



**City of Farmington Hills
Brownfield Redevelopment Authority
Project Application**

Contact: Cristia Brockway
Economic Development Director
cbrockway@fhgov.com | 248-871-2506

This application form must be completed by the applicant to initiate the Brownfield process by the City of Farmington Hills Brownfield Redevelopment Authority. The completed application, supporting materials and applicable fee must be submitted to the City of Farmington Hills, 31555 W Eleven Mile Road, Farmington Hills, MI 48336. For more information, assistance completing the application form, or to submit a completed application electronically, please contact Cristia Brockway.

Before submitting a project application, please make sure all items on the checklist below are included. The Project Application will not be reviewed until all items are completed.

PROJECT APPLICATION CHECKLIST

Ownership Documentation

- ☐ If the project applicant does not own the property, please attach documentation to adequately demonstrate authorization to proceed with development planning such as a purchase or development agreement or notarized letter, or;
- ☐ Attach a copy of current title commitment and proof of ownership

Site Plan

- ☐ Attach a copy of proposed preliminary site development or concept plans to illustrate how the proposed redevelopment and land uses will be situated on the subject property, and documenting access to all necessary utilities and infrastructure

Financial Information and Eligible Activities

- ☐ Attach a copy of Eligible Activity Table and TIF Table broken down by taxing jurisdiction

Environmental Work Completed

- ☐ Attach or otherwise provide access to environmental reports sufficient to document brownfield eligibility, such as Facility Status, site history, and current site conditions (i.e. Phase I, Phase II, BEA, etc.)

Application Fee

- ☐ Check written to the Farmington Hills Brownfield Redevelopment Authority in the amount below based on the total project investment:

\$0 – 5 Million	\$1,000
\$5 – 10 Million	\$2,000
\$10 Million and above	\$3,000



City of Farmington Hills

Brownfield Redevelopment Authority Project Application

Applicant Information

Project Name:	
Applicant Name:	
Business Name (if different from applicant):	
Contact Person:	Email:
Street Address:	Office Phone:
City/State/Zip:	Cell Phone:
Applicant EIN/TIN:	Fax:

Project Information

Project Address:
Parcel ID Number(s):
Legal Description:

Proposed Project Description

- ☐ Attach a copy of proposed preliminary site development or concept plans to illustrate how the proposed redevelopment and land uses will be situated on the subject property, and documenting access to all necessary utilities and infrastructure

Proposed Redevelopment Use(s)

Anticipated Project Schedule/Critical Dates

Status of Development Permits and Applications

Known or Suspected Environmental Contamination Concerns

- ☐ Attach environmental reports sufficient to document brownfield eligibility, such as Facility statue, site history, and current site conditions (i.e. Phase I, Phase II, BEA, etc.)

Eligible activities and Projected Costs

- ☐ Attach copy of Eligible Activity Table
- ☐ Attach TIF Table broken down by taxing jurisdiction
- ☐ Attach additional pages if needed and supporting documentation or reports if available

Projected Private Investment in Redevelopment

Anticipated Job Creation or Retention Impacts

Is the applicant/business involved in any claim or lawsuit? Yes No

Are there any other taxes not currently paid or in dispute? Yes No

Has the applicant or business ever been suspended or debarred, declared bankruptcy commenced a proceeding under any bankruptcy law or had a judgement rendered against it?

Yes No

Is any collateral currently pledged to other creditors? Yes No

If you answered "yes" to any question(s), please explain (attach additional pages as necessary:

The undersigned hereby certifies that all information provided to the City of Farmington Hills Brownfield Redevelopment Authority (BRA) herein and furnished with this application is and will be true, accurate, complete, and fairly presents the financial condition of the undersigned. By signing below, the undersigned agree that the project will be for the purpose or requesting consideration for the reimbursement of certain eligible activities identified in the application and in accordance with the BRA Requirements. It is understood that the BRA will rely on the information provided herein in making its decision. The BRA is authorized to make all inquiries it deems necessary to ratify the accuracy of the information herein made, or in its discretion, to further determine the undersigned's ability to perform the proposed project. The BRA is hereby authorized to answer any questions from third parties concerning the undersigned's experience with the BRA.

AUTHORIZED SIGNATURE TITLE DATE

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