

**MEETING MINUTES  
INNOVATION, ENERGY, AND ENVIRONMENTAL SUSTAINABILITY  
DECEMBER 9, 2025  
CITY OF FARMINGTON HILLS  
31555 W. ELEVEN MILE ROAD  
FARMINGTON HILLS, MICHIGAN**

**CALL TO ORDER:** at 5:10 P.M. by Chandra Koganti, substitute Chair.

**MEMBERS PRESENT:** Vice Chair Bernard Hooper, Secretary Tracy Collins, Lawrence Baker, Kotireddy Burla, Robin Cash, Megan Kershaw, , Chandra Koganti, Ken Snodgrass.

**MEMBERS ABSENT:** Chair Matthew Strickfaden (excused), Tony Reames (excused), Srinivasa Rao Bikki, Taimoor Khan, Rachel Quinn.

**OTHERS PRESENT:** Councilmember Jon Aldred, Assistant City Manager Karen Mondora.

**APPROVAL OF AGENDA:** Motion by Lawrence Baker, supported by Robin Cash, to approve the agenda as submitted, with the addition of a report to be given by Ken Snodgrass regarding his attendance at the Oakland County Office of Sustainability seminar. Unanimously approved.

**APPROVAL OF NOVEMBER 18, 2025 MEETING MINUTES:** Motion by Megan Kershaw, supported by Lawrence Baker, to approve the November 18, 2025 Minutes as submitted. Unanimously approved.

**PUBLIC COMMENT:** No members of the public were present.

**UNFINISHED BUSINESS:** Report by Ken Snodgrass who attended the November 13, 2025 conference hosted by the by the Oakland County Office of Sustainability. Ken indicated that there are others within the County that have sustainability plans already in place; Royal Oak even has a sustainability manager. The IEESC may want to look into the possibility of matching plans here in Farmington Hills that are already in place in other communities. Some of these plans include: reducing food waste, energy efficiency, SEMCOG flood resilience plan, food recycling plan, bio-retention parks (Pontiac) where they even developed their own seed mix, Mich. Healthy Climate plan, My Green Michigan has recycling in place supporting Farmington & Southfield. Ken suggested that the IEESC may want to look into what works in other communities and contact the Office of Sustainability for additional plans already in place.

**NEW BUSINESS:** Discussion regarding forming an IEESC subcommittee for the purpose of creating a framework/template/document for the IEESC members to use as a guide for prioritizing ideas, making it easier to narrow down the Committee's potential pilot project(s). The subcommittee would be a working group of not more than 3 members of the IEESC.

Motion by Tracy Collins, supported by Bernard Hooper, to form a subcommittee to consisting of 3 current IEESC members - Chandra Koganti, Kotireddy Burla and Vice Chair Bernard Hooper - to create and template or framework document for the IEESC members to use as a guide for prioritizing ideas for future projects. Unanimously approved.

Discussion regarding the Make Food Not Waste project needs to be reviewed and a report provided to City Council members.

Motion by Bernard Hooper, supported by Tracy Collins, to request the newly formed IEESC subcommittee to use the Make Food Not Waste program as its first potential project when creating a template or framework document. Unanimously approved.

**COMMISSIONERS' COMMENTS:** None.

**LIASON COMMENTS:** None.

**ADJOURNMENT:**

Motion approved by Bernard Hooper, supported by Robin Cash to adjourn the meeting. The meeting was adjourned at 6:04 p.m.

*Minutes Drafted by IEESC Secretary Tracy Collins*