

MEETING MINUTES
FARMINGTON HILLS HISTORICAL COMMISSION
City of Farmington Hills
January 10, 2018
7:30 p.m.

Fountain Room, City Hall
City of Farmington Hills
31555 Eleven Mile Road
Farmington Hills, MI 48336
www.fhgov.com
248-871-2540

1. **CALLED TO ORDER BY:** Chairman Willyard at 7:36 p.m.
2. **MEMBERS PRESENT:** Lee Cox, Earl Baxtresser, James Hulett, John Scott, John Willyard.

MEMBERS ABSENT: Pam Correll

LIAISON TO HERITAGE & HISTORY MUSEUM; Brian Golden was absent

LIAISON FROM CITY: Absent

OTHERS PRESENT: None

3. APPROVAL OF AGENDA:

MOTION by Baxtresser, support by Scott, to approve the agenda as published.
Motion carried 5-0.

4. APPROVAL OF MINUTES- November 8, 2017:

MOTION by Willyard, support by Hulett, to accept the minutes of November 8, 2017 as written. Motion carried 5-0.

5. UNFINISHED BUSINESS:

A. Museum Accession/De-Accession Reviews: None

B. Museum Improvement-

1. Interior- Preliminary thoughts about constructing a stairway to the basement, underneath the existing second floor stairway, were discussed. Baxtresser mentioned the preliminary quotes for this were delayed.
2. Work for the removal of the brick chimney in the Heritage Center will be addressed in the spring.
3. Exterior- Work on the landscaping was discussed. Drawings provided by Betty Poole would be used for the primary concept. This work would commence in the spring.
4. Scott inquired about the possibility of utilizing some space in the adjacent building for storage and display of the Historical Commission's horse drawn buggies.

C. Brick Walk Brick Sales- The brick pavers that were set up for engraving have been

engraved and will await better weather for installation. Baxtresser presented an invoice from Ashcraft Landscape Design and Construction for \$45.00 for that work. **Motion by Cox, support by Hulett to reimburse Baxtresser \$45.00 for the Brick engraving. Motion carried 5-0.**

D. Historical Markers-

1. Stuart Little Laser Etched Stone- The laser etching of the granite is complete. Baxtresser showed a photo of the completed stone. Installation of plaque will be in the spring. Scott offered to help with the installation. Baxtresser presented the Invoice from Ashcraft Engraving for \$ 320.00 for this work. Referencing the June 17, 2017 meeting's motion to approve this amount; **Motion by Cox, support by Scott to reimburse Baxtresser \$ 320.00 for the Etching of the Stuart Little Granite, Motion carried 5-0.**
2. Pasadena Park- On hold.
3. Palmer Sherman House- Deed information is needed. On Hold.
4. Communication from Mark Stec indicated that poles for the Sleepy Hollow sign are now in the DPW Building. The Workers Camp sign has not been delivered. Cox mentioned the need to drill the posts before installation.

E. Publications – Willyard mentioned that with new information available, some tweaking of the Monograph for the Garfield House might be forthcoming.

F. Heritage Tourism- No discussion.

G. Filing Cabinet Content Review. Pending

6. NEW BUSINESS:

- A. The Updated Bylaws for the Historical Commission were discussed. Resolution 1, to adopt the Updated Bylaws was offered by Commissioner Scott, and supported by Commissioner Cox. The resolution was adopted, 5-0.
- B. Willyard mentioned that he thought the election of officers for the Historical Commission should take place at the February meeting.

7. POINTS OF INTEREST: None

8. CORRESPONDENCE: Emailed documents from Mark Stec: 1. Historical Commission Bylaws and Rules of Procedure, 2. Copy of City of Farmington Hills Ordinance No. C-4-2017, 3. Resolution Adopting Bylaws and Rules of Procedure (Signed)

9. PUBLIC COMMENTS: None

10. COMMISSIONER COMMENTS: Willyard shared, with the commissioners, a copy of the book he has been working on: "U.S. Model 1855 Series of Small Arms".

11. LIAISON ACTION ITEMS:

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APPROVED

Until a liaison attends our meetings, Mr. Cox will continue to pass along information and correspondence for the FHHC

NEXT MEETING: February 14, 2018, 7:30 pm, Location: Fountain View Room @ City Hall

ADJOURNMENT: Meeting was adjourned at 9:38 p.m.

Respectfully Submitted,
Earl Baxtresser,
Recording and Corresponding Secretary, Pro Tem