



## Tournament Application & Agreement

Organization/Team Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Non-Profit Tax ID: \_\_\_\_\_ Organization Website: \_\_\_\_\_

Sport: \_\_\_\_\_ # of Participants: \_\_\_\_\_ # of Teams: \_\_\_\_\_ Ages: \_\_\_\_\_

### Facilities and Fields Available

|                      |                            |
|----------------------|----------------------------|
| Founders Sports Park | 8 softball/baseball fields |
| Pioneer Park         | 2 softball/baseball fields |
| Bond Park            | 2 softball/baseball fields |

### Fee Information

**Non-Refundable fee to host/book tournament: \$400 per 1–3-day tournament.** Minimum of 6 fields required each day for tournaments April -July and minimum 4 fields required each day of tournaments August – October.

**Baseball/Softball Field** \$180 per field, per day (dragged and lined with bases)

**Additional dragging & lining** \$90 per field, per day (not permitted after 2 pm)

**Turf drying mix** first 10 bags no charge. After 10 bags \$20 per bag will be charged.

| Field Requested        | Date | Start Time | End Time | Pitch/Base Length | Additional Drag/Line | Fee |
|------------------------|------|------------|----------|-------------------|----------------------|-----|
|                        |      |            |          |                   |                      |     |
|                        |      |            |          |                   |                      |     |
|                        |      |            |          |                   |                      |     |
|                        |      |            |          |                   |                      |     |
|                        |      |            |          |                   |                      |     |
|                        |      |            |          |                   |                      |     |
| Non-Refundable Deposit |      |            |          |                   |                      |     |
| Total Due              |      |            |          |                   |                      |     |

The City of Farmington Hills and said organization agrees to rent fields on the date(s) and time(s) listed above, and agrees to the following:

## Field Use Guidelines

### Hours of Field Use

8AM – 9 PM or dusk.

Field use permitted April 11th - October 31st weather permitting.

## Application Process

Complete Field Use Application Form and submit for review to [cpace@fhgov.com](mailto:cpace@fhgov.com)

## Field Setups

The individual or organization will email tournament game schedule and field set up information, a minimum of 1 week prior to event to: [jvayis@fhgov.com](mailto:jvayis@fhgov.com) & [cpace@fhgov.com](mailto:cpace@fhgov.com). With final changes 3 days before the start date. Individuals or organizations may rake a baseball field but not use any mechanical devices or vehicles for said purpose.

## Concessions

Concessions will be operational by the City of Farmington Hills at times suitable with the usage of the facility(s). Outside concessions and vendors are not permitted. This includes food trucks.

## Insurance

During the term of the Agreement, the individual or organization shall procure and maintain a General Liability insurance policy, at its sole cost and expense, for the injuries to persons or damages to property that may arise from or in connection with the permitted use of the facility and the activities associated with it. The policy should name the **City of Farmington Hills** as "Additional Insured". The policy should be for a minimum of \$1,000,000 for bodily injury and property damage.

## Weather Policy

Inclement weather may force cancellation of field use (see Cancellation of Activity policy below).

Weather Policy decisions regarding weather for sports and special events will be made at the discretion of City of Farmington Hills Park employees, supervisors, and officials by 2pm on weekdays and 7am on weekends.

After severe weather or large amounts of rain, City of Farmington Hills Parks may close or restrict the use of outdoor facilities. As a matter of safety and precaution, all activities must come to a stop if thunder is heard, or lightning is seen during practice or a game. All players, coaches, officials, and spectators are to return to their cars and wait 30 minutes from the last sound of thunder or the sight of lightning before resuming play. **NO EXCEPTIONS**. If the weather clears, play may resume 30 minutes after the last sound of thunder or sight of lightning.

## Refund Policy

No refunds will be made on reservation fees. No rain checks will be issued. If we cancel the field due to weather or field conditions, we will make every effort to reschedule.

## Alcohol Use

Alcoholic beverages are not permitted in Farmington Hills Parks

## Damage and Clean-up

Normal clean up shall be performed by the renter. The area should be left in the condition it was received. Additional clean-up will be charged at \$50/hour. The group **agrees to pay City of Farmington Hills for maintenance costs or damage to any property caused by the group.**

## Parking

Parking is allowed in parking lots only. Groups may not charge a parking fee however groups can charge an entrance fee for the tournament.

## Payment

Non-Refundable deposit of \$400 is due at time of reservation\*. Full payment for the above reserved fields must be made a minimum of 10 working days after the event, check payable to City of Farmington Hills and sent to: City of Farmington Hills Parks, Attn: Colleen Pace, 38111 Interchange Drive, Farmington Hills, MI 48335

## General

Sound systems, PA systems, or loudspeakers of any kind are not permitted at Pioneer Park

## Use of City Logo / Non-Endorsement

Use of the City's logo(s), seal, flag or insignia by lessee in any manner is strictly prohibited. Lessee shall not state, suggest, or insinuate in any way that the City approves of, endorses or supports lessee's activities. A violation of this Policy may result in cancellation of lessee's permit.

**Baseball/Softball teams are not permitted to be on soccer fields at Founders Sports Park at any time, for any reason.**

The individual or organization agrees to abide by all City and park ordinance/rules.

AGREEMENT As permit holder you are required to sign the following Release and Hold Harmless Agreement and will be responsible for those attending your outing.

**RELEASE AND HOLD HARMLESS** In consideration of entering into this agreement with the City of Farmington Hills, the undersigned, by this instrument does hereby expressly stipulate and agree to release, discharge, indemnify and forever hold harmless the City of Farmington Hills, its assigns, agents, servants and employees of any damage, loss or injury which heretofore has been or which may hereafter be sustained by the said INDIVIDUAL, GROUP, ORGANIZATION OR FAMILY as a consequence of their participation in any and all activities in connection with this agreement.

HAVING READ THE ABOVE CONDITIONS AND FIELD GUIDELINES PERTAINING THIS RENTAL, I/WE AGREE TO ADHERE TO THE CONDITIONS OF THIS AGREEMENT

Individual/Organization: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The group must provide the name and daytime phone number of the event's on-site contact person.

On-site Contact Person Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Please fill out and return to [cpace@fhgov.com](mailto:cpace@fhgov.com)

