have reviewed the renewal agreement and terms listed within.

RECOMMENDATION

RESOLVE that the City Council for the City of Farmington Hills adopts the attached resolution in regard to the Oakland County P25 Simulcast System Interlocal Agreement and hereby authorizes the Assistant City Manager to execute the Agreement on behalf of the City of Farmington Hills.

Prepared by: Ryan Yudt, Support Services, Police Department

Reviewed by: John Piggott, Police Chief

Reviewed by: Jon Unruh, Fire Chief

Reviewed by: Michelle Aranowski, Director of Central Services

Approved by: Karen Mondora, Acting City Manager

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON HILLS

**RESOLUTION TO APPROVE OAKLAND COUNTY P25
SIMULCAST SYSTEM INTERLOCAL AGREEMENT BETWEEN
OAKLAND COUNTY AND THE CITY OF FARMINGTON HILLS**

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held at the Farmington Hills City Hall on the 9th day of February, 2026 at 7:30 o'clock p.m. with those present and absent being,

PRESENT:

ABSENT:

the following resolution was offered by Councilperson _____ and supported by Councilperson _____.

PREAMBLE:

A. There has been a countywide interoperable public safety system since approximately 2004. The system reached its end of life in 2020. The County constructed and implemented a new public safety P25 Simulcast System ("System"), which is integrated with the Michigan Public Safety Communication System ("MPSCS"). The County is the owner of the System and holder of the FCC license frequencies for the System.

B. The Urban Cooperation Act of 1967, being MCL 124.505 *et seq*, provides that the City and County may enter into this Agreement to provide for the access to and operation of the System.

C. The County has presented a new interlocal agreement (hereinafter "Agreement") to the City of Farmington Hills, for approval, which terminates the prior interlocal agreement and defines the responsibilities of the County and the municipalities regarding the operation, maintenance and repair of the System.

D. The City is required to provide space to the County, at no cost, to house infrastructure equipment for the system and provide the County and its contractors and the MPSC with 24/7 access to this space for maintenance, repair and replacement.

E. On a quarterly basis, the Agreement authorized the County to invoice the City for the costs and fees established in the System Policies.

F. The Technical & Policy Committee described in the Agreement, will provide direction and recommendations to the County's Information Technology Department regarding the management, operation, and use of the System.

G. The Agreement requires the City to designate the City department that will be responsible for the City's obligations under the Agreement and the title of the position that will work with the County Chief Information Officer to try to resolve disputes under the Agreement.

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council for the City of Farmington Hills, hereby agrees to the terms of the Oakland County P25 Simulcast System Interlocal Agreement and hereby authorizes the Assistant City Manager to execute the Agreement on behalf of the City of Farmington Hills.

BE IT FURTHER RESOLVED that the City designates the Police Department to be responsible for the City's obligations under the Agreement and designates the Police Chief to be responsible for working with the County's Chief Information Officer to try to resolve any disputes under the Agreement.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on February 9, 2026, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of February, 2026.

CARLY LINDAHL, City Clerk
City of Farmington Hills

**OAKLAND COUNTY P25 SIMULCAST SYSTEM
INTERLOCAL AGREEMENT
BETWEEN
OAKLAND COUNTY AND CITY OF FARMINGTON HILLS**

This Agreement ("the Agreement") is made between Oakland County, a Constitutional and Municipal Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County"), and the City of Farmington Hills, 31555 W. Eleven Mile Rd. Farmington Hills, MI 48336-1103 ("Public Body"). In this Agreement the County and the Public Body may also be referred to individually as "Party" or jointly as "Parties."

INTRODUCTION/PURPOSE OF AGREEMENT.

Since approximately 2004, the County has operated and maintained a County-wide interoperable public safety communications system for use by the County and for use by governmental entities and private public safety entities located within Oakland County ("2004 System"). The County was the owner of the 2004 System. To properly operate, manage, maintain, and repair the 2004 System, the County entered into interlocal agreements with the governmental entities using the 2004 System--delineating the relationship and responsibilities of the parties. That interlocal agreement was approved by the Oakland County Board of Commissioners in Miscellaneous Resolution #05158.

The 2004 System is now end of life and since 2020, the County has been constructing and implementing a new public safety P25 Simulcast System, which is integrated with the Michigan Public Safety Communications System. The P25 Simulcast System replaces the 2004 System. To properly operate, manage, maintain, and repair the P25 Simulcast System, the Parties must enter into an Interlocal Agreement that will terminate the interlocal agreement concerning the 2004 System and delineate the relationship and responsibilities of the Parties regarding the operation, management, maintenance, and repair of the P25 Simulcast System.

Accordingly, pursuant to the Urban Cooperation Act of 1967, 1967 PA7, MCL 124.501, *et seq.*, the County and the Public Body enter into this Agreement for the purposes set forth herein. In addition, through this Agreement and the operation of the P25 Simulcast System, each Party will be better prepared to serve and to provide aid to citizens of and persons in Oakland County, Michigan.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.

- 1.1. **Agreement** means the terms and conditions of this Agreement, the Exhibits hereto, and any other mutually agreed to written and executed modification, amendment, or addendum.
- 1.2. **Public Body** means City of Farmington Hills, including, but not limited to, its Council, Board, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, volunteers, and/or any such persons' successors. Public Body may be referred to as Public Agency or Agency in the System Policies.
- 1.3. **Claim** means any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against the County or the Public Body, or for which the County or the Public Body may become legally and/or contractually obligated to pay or defend against; whether direct, indirect or consequential; whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule or regulation, or any alleged violation of federal or state common law; whether any such claims are brought in law or equity, tort, contract, or otherwise; and/or whether commenced or threatened.
- 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Exhibits** mean the following exhibit(s) and their properly promulgated amendments, which are incorporated by reference into this Agreement:
 - 1.6.1. **Exhibit A.** The System Policies.
- 1.7. **FCC** means the Federal Communications Commission.
- 1.8. **Infrastructure Equipment** means all base stations (receivers and transmitters), combiners, antennae, amplifiers, coaxial cable, generators, shelters, network switches and all associated servers and routers (Network Switching center), network connectivity, software for the operation and management of the System, consoles at public safety answering points and back-up public safety answering points, and gateways.

- 1.9. **Michigan Public Safety Communications System (“MPSCS”)** means a statewide multicast digital radio system operated by the Michigan Department of Technology, Management, and Budget.
- 1.10. **Oakland County Department of Information Technology (“OCDIT”)** means the County Department, which operates and manages the System.
- 1.11. **Oakland County P25 Simulcast System or “System”** means the County-wide interoperable 700/800 MHZ voice/data radio system, which is owned by the County and integrated with the MPSCS—including the Infrastructure and Subscriber Equipment.
- 1.12. **System Policies and Procedures (“System Policies”)** means the Oakland County P25 Simulcast Syster User Guide and Policy Manual and any amendments thereto created by the Technical & Policy Committee and approved by the Oakland County Chief Information Officer (“OCCIO”), which shall govern the management, operation, and use of the System.
- 1.13. **System Technical and Policy Committee (“Technical & Policy Committee”)** means the committee created pursuant to this Agreement, comprised of the individuals set forth in Section 7 and having the responsibilities set forth herein. The Technical & Policy Committee is neither a separate legal entity nor a department, division, or office of the County, but is an advisory group of subject matter experts created with the intent to provide direction, counsel, and recommendations regarding System management, operation, use and having the responsibilities listed herein. The Technical and Policy Committee is the successor committee to the CLEMIS Radio Oversight Committee (also referred to as the Radio Oversight Committee or Radio Policy Committee).
- 1.14. **Subscriber Equipment** means mobile and portable radios and all accessories thereto, 800 MHZ pagers, control stations, and emergency responder communication enhancement systems (“ERCES”), including but not limited to, bi-directional amplifiers (“BDA”), Wireless Access Point (“WAP”), and vehicle repeater systems (“VRS”).

2. **ENTITIES PERFORMING UNDER THIS AGREEMENT.** All County responsibilities and obligations set forth in this Agreement shall be performed by OCDIT. All Public Body responsibilities and obligations set forth in this Agreement shall be performed by the City of Farmington Hills Police and Fire Department. The Technical & Policy Committee shall provide direction, counsel, and recommendations to OCDIT concerning System management, operation, and use.

3. **COUNTY RESPONSIBILITIES.**

- 3.1. **Compliance.** The County shall comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding.

- 3.2. **Access to and Disclosure of Information.** The County may access, use, and disclose to third parties information, records, and any other content to comply with the law, including but not limited to, a subpoena, court order, or Freedom of Information Act request.
- 3.3. **County Point of Contact.** The County Point of Contact is the County Radio Communications Supervisor or successor position. The County Point of Contact will act as a liaison between the Public Body and the County regarding the management, operation, and use of the System. Communication protocols and procedures regarding the operation, management, maintenance, and repair of the System shall be set forth in the System Policies.

4. PUBLIC BODY RESPONSIBILITIES.

- 4.1. **Compliance.** The Public Body shall comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding. The Public Body shall require its employees, agents, and volunteers to comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding.
- 4.2. **Public Body Point of Contact.** The Public Body shall designate at least one person and an alternate to be a Point of Contact. The Public Body Point of Contact will act as a liaison between the Public Body and the County regarding the management, operation, and use of the System. The name of Public Body Point of Contact and alternate shall be conveyed to the County Point of Contact. Communication protocols and procedures regarding the operation, management, maintenance, and repair of the System shall be set forth in the System Policies.
- 4.3. **Facilities.** At no cost to the County, the Public Body shall provide space in buildings/facilities under the control of or owned by the Public Body to locate and house Infrastructure Equipment and Application Programming interfaces (“API”) for the System. The location of this space shall be mutually agreed to by the Parties and memorialized in writing; provided that an amendment to this Agreement shall not be needed to memorialize the location of the space. The Parties may change the location at any time pursuant to this Section.
- 4.4. **Access.** The County, the MPSCS, and County contractors shall have 24/7 access to Public Body-owned or controlled buildings/facilities necessary to access Infrastructure Equipment and API for maintenance, repair, and replacement. The Parties acknowledge that the Infrastructure Equipment or API may be located in non-public areas and that the Public Body, at its discretion, may require the County to contact the Public Body Point of Contact prior to arrival; provided that Parties agree that in an emergency situation the County may not be able to contact the Public Body Point of Contact prior to arrival.

5. **OPERATION AND USE OF SYSTEM AND INFRASTRUCTURE EQUIPMENT.**

- 5.1. **System/Infrastructure Equipment Ownership.** Except for otherwise provided herein concerning Subscriber Equipment, the County is the owner of the System.
- 5.2. **System Licenses.** The County is the FCC license holder for all 700/800 MHZ frequencies used in the System. The County shall maintain these licenses and/or modify the licenses as required to manage, operate, and use the System.
- 5.3. **Public Body Use of System.** The County authorizes the Public Body to use the System according to the terms and conditions of this Agreement, the System Policies, all applicable laws, regulations, and rules, and any amendments to the preceding.
- 5.4. **Legacy/Conventional Frequencies.** The Public Body shall be the FCC license holder and maintain any legacy conventional frequencies used by the Public Body, including those interfaced through the System consoles and/or gateways.
- 5.5. **System Maintenance and Repair.** The County shall operate, manage, maintain, and repair the Infrastructure Equipment and System in good order and consistent with industry standards, this Agreement, the System Policies, all applicable laws, regulations, and rules, and any amendments to the proceeding.
- 5.6. **Insurance.** The County shall insure or self-insure the System and all County-owned Infrastructure Equipment in the manner and in the amount it deems necessary.
- 5.7. **Audit/Monitor of System.**
 - 5.7.1. **Monitoring of Use of System.** The County and the County's contractors/subcontractors may monitor and audit the Public Body's use of the System and compliance with the System Policies, this Agreement, and applicable federal and state laws, regulations, and rules. The monitoring and auditing of the System may be performed periodically at the discretion of the County and at the sole expense of the County.
 - 5.7.2. **Monitoring by MPCSC.** The MPSCS shall monitor System functionality to make sure the System is operating pursuant to this Agreement and MPSCS standards.
- 5.8. **Training.** The policies and procedures concerning initial and continual training regarding the use of the System will be set forth in the System Policies.

5.9. **Disclaimer of Warranties.**

- 5.9.1. THE SYSTEM, INFRASTRUCTURE EQUIPMENT, SUBSCRIBER EQUIPMENT, OR OTHER ITEMS, WHICH ARE PROVIDED TO PUBLIC BODY UNDER THIS AGREEMENT, ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, "WITH ALL FAULTS."
- 5.9.2. THE COUNTY EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON- INFRINGEMENT.
- 5.9.3. THE COUNTY MAKES NO WARRANTY THAT: (I) THE SYSTEM WILL MEET PUBLIC BODY'S REQUIREMENTS OR NEEDS OR (II) THE SYSTEM WILL BE UNINTERRUPTED, TIMELY, SECURE, ACCURATE, OR ERROR-FREE.

6. **OPERATION AND USE OF SUBSCRIBER EQUIPMENT.**

- 6.1. **Subscriber Equipment Policies/Procedures.** The policies and procedures for the purchase, operation, programming, repair, replacement, and maintenance of Subscriber Equipment will be set forth in the System Policies.
- 6.2. **Ownership of Subscriber Equipment.** Subscriber Equipment purchased by the County shall remain the property of the County (regardless of user). As further described and defined in the System Policies, the County shall pay for the maintenance and repair of County-owned Subscriber Equipment (regardless of user), but shall not pay for the replacement of County-owned Subscriber Equipment for whatever reason. Subscriber Equipment purchased by the Public Body shall remain the property of the Public Body and shall be maintained, repaired and replaced by the Public Body pursuant to the System Policies and at its sole cost.
- 6.3. **Insurance for Subscriber Equipment or Public Body Owned-Facilities.** The County shall not provide insurance for the Subscriber Equipment or Public Body-owned Facilities.

7. **SYSTEM TECHNICAL AND POLICY COMMITTEE.**

- 7.1. **Creation, Composition and Appointment of Technical & Policy Committee.** The Technical & Policy Committee is created as set forth herein. The Technical & Policy Committee shall be comprised of the following individuals ("Committee Members"):
 - 7.1.1. The County Radio Communications Supervisor or successor position and one alternate designated by the Radio Communications Supervisor;

- 7.1.2. The OCCIO or successor position and an alternate designated by the OCCIO.
- 7.1.3. One individual appointed by the Oakland County Medical Control Authority (“OCMCA”) and one alternate designated by the OCMCA.
- 7.1.4. Three individuals appointed by the Oakland County Police Chiefs Association and three alternates designated by the Oakland County Police Chiefs Association;
- 7.1.5. One individual appointed by the Oakland County Sheriff and one alternate designated by the Oakland County Sheriff;
- 7.1.6. The Oakland County 911 Coordinator and one alternate designated by the Oakland County 911 Coordinator;
- 7.1.7. One individual appointed by MABAS 3202 and one alternate designated by MABAS 3202;
- 7.1.8. Two individuals appointed by MABAS 3201 and two alternates designated by MABAS 3201. One individual and one alternate must be from a Public Safety Department.
- 7.1.9. The County Public Safety Business Relationship Manager or successor position and one alternate designated by the County Public Safety Business Relationship Manager.

7.2. **Term of Committee Members/Vacancy/Replacement.**

- 7.2.1. Each Committee Member shall be appointed for a term of three (3) years, unless the Committee Member is appointed to fill a vacancy caused for a reason other than the expiration of a term.
- 7.2.2. If a Committee Member position becomes vacant, for a reason other than expiration of term, then the entity or individual that appointed such individual shall appoint an individual to fulfill the remainder of the vacating member’s unexpired term within fourteen (14) Days. The designated alternate does not automatically replace the vacating member’s position.
- 7.2.3. A Committee Member may be removed from the Technical & Policy Committee at the will of the entity or individual that appointed the Committee Member.

7.3. **Quorum/Voting.** A quorum of the Technical & Policy Committee is a majority of those in office. In order to hold a Technical & Policy Committee meeting a quorum must be present. The Policy & Technical Committee shall act and perform its responsibilities by a majority vote of the quorum present at a meeting. Committee Members shall not vote by proxy.

7.4. Committee Responsibilities.

- 7.4.1. The Technical & Policy Committee shall provide direction, counsel, and recommendations to OCDIT regarding the management, operation, and use of the System. The Technical and Policy Committee is the successor committee to the CLEMIS Radio Oversight Committee (also referred to as the Radio Oversight Committee or Radio Policy Committee).
- 7.4.2. The Technical & Policy Committee shall meet at least twice a year or as needed at the call of the Technical & Policy Committee Chairperson.
- 7.4.3. At the first meeting of the Technical & Policy Committee meeting each calendar year, the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary (collectively “the Officers”). Notwithstanding any other provision, the Officers shall continue to serve in their capacities until the next Officers are elected. The Officers shall have the duties and responsibilities set forth below:
 - 7.4.3.1. Chairperson: (1) preside over meetings; (2) set dates, times, and locations for meetings; (3) create and set meeting agendas (4) respond to correspondence received by the Technical & Policy Committee or directs the Secretary to respond, as needed; and (5) ensure Committee Member and alternate appointments are timely received and filled by their appointing bodies/individuals and names are sent to the County Point of Contact.
 - 7.4.3.2. Vice-Chairperson: shall assume the duties of the Chairperson, if the Chairperson is absent or unavailable for any reason.
 - 7.4.3.3. Secretary: (1) sends out meeting notices and agendas; (2) responds to correspondence as directed by Chairperson; (3) keeps records and meeting minutes and disperses records and meeting minutes to Committee Members; and (4) keeps records of Committee Member appointments and terms and advises the Chairperson of these records on a regular basis.
- 7.4.4. The Technical & Policy Committee shall draft the System Policies that govern the management, operation, and use of the System. The System Policies shall be approved by a quorum of the Technical & Policy Committee. The Technical & Policy Committee shall present the System Policies to the OCCIO for approval and implementation. If the OCCIO does not approve the System Policies, then the System Policies shall be returned to the Technical & Policy Committee for review and revision and then resubmitted to the OCCIO. This process shall be repeated until the OCCIO approves the System Policies. Approval by the OCCIO shall not be unreasonably withheld. After approval by the OCCIO, OCDIT shall compile and assemble the System Policies and send them to the Public

Body. Any changes or amendments to the System Policies shall be drafted, approved, and distributed in accordance with this Section.

7.4.5. The Technical & Policy Committee shall review the System Policies at least once a year to determine if changes or amendments are necessary.

8. **FINANCIAL RESPONSIBILITIES.**

- 8.1. The costs and fees associated with the management, operation, and use of the System, the maintenance of the Subscriber Equipment, and the repair, replacement, or purchase of the new Subscriber Equipment shall be set forth in the System Policies. The County shall invoice the Public Body the costs and fees set forth in the System Policies on a quarterly basis, based on calendar year, and the Public Body shall pay such invoice within forty-five (45) Days.
- 8.2. **Cost/Fee Set-Off.** In the event there are any costs or fees imposed and due to the County by the Public Body in connection with this Agreement and/or for the use, operation, or maintenance of the System, the County has the right to offset any amount past due and retain any amount of money due to the Public Body from the County equal to the past due amount, including, but not limited to, distributions from the Delinquent Tax Revolving Fund (DTRF).
- 8.3. **Possible Additional Services and Costs.** If the County is requested by the Public Body or is legally obligated for any reason, e.g. subpoena, court order, or Freedom of Information Act request, to search for, identify, produce or testify regarding the Public Body's records, data, or information that is stored by or possessed by the County relating to the System, then the Public Body shall reimburse the County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such records, data, or information. The County may waive this requirement in its sole discretion.

9. **DURATION OF INTERLOCAL AGREEMENT.**

- 9.1. The Agreement and any amendments hereto shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State.
- 9.2. This Agreement shall remain in effect until cancelled or terminated by either Party pursuant to Section 11.

10. ASSURANCES/LIABILITY.

- 10.1. **Responsibility for Claims.** Each Party shall be responsible for any Claims made against that Party by a third party and for the acts or omissions of its employees, agents, or volunteers arising under or related to this Agreement.
- 10.2. **Responsibility for Attorney Fees and Costs.** Except as provided in this Agreement, for any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 10.3. **No Indemnification.** Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 10.4. **Costs, Fines, and Fees for Noncompliance.** Each Party shall be solely responsible for all costs, fines, penalties, assessments, and fees associated with its acts or omissions related to this Agreement and/or for noncompliance with this Agreement.
- 10.5. **Governmental Function/Reservation of Rights.**
 - 10.5.1. The Parties acknowledge that the performance of this Agreement is a governmental function, which function is to provide a public safety communications system to serve and to provide aid for the residents and persons in Oakland County, Michigan.
 - 10.5.2. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 10.6. **Authorization and Completion of Agreement.** The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 10.7. **Limitation of Liability.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, AND/OR PUNITIVE DAMAGES ARISING OUT OF THIS AGREEMENT, REGARDLESS OF WHETHER THE OTHER PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES.
- 10.8. **Permits And Licenses.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to perform all its

responsibilities under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.

11. TERMINATION OR CANCELLATION OF AGREEMENT.

- 11.1. The Public Body may terminate or cancel this Agreement for any reason upon sixty (60) Days written notice to the County. Within Sixty (60) Days of termination or cancellation of this Agreement, the Public Body must return all Subscriber Equipment (not purchased by the Public Body), all consoles, all control stations, all consolettes, and all ancillary appurtenances to such equipment to the County.
- 11.2. If Public Body breaches this Agreement, upon sixty (60) Days written notice to the Public Body, the County may terminate or cancel this Agreement upon recommendation by the Technical & Policy Committee, or if in the opinion of the County the System is no longer operational.
- 11.3. The Interlocal Agreement governing the 2004 System shall terminate upon full execution of this Agreement and this Agreement shall govern the operation and management of the System.

12. SUSPENSION OF SERVICES. County, through the OCCIO and upon recommendation of the Technical & Policy Committee, may immediately suspend Public Body's use of the System for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to use of this System; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if the Public Body's use of the System is suspended under this Section.

13. NO THIRD PARTY BENEFICIARIES. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

14. DISCRIMINATION. The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

15. FORCE MAJEURE. Each Party shall be excused from any obligations under this Agreement during the time and to the extent that a Party is prevented from performing due to causes beyond such Party's control, including, but not limited to, an act of God, war, acts of government (other than the Parties'), fire, strike, labor disputes, civil disturbances, reduction of power source, or any other circumstances

beyond the reasonable control of the affected Party. Reasonable notice shall be given to the affected Party of any such event.

16. **DELEGATION/SUBCONTRACT/ASSIGNMENT**. The Public Body shall not delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the County.
17. **NO IMPLIED WAIVER**. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently effect its right to require strict performance of this Agreement.
18. **SEVERABILITY**. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
19. **CAPTIONS**. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **NOTICES**. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
 - 20.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Department of Information Technology, Radio Communications Supervisor, 1200 North Telegraph Road, Building #49 West, Pontiac, Michigan, 48341 and Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph, Pontiac, Michigan 48341.
 - 20.2. If Notice is sent to the Public Body, it shall be addressed to: John Piggott, Police Chief, 31655 W. Eleven Mile Rd Farmington Hills MI 48335.

20.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

21. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties must first be submitted to the OCCIO and Public Body's acting Police Chief. The OCCIO and Public Body's acting Police Chief shall promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in ten (10) business days, the dispute shall be submitted to the chief executive officials of each Party or their designees. The chief executive officials or their designees shall meet promptly and confer in an effort to resolve such dispute.

22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

23. **AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by the same persons who signed the Agreement or other persons as authorized by the Parties' governing body.

24. **SURVIVAL OF TERMS.** The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Agreement (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Definitions (Section 1); Disclaimer of Warranties (Section 5.9); Assurances/Liability (Section 10); and Dispute Resolution (Section 21).

25. **ENTIRE AGREEMENT.** This Agreement represents the entire Agreement and understanding between the Parties. This Agreement supersedes all other oral or written Agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Party.

26. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

27. **AUTHORIZATION.** The Parties certify and warrant that their respective signatories have the requisite authority to execute and bind them to this Agreement and the duties and responsibilities contained herein.

IN WITNESS WHEREOF, _____ acknowledges that he/she has been authorized by resolution of the _____, to execute this Agreement on behalf of the Public Body and accepts and binds the Public Body to the terms and conditions of this Agreement.

EXECUTED: _____

DATE: _____

WITNESSED: _____

DATE: _____

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges he has been authorized by resolution of the Oakland County Board of Commissioners, to execute this Agreement on behalf of Oakland County and accepts and binds the Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____

DATE: _____

David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____

DATE: _____



CITY MANAGER'S REPORT TO MAYOR AND COUNCIL

DATE: 02/09/2026

DEPT: SPECIAL SERVICES

RE: EXTENSION OF AWARD FOR AUDIO AND VISUAL EQUIPMENT FOR THE THIRD FLOOR ROOM 348 CONFERENCE CENTER AT THE HAWK

ADMINISTRATIVE SUMMARY

- Each year the City of Farmington Hills participates in cooperative or extendable bids with various agencies including the State of Michigan and Oakland County who are members of the Michigan Intergovernmental Trade Network (MITN Cooperative). Extendable bids have proven to be cost effective for the City due to the volume created by the cooperative process. Special Services obtained a quote for the addition of audiovisual equipment utilizing Oakland County G2G extendable Contract 009916-Third Coast Tech, LLC.
- The 5,925 square-foot Conference Center is a renovated meeting and catering space and will occupy the former library/media center room 348 on the third floor of The Hawk. The room needs to be outfitted with audio and visual equipment per quote.
- The proposal includes a 1-year warranty on all equipment and labor charges.
- Funding for this equipment is budgeted through the Central Services Technology Costs account.

RECOMMENDATION

- IT IS RESOLVED that the City Council of Farmington Hills authorizes the Acting City Manager to execute a purchase order to Third Coast Tech, LLC. in the amount of \$45,403.71 (\$41,276.10 plus a 10% contingency cost of \$4,127.61 for unforeseen and anticipated costs once the project starts) for the purchase and installation of audio and visual equipment for the third floor room 348 Conference Center at The Hawk.

#

Prepared by: Brian Moran, Deputy Director of Special Services
Prepared by: Nikki Lumpkin, Senior Buyer
Reviewed by: Michelle Aranowski, Director of Central Services
Reviewed by: Ellen Schnackel, Director of Special Services
Approved by: Karen Mondora, Acting City Manager

Proposal

The Hawk Meeting Space

City of Farmington Hills

29995 W 12 Mile Rd
Farmington Hills, Mi 48334
2486996700



Presented By:



Third Coast Tech, LLC.
4514 Pontiac Lake Rd.
Waterford, Michigan 48328
800-828-9517
www.thirdcoasttech.com

Modified: 11/13/2025
Revision: 0

Third Coast Tech, LLC.

Meeting Space

All equipment will be installed per manufacturer specifications and industry best practices.

Labor includes system prep, installation, and integration per G2G contract requirements.

Wire pulling, cable terminations, rack building, labeling, and testing are included. Freight, materials, and accessories required for installation are provided by TCT. Onsite coordination, meetings, and supervision are included as quoted.

Project closeout will include final testing, documentation, and client walkthrough

1	TCT Freight/Shipping.	\$200.00
1	TCT Quoted for Prep,install, & labor as per G2G contract.	\$3,540.00
1	TCT Quoted for programming & system testing as per G2G Contract	\$2,574.00
1	TCT Quoted at \$59 per hour as per G2G contract. Includes project coordination, on site meetings, project supervision and project closeout documentation.	\$590.00
1	TCT -Lot - Wire & Materials TCT -Lot - Wire & Materials	\$1,199.94
1	Xander Racks 18U Pivoting Wall Wount Cabinet with Fan	\$499.93



Meeting Space	Equipment Total:	\$1,899.87
	Labor Total:	\$6,704.00
	Total:	\$8,603.87

* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

Project Name: The Hawk Meeting Space

Project No.: TCT-1964

11/13/2025

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Third Coast Tech, LLC.

Display

*TCT will mount and align displays per manufacturer specifications.
Pull and terminate all video cabling.
Install and configure HDMI extender/splitter.
Connect displays to system sources and control.
Test, verify, and calibrate for proper operation*



2 **Chief** \$776.62
X-Large fusion micro-adjustable tilt wall mount



2 **LG Electronics** \$3,170.12
86 UR340C Series UHD Commercial TV



2 **Samsung Pro AV** \$9,091.96
98" 4K UHD Standalone Signage (QMC Series)



2 **Strong** \$686.98
Carbon Series X-Large Dual Arm Articulating Mount 49"-90



1 **TCT** \$372.00
1x8 HDMI Extender Splitter Over Single Cable CAT6/7 1080P With IR Remote EDID Management - Up to 132 Ft - Loop Out - Low Latency

Display	Equipment Total:	\$14,097.68
	Labor Total:	\$0.00
	Total:	\$14,097.68

* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

Project Name: The Hawk Meeting Space

Project No.: TCT-1964

11/13/2025

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Third Coast Tech, LLC.

Audio

TCT will install and connect ceiling speakers and amplifier.

Mount and configure Bluetooth audio input.

Deploy wireless microphones and verify RF performance.

Integrate all audio sources into Q-SYS system.

Tune and test audio for even coverage and clarity.



1	Audio-Technica	\$1,100.40
	System 20 PRO Dual (Handheld and Lavalier Microphone) System	



1	Audio-Technica	\$251.07
	System 20 PRO Body-Pack Transmitter	



1	Audio-Technica	\$269.73
	System 20 PRO Handheld Microphone Transmitter	



1	Audio-Technica	\$99.76
	MT830c miniature omnidirectional condenser lavalier microphone. Terminated with cW-style locking 4-pin connector for use with cW-style body-pack transmitter. Includes AT8420 clothing clip and AT8130 windscreens.	



1	J-Tech	\$31.24
	Digital Premium Quality 1080P HDMI To HDMI + Audio (SPDIF + RCA Stereo) Audio Extractor Converter	



1	Netgear	\$1,300.00
	16x1G/10G Fiber SFP+ Managed Switch (Americas)	



1	QSC	\$765.40
	2 Channel amplifier	

* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

Project Name: The Hawk Meeting Space

Project No.: TCT-1964

11/13/2025

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Third Coast Tech, LLC.



1	Radio Design Labs (RDL) Bluetooth, Audio Dante Network Interface	\$446.11
19	SoundTube 6.5" In-Ceiling Background Music Speaker with White Seamless Magnetic Grille	\$5,451.67 *
19	SoundTube	

Audio	Equipment Total:	\$9,715.38
	Labor Total:	\$0.00
	Total:	\$9,715.38

Control

*Q-SYS system programming and integration for audio, video, and control functions.
Barco ClickShare configuration for wireless presentation.
System testing, tuning, and verification for optimal performance.
User interface customization on the QSC Touch Panel.
End-user training and system handoff included.*



1	Barco Commercial Barco C-10 GEN 2 ClickShare - 2 BUTTONS, TAA - Black	\$1,618.84
---	---------------------------------------------------------------------------------	------------



1	QSC Q-SYS network + analog I/O processor (v2). The Q-SYS™ Core processor provides a fully integrated audio, video and control solution for installations with a mixture of analog and network channels, supporting medium-sized rooms through the largest Enterprise scale deployments.	\$4,396.36
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1	QSC High Definition Touch Screen Controller	\$2,843.97
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Control	Equipment Total:	\$8,859.17
	Labor Total:	\$0.00
	Total:	\$8,859.17
Project Equipment Subtotal:		\$34,572.10

* Price Includes Accessories

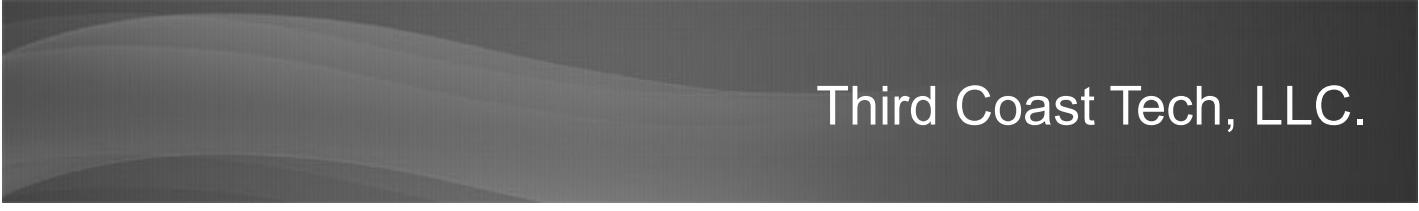
Presented By: Third Coast Tech, LLC.

11/13/2025

Project Name: The Hawk Meeting Space

Project No.: TCT-1964

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Third Coast Tech, LLC.

Project Labor Subtotal: **\$6,704.00**

Project Subtotal: **\$34,572.10**

* Price Includes Accessories

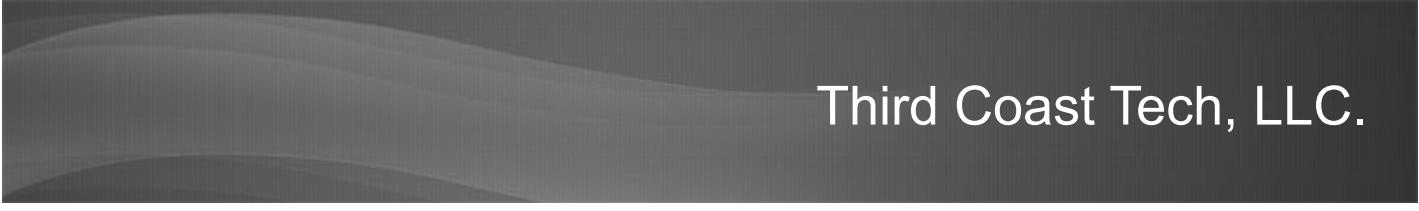
Presented By: Third Coast Tech, LLC.

Project Name: The Hawk Meeting Space

Project No.: TCT-1964

11/13/2025

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Third Coast Tech, LLC.

Project Summary

Equipment: **\$34,572.10**

Labor: **\$6,704.00**

Grand Total: **\$41,276.10**

Client: **Brian Moran**

Date

Contractor: **Third Coast Tech, LLC.**

Date

* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

Project Name: The Hawk Meeting Space

Project No.: TCT-1964

11/13/2025

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JOINT MEETING
FARMINGTON BOARD OF EDUCATION
FARMINGTON HILLS CITY COUNCIL
FARMINGTON CITY COUNCIL
Maxfield Education Center
32789 W. Ten Mile Rd.
Farmington, MI 48336
Thursday, January 15, 2026
6:00 pm

1. CALL TO ORDER.

President Weems called the meeting to order at 6:00 p.m.

2. ROLL CALL FARMINGTON PUBLIC SCHOOLS.

PRESENT: Terri Weems, President; Donald Walker, Jr., Vice President; Cheryl B. Blau, Secretary; Claudia T. Heinrich, Treasurer; Thomas J. Hull and Angie F. Smith, Trustees.

ABSENT: Ronald Recinto, Trustee

ALSO PRESENT: Dr. Kelly Coffin, Superintendent; Rhonda Henry, Jennifer Kaminski, and Brad Paddock, Assistant Superintendents; Dr. Lydia Moore, Executive Director; Hallie Snyder, Director; Colleen Scripture, Executive Assistant; other FPS staff members and community members.

ROLL CALL CITY OF FARMINGTON.

PRESENT: Johnna Balk, Mayor Pro Tem; Kevin Perkins, Steven Schneemann, and Maria Taylor, City Council Members.

ABSENT: Joe LaRussa, Mayor

ALSO PRESENT: David Murphy, City Manager; Bob Houhanisin, Director of Public Safety; and Meaghan Bachman, City Clerk.

ROLL CALL CITY OF FARMINGTON HILLS.

PRESENT: Theresa Rich, Mayor; Jackie Boleware, Mayor Pro Tem; Jon Aldred, Michael Bridges, William Dwyer, Valerie Knol, and Charlie Starkman, City Council Members.

ABSENT: None

ALSO PRESENT: Karen Mondora, Acting City Manager; John Piggot, Chief of Police; Vickie Sullen-Winn, Director of Communications and Community Engagement; and Carly Lindahl, City Clerk.

3. PLEDGE OF ALLEGIANCE.

President Weems led the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA.

Walker moved, Heinrich & Taylor supported, to approve the agenda for the January 15, 2026 Joint Meeting, as presented.

There was no discussion preceding the vote.

VOICE VOTE:

Ayes: Blau, Heinrich, Hull, Smith, Walker, Weems, Balk, Perkins, Schneemann, Taylor, Aldred, Boleware, Bridges, Dwyer, Knol, Rich, and Starkman.

Nays: None

MOTION PASSED 17-0

5. ANNOUNCEMENTS.

President Weems provided general updates and announcements. No action was taken.

6. PUBLIC COMMENTS.

Public comments were shared. No action was taken.

7. COLLABORATIVE OPPORTUNITIES - PROGRESS UPDATE.

COMMUNICATION

Farmington Public Schools continued regular communication and collaboration with the Cities of Farmington and Farmington Hills through scheduled monthly meetings with city managers and police chiefs. These meetings allowed for ongoing information sharing, coordination of initiatives, and strengthened partnerships through joint events and continued community engagement.

JOB READINESS AND EXPERIENTIAL LEARNING

Farmington Public Schools partners with community organizations to support job readiness and experiential learning through CTE, authentic learning, and worksite-based opportunities designed to lead to employment. The district also continues to build a diverse future educator pipeline through the Teacher Cadet Program and the launch of a Teacher Academy supported by the Michigan Education Workforce Initiative.

STUDENT ACHIEVEMENT

Farmington Public Schools supports student learning through a strategic plan data dashboard, targeted interventions, and partnerships with educational organizations. The district offers a wide range of courses, including CTE, AP, IB, and dual enrollment, while monitoring progress to strengthen literacy and math growth, particularly in Title I schools, and works closely with families and the community to support overall student readiness and growth.

SCHOOL SAFETY AND EMERGENCY PREPAREDNESS

Farmington Public Schools continues to prioritize safety through a District Safety Team that meets quarterly with school administrators and local fire and police departments. The district maintains four School Resource Officers who support buildings and provide classroom instruction, with ongoing discussions to add an additional SRO, and conducts regular staff safety training in partnership with local public safety agencies. FPS has also begun collaborative reunification planning with city and police partners.

TRANSPORTATION

Farmington Public Schools continues quarterly coordination with the HAWK after-school team through a collaborative partnership with the City of Farmington Hills, supporting enrichment and extended learning opportunities for middle school students. The district is also exploring expanded middle-level activities, including sports, and utilizes Smart Flex transportation at Farmington Central High School to support job shadowing, work-based learning, and transportation home.

8. OTHER COLLABORATIVE OPPORTUNITIES.

None.

9. ADJOURNMENT.

The January 15, 2026, Joint Meeting was adjourned at 8:16 p.m.

Dr. Cheryl B. Blau
Board Secretary
Farmington Board of Education

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
STUDY SESSION
CITY HALL – COUNCIL CHAMBERS
JANUARY 26, 2026 – 5:30PM

The study session of the Farmington Hills City Council was called to order by Mayor Rich at 5:30pm.

Councilmembers Present: Aldred, Boleware, Dwyer, Knol, Rich and Starkman

Councilmembers Absent: Bridges

Others Present: Acting City Manager Mondora, City Clerk Lindahl, Directors Aranowski, Rushlow, Skrobola and Sullen-Winn, Fire Chief Unruh and City Attorney Joppich

The closed session started at 5:31pm.

CLOSED SESSION ITEM:

CONSIDERATION OF APPROVAL TO ENTER INTO A CLOSED SESSION TO DISCUSS AN EMPLOYEE REQUESTED REVIEW FOR CARLY LINDAHL, CITY CLERK. (NOTE: COUNCIL WILL RETURN TO OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED SESSION).

MOTION by Boleware, support by Starkman, that the City Council of Farmington Hills hereby approves entering into a closed session to discuss an employee requested review for Carly Lindahl, City Clerk allowed under Section 8(1)(a) of the Open Meetings Act.

MOTION CARRIED 6-0.

The open session resumed at 6:11pm.

STUDY SESSION ITEMS:

PRESENTATION ON RESPONSIBLE CONTRACTING

Acting City Manager Mondora noted that responsible contracting was initially discussed at the September 8, 2025 City Council Study Session. At the conclusion of that meeting, Council reached consensus to direct staff to conduct a side-by-side review of the City's current contracting practices compared to the City of Royal Oak's Responsible Contracting Ordinance (RCO), and return with recommendations for potential improvements. Director of Central Services Aranowski and her purchasing team were present to deliver the requested analysis.

Director Aranowski explained that outreach was conducted with six benchmark municipalities. Of those communities, only Royal Oak has implemented a responsible contracting ordinance. The remaining municipalities cited concerns regarding potential impacts on small businesses and the lack of municipal staffing resources needed to support a comprehensive prequalification program. As a result, those municipalities continue to rely on their existing procurement standards.

Director Aranowski explained that Royal Oak's Responsible Contracting Ordinance is implemented through a request for proposal process rather than an invitation to bid. This approach is more labor

intensive for both vendors and staff and requires contractors and subcontractors to verify compliance with performance, capacity, safety, financial, and legal criteria prior to award. The ordinance places emphasis on past performance, present capabilities, personnel, equipment, financial capacity, safety and quality programs, and compliance with applicable laws.

Royal Oak's ordinance applies to construction contracts exceeding \$250,000 and subcontracts over \$50,000. Royal Oak assigns a staff engineer to oversee the program. In contrast, Farmington Hills' purchasing policy requires award to the lowest, most responsible and responsive bidder submitting the most advantageous bid.

Director Aranowski pointed out that Farmington Hills' current contracting practices are already largely consistent with Royal Oak's ordinance. The provided detailed side-by-side spreadsheet highlighted areas of alignment and also potential enhancements that could be made to Farmington Hills policies. Recommended changes were listed in a separate column in the review; the changes focused on documentation clarity, enhanced disclosure forms, and consolidation of existing requirements. No major policy changes were recommended.

Director Aranowski outlined the anticipated impacts of implementing a full-scale Responsible Contracting Ordinance. Such an ordinance would affect not only purchasing but also engineering and finance operations, requiring additional administrative oversight, expanded staff expertise, and increased time devoted to the request for proposal process, potentially resulting in increased administrative costs, more restrictive competition, and higher contract costs. A review of recent construction activity showed that many projects over the past three years would have been subject to the ordinance if adopted.

From a vendor perspective, expanded administrative and documentation requirements could discourage participation by small, local, minority, and disadvantaged businesses.

Instead of developing a full RCO, the Purchasing Division recommends enhancing current procurement practices through targeted revisions to existing forms and by requiring contractors to verify specific documents and acknowledge applicable regulations. Recommendations included:

- Update the bidder forms to collect more comprehensive contractor background information.
- Require submission of licenses and certifications.
- Update forms to request additional details regarding worker's journeyperson status.
- Update forms to require disclosure of recent litigation or violations of safety laws (e.g., OHSA/MIOSHA) or other applicable contracting regulations.
- Revision of bid terms and conditions to protect the City from change orders due to errors & omissions in bid specifications.

Council discussion:

Mayor Pro Tem Boleware asked whether benchmark municipalities' standard templates contained similar verification language. Director Aranowski confirmed that those municipalities reported their templates already include similar provisions.

Councilmember Aldred commended staff for the thorough analysis and supported the approach of refining and improving existing practices rather than adopting a full ordinance.

Councilmember Knol expressed agreement with maintaining the current process, citing concerns that a prequalification program would require additional staffing, reduce competition, disadvantage small and minority businesses, and increase costs to taxpayers.

Councilmember Starkman asked about anticipated staffing needs if a full ordinance were adopted. Director Aranowski indicated that at least one additional engineering staff member and one finance staff member would likely be required.

Mayor Rich shared concerns related to subcontractor oversight, including workforce training, legal employment verification, background checks, and protection of children during the potential construction of the new activity center on the Hawk grounds. She emphasized the importance of ensuring compliance beyond self-certification and questioned how oversight and enforcement would be verified.

Director Aranowski pointed out that there were practical limitations to prequalification, noting that even if contractors and subcontractors are vetted at the time of bid, there is no guarantee that the same crews will be assigned to a project months later.

Mayor Rich emphasized that her primary concern was ensuring that individuals working on City job sites are qualified, legally authorized to work, and do not pose safety or criminal risks. She further raised concerns regarding labor trafficking, particularly in the construction industry, and stressed the importance of ensuring that City projects do not inadvertently contribute to such practices.

Communications Director Sullen-Winn explained that for large-scale projects, such as the proposed activity center, the City typically retains an independent owner's representative. This role reports directly to the City, and provides daily on-site oversight, including review of workforce compliance, verification of background checks, and monitoring of site access.

Director of Public Services Rushlow further explained that projects utilizing a construction manager delivery method include multiple layers of oversight and accountability. Such sites are highly controlled environments, with restricted access, fencing, and safety screening. Contractors and subcontractors operating under a construction manager are subject to background checks, safety protocols, and compliance requirements, with documentation available for City review as needed.

Mayor Rich asked whether day laborers would be present on a project of this scale. Director Rushlow responded that day laborers are not typical on large construction projects managed through a construction manager. He explained that construction managers hold contracts with trade contractors and are accountable to the City for ensuring that all workers are properly vetted, logged, and compliant with contract requirements. Additionally, contract provisions can be further strengthened to require detailed sign-in and sign-out procedures and enhanced monitoring, particularly for projects located near areas with children and public activity.

Mayor Rich noted that Councilmember Bridges was interested in this issue, and he may have further follow up questions to ask.

PROGRESS UPDATE ON BRANDING GUIDELINES

Acting City Manager Mondora noted that at the March 3 City Council meeting, Council awarded a contract to Destination by Design to assist the Communications Department in developing the City's first

formal branding guidelines. Director of Communications Sullen-Winn and members of her team were present to provide an update on the work completed to date.

Director Sullen-Winn explained that this was the City's first comprehensive branding effort. The branding guidelines will serve as an internal and external communications framework. This project aligns with the City's mission and vision work and is intended to ensure consistency in how the City communicates its identity, values, and services. She thanked Council for its support of the initiative and highlighted the success of the "Farmington Hills I Do Still" event at Longacre House as an example of strategic communications efforts tied to the department's broader goals.

Director Sullen-Winn recognized Marketing Manager Chris Blunden for coordinating the branding initiative and leading implementation planning. Mr. Blunden outlined his role in supporting the project and introduced Destination by Design representatives Erin Welsh, Senior Brand Strategist, and Matt Wagoner, Senior Art Director, who are leading the strategy and visual development work.

Utilizing a PowerPoint presentation, Ms. Welsh provided an overview of the branding strategy process, emphasizing that the project is not a rebrand but rather an effort to add clarity, alignment, and depth to the City's existing identity. She described the four phases of the project: discovery and community engagement, brand strategy and positioning, visual brand development, and implementation and evaluation planning.

Ms. Welsh outlined key project goals, including helping distinguish Farmington Hills from Farmington, clearly communicating the City's strengths, and providing the Communications Department with practical tools to ensure internal alignment and consistent external messaging. She described extensive engagement efforts, including collaboration with the interdepartmental project committee, a community drop-in session held alongside the Mission and Vision workshops that generated nearly 400 comments, and targeted focus groups with City leadership, community partners, and business representatives.

Ms. Welsh summarized recurring themes identified through engagement, including the City's welcoming and neighborly character, a strong sense of belonging, access to nature and open space, proximity to regional amenities, and a high quality of life. Participants also emphasized the City's openness and opportunities for civic engagement, while communicating a desire for clearer and more unified storytelling about City services and assets.

Based on these insights, Ms. Welsh reported that the project committee selected a new city tagline: "Farmington Hills, a place for every path." She explained that the tagline reflects the City's five identified brand attributes—welcoming, connected, evolving, leading, and colorful—and is intended to communicate the city's values and diversity, and that various personal, professional, and cultural paths are supported and valued in Farmington Hills.

Mr. Wagoner reviewed the visual brand development work. He emphasized that the effort is not a full redesign, but rather a refinement of the City's existing brand assets. The City's current logo has strong brand equity and that the goal is to preserve its core elements while providing additional tools and flexibility for communications and marketing use. Minor refinements were made to the primary logo to improve clarity and consistency without altering its recognizable appearance. He presented a set of complementary secondary and tertiary logo marks, including variations without the hills graphic, a

simplified logotype, and an updated “FH” abbreviation mark. These additional assets are intended to increase versatility and allow the City to adapt branding to different applications and formats.

Additional creative options were shown, including stacked and circular badge-style marks that could be used on apparel, signage, or promotional materials. Mr. Wagoner discussed refinements to the City’s color palette, noting that the existing green and white scheme would be retained while introducing a lighter green and neutral tones to provide greater flexibility across vehicles, apparel, and printed materials. Examples of how the brand could be applied over time included mock-ups for city vehicles, staff apparel, letterhead, business cards, envelopes, and a City flag. Existing materials would not need to be replaced immediately, and new brand assets could be phased in as items are updated or replaced.

Ms. Welsh outlined the remaining steps in the project. A comprehensive brand guide will be developed to provide clear standards for visual and language use, including guidance on appropriate and inappropriate applications. Implementation and evaluation planning is underway to ensure the branding effort is practical, budget-conscious, and actively used.

Council discussion:

Councilmembers asked whether the tagline was intended to be final. Staff explained that the tagline was developed through community engagement and reflects themes of diversity and inclusiveness without explicitly using those terms. It was noted that taglines are flexible tools that may evolve over time and can be used selectively in marketing materials, speeches, or other communications. The tagline also acknowledges the contributions of community members who participated in its development.

Councilmembers expressed general support for the branding direction. Favorable comments were made regarding the lighter color palette, including the use of lighter green and gray tones, as well as the stylized typography. Several members noted appreciation for the continued use of the arches, recognizing them as a symbolic and memorable representation of the City’s hills and a long-standing visual element.

Councilmember Knol emphasized the importance of maintaining continuity with existing branding investments, particularly gateway signage. She expressed appreciation that the updated branding incorporates new colors and refinements while remaining compatible with existing assets.

The Mayor shared her initial reservations about branding changes, citing her professional experience with costly rebranding efforts. She indicated that, upon further review, the changes appeared subtle and value conscious. The revised typography removed a dated appearance while allowing existing signage to remain in use through normal replacement cycles.

Mr. Wagoner presented a side-by-side comparison of the original and updated logo and explained that the revisions focused on technical refinements, including improved letter spacing, adjusted proportions, reduced awkward negative space, and smoother typography. The intent was to enhance balance, cohesiveness, and visual quality without creating a noticeably different logo at first glance, thus preserving the City’s unique and recognizable identity.

Acting City Manager Mondora advised that staff had begun discussions with the City Attorney regarding potential next steps to protect the City’s logo, including registering it as a trademark and considering the adoption of an ordinance to prevent misuse.

City Attorney Joppich explained that while public entities are more limited than private corporations in enforcing trademark protections, municipalities are still able to protect their logos on a limited basis. The primary purpose would be to prevent unauthorized or commercial use by third parties. He noted that similar actions have been taken by other communities and that staff would provide Council with further information as implementation moves forward. The process would likely include an ordinance and potential registration with the U.S. Patent and Trademark Office.

The updated branding will be launched at the upcoming State of the City address.

FIRE AND EMS STRATEGIC PLAN FOLLOW-UP

Acting City Manager Mondora explained this item was follow-up from the January 12, 2026 study session. Additional information prepared by the Chief Operating Team was included in the Council packet, along with a supplemental question-and-answer document distributed by email and in hard copy prior to the meeting.

Mayor Rich opened the floor for Council questions and clarification.

Councilmember Aldred noted that the report cited approximately \$900,000 in annual overtime costs and asked how the requested additional staffing might reduce overtime expenditures.

Fire Chief Unruh explained that the Fire Department currently operates with a very lean staffing model, resulting in overtime whenever employees are absent due to illness, injury, or leave. The Department routinely begins shifts understaffed due to multiple employees on leave, which drives overtime usage. While additional staffing would reduce overtime, the projected addition of eight positions would be phased in over several years following attainment of the baseline staffing goal of 24 per shift. As a result, overtime savings would be noticeable but not substantial in the near term.

Councilmember Aldred stated that, based on comparisons with other cities, police staffing ratios, and current overtime costs, there is justification for additional staffing. He emphasized that the timing and pacing of staff increases would be an important consideration.

Councilmember Knol asked questions regarding the benchmarking data included in the packet, specifically noting that Troy did not list employee headcounts. Chief Unruh explained that Troy operates with a volunteer fire department and contracts out EMS services. Acting City Manager Mondora added that Troy has experienced challenges modernizing its fire services and that recent funding proposals related to staffing were unsuccessful.

Councilmember Knol further questioned the impact of hiring additional firefighters for Stations 3 and 4, seeking clarification on whether those hires resulted in measurable improvements such as reduced response times. Chief Unruh explained that those stations were previously staffed at night by paid-on-call firefighters and lacked advanced life support coverage. The addition of full-time firefighters converted those stations to 24-hour advanced life support, improving service quality and reliability.

Chief Unruh further clarified that the addition of 14 full-time firefighters largely replaced paid-on-call staffing on a one-for-one basis, noting that the overall paid-on-call workforce has continued to decline through attrition. Paid-on-call staffing has decreased from 50 in 2020 to 31 currently, while total incident volume increased from approximately 10,000 to 14,000 calls during the same period.

Staffing levels, overtime impacts, and service quality considerations will continue to be evaluated as part of the upcoming budget process.

ADJOURNMENT

Mayor Rich closed discussion and adjourned the meeting at 7:25pm.

Respectfully submitted,

Carly Lindahl, City Clerk

**MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBER
JANUARY 26, 2026 – 7:30 PM**

The regular session of the Farmington Hills City Council was called to order by Mayor Rich at 7:33PM.

Councilmembers Present: Aldred, Boleware, Dwyer, Knol, Rich and Starkman

Councilmembers Absent: Bridges

Others Present: Acting City Manager Mondora, City Clerk Lindahl; Directors Aranowski, Brown, Kettler-Schmult, Rushlow and Skrobola; Fire Chief Unruh; City Attorney Joppich

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Scout Nico Rushlow, member of Troup 854.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Knol, support by Bridges, to approve the agenda as published.

MOTION CARRIED 6-0.

PROCLAMATION RECOGNIZING FEBRUARY 2026 AS BLACK HISTORY MONTH

The following proclamation was read by Councilmember Starkman and accepted by Ty Vass, owner of the Farmington Hills Brunch Factory.

**PROCLAMATION
Black History Month
February 2026**

WHEREAS, the City of Farmington Hills is proud to recognize February 2026 as Black History Month, celebrating the many notable contributions that African Americans have made to our community, our country and our world; and,

WHEREAS, we applaud the vast cultural, economic, political, and social contributions made by people of African ancestry who helped build this great nation and we honor their valuable contributions to professional fields, including education, law, government, science, business, sports, the arts and their brave service in the United States Armed Forces; and,

WHEREAS, studying our history and reflecting on the burdens of racial prejudice and stereotypes can open the door to innovative ideas and provide insight into building an environment in Farmington Hills that supports our continued efforts to combat racism, to strive toward racial equity, and to be a place of freedom, opportunity, and inclusiveness for everyone; and,

WHEREAS, we uplift our African American community leaders, business owners and professionals, and promote the Black community as part of the rich tapestry of our whole inclusive Farmington Hills community; and,

WHEREAS, we join others in recognizing and celebrating African Americans' contributions, sacrifices and bravery on their journey to justice in our nation and work together to identify, develop and implement solutions to further achieve equity in Farmington Hills, as well as promote unity across all individuals and communities throughout our City regardless of race, religion, sexual orientation, gender identity, and any other expressions of identity.

NOW, THEREFORE, I, Theresa Rich, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2026 as **Black History Month** in Farmington Hills and call upon our community, public and private institutions, businesses and schools to honor the history and achievements of Black Americans, and reflect upon efforts needed to create a world that is more just, equitable and prosperous for all people.

Mr. Vass said he was honored to accept the proclamation in honor of Black History Month. He gave background and details regarding his restaurant, The Farmington Hills Brunch Factory, which was built with intention, and which provides fresh food, great service, and an experience that brings people together.

PROCLAMATION RECOGNIZING FEBRUARY 5, 2026 AS OPTIMIST DAY

The following proclamation was read by Councilmember Dwyer and accepted by Roxanne Fitzpatrick, Farmington Hills Optimist Club.

**PROCLAMATION
In Recognition of Optimist Day
Feb. 5, 2026**

WHEREAS, Optimist International is a worldwide organization of people committed to optimism and self-development for the improvement of youth and community; and,

WHEREAS, Optimist Day is recognized and celebrated annually on the first Thursday of February to recognize local Optimist organizations, celebrate their contributions to the community and encourage citizens to do something that brings out optimism in themselves or others; and,

WHEREAS, the Optimist Club of Farmington & Farmington Hills has been a vital part of the community for more than 40 years; and,

WHEREAS, this voluntary organization of civic-minded men and women is dedicated to community service, making a difference in the lives of others and working with young people to help them reach their potential to make their dreams come true; and,

WHEREAS, the membership of the Optimist Club of Farmington & Farmington Hills is composed of individuals from business, industry, government, and other professions, who share their enthusiasm, skills, and talent to help make tomorrow as vibrant and peaceful as it can be; and,

WHEREAS, there are more than 1,600 Optimist Clubs in Optimist International, with thousands of members worldwide who are contributing to their respective communities and encouraging a greater exchange of ideas between young people and adults.

NOW, THEREFORE, I, Theresa Rich, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby recognize the **Optimist Club of Farmington & Farmington Hills** and call upon our community, public and private institutions, businesses, and schools to thank the local Optimist Club, and honor this vital organization that is committed to the improvement of youth and community.

Roxanne Fitzpatrick, Farmington Optimist Club, noted that Councilmember Dwyer has been a member of the Optimist Club for 30 years. Ms. Fitzpatrick thanked the City for the proclamation and described the variety of activities, opportunities, and service the Optimist Club offers.

ANNOUNCEMENTS/PRESENTATIONS FROM CITY BOARDS, COMMISSIONS AND PUBLIC OFFICIALS

Angie Smith, Farmington Public School Board, thanked Roxanne Fitzpatrick for the work she and the Optimist Club do for the schools. She also thanked Council for participating in the recent joint meeting with the City of Farmington and the School Board, which was the second joint meeting that had been held, and which she felt was a great, collaborative meeting. She noted that the schools will be celebrating Black History Month in February, and National Reading Month in March, and she thanked all those Council Members who participate in those events.

CORRESPONDENCE

There was no correspondence.

CONSENT AGENDA

MOTION by Aldred, support by Starkman, to approve the consent agenda as published.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH AND STARKMAN

Nay: NONE

Absent: BRIDGES

Abstentions: NONE

MOTION CARRIED 6-0.

CONSENT AGENDA ITEMS FOR DISCUSSION

There were no consent agenda items for discussion.

COUNCILMEMBERS' COMMENTS AND ANNOUNCEMENTS

Mayor Pro Tem Boleware acknowledged February as Black History Month and invited everyone to attend the black history program to be held at the Hawk on February 22 at 7pm, featuring the Amen Ra dancers and drummers.

Councilmember Starkman noted that he and Mayor Rich attended India Fest at Farmington Hills Manor, an event hosted by the Michigan Chapter of the India League of America. The exceptional event was well attended by numerous local leaders. The celebration provided a meaningful opportunity to learn more about the many ways the Indian community contributes to the city, the state of Michigan, and the country as a whole.

Mayor Rich gave the following updates:

- The originally scheduled date of March 5 for the State of the Cities event conflicted with the State of the County address, to be held on the same date. As a result, the State of the Cities event will be rescheduled. State of the Cities is a free public event, featuring a business forum from 4:30pm to 6:30pm with food trucks available, and formal remarks from 7:00 p.m. to 9:00 p.m. OCC, Farmington Public Schools, and the Cities of Farmington and Farmington Hills will participate.
- The next meeting of the Fueling Farmington Hills Task Force will be Monday, February 9, at 2:00pm, in the chapel at Nardin Park Church. The meeting will focus on emergency preparedness.
- Walk the Hawk continues to be held on the second Tuesday of each month at 7:00pm on the third floor of The Hawk.
- The annual Valentine's vow renewal ceremony is scheduled for February 13 at the Longacre House. Couples married for at least five years are invited to participate. Registration is required.

CITY MANAGER UPDATE

Acting City Manager Mondora provided the following information:

- The City's warming centers are currently open and available to any individuals in need. The centers will remain open through the duration of the National Weather Service's cold weather advisory, which is presently forecast to extend through the morning of Wednesday, January 28. Should the advisory be extended or reissued later in the week, the City will provide an updated communication regarding warming center availability.
- At its November 28 meeting, Council approved a motion authorizing the City Manager to procure engineering and architectural services for the development of preliminary site and architectural plans for the proposed new activity center. A comprehensive request for proposals was issued earlier today through the Michigan Intergovernmental Trade Network, with proposals due on February 18. An update will be provided to City Council once the proposals have been received and reviewed. Acting City Manager Mondora expressed appreciation to the directors of the Special Services, Public Services, Finance, and Purchasing departments for their collaborative efforts in developing the RFP.

PUBLIC HEARING

PUBLIC HEARING AND CONSIDERATION OF AUTHORIZING THE GRAVEL CONVERSION TO HARD SURFACE PAVEMENT FOR ROCKCASTLE STREET. CMR 1-26-08

City Engineer Mark Saksewski presented the proposed Rockcastle Street gravel conversion and paving project, explaining that the City adopted a policy in March 2019 establishing a formal process for converting gravel public roads to paved roads. In accordance with the policy, property owners on Rockcastle Street requested an informational meeting, which was held in May 2025. Following that meeting, the City received a petition indicating resident support for the project. Of the 11 property

owners on Rockcastle Street, seven submitted petitions in favor of the project, three did not respond by the deadline, and one property owner did not respond at all. Based on the adopted policy and the level of resident support, the project was brought before City Council for tonight's public hearing and consideration.

Mayor Rich opened the public hearing. No members of the public had submitted a blue card indicating they wished to speak on this agenda item, and the public hearing was closed.

MOTION by Aldred, support by Boleware, that the City Council of Farmington Hills hereby authorizes the conversion of Rockcastle Street from gravel to hard surface; and

IT IS FURTHER RESOLVED, that City Council approves City Staff to identify a specific project schedule for this conversion consistent with Capital Improvement Program and within the City's Local Road budget and accounting for any specific issues presented by this conversion.

MOTION CARRIED 6-0.

PUBLIC HEARING AND CONSIDERATION OF AUTHORIZING THE GRAVEL CONVERSION TO HARD SURFACE PAVEMENT FOR THE OAKLANDS SUBDIVISION. CMR 1-26-09

City Engineer Mark Saksewski presented the Oaklands Subdivision gravel conversion project. He explained that, in accordance with the City's gravel road conversion policy adopted in March 2019, the Oaklands neighborhood requested an informational meeting, which was held in April 2025. Following the meeting, the City received a petition reflecting resident support for the project. Of the 68 properties within the subdivision, 45 property owners signed in favor of paving, 16 opposed the project, and nine property owners did not respond. Based on city policy and the level of resident support, the project was brought forward for tonight's public hearing and consideration.

In response to comments received prior to tonight's meeting, City Engineer Saksewski reviewed roadway design standards, noting that the City's standard local road width is 22 feet, consistent with guidance from the American Association of State Highway and Transportation Officials. He explained that for low-speed, low-volume residential areas such as the Oaklands Subdivision, there is some flexibility to reduce lane widths to a minimum of nine feet per lane, resulting in an 18-foot-wide paved roadway. However, even with an 18-foot paved roadway, additional width is required to support pavement edges and drainage infrastructure. A ditch drainage cross-section would require approximately 32 feet of total width to accommodate pavement, aggregate base, and drainage ditches. While a curb-and-gutter roadway could be narrower, additional space is required for storm sewer installation and construction access, resulting in an overall construction width of approximately 28 to 30 feet. Additionally, constructing curb and gutter throughout the project would significantly increase costs, with an estimated additional cost of approximately \$1 million.

Councilmember Aldred asked clarifying questions regarding minimum roadway widths, construction impacts, and whether curb-and-gutter construction was feasible. City Engineer Saksewski confirmed that curb and gutter construction was feasible but, again, substantially more expensive. He also stated that project impacts were discussed during the informational meeting, including potential effects on trees and vegetation, and that staff is sensitive to minimizing environmental impacts whenever possible.

Councilmember Starkman asked about differences between ditch drainage and curb-and-gutter designs. City Engineer Saksewski explained that curb-and-gutter designs require continuous storm sewer systems to collect and convey drainage, contributing to higher costs, while ditch drainage systems use open swales with varying slopes depending on ditch depth.

Councilmember Knol asked additional clarifying questions regarding total construction width for both ditch drainage and curb-and-gutter options. City Engineer Saksewski clarified that curb-and-gutter construction typically requires storm sewer installation on one side of the roadway and limited disturbance on the opposite side, resulting in a total construction width of approximately 28 feet.

Mayor Pro Tem Boleware stated that the majority of correspondence she received from residents focused on concerns about mature trees located close to the existing gravel road. Residents expressed concern that tree removal would be required regardless of whether a ditch drainage or curb-and-gutter design was used.

City Engineer Mark Saksewski confirmed that there would be impacts to trees under either design option, including with reduced lane widths, though the impacts could be somewhat less with narrower roadway designs.

Mayor Pro Tem Boleware sought clarification regarding roadway width and the extent of frontage impacts, noting that one resident indicated they would lose approximately 18 feet of frontage. City Engineer Saksewski stated that detailed design work has not yet been completed and that final impacts would depend on right-of-way conditions, drainage requirements, and final design decisions. Many details remain to be determined.

Councilmember Knol asked whether a hybrid approach could be considered, such as transitioning from curb-and-gutter construction to ditch drainage along different portions of the roadway. City Engineer Saksewski responded that transition points are commonly used, particularly at intersections, and that transitions could be considered for this project.

Mayor Rich asked staff to outline the process moving forward depending on Council action. City Engineer Saksewski confirmed that if Council does not approve the item, the project would not proceed at this time. If approved, the next step would be project design, with construction unlikely to occur until approximately 2028 due to current capital improvement scheduling and the project's size. The project could approach \$4.5 million with curb-and-gutter construction and may require phasing. Design would likely begin in 2027, followed by a public open house once the design is substantially complete, allowing residents to review plans and provide feedback.

Mayor Rich asked whether the project could still be stopped after the design phase. City Attorney Joppich advised that City Council would still need to approve a construction contract and could choose not to proceed at that stage. He explained that the gravel road conversion policy was intended to gauge neighborhood support before committing significant City resources, and clarified that petitions are advisory and not binding on Council.

Councilmember Knol discussed the unique nature of the Oaklands Subdivision due to its concentration of historic homes. She suggested the possibility of adding an additional step in which residents could

review the final design and potentially vote again before the project returns to Council for final approval. Many residents' opinions may depend on the final design.

Councilmember Aldred agreed that the project differs from typical gravel conversion projects, and noted that Council is being asked to approve moving forward without a finalized design.

Councilmember Knol read into the record the names of individuals and organizations who submitted correspondence: Samir and Caitlin Abbas, Bill Haas, Maureen Ireland, the Historic District Commission, Donna Varee, Joanne Zechar, Julia Bellamy, Dorel Blindu, and Andrea Rossman. Correspondence received after 5:00pm would also be reviewed.

Mayor Rich opened the public hearing.

Ken Klemmer, Bond Boulevard, Chair of the Historic District Commission and HOA President, said that the HOA Board began this process in 2024 based on the concerns of the residents. Mr. Klemmer was confident that the neighborhood could work collaboratively with city engineering staff to develop an appropriate solution that preserves the area's historic character and protects its old-growth trees, many of which date back to the subdivision's platting in 1925. He emphasized that the HOA board is largely unanimous in supporting the project and noted that the condition of the gravel road affects not only residents who live on it, but also others in the neighborhood who must use it for access.

Joe Derek, Farmington Hills resident, cautioned that paving gravel roads can lead to unintended consequences such as increased cut-through traffic, speeding, and safety issues. He advocated for the use of ditch drainage rather than storm sewers, stating that ditches are more effective for stormwater management and less prone to causing flooding. Mr. Derek strongly urged the city to preserve the area's mature trees, emphasizing their historic and environmental significance.

Bill Haas, Oaklands subdivision resident, expressed interest in working with city engineering staff and other residents on the project's design details. He supported delaying approval until the design is further defined. He raised concerns that standard roadway and ditching designs would require extensive use of the limited right-of-way, significantly altering the neighborhood's historic character, particularly given the shallow setbacks and lack of existing ditches along much of the subdivision. Mr. Haas requested that City Council direct engineering staff to incorporate "valley gutters" [curb and gutter] in portions of the project, citing their successful use in similar nearby subdivisions and their reduced impact on front yards and existing landscaping.

Julia Bellamy, Ardmore Street, stated that when her household supported the proposal, they did not understand that large drainage ditches were being considered. Due to her property's substantial frontage and limited lot size, the addition of wide ditches would significantly reduce usable yard space and negatively affect her family's ability to use their front yard, particularly for their young children. Ms. Bellamy requested that large ditches be avoided and asked that residents be given an opportunity to reconsider their support with a clearer understanding of the final design.

Rick Kaye, Greenboro Street, spoke regarding the written materials he co-authored with Bill Haas and submitted to Council outlining design concerns. Applying standard roadway and ditching designs would significantly reduce usable front yard space due to the subdivision's shorter setbacks and limited right-of-way, particularly where ditches are not currently present or needed. His position on the project

depended on the final design. He urged consideration of narrower roadway options, preservation of existing conditions, and alternatives to ditches to minimize neighborhood impact.

Susan Hearshen, Ardmore Street, supported paving the gravel road, citing decades of issues with mud, potholes, dust, and vehicle damage. She stated that she was among the majority who signed the petition in favor of the project and noted that many supportive residents did not attend the meeting because they believed the matter was already settled. Ms. Hearshen expressed preference for curb-and-gutter construction over ditches but emphasized her primary goal of seeing the road paved.

Andrea Rossman, Farmington Hills resident, expressed concern that some residents who signed the petition did not fully understand what they were approving. She noted a language barrier for at least one resident who voted for the petition, and a lack of access to detailed project information and policies. Important materials were only provided at the engineering meeting, which many residents did not attend, and she argued that informed consent was therefore lacking. Ms. Rossman urged City Council to vote against the proposal and restart the process with clearer communication, full distribution of information, and an opportunity for residents to reconsider their support, particularly given the potential permanent impacts on historic homes and mature trees.

John Budrys, Farmington Hills resident, stated that residents were not adequately informed about the full impacts of the project, particularly the potential loss of front yard space, trees, and landscaping, and suggested that support would have been lower had these details been disclosed. He questioned the necessity and urgency of paving the gravel roads, expressing concern about increased safety risks, significant neighborhood disruption, and the use of substantial public funds for a project he believes does not address a clear problem. Mr. Budrys urged City Council to vote against the proposal and restart the process with full transparency so residents can make an informed decision.

Eric Schmidt, Farmington Hills resident, said that while change and modernization are appropriate, development should not come at the expense of neighborhood character, natural features, or the lifestyle that attracted residents to the area. He urged City Council to proceed cautiously with thoughtful planning and transparency, and he encouraged continued public involvement, noting that future actions and votes can be influenced by resident participation.

Grace Wickham, Oaklands Subdivision resident, supported paving the road, citing safety and quality-of-life concerns for young families. The current gravel conditions prevent her from safely walking her infant in a stroller or allowing children to ride bicycles in front of their home. Paving the road would improve neighborhood safety, accessibility, and the ability for families to use the street as a shared community space.

Jody Mitchell, Oaklands Subdivision resident, stated that she chose to live in the neighborhood for its quiet, rural character and peaceful environment. She was concerned that road paving could increase traffic volume and speeding. Ms. Mitchell urged City Council to consider the expectations of residents who intentionally purchased homes in the area for its natural and low-traffic setting.

Dave Wickham, Oaklands Subdivision resident, supported paving the road, noting that many neighborhood entrances are already partially paved and that completing the paving would create consistency with surrounding areas. He believed public opposition could appear disproportionate

because many residents who favored paving did not attend meetings, as they are already supportive of the project regardless of the specific design details.

Joel Tomkinson, Oaklands Subdivision resident, stated that he attended all related meetings, found the information provided to be clear, and voted in favor of the project in both petition rounds. He expressed support for proceeding with the paving. He had felt well informed throughout the process and commended City staff and Council members for their communication and engagement.

Mayor Rich closed the public hearing and brought the matter back to Council.

Council discussion:

Councilmember Dwyer stated that based on public comment, many residents were not adequately informed about the full scope and impacts of the proposed project. City engineering should meet with residents to develop a revised design that would be acceptable to both the neighborhood and the City. As of now he would vote against the item.

Councilmember Knol stated that curb-and-gutter construction would reduce roadway width and better preserve the existing character of front yards, particularly in areas that currently do not have ditches. She supported this project but emphasized the need for flexibility in older neighborhoods, advocating for curb and gutter where feasible, limited use of ditches where appropriate, preservation of mature trees where possible, and collaboration with residents during the design process. She again advocated for adding an additional step in which residents could review the final design and potentially vote again before the project returns to Council for final approval.

Councilmember Aldred supported moving forward with paving provided that a narrower roadway design and curb-and-gutter construction are used to minimize neighborhood impacts. With approximately 66% resident approval and a sensitive design approach, he supported proceeding with the project. He asked whether storm sewer installation could affect septic fields near the roadway. City Engineer Saksewski responded that septic systems should not be located within the right-of-way. Staff would investigate site-specific conditions during detailed surveying.

Councilmember Starkman asked for clarification regarding the petitioning and resident notification process. Mr. Saksewski stated that city staff does not take sides when residents come forward asking for road improvements. Engineering provides transparent information, including a neighborhood presentation. He noted that residents who were not present at the meeting for this request were mailed the same information meeting attendees received.

Councilmember Starkman stated that, based on this explanation, he did not believe residents were intentionally misled and expressed support for paving, with consideration for valley gutters where feasible.

Acting City Manager Mondora requested clarification of the two-step petition process. Mr. Saksewski explained that the first petition gauges interest in receiving information, while the second petition authorizes moving forward with paving. No commitment is made until the second petition is approved.

Mayor Pro Tem Boleware summarized that over 60 percent of residents initially supported the project. However, some later expressed concerns after learning more details. She questioned what options

would be available if residents disagreed with design outcomes during the engineering phase and whether the project could be halted at that point.

Director of Public Services Jacob Rushlow advised Council and residents that, if approved, the Oaklands Subdivision gravel conversion project would not be scheduled for construction until approximately 2028 at the earliest. Design work would likely not begin until 2027 due to previously approved projects already included in the Capital Improvement Program. No physical work would occur in the near term.

Mayor Rich indicated she was ready for a motion. After discussion with City Attorney Joppich regarding adding a new step specific to this project due to the historic nature of the neighborhood, to allow residents another vote after the design process is 50%-60% complete, which preliminary design would substantially show drainage plans and what trees would be impacted, the following motion was offered:

MOTION by Knol, support by Aldred, that the City Council of Farmington Hills hereby authorizes preliminary approval of the conversion of the Oaklands Subdivision from gravel to hard surface, subject to the City preparing a preliminary design plan, holding an informational meeting for the residents, and the residents re-petitioning and having the opportunity to send in the petition.

IT IS FURTHER RESOLVED, that City Council approves City Staff to identify a specific project schedule for this conversion consistent with Capital Improvement Program and within the City's Local Road budget and accounting for any specific issues presented by this conversion once the preliminary design plan is done, the informational meeting is held, and the petition is re-issued.

MOTION CARRIED 6-0.

Mayor Rich called a break at 9:14pm and reconvened the meeting at 9:24pm.

NEW BUSINESS

CONSIDERATION OF APPEAL OF A FREEDOM OF INFORMATION ACT REQUEST DATED DECEMBER 15, 2025.

City Attorney Joppich presented the appeal related to a Freedom of Information Act request submitted by Charles Blackwell seeking text messages and images involving the Police Chief and Assistant Police Chief. The request was not denied; however, a deposit was required due to the substantial staff time anticipated for review, redaction, and compliance with statutory exemptions. Mr. Blackwell requested a fee waiver under MCL 15.243(2), claiming the FOIA materials would provide a public benefit.

City council had previously denied two prior FOIA appeals submitted by Mr. Blackwell. Those appeals involved similar requests for text messages from city officials, and in both cases the council upheld the decisions made by city staff.

In this appeal, the FOIA request concerns text messages and photographs belonging to the police chief and assistant police chief, covering nearly two years of communications. Like the earlier cases, the city did not deny the request. Instead, the clerk's office issued a request for a deposit because of the anticipated cost of processing the request. Mr. Blackwell objected to the deposit request as he believes the amount charged was excessive and should be waived entirely. Based on that belief, he filed an appeal to city council. The written appeal is contained in the council packet and consists primarily of a short email dated January 8, 2026.

The basis of Mr. Blackwell's appeal is a provision of the Freedom of Information Act that allows a fee waiver or reduction when releasing records would primarily benefit the general public. Mr. Blackwell argued that his request meets this standard and therefore should be provided without charge.

Attorney Joppich explained that the Freedom of Information Act does not specifically provide for an appeal regarding a fee waiver denial. Despite this, the city allowed the appeal to proceed to council, giving Mr. Blackwell the benefit of the doubt. Attorney Joppich noted, however, that the city reserves the right to challenge the procedural appropriateness of such appeals, and that this procedural issue alone could justify denial of the appeal.

Attorney Joppich stated that the Freedom of Information Act permits municipalities to recover reasonable costs associated with responding to requests. The city has adopted formal, council-approved policies and formulas governing FOIA fees. These policies do not allow the city to recover all actual costs but are designed to be conservative and favorable to requesters.

In this case, the city believes the deposit request was reasonable, lawful, and calculated in compliance with those policies. The amount charged was not excessive and directly reflected the staff time anticipated to fulfill the request.

A major factor contributing to the cost is the nature of the records themselves. Communications between a police chief and assistant chief are likely to contain sensitive material requiring careful review and redaction. This can include attorney-client communications, information about witnesses, personal identifying information, details of open investigations, internal security information, and other protected law-enforcement material. Because of this, significant time would be required to review and redact the records before any disclosure. This anticipated workload supports the reasonableness of the deposit request.

Attorney Joppich also noted that Mr. Blackwell did not submit documentation qualifying him for the statutory \$20 indigent fee reduction and did not provide detailed factual support explaining why the fee waiver should apply beyond his general assertion of public benefit.

This appeal challenges an administrative decision by the clerk's office. The City's position is that the decision was appropriate and should be upheld. Ultimately, however, the matter is before city council for review and decision. If the council upholds the clerk's decision, Mr. Blackwell may still pursue a further appeal in circuit court.

Clerk Lindahl advised that processing the request would require approximately 7.5 hours.

MOTION by Starkman, support by Dwyer, that the City Council of Farmington Hills hereby upholds the City's deposit request, fee for cost reimbursement set forth in its Itemized Fee Schedule, and denial of fee waiver request, relating to Mr. Blackwell's December 15, 2025, FOIA request for the following reasons:

1. The fee amount and deposit request comply with the City's publicly available procedures and guidelines and section 4 of the Freedom of Information Act;
2. FOIA Section 4 (1)(a) permits the City to seek the costs associated with preparing and

responding to a FOIA Request;

3. FOIA Section 4 (3) permits the City to seek reimbursement for FOIA responses that would pose an “unreasonably high costs” to the City.
4. FOIA Section 4 (2)(a) does not apply as the requestor has not provided the necessary documentation required for a cost reduction of \$20.00;
5. The fee waiver request under FOIA Section 4(2) is permissive, no basis has been provided supporting approval of a waiver in this instance, and the decision on a fee waiver request is not listed under FOIA Section 10a as being subject to appeal or challenge; and
6. FOIA Section 13 1(a), (b), (c), (d), (g), (m), (n), (s), (y) and (z) allows the City to redact information that would infringe upon an individual’s privacy rights, the Police Department’s operational/security plans, a Police Officer’s personal information and/or disclosed privileged material. Finally, disclosure of the exempt material would not provide any beneficial information to the public should it be disclosed.

MOTION CARRIED 6-0.

CONSIDERATION OF APPROVAL OF A CONTRACT FOR PLANNING AND ZONING SERVICES TO CARLISLE WORTMAN ASSOCIATES FOR ONE YEAR, WITH POSSIBLE EXTENSIONS. CMR 1-26-10

Director of Planning and Community Development Kettler-Schmult explained that the request for proposals process was conducted in coordination with the Central Services Department. The RFP was advertised on the Michigan Intergovernmental Trade Network and distributed to 830 vendors, including minority-, woman-, veteran-, disabled-, disadvantaged-, and service-disabled-owned businesses. Four proposals were received and a cross-departmental panel evaluated the two highest ranked firms on topics of staffing and oversight, professional responsibility, progressive and technology expertise, and expertise in innovative planning processes and solutions. The top candidate was Carlisle Wortman Associates.

Ben Carlisle, Principal of Carlisle Wortman Associates, provided an overview of the firm’s experience. Carlisle Wortman has over 40 years of municipal planning service and represents approximately 80 communities in Southeast Michigan. The firm provides both planning services and building department services exclusively to public-sector clients, and does not represent private developers.

Council members asked questions regarding the firm’s scope of services and current municipal clients. Mr. Carlisle overviewed his own professional background including that he is the principal planning consultant for Troy as well as other communities, and noted that Carlisle Wortman has 16 professional planners on staff. They serve communities as small as 250 residents, to as large as Oakland County, which has 3 million people. Mr. Carlisle will be the planning consultant for Farmington Hills.

MOTION by Dwyer, support by Knol, that the City Council of Farmington Hills hereby authorizes the Acting City Manager to execute a one-year contract with Carlisle Wortman Associates for Planning and Zoning Services, with the option to renew for four (4) additional one-year terms under the same terms and conditions, subject to mutual agreement of the City and the firm.

MOTION CARRIED 6-0.

CONSIDERATION OF APPROVAL OF 3RD MODIFICATION TO CONSENT JUDGMENT #56 – HALSTED VILLAGE LLC; NORTHWEST CORNER OF TWELVE MILE AND HALSTED ROADS, PARCEL NO. 23-07-400-028.

CMR 1-26-11

Director of Planning and Community Development Kettler-Schmult presented the request to modify Consent Judgment #56 for the Halsted Village Shopping Center located at the northwest corner of Twelve Mile and Halsted Roads. The original consent judgment was recorded in 1983 and subsequently amended in 2014 for an accessory gas station and in 2019 for a drive-through restaurant.

The Planning Office received a request to allow a 6,500 square foot children's indoor recreation use within an existing vacant space in the shopping center. Indoor recreation is a permitted use under the B-2 Commercial Business District; however, the 1983 consent judgment restricted indoor recreation uses to locations no closer than 100 feet from a residential district. The primary building is approximately 80 to 83 feet from the adjacent residential condominium complex. The requested modification would reduce the separation requirement to 75 feet, consistent with current zoning standards for indoor recreation uses in the B-2 district.

The applicant worked with the City Attorney's Office to finalize the proposed consent judgment language.

Stuart Frankel, property owner, explained that the retail market has changed significantly. Indoor recreation uses are increasingly sought after and this children's indoor recreation use would help attract tenants, increase activity, and improve the overall viability of the development.

MOTION by Aldred, support by Knol, that the City Council of Farmington Hills hereby approves the 3rd modification to Consent Judgment #56 – Halsted Village LLC; Northwest corner of Twelve Mile and Halsted Roads, Parcel No. 23-07-400-028 and authorize the City Manager and City Attorney to execute the necessary court documents.

MOTION CARRIED 6-0.

CONSIDERATION OF SELECTION OF THE VOTING DELEGATE AND ALTERNATE VOTING DELEGATE FOR SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS.

Mayor Pro Tem Boleware noted that she had been the delegate to SEMCOG for four years, with two of those years on the Executive Committee, and was at the point where she was making a difference and was also able to bring back valuable information to the city.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby appoints Jackie Boleware as voting delegate to the Southeast Michigan Council of Governments (SEMCOG).

MOTION CARRIED 6-0.

Mayor Rich said that she had previously served as the Oakland Schools Board of Education delegate to SEMCOG, and that she was happy to support Mayor Pro Tem Boleware as needed.

MOTION by Rich, support by Aldred, that the City Council of Farmington Hills hereby appoints Theresa Rich as alternate voting delegate to the Southeast Michigan Council of Governments (SEMCOG).

MOTION CARRIED 6-0.

Mayor Pro Tem Boleware noted that all council members are eligible to attend SEMCOG meetings, and Acting City Manager Mondora added that SEMCOG General Assembly invitations can be included in the weekly council memos.

CONSENT AGENDA

ACKNOWLEDGEMENT OF SECOND QUARTER FINANCIAL SUMMARY AND QUARTERLY INVESTMENT REPORTS.

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby acknowledges the second quarter financial summary and quarterly investment reports.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN

Nay: NONE

Absent: BRIDGES

Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF A WAGE REOPENER TENTATIVE AGREEMENT WITH THE MICHIGAN FRATERNAL ORDER OF POLICE LABOR COUNCIL - DISPATCH. CMR 1-26-12

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby authorizes the Acting City Manager to execute a new agreement with the Michigan Fraternal Order of Police Labor Council (MIFOPLC) Dispatcher, in accordance with the terms and conditions in the Tentative Settlement Agreement ratified by the parties and outlined herein, being City Manager's Report dated January 26, 2026.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN

Nay: NONE

Absent: BRIDGES

Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF EXTENSION OF THE AGREEMENT WITH CRIMBOLI NURSERY INC. FOR THE 2026 SPRING/SUMMER CITYWIDE TREE PLANTING PROGRAM. CMR 1-26-13

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby approves the extension of the agreement with Crimboli Nursery Inc., for the 2026 Spring/Summer Citywide Planting Program; and

IT IS FURTHER RESOLVED, that the City Council authorizes the Acting City Manager and City Clerk to prepare and execute the extension of the agreement on behalf of the City of Farmington Hills and issue a purchase order for the same.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN
Nay: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR EMERGENCY MEDICAL SUPPLIES AND EQUIPMENT TO BOUND TREE MEDICAL FOR A TWO YEAR TERM, WITH POSSIBLE EXTENSIONS. CMR 1-26-14

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby authorizes the Acting City Manager to sign a contract with Bound Tree Medical and issue budgeted purchase orders for a two (2) year term for emergency medical supplies and equipment and for four (4) additional one (1) year terms under the same terms and conditions upon mutual consent of the City and vendor.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN
Nay: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF AWARD OF BID TO REMOVE AND REPLACE CARPET AT THE FARMINGTON HILLS GOLF CLUB TO BECKWITH FLOORS OF FARMINGTON HILLS IN THE AMOUNT OF \$29,669.20. CMR 1-26-15

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby authorizes the City Manager to execute a purchase order to Beckwith Floors of Farmington Hills for the installation of carpet at the Farmington Hills Golf Club in the amount of \$29,669.20 (\$26,972.00 plus a 10% contingency cost of \$2,697.20 for unforeseen and anticipated costs once the old carpeting is removed).

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN
Nay: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF A REQUEST FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR AN AQUATICS ATTENDANT. CMR 1-26-16

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby approves an employment request per Section 10.01A of the City Charter for Aarav Sheth, who is related to an employee of the City, Diya Sheth, who is a Swim Instructor for Special Services.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN
Nays: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF RESCHEDULING THE CITY COUNCIL ANNUAL GOALS SESSION DATE TO FEBRUARY 11, 2026.

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby reschedules the annual goals session meeting to Wednesday, February 11, 2026, beginning at 6:00 p.m. in the Community Room at City Hall.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH, AND STARKMAN
Nays: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF CITY COUNCIL SPECIAL MEETING MINUTES OF JANUARY 7, 2026.

MOTION by Aldred, support by Starkman, that the City Council of Farmington Hills hereby approves the City Council Special Meeting Minutes of January 7, 2026.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH AND STARKMAN
Nays: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF CITY COUNCIL STUDY SESSION MINUTES OF JANUARY 12, 2026.

MOTION by Aldred support by Starkman, that the City Council of Farmington Hills hereby approves the City Council study session minutes of January 12, 2026.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH AND STARKMAN
Nays: NONE
Absent: BRIDGES
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MINUTES OF JANUARY 12, 2026.

MOTION by Knol support by Aldred, that the City Council of Farmington Hills hereby approves

the regular session minutes of January 12, 2026.

Roll Call Vote:

Yea: ALDRED, BOLEWARE, DWYER, KNOL, RICH AND STARKMAN

Nay: NONE

Absent: BRIDGES

Abstentions: NONE

MOTION CARRIED 6-0.

ADDITIONS TO AGENDA

There were no additions to the agenda.

PUBLIC COMMENTS

Eric Schmidt, Farmington Hills resident, expressed concern about perceived conflicts of interest, campaign financing influences, and governance practices at the local level, drawing parallels to broader political issues while emphasizing their relevance to city leadership accountability. He urged City Council to ensure decisions are made in the best interest of Farmington Hills rather than personal or political gain.

Elena Mityaeva, Holly Hill Farms subdivision, raised a procedural concern regarding the January 12, 2026 City Council meeting, noting that while the agenda listed only a motion to reconsider a prior denial of the 13 Mile Road PUD, additional unlisted motions and a new developer presentation seeking final approval also occurred. She questioned whether the public received sufficient notice under the Open Meetings Act to understand the full scope of actions to be considered, and whether the public was able to meaningfully participate as a result. Ms. Mityaeva requested the city clarify how the public was given sufficient notice for that meeting.

ADJOURNMENT

The regular session of City Council meeting adjourned at 9:53pm.

Respectfully submitted,

Carly Lindahl, City Clerk