



JOB OPENING

JOB TITLE	Nature Preschool Instructor (Assistant)
POSTING DATE	07/28/25
CLOSING DATE	Open until position filled.
DEPARTMENT/DIVISION	Special Services/Recreation
EMPLOYEE GROUP	Temporary, General
EMPLOYMENT STATUS	Part-Time, Temporary
START DATE & WORK SCHEDULE	ASAP - 10+ hrs in Spring/Fall/Winter, M-F between 8:00am & 5:00pm. OPTIONAL: 25+ hrs in Summer.
PAY RATE	\$13.50-\$15.50/hr
PREVIOUS WORK EXPERIENCE	Experience in outdoor programming, environmental education, teaching, summer camp coordination, childcare or related experience required.
EDUCATION:	Degree or College Coursework in environmental education, interpretation, biology, natural history, or education preferred. Teaching Certificate is not required but encouraged.
SPECIAL SKILLS & TRAINING	Excellent oral and written communications skills, as well as good organizational skills required. Ability to successfully lead Environmental Education programs for preschoolers, in addition to a strong knowledge of the natural world. Valid MI driver's license with good driving record is required. CPR/First Aid training preferred.
BASIC RESPONSIBILITIES	The Preschool Instructor will lead and assist with activities for the Nature Preschool and Summer Camp programs as assigned by the Lead Preschool Teacher. The Preschool Instructor works directly with students. The Instructor is directly accountable to the Lead Teacher, Preschool Director and Nature Center Supervisor and adjunctly accountable to the Deputy Director of Special Services and the Director of Special Services. Performs other duties as assigned.
HOW TO APPLY	All candidates must complete an online application . Please create an account and submit online for consideration.

EQUAL OPPORTUNITY EMPLOYER