

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

October 26, 2022 @ 8:30 A.M.

South Conference Room

Website: www.fhqov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Samuel Ramsey III, Tracy Clark, and Dara Gaucher.

LOAN BOARD MEMBER ABSENT: Brande Smith

OTHERS PRESENT: Charmaine Kettler-Schmult, Director of Planning and Community Development and Lee Cox, Housing Rehabilitation Specialist.

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 8:35 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Samuel, second by Tracy to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF SEPTEMBER 8, 2022** – Motion by Samuel, second by Dara to approve the Minutes of September 8, 2022, as submitted. Approved 4-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
 - A. HRP 901 (Section 9)**
Work Requested: Municipal sewer connection - Motion by Samuel, second by John to hold application for income verification. Approved 4-0.
 - B. HRP 815 C (Section 24)**
Work Requested: Basement wall repair – Motion by Tracy, second by Samuel to qualify owner for a grant. Staff to bid work requested. Approved 4-0.
 - C. HRP 903 (Section 36)**
Work Requested: Floor joist repair - Motion by Tracy, second by John to qualify owner for a deferred loan. Staff to bid work requested. Approved 4-0.
 - D. HRP 904 (Section 36)**
Work Requested: Siding and wall repair – Motion by Tracy, second by Dara to qualify for a deferred loan. Staff to bid work. Approved 4-0.
 - E. HRP 905 (Section 10)**
Work Requested: Porch repair – Motion by John, second by Dara to take no action on this request. Approved 4-0.
 - F. HRP 906 (Section 5)**
Work Requested: Roof, windows, doorwall and ceiling repair – Motion by John, second by Tracy to qualify for a deferred loan. Staff to bid roof, windows and doorwall.

Staff to refer Rebuilding Together for drywall repair. Approved 4-0.

G. HRP 907 (Section 23)

Work Requested: Roof, water heater, doorwall, electric and basement repair – Motion by Tracy, second by Samuel to qualify for a deferred loan. Staff to bid work. Approved 4-0.

H. HRP 863 C (Section 36)

Work Requested: Sanitary pipe replacement – Motion by Tracy, second by Samuel to qualify for deferred loan for pipe replacement to the property line and grant for sewer re-connection from property line to main. Staff to bid work. Approved 4-0.

6. REVIEW OF BIDS

A. HRP 473 D (Section 36)

Work Included: Roof and gutters - Motion by Tracy, second by John to approve low bid at \$9,975. Approved 4-0.

B. HRP 814 C (Section 25)

Work Included: Siding, trim and gutters – Motion by Tracy, second by John to approve low bid at \$21,630. Approved 4-0.

7. OTHER BUSINESS

A. Housing Rehabilitation Program FY 2022-2023 Second Quarter Status Report – Loan Board members accepted the report as written.

B. HRP – 814 C (Section 25) - Request for additional work, garage floor replacement. Motion by Tracy, second by John to approved the additional work as a deferred loan. Approved 4-0.

8. DISCUSSION ITEMS – None

9. Meeting adjourned at 9:07 AM.