

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

December 4, 2020 @ 8:30 A.M.

Via Teleconference

Zoom webinar link: <https://us02web.zoom.us/j/88460633339>

Website: www.fhgov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Farmington Hills, MI; Tracy Clark, Southfield, MI; Samuel Ramsey III, Farmington Hills, MI; Brande Smith, Farmington Hills, MI and Dara Gaucher, Commerce Twp., MI

LOAN BOARD MEMBER ABSENT: None

OTHERS PRESENT: Charmaine Kettler-Schmult, Farmington Hills, MI and Lee Cox, Farmington Hills, MI

1. CALL MEETING TO ORDER – The meeting was called to order at 8:34 AM. by Chair John Goshorn.

2. APPROVAL OF THE AGENDA – Motion by Brande, second by Tracy to approve the agenda as presented.

Roll call vote:

Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher.

Nays: None

Absent: None

Approved 5-0.

3. APPROVAL OF THE MINUTES OF NOVEMBER 6, 2020 – Motion by Dara, second by Tracy to approve the Minutes of November 6, 2020 as submitted.

Roll call vote:

Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher.

Nays: None

Absent: None

Approved 5-0.

4. PUBLIC COMMENT - None

5. REVIEW OF APPLICANTS

A. HRP 577 B (Section 36)

Work requested: Roof replacement, handicap ramp, smoke alarms, chair lift for basement stairs, basement bathroom repair and wall insulation.

Motion by Tracy, second by Brande to qualify owner for a deferred loan. Staff to bid the roof, including the detached garage and handicap ramp.

Roll call vote:

Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher.

Nays: None

Absent: None

Approved 5-0.

6. REVIEW OF BIDS

A. HRP 886 (Section 25)

Work included: Deck replacement

Motion by Brande, second by Tracy to approve the low bid of \$13,975 as a deferred loan.

Roll call vote:

Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher.
Nays: None
Absent: None
Approved 5-0.

B. HRP 863 B (Section 36)

Work included: Roof replacement and electrical repairs
Motion by Dara, second by John to approve low bid of \$24,469 with \$14,799 of the bid approved as a grant.
Roll call vote:
Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher.
Nays: None
Absent: None
Approved 5-0.

C. HRP 893 (Section 9)

Work included: Roof replacement
Motion by Dara, second by Brande to approve the low bid of \$10,300 as a deferred loan.
Roll call vote:
Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher
Nays: None
Absent: None
Approved 5-0.

D. HRP 530 C (Section 11)

Work included: On site replacement septic field
Motion by Tracy, second by John to approve the low bid of \$19,200 as a deferred loan.
Roll call vote:
Yeas: John Goshorn, Tracy Clark, Samuel Ramsey II, Brande Smith and Dara Gaucher
Nays: None
Absent: None
Approved: 5-0

7. OTHER BUSINESS

A. Housing Rehabilitation Program FY 2020-2021 First Quarter Status Report –
Charmaine Kettler-Schmult reviewed the report with the board. The Loan Board accepted the report.

8. DISCUSSION ITEMS – Board members discussed the status of Rebuilding Together SEM. There is a change of staff expected soon and their projects have been on hold.

9. ADJOURNED at 8:50 AM.