

## **JOB OPENING**

JOB TITLE	Code and Zoning Inspector
POSTING DATE	9/8/2025
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Planning and Community Development/Zoning
EMPLOYEE GROUP	TPOAM
EMPLOYMENT STATUS	Regular Full-Time
START DATE & WORK SCHEDULE	ASAP Monday - Friday, with occasional overtime.
PAY RATE	\$59,214
EDUCATION	Associate's Degree or equivalent combination of education and related work experience necessary; Bachelor's degree in related field desirable.
SPECIAL SKILLS & TRAINING	Proficient use of Microsoft Office applications Basic experience with enforcement tracking software preferred Ability to learn new software such as BS&A. Must demonstrate the ability to perform job functions accurately, confidently and in an organized manner.
BASIC RESPONSIBILITIES	Conducts on-site inspections to determine conformity with the City Code and Zoning Ordinances. Initiates compliance actions, maintain records, prepare reports and reviews plans for compliance. Cooperates with other departments to achieve compliance with various codes and ordinances.
HOW TO APPLY	All candidates must complete an <u>online application</u> . Please create an account and apply online for consideration.

**EQUAL OPPORTUNITY EMPLOYER**