

**AGENDA**  
**CITY COUNCIL STUDY SESSION**  
**JANUARY 23, 2023 - 6:00PM**  
**CITY OF FARMINGTON HILLS**  
**CITY HALL – COMMUNITY ROOM**  
**31555 W ELEVEN MILE ROAD**  
**FARMINGTON HILLS, MICHIGAN**  
Telephone: 248-871-2410 Website: [www.fhgov.com](http://www.fhgov.com)

1. Call Study Session to Order
2. Roll Call
3. Report on [Independent Legal Review](#) and [Subject Matter Review for Police Department Training](#)
4. Adjourn Study Session

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.

# POLICE SITUATIONAL AWARENESS TRAINING

LEGAL REVIEW  
January 23, 2023

# BACKGROUND

*How did we get  
here?*







**BACKGROUND**  
*How did we get here?*



# STATE STANDARDS & FHPD ACCREDITATIONS

*\*1 of 53 Michigan Law enforcement agencies that have participated and subsequently received accreditation (June 2018 & August 2021)*





# MICCOLES

Michigan Commission on Law Enforcement Standards

**STATE STANDARDS & FHPD ACCREDITATIONS**

# STATE STANDARDS & FHPD ACCREDITATIONS

- MCOLES' Approved Training Module (Non-Exhaustive List)
  - Demonstrated understanding of use of deadly force;
  - Properly assess a life threatening situation;
  - Employ sound tactics during a response to a life -threatening situation;
  - Comply with departmental policies in situations involving deadly force







# MERCOLES' APPROVED TARGETS



*Deliberate*  
**INDIFFERENCE**

**LEGAL CONSIDERATIONS**



# FINDINGS & RECOMMENDATIONS

Use of situational targets does not run afoul of the law

Use of situational targets may help insulate the City from a finding of “deliberate indifference”

FHPD should establish processes and procedures to consistently track and meet out the presence of bias during situational training because when unchecked these biases can lead to racial profiling

Community perception of biased police behaviors must be addressed

Establish a Department-wide policy that ensures the removal of ALL targets at the conclusion of every internal firearms training

Development of and/or participation in Department-wide racial sensitivity training



Questions

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Answers

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# Farmington Hills Police Department

## Situational Awareness and Threat/Risk-Based Training Protocols, Policies, and Programs

*January 2023*



**WINBOURNE**<sup>™</sup>  
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[www.winbourneconsulting.com](http://www.winbourneconsulting.com)



# PHASE ONE OBJECTIVE AND SCOPE OF WORK

## Analysis

### FHPD Situational Awareness and Threat/Risk-based Training Policies and Programs

1. Officer safety objectives and training protocols.
2. Firearms training and qualifications.
3. Compliance with law enforcement industry model policies, standards, guidelines, and best practices.

## Winbourne Methodology

- Review of FHPD data and documents identified by the Winbourne Team
- Interviews of FHPD personnel from civilian/officer to Chief of Police
- Review/citation of external source material, e.g., state and national accreditation standards and research initiatives from the National Police Institute, the International Association of Chiefs of Police (IACP), and other prominent professional institutions.
- Application of decades of law enforcement leadership experience and leveraging of professional relationships with law enforcement experts throughout the USA.

## Defining Situational Awareness

A comprehensive focus on real-world risks, threats, or opportunities

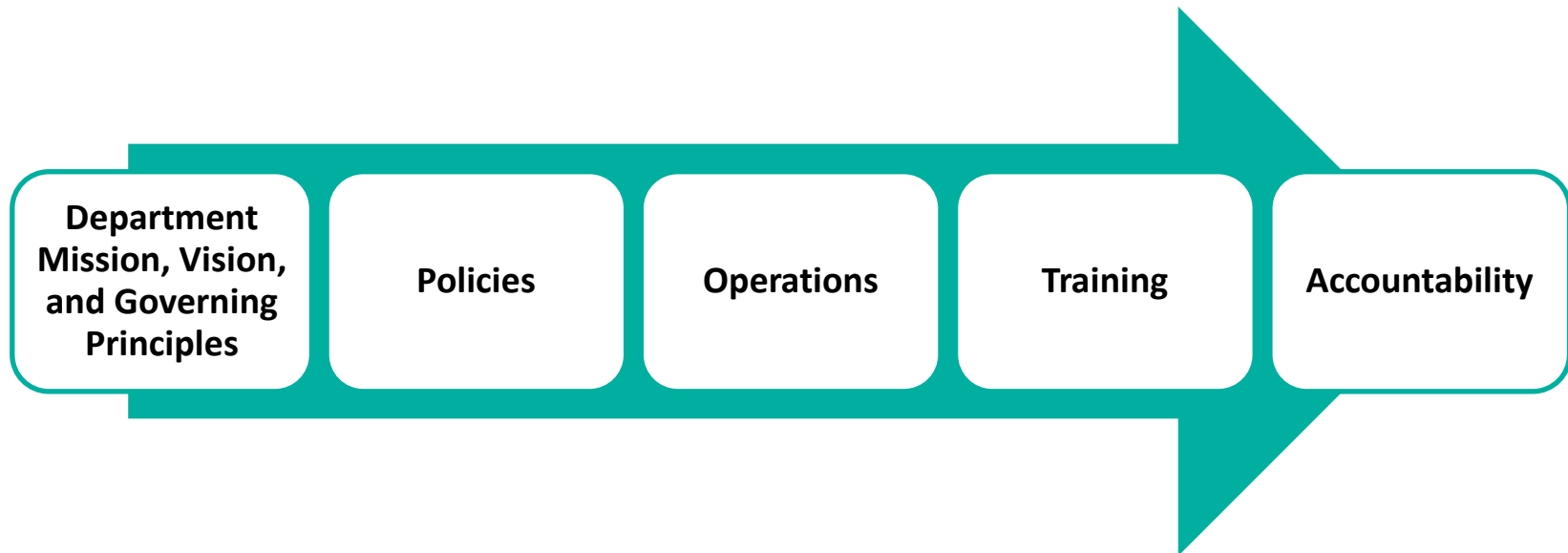
Emphasizing a continuous examination of scenarios based on real-world incidents to inform policy and training

Both a personal skill – to quickly ascertain immediate or potential threats, as well as non-threat situations - and training methodology



## Key Findings

1. FHPD high-order values - fair and impartial policing and reverence for human life, dignity, and safety - are consistently integrated into FHPD policies, procedures, training, and accountability systems, which is the very definition of a “best practice” in law enforcement, and the cornerstone of a high-reliability organization.



## Key Findings # 1 – continued

### FHPD Mission and Organizational Values

#### MISSION

The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community, through the delivery of superior police services without prejudice or partiality.

#### ORGANIZATIONAL VALUES

- Respect and dignity for all human life
- Reverence for the fundamental freedoms safeguarded by the Constitution of the United States
- Honesty and integrity through ethical behavior
- Appreciation for diversity among the members of our community
- Accountability to ourselves and the community while providing superior services with courtesy, compassion, and empathy

## Key Findings (continued)

2. FHPD has leading-edge programs training to achieve progressively higher levels of firearms competency and tactical skill, governed by objectively reasonable decision-making and situational awareness, to increase competency according to both real-world risks balanced against fair and impartial policing principles.
3. FHPD has developed and implemented a systematic and thorough training program addressing officer safety that meets or exceeds relevant standards and best practices.

## **Key Findings # 3 – continued**

### **National Officer Safety Training Priorities**

1. Contacts with the mentally ill
2. School shooter/Active shooter training
3. Scenario training for deadly force
4. Trends in threats to officer safety
5. Officer survival/personal safety training
6. Situational indicators of potential assaults on officers
7. The principles and tactics of de-escalation
8. Safe handling of illicit drugs and precursor chemicals
9. Scenario training for non-lethal force
10. Recognizing and countering ambush attacks
11. Case law related to use of force dynamics of police-citizen encounters
12. Field casualty medical care officer rescue tactics (e.g., Stop the Bleed)

National Police Foundation, IACP and Major City Chiefs Association Research Initiative “Prioritization of Officer Safety Training Needs 2020-2023” pub. NPI 2020

## **Key Findings # 3 – continued**

### **FHPD Training Curricula 2020-2023**

- ✓ Contacts with the mentally ill
- ✓ School shooter/Active shooter training
- ✓ Scenario training for deadly force
- ✓ Trends in threats to officer safety
- ✓ Officer survival/personal safety training
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- ✓ Field casualty medical care officer rescue tactics (e.g., Stop the Bleed)

.....and many other basic and advanced courses



## Key Findings (continued)

4. The FHPD program of Firearms Training and Qualification significantly exceeds baseline state and national accreditation standards.
5. FHPD has both leading-edge accountability systems which confirm the acuity and effectiveness of organizational policies and training. The FHPD system of accountability ensures adherence to policy and organizational values and validates department personnel conforming to rules and requirements. The FHPD system of accountability is a crucial indicator of a highly reliable police organization

## Key Findings # 5 – continued

# FHPD Accountability Structure

- An unequivocal *Competency Standard* governing employee conduct, adherence to policy and successful performance in training.
- Immediate Complaint Investigation
- Mandatory Use of Force Reporting
- Body-worn Video systems
- In-car Video systems
- 100% - Pass/Fail Firearms Qualification Standard
- Early warning and employee conduct and performance monitoring and remediation system utilizing Guardian Tracking software

## Key Findings (continued)

6. The correlation of these and other findings by the Winbourne Phase One team with real-world accountability outcomes warrants mention:

	2019	2020	2021	2022
<b>Calls for Service (CFS)</b>	36,376	30,467	41,888	44,236
<b>Use of Force (Response to Resistance) Incidents</b>	67	62	63	80
<b>Percentage of Use of Force Incidents to CFS</b>	.0018%	.0020%	.0015%	.0018%
<b>Use of Force Complaints</b>	0	2	0	4

## Discussion of Target Controversy

- The use of photo-realistic targets is a Michigan State Law Enforcement Accreditation standard, which FHPD met by using a wide array of different human images and interchangeable threat indicators: armed, unarmed, threatening, and non-threatening.
- All races, genders, ethnic, and other human identity indicators are realistically portrayed as benign and threatening, with innocent scenarios portrayed more often than armed. This system prioritizes realism in the same way as the MILO simulator



## Key Recommendations

- **Overarching recommendation:** FHPD policies and practices identified in Phase One should be continued, regularly updated, audited, and, where practical, shared with the Farmington Hills community in all available media.
- Other recommendations of note:
  - Continued policy review of training applications related to risk and situational awareness,
  - Integrating procedural justice protocols
  - Creating a dedicated, FHPD-specific social media network and community survey process.

# Questions

**Tom Maureau**  
**850.545.3508**  
**tmaureau@w-llc.com**

**Clark Kimerer**  
**206.364.5579**  
**ckimerer@w-llc.com**

**AGENDA**  
**CITY COUNCIL MEETING**  
**JANUARY 23, 2023 – 7:30PM**  
**CITY OF FARMINGTON HILLS**  
**31555 W ELEVEN MILE ROAD**  
**FARMINGTON HILLS, MICHIGAN**  
Telephone: 248-871-2410 Website: [www.fhgov.com](http://www.fhgov.com)  
Cable TV: Spectrum – Channel 203; AT&T – Channel 99  
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

**REQUESTS TO SPEAK:** Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

**REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER**

**STUDY SESSION (6:00 P.M. Community Room – See Separate Agenda)**

**REGULAR SESSION MEETING**

**CALL REGULAR SESSION MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. Approval of regular session meeting agenda
2. Proclamation recognizing February 2023 as [Black History Month](#)
3. Proclamation recognizing the 70<sup>th</sup> anniversary of the Farmington Players Community Theater
4. Proclamation recognizing February 2, 2023 as [National Optimist Day](#)
5. Proclamation recognizing January 2023 as [Social Determinants of Health Month](#)
6. Report on [Independent Legal Review](#) and [Subject Matter Review for Police Department Training](#)

**CORRESPONDENCE**

**CONSENT AGENDA** - (See Items No. 11-17)

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

**CONSENT AGENDA ITEMS FOR DISCUSSION**

**PUBLIC QUESTIONS AND COMMENTS**

Limited to five (5) minutes for any item of City business not on the agenda.

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

**CITY MANAGER UPDATE**

**UNFINISHED BUSINESS:**

7. Consideration of approval of the [ENACTMENT of Ordinance C-2-2023](#) to amend the Farmington Hills Code of Ordinances, Chapter 34, "Zoning," Article 5.0, "Site Standards," Section 5.7, "Recreational Equipment or Trailers," in order to revise the time period during which recreational equipment or trailers may be parked in residential districts for loading, unloading and maintenance; and [summary for publication](#).
8. Consideration of approval of the [ENACTMENT of Ordinance C-3-2023](#) to amend the Farmington Hills Code of Ordinances, Chapter 2, to provide for amendment of retirement benefits and retiree healthcare benefits in accordance with applicable collective bargaining agreements; and [summary of publication](#).

**NEW BUSINESS:**

9. Consideration of approval of [reappointments and appointments](#) for various boards and commissions.
10. Consideration of [request from Tomatoes APIZZA, Inc. for a NEW Class C Quota Liquor License](#) to be used at 24369 Halsted Road, Farmington Hills, MI.

**CONSENT AGENDA:**

11. Recommended approval of extension of bid for as-needed facilities interior lighting, communications and security products upgrades with Graybar for two years with possible extensions. [CMR 1-23-13](#)
12. Recommended approval of award of bid for a golf course greens roller to Revels Turf & Tractor in the amount of \$23,752.50. [CMR 1-23-14](#)
13. Recommended approval of award of bid for folding, electric, retractable, gymnasium divider curtains at The Hawk to Carter Crompton in an amount not to exceed \$30,000. [CMR 1-23-15](#)
14. Recommended approval of purchase of HVAC Filters for city buildings to Midwest Air Filter Inc. and Filter Engineering Corporation in an estimated yearly amount of \$22,000 with extensions. [CMR 1-23-16](#)
15. Acknowledgement of second [quarter financial summary and quarterly investment reports](#).
16. Recommended approval of City Council [study session meeting minutes](#) of January 9, 2023.
17. Recommended approval of City Council [regular session meeting minutes](#) of January 9, 2023.

**ADDITIONS TO AGENDA**

**ADJOURNMENT**

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

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**PROCLAMATION  
Black History Month  
February 2023**

- WHEREAS,** the City of Farmington Hills takes pride in recognizing February 2023 as Black History Month, celebrating the many notable contributions that African Americans have made in our community, our country, and our world; and
- WHEREAS,** we applaud the vast cultural, economic, political, and social contributions made by people of African Ancestry who helped build this great nation and we honor their valuable contributions to professional fields including education, law, government, science, business, sports, the arts, and their brave service in the United States Armed Forces; and
- WHEREAS,** we embrace the multicultural diversity of people of color in Farmington Hills, and express our gratitude for how their influence enriches the history and culture of our City, and unites and sustains us as a community; and
- WHEREAS,** we uplift our African American community leaders, business owners, and professionals and promote the Black community as part of the rich tapestry of our whole inclusive Farmington Hills community; and
- WHEREAS,** we join others in recognizing and rooting out systemic racism, health disparities, and other inequities in our community so that all Black people and other people of color feel welcomed, valued, and celebrated.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2023 as **Black History Month** and call upon our citizens, public and private institutions, businesses, and schools to honor the history and achievements of Black Americans and reflect upon efforts needed to create a world that is more just, equitable, and prosperous for all people.

A handwritten signature in black ink that reads "Vicki Barnett".

---

Vicki Barnett, Mayor



**PROCLAMATION**  
**Farmington Players Community Theater**  
**70<sup>th</sup> Anniversary Celebration**  
**January 21, 2023**

- WHEREAS,** the City of Farmington Hills takes great pride in recognizing the 70<sup>th</sup> anniversary of the Farmington Players Community Theater; and
- WHEREAS,** we applaud this vital local organization and honor the founders and participants for their valuable contribution to the richness of our community’s cultural arts scene; and
- WHEREAS,** in 2023, the Farmington Players proudly celebrate “twin anniversaries,” honoring their initial production, *Torchbearers*, presented 70 years ago in 1953 in a small Methodist church auditorium, and honoring the 20<sup>th</sup> anniversary of the iconic Players Barn Theater, built in 2003 to replace an actual converted dairy barn used for theatrical productions; and
- WHEREAS,** the Farmington Players grew from a 1951 dramatic study group in the Farmington Branch of the American Association of University Women into a thriving theater company that has produced over 80 theatrical productions (and counting!) in their current facility; and
- WHEREAS,** the Players Barn Community Theater continues to enjoy a warm relationship with the City of Farmington Hills, having worked collaboratively on a summer Children’s Theater Camp as well as hosting numerous community events at the Players Barn Theater on 12 Mile Road.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby celebrate the **70<sup>th</sup> Anniversary of the Farmington Players Community Theater** and call upon our citizens to support the efforts of this successful local organization that has positively impacted the lives of so many members of our community.

A handwritten signature in black ink that reads "Vicki Barnett".

---

Vicki Barnett, Mayor



**PROCLAMATION  
National Optimist Day  
February 2, 2023**

- WHEREAS,** the City honors and recognizes the Optimist Club of Farmington & Farmington Hills on National Optimist Day, celebrated this year on February 2 and annually on the first Thursday of every February; and
- WHEREAS,** in May 2023, our local breakfast chapter of Optimist International will celebrate its 40<sup>th</sup> anniversary; and
- WHEREAS,** this voluntary organization of civic-minded men and women is dedicated to community service, making a difference in the lives of others, and working with young people to help them reach their potential and make their dreams come true; and
- WHEREAS,** the membership of the Optimist Club of Farmington & Farmington Hills is composed of citizens drawn from business, industry, government, and other professions using their talent, skills, and hard work to contribute to the community in which they and their families draw daily benefits; and
- WHEREAS,** there are 2,400 Optimist Clubs in Optimist International, with more than 70,000 members worldwide who are contributing to their communities and encouraging a greater exchange of ideas between young people and adults.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2, 2023 as **Optimist Day** and call upon our citizens, public and private institutions, businesses, and schools to recognize our local Optimist Club and honor this vital organization committed to the improvement of youth and community.

A handwritten signature in black ink that reads "Vicki Barnett".

---

Vicki Barnett, Mayor



**PROCLAMATION**  
**Social Determinants of Health Month**  
**January 2023**

- WHEREAS,** social, economic, and environmental factors including, but not limited to, food security, housing stability, built environment, education, and transportation, collectively known as the Social Determinants of Health (SDOH), greatly influence a person’s health status; and
- WHEREAS,** reducing barriers to social and economic opportunity, in conjunction with access to quality medical care, is essential to improving health outcomes; and
- WHEREAS,** disparities in SDOH unfairly disadvantage specific individuals and communities and contribute to stark, persistent, and preventable health inequities and disparities; and
- WHEREAS,** community partnerships that coordinate policies, systems, and environments produce a more comprehensive and sustainable approach to improving health by bringing together expertise, advocates, and resources to address complex issues that impact the SDOH; and
- WHEREAS,** the City of Farmington Hills supports the statewide SDOH, “Michigan’s Roadmap to Healthy Communities,” that seeks to advance health equity by using a framework of improvement, alignment, and innovation at the state and local level for a greater impact in communities; and
- WHEREAS,** greater awareness of the importance of addressing the SDOH promotes prompt action from policy makers and community leaders to improve health and equity.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim January 2023 as **Social Determinants of Health Month** and call upon our citizens to support these important efforts to ensure equity and positively impact the quality of life for all members of our community.

A handwritten signature in black ink that reads "Vicki Barnett".

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Vicki Barnett, Mayor



# POLICE SITUATIONAL AWARENESS TRAINING

LEGAL REVIEW  
January 23, 2023

# BACKGROUND

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# Farmington Hills Police Department

## Situational Awareness and Threat/Risk-Based Training Protocols, Policies, and Programs

*January 2023*



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# PHASE ONE OBJECTIVE AND SCOPE OF WORK

## Analysis

### FHPD Situational Awareness and Threat/Risk-based Training Policies and Programs

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3. Compliance with law enforcement industry model policies, standards, guidelines, and best practices.

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## Defining Situational Awareness

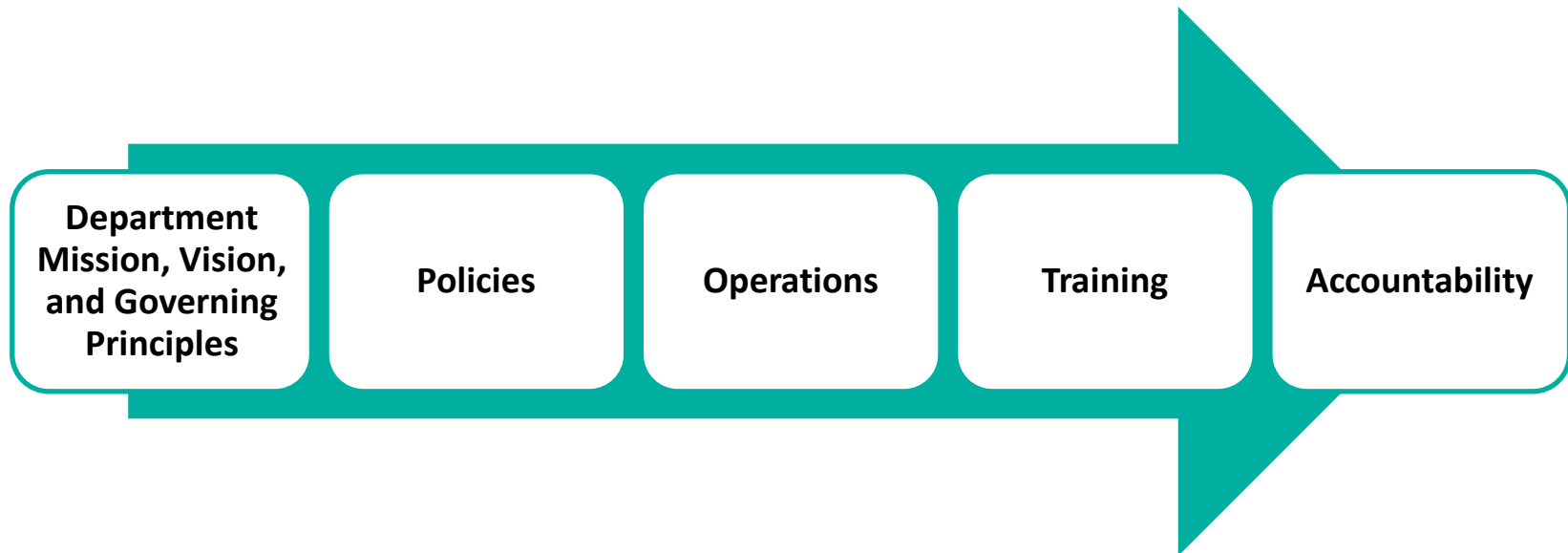
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Both a personal skill – to quickly ascertain immediate or potential threats, as well as non-threat situations - and training methodology

## Key Findings

1. FHPD high-order values - fair and impartial policing and reverence for human life, dignity, and safety - are consistently integrated into FHPD policies, procedures, training, and accountability systems, which is the very definition of a “best practice” in law enforcement, and the cornerstone of a high-reliability organization.



## Key Findings # 1 – continued

### FHPD Mission and Organizational Values

#### MISSION

The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community, through the delivery of superior police services without prejudice or partiality.

#### ORGANIZATIONAL VALUES

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## Key Findings (continued)

2. FHPD has leading-edge programs training to achieve progressively higher levels of firearms competency and tactical skill, governed by objectively reasonable decision-making and situational awareness, to increase competency according to both real-world risks balanced against fair and impartial policing principles.
3. FHPD has developed and implemented a systematic and thorough training program addressing officer safety that meets or exceeds relevant standards and best practices.

## **Key Findings # 3 – continued**

### **National Officer Safety Training Priorities**

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## Key Findings (continued)

4. The FHPD program of Firearms Training and Qualification significantly exceeds baseline state and national accreditation standards.
5. FHPD has both leading-edge accountability systems which confirm the acuity and effectiveness of organizational policies and training. The FHPD system of accountability ensures adherence to policy and organizational values and validates department personnel conforming to rules and requirements. The FHPD system of accountability is a crucial indicator of a highly reliable police organization

## Key Findings # 5 – continued

# FHPD Accountability Structure

- An unequivocal *Competency Standard* governing employee conduct, adherence to policy and successful performance in training.
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## Discussion of Target Controversy

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- All races, genders, ethnic, and other human identity indicators are realistically portrayed as benign and threatening, with innocent scenarios portrayed more often than armed. This system prioritizes realism in the same way as the MILO simulator



## Key Recommendations

- **Overarching recommendation:** FHPD policies and practices identified in Phase One should be continued, regularly updated, audited, and, where practical, shared with the Farmington Hills community in all available media.
- Other recommendations of note:
  - Continued policy review of training applications related to risk and situational awareness,
  - Integrating procedural justice protocols
  - Creating a dedicated, FHPD-specific social media network and community survey process.

# Questions

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**ORDINANCE NO. C-2-2023**

**CITY OF FARMINGTON HILLS  
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, “ZONING,” ARTICLE 5.0, “SITE STANDARDS,” SECTION 5.7, “RECREATIONAL EQUIPMENT OR TRAILERS,” IN ORDER TO REVISE THE TIME PERIOD DURING WHICH RECREATIONAL EQUIPMENT OR TRAILERS MAY BE PARKED IN RESIDENTIAL DISTRICTS FOR LOADING, UNLOADING, AND MAINTENANCE.**

**THE CITY OF FARMINGTON HILLS ORDAINS:**

**Section 1 of Ordinance. Ordinance Amendment.**

The Farmington Hills City Code, Chapter 34, “Zoning,” Article 5, “Site Standards,” Section 5.7, “Recreational Equipment or Trailers,” is amended as follows:

**34-5.7. STORAGE OF RECREATIONAL EQUIPMENT OR TRAILERS**

The parking or storage of any recreational equipment or trailer in any residential district shall be subject to the following:

1. No recreational equipment or trailer shall be parked or stored on any lot in a residential district except in a garage or carport or beyond the nearest portion of a building to a street; provided, however, that such equipment may be parked anywhere on residential premises for period of time not to exceed seventy-two (72) hours cumulatively in any five (5)-day period for the purpose of loading, unloading, or maintenance. No such equipment shall be used for living, sleeping or housekeeping purposes when parked or stored on a residential lot, or any location not approved for such use.
2. [Unchanged]
3. [Unchanged]
4. In a one-family residential condominium development, such equipment or trailers shall be stored only to the rear of any building and shall not be permitted between the sides of buildings or between a building and any private road or street, provided, however, that such equipment may be parked anywhere on the premises for a period of time not to exceed seventy-two (72) hours cumulatively in any five (5)-day period for the purpose of loading, unloading, or maintenance. No such equipment shall be used for living, sleeping, or housekeeping purposes when parked or stored in a residential district.



I, the undersigned, the qualified and acting City Clerk of the City of Farmington Hills, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington Hills at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, the original of which is on file in my office.

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PAMELA B. SMITH, City Clerk  
City of Farmington Hills



SUMMARY  
ORDINANCE NO. C-2-2023  
CITY OF FARMINGTON HILLS  
OAKLAND COUNTY, MICHIGAN

NOTICE OF AN ORDINANCE TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, "ZONING," ARTICLE 5.0, "SITE STANDARDS," SECTION 5.7, "RECREATIONAL EQUIPMENT OR TRAILERS," IN ORDER TO REVISE THE TIME PERIOD DURING WHICH RECREATIONAL EQUIPMENT OR TRAILERS MAY BE PARKED IN RESIDENTIAL DISTRICTS FOR LOADING, UNLOADING, AND MAINTENANCE.

A full copy of the Ordinance is on file in the Clerk's Office for public review between the hours of 8:30am and 4:30pm Monday through Friday.

Section 1, Ordinance Amendment

Section 2, Repealer

Section 3, Savings

Section 4, Severability

Section 5, Effective Date

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 6, Date and Publication

PAMELA B. SMITH, City Clerk

Publish:

**CITY OF FARMINGTON HILLS  
OAKLAND COUNTY, MICHIGAN**

**ORDINANCE NO. C-3-2023**

**AN ORDINANCE TO AMEND THE CITY OF FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 2 - ADMINISTRATION, ARTICLE V. EMPLOYEE BENEFITS, DIVISION 2 - EMPLOYEES RETIREMENT SYSTEM, AND DIVISION 3 - MEDICAL BENEFITS, TO PROVIDE FOR AMENDMENT OF RETIREMENT BENEFITS AND RETIREE HEALTHCARE BENEFITS IN ACCORDANCE WITH APPLICABLE COLLECTIVE BARGAINING AGREEMENTS AND TO EXTEND CONSISTENT BENEFITS TO EXEMPT AND EXECUTIVE EMPLOYEES OF THE CITY.**

**THE CITY OF FARMINGTON HILLS ORDAINS:**

*Section 1 of Ordinance.*

**The Farmington Hills City Code, Chapter 2, "Administration," Article V, "Employee Benefits," Division 2, "Employees Retirement System," and Division 3, "Medical Benefits," is hereby amended to amend existing Sections 2-281, 2-282, 2-290, 2-301, and 2-370 as follows:**

**DIVISION 2. – EMPLOYEES RETIREMENT SYSTEM**

**Sec. 2-281. Excluded positions.**

Excluded positions are:

- (a) Positions filled by part-time or temporary employees.
- (b) Positions which are compensated on a basis not subject to the withholding of federal income taxes or FICA taxes by the city or to existing fringe benefits provided by the city.
- (c) Any position held by a retired member.
- (d) Paid call back firefighters.
- (e) Positions, other than judgeships, for which less than half (1/2) the public compensation is paid by the city.
- (f) Any position held by a person who is included by law, by action of the city council, by collective bargaining agreement or by individual employment agreement in any other pension or retirement plan by reason of the compensation paid by the city, except the Federal Old Age, Survivors and Disability Insurance Program.
- (g) Employees of the following Benefit Groups that were hired on or after a date certain were provided membership in the defined contribution plan for a period of time in lieu of membership in the retirement system. These employees are excluded from membership in the retirement system for such period of defined contribution plan participation except as to service credit for vesting and retirement eligibility purposes as provided in section 2-290: (i) Benefit Groups E or G that were hired on or after July 1, 2006 for such period of employment prior to October 10, 2022; (ii) employees of

Benefit Group D that were hired on or after January 1, 2007 for such period of employment prior to August 15, 2022; (iii) employees of Benefit Group T that were hired on or after January 1, 2008 for such period of employment prior to October 10, 2022; (iv) employees of Benefit Group A that were hired on or after July 1, 2006 for such period of employment prior to [the date of adoption by City Council]; and (v) employees of Benefit Group J that were hired on or after September 1, 2015 for such period of employment prior to [the date of adoption by City Council];

**Sec. 2-282. Termination of membership.**

- (a) An individual shall cease to be a member of the retirement system upon termination of employment or upon becoming employed in an excluded position. Upon reemployment by the city in an included position entitling the employee to membership, the individual shall again become a member.
- (b) Except for members of Benefit Groups C, F and P, an individual whose retirement system membership terminates before retirement shall not qualify for any of the medical benefits provided by the city and the retirement system

**Sec. 2-290. Credited service—Earned.**

- (a) Service rendered by a member while included in the membership of the retirement system shall be credited to the member's individual credited service account in accordance with rules the retirement board shall prescribe. Service shall be in calendar months. For employees whose regular work schedule is based on eight-hour days and forty (40) hours a week, ten (10) or more days of paid service during a calendar month will qualify a member for credited service for that calendar month. For employees whose regular work schedule is based on ten-hour days and forty (40) hours a week, eight (8) or more days of paid service during a calendar month will qualify a member for credited service for that calendar month. For employees whose regular work schedule is based on forty-eight (48) hours a week, seven (7) or more days of paid service during a calendar month will qualify a member for credited service for that calendar month. No credit will be given to a member for a calendar month during which the member has fewer than the minimum qualified days of paid service as provided herein. In no case shall a member receive more than one (1) year of credited service for all service rendered by the member during any one (1) calendar year. Solely for purposes of (i) vesting as provided in section 2-285; (ii) determining benefit eligibility as provided in sections 2-321, 2-340 and 2-410; or (iii) qualification for retiree healthcare stipends as provided in section 2-702(b); service rendered by a member while included in the membership of the defined contribution plan shall be credited to the member's individual credited service account in accordance with rules the retirement board shall prescribe consistent with the provisions in this section.
- (b) Employees described in subsection 2-281(g) ("eligible employees") shall have a one-time opportunity, from April 1, 2023 through May 1, 2023, to elect to purchase all or a portion of the employee's period of defined contribution plan participation as service credited to the member's individual credited service account for all purposes under the retirement system ("purchase of prior service credits" or "PPSC"). The period of credited service eligible for purchase includes only periods of personal service rendered the city (breaks in service may not be purchased), up to the date that the employee begins participation in the retirement system. The starting date for the period of credited service eligible for purchase begins on

each employee's date of hire as a full-time employee with the city and ends on the applicable date for the identified Benefit Groups in Section 2-281(g) (less any breaks in service or other periods during which the employee did not render personal service to the city).

(c) The following rules apply to a PPSC:

- (1) Any eligible employee who wants to make a PPSC must complete and sign a costing request form and return it to the city no later than January 27, 2023. An employee may request up to three (3) costings. The City will pay for the first two costings. If an employee chooses to select a third costing, the employee will be required to provide the City, along with the costing request form, a receipt of funds deposited with the City to pay for the second costing, in the amount of \$200.00.
- (2) For each employee who timely submits a completed costing request form to the city, the actuary will make cost calculations which will indicate the cost that the employee would pay, based on the employee's election of the prior service credits, to be included on the costing request form. The employee's elected prior service credits shall be no greater than the period of defined contribution plan participation for which the employee is eligible. The actuary will provide completed PPSC cost calculations to employees no later than March 31, 2023.
- (3) From April 1, 2023 through May 1, 2023, eligible employees who received a PPSC cost calculation and want to make a PPSC must complete and submit to the city an irrevocable PPSC election form, which will include identification of the source of assets that will be used for the purchase, as well as the number of years of credited service purchased elected by the employee. If the employee elects to purchase less than the entire period of credited service eligible for purchase, credited service purchased shall in that case be in 1 year increments. The employee must elect an amount of PPSC as indicated on a PPSC cost calculation provided in accordance with section 2-290(c)(2). The election to make a PPSC is irrevocable, and this election window is a one-time opportunity to complete a PPSC.
- (4) The PPSC payment may be completed by means of a lump sum payment from any of the following sources:
  - A. A direct trustee-to-trustee transfer from the member's defined contribution plan vested accounts;
  - B. A direct rollover of an eligible rollover distribution from a qualified plan described in section 401(a) or 403(a) of the Internal Revenue Code, including after-tax employee contributions; an annuity contract described in section 403(b) of the Internal Revenue Code, excluding after-tax employee contributions; an eligible plan under section 457(b) of the Internal Revenue Code, which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state;

- C. A direct trustee-to-trustee transfer from a Code Section 457(b) governmental plan or a Code Section 403(b) plan;
  - D. An after-tax lump sum payment; or
  - E. A combination of the above.
- (5) The PPSC payment will be subject to any applicable limits under Section 415 of the Internal Revenue Code.
- (6) The PPSC payment must be received by the retirement system no later than June 30, 2023. If an employee chooses to transfer assets from the employee's defined contribution plan vested accounts, the transfer would be completed no later than June 30, 2023. If the assets in the employee's defined contribution plan vested accounts exceeds the PPSC cost, the excess assets will remain in the employees accounts in the defined contribution plan.
- (7) Upon completion of the PPSC payment, a member shall be entitled to the credited service purchased in the retirement system that occurred within the period of defined contribution plan participation covered by the PPSC.

#### **Sec. 2-301. Other Governmental Service**

- (a) A member who has 30 months or more of credited service and who has attained the age but has not met the service requirements for age and service retirement from the Retirement System shall be entitled to use his or her credited service previously acquired as a member of governmental unit retirement systems in meeting the service requirements for the Member's applicable benefit group. If the member has had a break in governmental employment for a period longer than 20 years, his or her service rendered in the employ of the governmental units prior to his or her last break in service shall not be used in satisfying the service requirement for age and service retirement from the Retirement System. Credited service acquired in a governmental unit in which the member was previously employed shall not be used in determining the amount of his or her retirement benefit allowance payable by the Retirement System.
- (b) A member who leaves the employ of the City, has not vested in the Retirement System as provided section 2-285, and enters the employ of another governmental unit, shall be entitled to a retirement benefit allowance payable by the Retirement System subject to the following conditions:
- (1) The member has 30 months or more of credited service acquired in the employ of the City.
  - (2) The member does not withdraw his or her accumulated member contributions from the Retirement System or if the member has withdrawn the accumulated member contributions, the member deposits with the Retirement System the amount withdrawn together with interest compounded annually at the rate in effect for the Retirement System; the deposit to be made within 20 years after the date the member becomes employed by the succeeding governmental unit.



- (3) The member enters the employ of each succeeding governmental unit within 20 years after the date of leaving the employ of each preceding governmental unit.
- (4) The member's credited service in force with the Retirement System plus the member's credited service acquired in the employ of preceding and/or succeeding governmental units equals or exceeds the minimum credited service required for age and service retirement in the Retirement System.
- (5) The retirement allowance payable by the Retirement System shall be determined at the time the member ceased to be a member of the Retirement System, upon the basis of the retirement allowance formula, the member's credited service, and the former member's final average salary at the time of separation of employment with the City.
- (6) The member must provide the City with proof of the member's credited service acquired in the employ of preceding and/or succeeding governmental units, in a manner, form, and time that is in accordance with City policy.
- (7) Payment of the retirement allowance shall begin on the first day of the second calendar month immediately following the month in which proper written application is filed with the Retirement Board on or after attainment of 60 years of age.

(c) As used in this Section:

- (1) "Governmental unit" means the state of Michigan to the extent the employees of the state are covered under an applicable employees retirement system; and any county, city, village, township or school district of the first class; any separate corporation or instrumentality established by 1 or more counties, cities or villages, as permitted by law; any corporation or instrumentality supported in most part by counties, cities and villages, or any of them; any public corporation charged by law with the performance of a governmental function and whose jurisdiction is coextensive with 1 or more counties, cities and villages. In case of doubt, the Board shall determine eligible credited service in force in a governmental unit in accordance with the provisions of the Reciprocal Retirement Act, PA 88 of 1091, as amended (MCL 38.1101, et seq.).
- (2) "Retirement system" means the retirement, pension or annuity system, plan or fund under which a governmental unit covers its employees. The term "retirement system" shall not include the federal social security old-age survivors' and disability insurance program.

(d) The provisions of this section do not apply to qualification for retiree health care benefits in Division 3 of this Article.

### **Sec. 2-370. Form of payment of a pension.**

A member or vested former member may elect to have pension payments made under any one (1), and only one (1), of the following forms of payment, except that form of payment D may be elected in conjunction with any other form of payment.

The election and naming of a survivor beneficiary must be made on a form furnished by and filed with the retirement system prior to the date the first pension payment is made. An election of form of payment may not be changed on or after the date the first pension payment

is made. A named survivor beneficiary may not be changed on or after the date the first pension payment is made, except that a named survivor beneficiary may be changed, or may be more than one (1) person, only if form of payment SL is elected. A named survivor beneficiary must have an insurable interest in the life of the member or vested former member when named. Payment shall be made under form of payment SL if there is not a timely election of another form of payment.

The amount of pension under forms of payment A, B, C and D shall have the same actuarial present value, computed as of the effective date of the pension, as the amount of pension under form of payment SL.

*Form of payment SL—Straight life pension.* The retired member is paid a pension for life under form of payment SL. All payments stop upon the death of the retired member.

*Form of payment A—Life payments with full continuation to survivor beneficiary.* The retired member is paid a reduced pension for life under form of payment A. Upon the death of the retired member during the lifetime of the named survivor beneficiary, the named survivor beneficiary is paid a pension until death in the same amount the retired member was receiving. Should the named survivor beneficiary die before the retired member, the retired member's pension shall be recomputed (pop-up) to a straight life pension (form of payment SL).

*Form of payment B—Life payments with three-quarters ( $\frac{3}{4}$ ) continuation to survivor beneficiary.* The retired member is paid a reduced pension for life under form of payment B. Upon the death of the retired member during the lifetime of the named survivor beneficiary, the named survivor beneficiary is paid a pension until death of three-quarters ( $\frac{3}{4}$ ) the amount the retired member was receiving. Should the named survivor beneficiary die before the retired member, the retired member's pension shall be recomputed (pop-up) to a straight life pension (form of payment SL).

*Form of payment C—Life payments with one-half ( $\frac{1}{2}$ ) continuation to survivor beneficiary.* The retired member is paid a reduced pension for life under form of payment C. Upon the death of the retired member during the lifetime of the named survivor beneficiary, the named survivor beneficiary is paid a pension until death of one-half ( $\frac{1}{2}$ ) the amount the retired member was receiving. Should the named survivor beneficiary die before the retired member, the retired member's pension shall be recomputed (pop-up) to a straight life pension (form of payment SL).

*Form of payment D—Life payments with annuity withdrawal.* The retired member is paid at retirement the retired member's accumulated member contributions, as defined by city policy or collective bargaining agreement; and a reduced pension for life thereafter under form of payment D. Contributions made pursuant to section 2-300(b), as well as any other contributions deposited to purchase credited service, shall not be refunded. The pension shall be reduced by the amount for which the actuarial present value shall be equal to the amount of accumulated member contributions withdrawn. The actuarial present value of the pension reduction shall be computed using (i) the mortality tables and blending percentages adopted by the retirement board for this purpose; and (ii) the interest rate prescribed by the following:

- (a) Benefit Group A and J – The interest rate established by the Board of Trustees using the PBGC formula, except as prescribed below:
  - i. For retirements that begin on or after July 1, 2023: 2.5%
  - ii. For retirements that begin on or after July 1, 2024: 2.5%
  - iii. For retirements that begin on or after July 1, 2025: 2.7%

- iv. For retirements that begin on or after July 1, 2026: 3.3%
- v. For retirements that begin on or after July 1, 2027: 3.9%
- vi. For retirements that begin on or after July 1, 2028: 4.5%
- vii. For retirements that begin on or after July 1, 2029: 5.1%
- viii. For retirements that begin on or after July 1, 2030: 5.7%
- ix. For retirements that begin on or after July 1, 2031: 6.0%

(b) Benefit Group C – For members promoted into Benefit Group C prior to December 31, 2023, the interest rate shall be equal to 2%, or the interest rate established by the Board of Trustees using the PBGC formula, whichever is lower. For members promoted into Benefit Group C on or after January 1, 2024, the interest rate shall be equal to 6%.

(c) Benefit Groups D, E, G, & T – The interest rate shall be established by the Board of Trustees, except as prescribed below:

- i. For retirements that begin on or after July 1, 2023: 1.5%

(d) Benefit Groups D, E, G, P & T – The interest rate shall be established by the Board of Trustees, except as prescribed below:

- i. For retirements that begin on or after July 1, 2024: 2.1%
- ii. For retirements that begin on or after July 1, 2025: 2.7%
- iii. For retirements that begin on or after July 1, 2026: 3.3%
- iv. For retirements that begin on or after July 1, 2027: 3.9%
- v. For retirements that begin on or after July 1, 2028: 4.5%
- vi. For retirements that begin on or after July 1, 2029: 5.1%
- vii. For retirements that begin on or after July 1, 2030: 5.7%
- viii. For retirements that begin on or after July 1, 2031: 6.0%

(e) Benefit Group F - For members hired prior to June 1, 2008, and for retirements that occur between July 1, 2023, and July 1, 2033, the interest rate shall be equal to 2%, or the interest rate established by the Board of Trustees using the PBGC formula, whichever is lower. For members hired on or after July 1, 2008, the interest rate shall be equal to 6% effective July 1, 2022.

If form of payment D is elected in conjunction with form of payment SL, the reduced form of payment D pension will stop upon the death of the retired member. If form of payment D is elected in conjunction with form of payment A or form of payment B or form of payment C, the reduced form of payment D pension will be further reduced for the election of form of payment A, B or C. Upon the death of the retired member during the lifetime of the named survivor beneficiary, the named survivor beneficiary is paid a pension until death equal to the applicable fraction of the amount the retired member was receiving. Should the survivor beneficiary die before the retired member, the retired member's pension shall be recomputed (pop-up) to a reduced form of payment D straight life pension.

A form of payment D election shall be made on a form furnished by and filed with retirement system. The elected refund shall be paid by the later of (i) thirty (30) days after the date of retirement and (ii) sixty (60) days after the filing with the retirement system of a valid election for such refund. Payments shall be made in accordance with and subject to Internal Revenue Code rules and regulations.

Section 2 of Ordinance.

**The Farmington Hills City Code, Chapter 2, "Administration," Article V, "Employee Benefits," Division 3, "Medical Benefits," is hereby amended to amend and renumber existing Section 2-704 (now 2-707) to read as follows:**

**DIVISION 3. – MEDICAL BENEFITS**

**Sec. 2-707. Retirement health savings plan.**

(a) A retirement health savings (RHS) plan is herein created for employees hired on or after the dates provided in the below table. In lieu of the retiree medical insurance benefits provided in this division, such employees shall participate in the retirement health savings plan as adopted by the city. The city shall contribute the below employer contribution amounts into the individual RHS member accounts for each full month of credited service. The term service is defined in article V, division 2, section 2-270(t) of the Code of Ordinances for each affected employee. Employees shall contribute on an annual basis one and five-tenths (1.5) percent of the employee's annual salary. Employees may make additional voluntary contributions to the RHS plan in accordance with the terms and conditions of the RHS plan. Employees shall be fifty (50) percent vested in the city's contributions to the RHS plan after three (3) full years of employment with the city, seventy-five (75) percent vested after five (5) full years of employment, and one hundred (100) percent vested after seven (7) full years of employment.

<b>Benefit Group</b>	<b>Hire Date (Employed on or after)</b>	<b>Employer Contribution</b>	<b>Mandatory Employee Contribution</b>
A	Hired on or after July 1, 2006	Eff.7/1/06: \$1,200 annually - \$100/mo. Eff.7/1/08: \$1,500 annually - \$125/mo. Eff.7/1/17: \$1,750 annually - \$145.83/mo. Eff. 1/9/23: \$1,400 annually - \$116.66/mo.	1.5% of annual salary
E or G	Hired on or after January 1, 2006	Eff.7/1/06: \$1,200 annually - \$100/mo. Eff.7/1/08: \$1,500 annually - \$125/mo. Eff.7/1/17: \$1,750 annually - \$145.83/mo. Eff. 7/1/22: \$1,400 annually - \$116.67/mo.	1.5% of annual salary
D	Hired on or after January 1, 2007	Eff.1/1/07: \$1,200 annually - \$100/mo.	1.5% of annual salary



		Eff. 7/1/22: \$960 annually - \$80/mo.	
T	Hired on or after January 1, 2008	Eff.7/1/06: \$1,200 annually - \$100/mo. Eff.7/1/08: \$1,500 annually - \$125/mo. Eff.7/1/17: \$1,750 annually - \$145.83/mo. Eff. 7/1/22: \$1,400 annually - \$116.67/mo.	1.5% of annual salary
F	Hired on or after July 1, 2008	Eff.7/1/08 \$1,500 annually - \$125/mo. Eff.7/1/17: \$1,750 annually - \$145.83/mo. Eff. 7/1/22: \$1,400 annually - \$116.67/mo.	1.5% of annual salary
P	Hired on or after January 1, 2008	Eff.7/1/06: \$1,500 annually - \$125/mo. Eff.7/1/14: \$1,700 annually - \$142/mo. Eff.7/1/16: \$2,500 annually - \$208.33/mo. Eff. 7/1/22: \$2,000 annually - \$166.67/mo.	1.5% of annual salary

C	Hired on or after January 1, 2008	Eff.7/1/06: \$1,500 annually - \$125/mo. Eff.7/1/17: \$2,700 annually - \$225/mo. Eff. 7/1/22: \$2,160 annually - \$180/mo.	1.5% of annual salary
J	Hired on or after September 1, 2015	Eff. 1/23/23: \$1,400 annually - \$116.66/mo.	1.5% of annual salary

(b) Effective on the dates provided below, employees that participate in the retirement health savings plan, shall upon retirement, receive a retiree health care stipend credited to their RHS Plan Account for each full calendar month after retirement in the amount \$200/month for singles and \$400/month for doubles/families for those employees who, at the time of retirement, have and meet the following applicable requirements:

<b>Benefit Group</b>	<b>Effective Date</b>	<b>Eligibility Requirement</b>
D	August 15, 2022	Attained 60 years of age with 15 or more years of credited service
T, E, G & F	October 10, 2022	Attained 60 years of age with 15 or more years of credited service
P	August 15, 2022	25 or more years of credited service
C	August 15, 2022	Attained 50 years of age with 25 or more years of credited service, or 30 or more years of service regardless of age
A	January 9, 2023	Attained 60 years of age with 15 or more years of credited service
J	January 23, 2023	Attained 60 years of age with 15 or more years of credited service

(c) For purposes of meeting the credited service requirement for the retiree health care stipend in subsection (b) only, the employee shall be entitled to use his or her credited service in force previously acquired as a member of governmental unit retirement systems as otherwise defined and qualified under the Reciprocal Retirement Act, PA 88 of 1961, as amended (MCL 38.1101 et seq.).

(d) The city may prefund the retiree health care stipend in Retiree Health Care Trust Fund. The city shall also make an annual verification of single or double/family status in such manner as they deem appropriate.

**Section 3 of Ordinance. Repealer.**

Subject to the savings clause in Section 4 of this Ordinance, the Sections of Chapter 2, Article V, Division 2 and Division 3, of the Farmington Hills City Code, that existed prior to and are amended by this Ordinance, and all other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the Farmington Hills Ordinance Code shall remain in full force and effect, amended only as specified above.

**Section 4 of Ordinance. Savings.**

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

**Section 5 of Ordinance. Severability.**

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**Section 6 of Ordinance. Effective Date.**

The provisions of this Ordinance are hereby ordered to take effect on the date provided by applicable law following publication.

**Section 7 of Ordinance. Enactment.**

This Ordinance is declared to have been enacted by the City Council of the City of Farmington Hills at a meeting called and held on the \_\_\_\_ day of \_\_\_\_\_, 2023, and ordered to be given publication in the manner prescribed by law.

AYES:  
NAYES:  
ABSTENTIONS:  
ABSENT:

STATE OF MICHIGAN    )  
                                          )ss  
COUNTY OF OAKLAND    )

I, the undersigned, the qualified and acting City Clerk of the City of Farmington Hills, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington Hills at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2023, the original of which is on file in my office.

\_\_\_\_\_

Introduced:  
Adopted:  
Effective:  
Published:

\_\_\_\_\_, City Clerk  
City of Farmington Hills

SUMMARY  
ORDINANCE NO. C-3-2023  
CITY OF FARMINGTON HILLS  
OAKLAND COUNTY, MICHIGAN

NOTICE OF AN ORDINANCE TO AMEND THE CITY OF FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 2 - ADMINISTRATION, ARTICLE V. EMPLOYEE BENEFITS, DIVISION 2 - EMPLOYEES RETIREMENT SYSTEM, AND DIVISION 3 - MEDICAL BENEFITS, TO PROVIDE FOR AMENDMENT OF RETIREMENT BENEFITS AND RETIREE HEALTHCARE BENEFITS IN ACCORDANCE WITH APPLICABLE COLLECTIVE BARGAINING AGREEMENTS AND TO EXTEND CONSISTENT BENEFITS TO EXEMPT AND EXECUTIVE EMPLOYEES OF THE CITY.

A full copy of the Ordinance is on file in the Clerk's Office for public review between the hours of 8:30am and 4:30pm Monday through Friday.

Sections 1-2, Ordinance Amendment

Section 3, Repealer

Section 4, Savings

Section 5, Severability

Section 6, Effective Date

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 7, Enactment

PAMELA B. SMITH, City Clerk

Publish:





**INTEROFFICE CORRESPONDENCE**

**DATE:** January 23, 2023  
**TO:** City Council  
**FROM:** Vicki Barnett, Mayor  
**SUBJECT:** Recommendation for reappointments and appointments to various Boards and Commissions.

The following members all have terms that will expire on February 1, 2023 and would like to request to be reappointed to their respective Boards & Commissions:

**Brownfield Redevelopment Authority**

	<b>Length of Term:</b>	<b>Term ending:</b>
George Curran III	3 years	February 1, 2026
Tom Wilkinson	3 years	February 1, 2026

**Board of Review**

	<b>Length of Term:</b>	<b>Term ending:</b>
Paul Wolfert	3 years	February 1, 2026

**Building Appeals Board**

	<b>Length of Term:</b>	<b>Term ending:</b>
John Trafelet	3 years	February 1, 2026
John Goshorn	3 years	February 1, 2026

**Commission on Children, Youth & Families**

	<b>Length of Term:</b>	<b>Term ending:</b>
Marie Sarnacki	3 years	February 1, 2026

**Committee to Increase Voter Participation**

	<b>Length of Term:</b>	<b>Term ending:</b>
Laureen Thornhill	3 years	February 1, 2026

**Economic Development Corporation**

	<b>Length of Term:</b>	<b>Term ending:</b>
Lew Cantor	6 years	February 1, 2029
Mark Zachos	6 years	February 1, 2029

**Emergency Preparedness Commission**

	<b>Length of Term:</b>	<b>Term ending:</b>
John Schertel	3 years	February 1, 2026
Michael Sweeney	3 years	February 1, 2026

**Farmington Area Arts Commission**

	<b>Length of Term:</b>	<b>Term ending:</b>
Celeste McDermott	3 years	February 1, 2026
Jeff Dutka	3 years	February 1, 2026
Lesia Ferencz	3 years	February 1, 2026

**Farmington Area Commission on Aging**

	<b>Length of Term:</b>	<b>Term ending:</b>
Mary Buchan	3 years	February 1, 2026
Marian Schulte	3 years	February 1, 2026
Julie McCowan	3 years	February 1, 2026

**Farmington Hills Beautification Commission**

	<b>Length of Term:</b>	<b>Term ending:</b>
Betti Pool	3 years	February 1, 2026
Kathie Brown	3 years	February 1, 2026
Rita Roberts	3 years	February 1, 2026
Jarel Readous	3 years	February 1, 2026

**Farmington Community Library Board of Trustees**

	<b>Length of Term:</b>	<b>Term ending:</b>
Danette Duron-Willner	4 years	February 1, 2027
Kathie Brown	4 years	February 1, 2027

**Fire Board of Appeals**

	<b>Length of Term:</b>	<b>Term ending:</b>
John Trafelet	3 years	February 1, 2026
John Goshorn	3 years	February 1, 2026

**Historical Commission**

	<b>Length of Term:</b>	<b>Term ending:</b>
Lee Cox	3 years	February 1, 2026

**Historic District Commission**

	<b>Length of Term:</b>	<b>Term ending:</b>
Marleen Tulas	3 years	February 1, 2026

**Housing Rehabilitation Loan Board**

	<b>Length of Term:</b>	<b>Term ending:</b>
Dara Gaucher	2 years	February 1, 2025
Brandie Smith	2 years	February 1, 2025

**International Property Maintenance Board**

	<b>Length of Term:</b>	<b>Term ending:</b>
John Trafelet	3 years	February 1, 2026
John Goshorn	3 years	February 1, 2026

**Parks and Recreation Commission**

Larry Winkelman	<b>Length of Term:</b> 3 years	<b>Term ending:</b> February 1, 2026
Steve Stimson	3 years	February 1, 2026

**Planning Commission**

Dale Countegan	<b>Length of Term:</b> 3 years	<b>Term ending:</b> February 1, 2026
Marisa Varga	3 years	February 1, 2026
Kristen Aspinall	3 years	February 1, 2026

**Water Advisory Council**

Katrina Kennedy	<b>Length of Term:</b> 1 year	<b>Term ending:</b> February 1, 2024
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**Zoning Board of Appeals**

Erik Lindquist	<b>Length of Term:</b> 3 years	<b>Term ending:</b> February 1, 2026
Brian Rich	3 years	February 1, 2026
Asim Khan	3 years	February 1, 2026

Additionally, I would like to recommend the following appointments:

**Parks and recreation Commission**

Stacey Diefenbach	<b>Length of Term:</b> 2 years	<b>Term ending:</b> February 1, 2025
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Stacey will fill the vacancy of Don Fritz who resigned April 2022. Stacey's letter of interest and resume are attached.

Wendi Michael	<b>Length of Term:</b> 1 year	<b>Term ending:</b> February 1, 2024
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Wendi will fill the vacancy of Cheryl Ruffolo who resigned September 2022. Wendi's resume is attached.

# Stacey Diefenbach

**Address** Farmington Hills, MI, 48334

**E-mail** [REDACTED]

December 16, 2022

Farmington Hills Parks and Recreation Commission

Dear Ellen Schnackel,

As an experienced Executive Director, the advertisement for Parks and Recreation Committee Member with the City Of Farmington Hills, sparked my interest. When reviewing the position requirements and your organization's website, I was excited to find that my qualifications and personal strengths align with your needs and mission.

I bring a comprehensive set of skills that I believe will be valuable to the Parks and Recreation Commission. As a resident of Farmington Hills, I am eager to get more involved in the innerworkings and bring my skills to help improve the city I call home. In my Executive Director role, I honed my abilities in creating inclusive recreational programs for individuals with disabilities and I would love to share my insight to help make Farmington Hills more accessible.

I am excited to contribute my talents and proficiency in problem-solving toward your city goals. As an engaging communicator with a proven track record, I already collaborate with Farmington School District and serve as their representative to Oakland County Schools on top of my role as Executive Director. Not only do I have extensive experience as a special needs mother of two, I also run a successful non-profit organization which is centered around recreational activities for all abilities.


When reviewing my resume, you might notice a gap in employment. My absence is due to me taking time to care for my children. My oldest son was diagnosed with autism and for those few months, he needed around the clock care. This event sparked my passion for promoting inclusion for those with disabilities.

Please review my enclosed resume for a more in-depth illustration of my work history and accomplishments. I would appreciate the opportunity to interview at your earliest convenience. I'm eager to discuss how my personality and background fit the Parks and Recreation Committee Member role.

Thank you for your time and consideration of my candidacy.

Sincerely,  
Stacey Diefenbach

## • Contact

 Farmington Hills, MI,  
48334

 [Redacted]

 [Redacted]

## • Skills

Complaint resolution

Staff education and training

Quality assurance and control

Creative problem solver

Exceptional time management skills

Quick learner

Natural leader

Fundraising

Policy and procedure adherence

Performance feedback

Report compilation

Grant writing



# Stacey Diefenbach

Non-Profit Community Outreach

Motivated professional well-versed in building productive relationships, resolving complex issues, and promoting inclusion for individuals of all abilities. Versatile Executive Director focused on promoting mission and increasing effectiveness of key programs. Quick and firm decision-maker possessing first-rate communication and organizational skills.

## • Work History

2022-01 -  
Current

### **Executive Director**

Miracle League Of Plymouth, Plymouth, MI

- Researched grant and funding proposal opportunities in philanthropic databases to identify potential income sources.
- Wrote, reviewed and edited proposals for grants, gifts and contracts.
- Managed interactions with donors and donation center personnel to achieve goals.
- Defined organizational problems to create and implement correction plans.
- Spearheaded innovative approaches to resource allocation and strategic planning.
- Coordinated logistics of scheduling, supplying and transporting volunteers.
- Championed volunteer achievements and drove performance through incentives.
- Developed and organized routine and special programming by factoring in slot timing, demographics and other important parameters.
- Provided ongoing direction and leadership for program operations.
- Orchestrated smooth and efficient program development by collaborating cross-functionally across departments.



- Executed financial controls, procedures, systems and forecasting techniques to evaluate budget status.

2021-05 -  
2021-12

## **Operations Manager**

Miracle League Of Plymouth, Plymouth, MI

- Implemented process improvement to shape organizational culture, optimize procedures for higher efficiency and help company evolve and grow.
- Established positive and effective communication among unit staff and organization leadership, reducing miscommunications and missed deadlines.
- Identified and resolved unauthorized, unsafe or ineffective practices.
- Executed record filing system to improve document organization and management.
- Evaluated strengths of team members and assessed vacancies to match volunteers with positions.
- Managed volunteer calendar and verified coverage of key roles during volunteer unavailability.
- Developed volunteer policies and procedures, codes of conduct and volunteer standards.

2015-11 -  
2021-05

## **Freight Team Associate**

Home Depot Inc, Farmington Hills, MI

- Ensured efficient and timely replenishment of sales floor merchandise.
- Provided excellent customer service to cultivate loyalty and satisfaction.
- Generated brand awareness and positive product impressions to increase sales.
- Completed setup, breakdown and product preparation for promotional displays and in-store demonstrations.
- Built relationships with customers to increase likelihood of repeat business.
- Greeted customers in a timely fashion while

quickly determining their needs.

- Responded to customer questions and requests in a prompt and efficient manner.
- Worked with the management team to implement the proper division of responsibilities.
- Mentored new sales associates to contribute to the store's positive culture.
- Planned and implemented fundraising events for employee fund.
- Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.

2012-02 -  
2014-08

### **Team Leader**

Hewlett Packard Enterprise Co, Pontiac, MI

- Answered customer telephone calls promptly and in an appropriate manner.
- Responded to all customer inquiries thoroughly and professionally.
- Managed wide variety of customer service and administrative tasks to resolve customer issues quickly and efficiently.
- Ensured superior customer experience by addressing customer concerns, demonstrating empathy and resolving problems on the spot.
- Recipient of multiple positive reviews acknowledging dedication to excellent customer service.
- Recognized and rewarded outstanding work performance to cultivate a positive and collaborative customer service culture.
- Trained 1 new sales associates each quarter.

2008-06 -  
2010-10

### **Pet Care Associate**

PetSmart Inc., Canton, MI

- Cared for a wide range of animals, including rodents and exotic birds.
- Provided pet owners with excellent customer service and compassionate care for their pets.

2005-08 -  
2011-10

### **Cashier Customer Service**

Pet Needs Etc, Dearborn Heights, MI

- Provided responses to inquiries related to merchandise availability and pricing.
- Properly handled and timely processed cash and credit card transactions.
- Verified that all customers received receipts for their purchases.
- Greeted customers entering the store to ascertain what each customer wanted or needed.
- Greeted customers in a timely fashion, while quickly determining their needs.
- Shared best practices for sales and customer service with other team members to help improve the store's efficiency.
- Completed all point of sale opening and closing procedures, including counting the contents of the cash register.

- **Education**

2014-08 -  
2015-06

**Post Bachelor Certificate: Paralegal**

Oakland Community College - Bloomfield Hills, MI

2008-08 -  
2011-12

**Bachelor of Arts: Urban And Regional Studies**

University of Michigan - Dearborn - Dearborn, MI

# Wendi R. Michael, PE, CHMM, PMP

## Why Selected:

- 20+ years of environmental/civil engineering experience
- Project Manager on 20+ projects
- Experience includes governmental and industrial clients nationwide

**Role:** Project Manager

**Education:** Bachelor of Science in Civil Engineering, 1998

**Yrs. Experience:** 20+

**Registrations/Certifications:** Professional Engineer - Civil, MI, 2006, #6201053594

## **Relevant Experience**

### **Project Manager; Gordie Howe International Bridge (GHIB); Air Emission Monitoring and Inhalation Risk Assessment; Detroit, MI.**

Project manager responsible for monitoring and documenting potential air emissions from conducting demolition and expedited limited remedial activities in preparation for construction of the GHIB on behalf of Michigan Department of Transportation (MDOT). Prepared an initial site-wide monitoring program for ongoing earthmoving activities. Worked with multiple stakeholders (including MDOT, Michigan Department of Environment, Great Lakes, and Energy [EGLE], Windsor-Detroit Bridge Authority, City of Detroit, and Bridging North America) to develop a long-term monitoring program to document emissions and potential exposure to construction workers and off-site residents. Participated in bi-monthly stakeholder meetings to ensure ongoing emission documentation fulfilled the requirements of all parties involved with the construction of the GHIB. Provided surveillance and oversight of work activities and report review to monitor MDOT compliance with applicable requirements. Developed an approach to evaluate compliance with Michigan's Due Care obligations for sites contaminated with volatile organic compounds (VOC). Evaluation included sampling of VOC emissions from the ground surface, conducting subsequent dispersion modeling, and associated reporting.

### **Project Manager; Michigan-Based Electrical Transmission Company Environmental Program Support Services – Michigan and Iowa**

Responsible for oversight and job coordination of a public utility's daily environmental maintenance activities. Assisted with conducting and reporting annual greenhouse gas inventories as part of Michigan-based electrical transmission company's voluntary partnership with EPA for reduction of emissions of sulfur hexafluoride (SF6). Supervised the environmental field team for a multi-state area and was responsible for ensuring the utility's field operations and construction projects were compliant with federal, state, and local environmental regulations. Responsible for the day-to-day implementation and oversight of public utility's waste management policy and created tracking system and procedures to monitor the inventory of waste accumulation and disposal over a multi-state operating area. Participated in the development and implementation of the utility's corporate Environmental Management System (EMS), which included the publication of a corporate handbook documenting the environmental procedures that were used by employees and contractors.

**Project Manager; Compliance Assistance Program – Multiple States**

Project manager responsible for providing long-term environmental compliance assistance to a leading supplier of automotive components and systems at facilities located in Iowa, Illinois, Ohio, Alabama, Tennessee, and Michigan. Managed the completion of air permit evaluations and subsequent permit applications at facilities located in Michigan, Ohio, Delaware, and Alabama. Completed potential to emit calculations and/or modeling to determine air permit applicability. Assisted facility in obtaining the necessary air permits. If an air permit was not required, prepared a memorandum stating why a permit was unwarranted, explained exemptions, and outlined all required recordkeeping. Responsible for SARA Title III, EPCRA compliance, which included safety data sheet (SDS) reviews, creating chemical inventories, annual report submittals, and all other required documentation. Acted as a liaison between the client and regulatory agencies, and was responsible for collaborating with Local Emergency Planning Committees and fire departments in the development of Emergency Response Plans for all subject facilities. Managed audit program to monitor compliance with all applicable federal, state, and local environmental regulations and requirements (e.g., RCRA, CWA NPDES, Wastewater, CAA, etc.) that applied to the operations at each facility. Reports outlining audit findings and recommendations for improvement were presented in a format that was usable for each facility.

**Project Manager; Site Investigation; New Haven, Indiana**

Project Manager for facilitating necessary site investigations for the purpose of disposition of a federally owned site located New Haven, Indiana. Investigations were designed to address data gaps identified from previous investigations. Determined background concentrations of arsenic in surface soil to evaluate incremental risk. Completed necessary documentation and reporting and worked with Indiana Department of Environmental Management and the General Services Administration (GSA) to obtain site closure and assisted with the coordination of necessary deed restrictions to enable the sale of the property.

**Project Manager; Building Investigation; Ludington, Michigan**

Project Manager for the investigation of the interior (including building materials) and exterior of an operating commercial building to delineate the extent and characterize the impact of historic releases of a pesticide. As the building was a federal lease, the project included extensive communication and involvement with applicable stakeholders, including the federal agency operating the building, the GSA, Michigan regulators, and the building owner.

**Project Manager; Chrome Plating Facility Site Investigation; Howell, Michigan**

Provided environmental compliance and restoration services to an active metals plating facility. Met the requirements of a Judicial Consent Decree with the State of Michigan by conducting compliance and site restoration activities within prescribed timeframes to address concentrations of heavy metals in soil and groundwater on and off the facility. Coordinated activities with the EGLE and stakeholders (client, regulators, attorneys, and surrounding property owners involved), which included providing quarterly progress reports to ensure continued compliance. Managed the investigation to create a Conceptual Site Model using ASTM Standard Guide for Developing Site Models for Contaminated Sites (Designation E 1689-95). Prepared facility's emergency response and pollution prevention plans, which included a RCRA Contingency Plan and a SWPPP.



**REPORT TO THE CITY COUNCIL FROM THE CITY CLERK – JANUARY 23, 2023**

**SUBJECT:** Consideration of request from Tomatoes APIZZA, Inc. For a NEW Class C Liquor License to be used at 24369 Halsted Road, Farmington Hills, MI

**ADMINISTRATIVE SUMMARY:**

- The City has received a request from Michael Weinstein, owner of Tomatoes APIZZA Inc. for a NEW Class C Liquor License for Tomatoes APIZZA. This location is on the west side of Halsted just north of Grand River Avenue.
- The City is issued Class C quota licenses based on population. Farmington Hills has been allocated 56 liquor licenses in total. Of those licenses, 51 have been issued, three have been placed under a moratorium by action of City Council through September 8, 2023, which leaves two available quota licenses to be issued at this time. City policy is to review new quota liquor licenses in January, May and September each year as needed.
- Michael Weinstein is the sole shareholder of Tomatoes APIZZA and has operated this business for approximately twenty-four (24) years. This is a full-service restaurant, and the city application and menu are provided with this report.
- The applicant has provided their policy regarding the sale of alcoholic beverages, pursuant to Michigan Liquor Control Commission Rules, which is also included with this report
- An agreement for return of the license to the City of Farmington Hills if the business ceases to operate has been submitted with their application.
- The application was routed to all applicable departments and there were no objections with regard to the issuance of a new Class C liquor license for this location.

**RECOMMENDATION:**

That the City Council hereby adopts the resolution for APPROVAL/DENIAL to the Michigan Liquor Control Commission for the request from Tomatoes APIZZA, Inc. For a NEW Class C Liquor License to be used at 24369 Halsted Road, Farmington Hills, MI, 48335, to be issued from the City's quota licenses available.

Respectfully submitted,



Pamela B. Smith, City Clerk

City of Farmington Hills  
31555 Eleven Mile Road  
Farmington Hills, MI 48336  
City Clerk's Ofc: 871-2410


**CITY OF FARMINGTON HILLS  
LIQUOR LICENSE APPLICATION  
NEW LICENSES AND TRANSFERS**

FARMINGTON HILLS CITY CLERK  
R010 OCT 12 2022 PMZ

THE FOLLOWING APPLICATION MUST BE COMPLETED IN FULL BEFORE CONSIDERATION OF A LIQUOR LICENSE CAN BE GIVEN. THERE IS A \$1,000 NON-REFUNDABLE APPLICATION FEE, PLUS \$250.00 FOR EACH PERMIT. PLEASE NOTE THIS APPLICATION IS NOT CONSIDERED COMPLETE UNTIL APPLICANT HAS CONTACTED AND COMPLIED WITH THE CITY'S POLICE DEPARTMENT REQUIREMENTS. PLEASE CONTACT (248) 871-2770.

**NOTE:** Pursuant to City Code requirements, the City Council shall not approve any new application for license to sell beer and/or wine and/or spirits for consumption on the premises, unless the use of said license shall be in connection with and incidental to a bona fide restaurant operation. The determination as to whether such operation exists shall be made by the City Council and a decision by a majority thereof shall be conclusive. (No license shall be granted unless approved by a roll call vote of five (5) members elect of the City Council AND UNLESS ENCLOSED AGREEMENT IS SIGNED AND ATTACHED.)

License to be in the name of: Tomatoes APizza, inc.

Applicant Name: Michael Aaron Weinstein Phone: 

Address: 

Age: 49 Citizenship USA Birthplace Cincinnati, Ohio

If Naturalized, time and place: \_\_\_\_\_

Location of License Premises: 24369 Halsted, Farmington Hills, MI. 48335

Does applicant presently own the premises? No If not, Name owner of premises: Ram Misra

Length of time this business has been in operation: 24 years

Manager's Name and address: Sharon Maloney, 

Legal Description of Property (Lot Number, I.D. Number): \_\_\_\_\_

Has applicant ever been convicted of a felony or been disqualified to receive a license by reason of any matter?  
Yes  No  If yes, explain: \_\_\_\_\_

Relationship of applicant to business: Owner

Length of time in business of that character: 24 years

Type of Licenses and Permits requested: quota liquor license

List all uses in addition to sale of alcoholic beverages: Carry-out, delivery & sit-down  
pizzeria.

Please provide a breakdown of the anticipated revenues from food and non-alcoholic beverages, alcoholic beverages and other revenues and attach a copy of your full food menu: \$1,200,000 FROM Food & non-alcoholic beverages  
& \$75,000 in beer & wine.

	<u>Existing Building</u>	<u>New Construction</u>
Size of Site:	<u>2950 SF is the size of the pizzeria</u>	
Size of Building:	_____	_____
Seating Capacity	<u>75</u>	_____
Capacity of Other Uses:	_____	_____
Number of Floors:	<u>1</u>	_____
Present Zoning	_____	_____
Required Zoning:	_____	_____
Cost of necessary construction/remodeling:	<u>\$10,000 - \$20,000</u>	

Estimated date of construction start: immediatly Completion: \_\_\_\_\_

Total cost to be expended by the licensee for the licensed premises: \$10,000 - \$20,000 for equipment & upgrades

Do you presently operate any other restaurants? yes If so, provide name and address of those establishments:  
1). 29275 14 mile, Farmington Hills, Mi. 48334  
2). 34200 Woodward Ave, Birmingham, Mi. 48009

Do you presently hold a liquor license? yes Location 29275 14 mile, Farmington Hills Mi. 48334

Please list an accurate record and history of any liquor license violations by the applicant, by a corporation of entity the applicant has worked for or had a substantial interest in, or by a parent or subsidiary corporation of the applicant for the immediate preceding five (5) years:  
None

Is this a Partnership or Corporation? Corporation If corporation, state the object for which it was formed: Profit  
Corporation name: Tomatoes ALIZZA, INC. Date of Charter: May 4, 1998

If Partnership, names/addresses of partner(s)  
\_\_\_\_\_  
\_\_\_\_\_

If Corporation, names/addresses of officers: Michael A. Weinstein  
\_\_\_\_\_

Please list all stockholders, their addresses and the percentage of stock they each hold:

NAME	ADDRESS	% STOCK
Michael Aaron Weinstein	[REDACTED]	100%

Evidence of financial responsibility:

Amount of Funds supplied by Principals: 100%  
 Amount to be financed: 0%  
 By Whom? Michael A. Weinstein

Personal References:

Brian Price  
Elya Silfen  
Josh Tuckel

Business References:

Ram Misra  
Claudia Caramagno  
Ryan Rice

Name and address of closest liquor establishment and distance from proposed liquor establishment \_\_\_\_\_

Scores Bar & Grill, 24365 Halsted Rd. Farmington Hills, Mi. 48335

\*\*\*\*Applicant must submit in writing, information on training program for employees of establishment relative to the sale of alcohol, checking I.D., etc.

Applicant fully understands that should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny applicant's request or revoke any approvals.

I hereby certify the above information to be true and accurate to the best of my knowledge. I hereby swear that I will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the City of Farmington Hills or the administrative rules of any regulatory agency in the conduct of this business.

Michael A. Weinstein  
Applicant's Signature

10/5/22  
Date

Michael Aaron Weinstein  
Applicant's Name - Please Print

\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*

**CHECKLIST FOR SUBMISSION:**

- |                                                |                                                                            |
|------------------------------------------------|----------------------------------------------------------------------------|
| _____ Signed, completed application            | _____ Signed, completed agreement                                          |
| _____ Listing of Corporation Partners/Officers | _____ Training Policy ****                                                 |
| _____ Menu                                     | _____ Fees (\$1,000 non-refundable application fee; +\$250 per LCC permit) |

## • APIZZA •

### CLASSIC

Red Sauce and Mozzarella  
SMALL 14.00 LARGE 25.00

### WHITE

Mozzarella, Fresh Tomato, Garlic and Basil  
SMALL 17.00 LARGE 29.50

### GREEN

Mozzarella, Spinach and Garlic  
SMALL 17.00 LARGE 29.50

### FRESH MOZZARELLA

Red Sauce, Fresh Mozzarella and Basil SMALL  
17.00 LARGE 29.50

### RED

Red Sauce and Pecorino Romano  
(No mozzarella)  
SMALL 13.00 LARGE 21.00

### CRAB

Mozzarella, Crab and Garlic  
SMALL 18.00 LARGE 30.50

### NAPLES SAMPLER

1/4 White, 1/4 Green, 1/4 Fresh Mozzarella and  
1/4 Classic (choice of one topping on the Classic 1/4)  
SMALL 18.00 LARGE 30.50

#### Additional Toppings

Pepperoni, Sausage, Meatball, Salami, Bacon, Mushroom, Onion, Basil, Spinach,  
Green Pepper, Cherry Pepper, Black Olive, Extra Cheese, Anchovy

Available for any APIZZA - SMALL 2.00 LARGE 4.75

## • SALAD •

Add grilled chicken to any salad: \$4.00

CARRY OUT SALAD BAR \$1.60/ounce

**ANTIPASTO** 18.00

Romaine Lettuce, Salami, Mozzarella, Chi Chi  
Beans and Balsamic Vinaigrette

**GARDEN** 16.00

Romaine Lettuce, Tomatoes, Cucumbers,  
Chi Chi Beans and Balsamic Vinaigrette

**CAESAR** 17.00

Romaine Lettuce, Pecorino Romano,  
House-Made Croutons and Caesar Dressing

**NAPLES** 16.00

Romaine Lettuce, Gorgonzola Cheese,  
Tomatoes and Balsamic Vinaigrette

**CAPRESE** 20.00

Tomato Slices, Fresh Mozzarella, Basil  
and Balsamic Vinaigrette

**HOUSE** 19.00

Romaine, Croutons, Cucumber, Tomato,  
Salami, Chi Chi Beans, Mozzarella and Ranch

## • BREAD •

**WORLD FAMOUS GARLIC BREAD** SM 9.75 LG 18.00

**WORLD FAMOUS CHEESE BREAD** SM 14.00 LG 25.00

## • PASTA •

**SPAGHETTI WITH GARLIC AND OLIVE OIL** 18.00

**SPAGHETTI MARINARA** 18.00

**SPAGHETTI WITH MEATBALLS** 20.00

## • DESSERT •

**CHOCOLATE PIADINA**

Soft, Warm Bread with  
Chocolate Hazelnut Filling  
SMALL 14.00 LARGE 23.00

## • SODA •

**FAYGO PRODUCTS**

Cola, Diet Cola, Red Pop, Diet  
Red Pop, Rock&Rye, Orange  
CAN 1.75 2-LITER 4.00

**WE DELIVER**

\$1 per mile, \$4 minimum

### ENJOY TOMATOES' FAMOUS LUNCH BUFFET

MON-FRI, 11AM TO 2PM - ONLY \$13.99

Dine-in only. Includes unlimited APIZZA, salad bar,  
pasta, garlic bread, chocolate piadina and soda  
A GREAT WAY TO SAMPLE TOMATOES' ENTIRE MENU!





# TOMATOES

A P I Z Z A

AUTHENTIC NEAPOLITAN VIA NEW HAVEN STYLE APIZZA

TOMATOES APIZZA introduced Neapolitan via New Haven, CT style apizza ("ah-BEETS") to Farmington Hills and surrounding communities in 1998 to rave reviews. This unique and historically significant pizza style is set apart from other styles by its irregular shape and thin, chewy, crispy, slightly charred crust. After graduating from the Culinary Institute of America, Tomatoes' owner Mike Weinstein learned to make this specific pie style from legend pizzaiolo, Lou Abate. He later brought the first coal-fired pizza to Michigan.

Today, each of our pies is made with the finest imported ingredients by a certified master pizzaiolo. Our dough is wet, which makes it difficult to handle, but renders the signature texture of our apizza. We use imported pecorino romano ("pizza cheese"); we age it, grind it, and then age it again. At the peak of flavor, we chop in fresh oregano and sprinkle this mixture on each pie just before it is baked on a scorching hot brick in the open air.

"The Best Pizza in Michigan" — Food Network  
 "Our 30 Favorite Pizzerias" — Ed Levine, Serious Eats  
 "The 25 Best Pizzas in America" — GQ Magazine

When you're inside a TOMATOES APIZZA location, consider yourself to be visiting "an embassy of New Haven". Yes, you are standing on New Haven soil where it all began with Frank Pepe and the surrounding Italian-American community which affirmed his pie style. We encourage you to learn and speak the language: "ah-Beets" (pizza), "mootz" (mozzarella), and "soda" (pop, coke). Enjoy!

HALSTED RD NORTH OF GRAND RIVER  
 24369 Halsted Rd, Farmington Hills  
**(248) 888-4888**

14 MILE & MIDDLEBELT  
 29275 W 14 Mile Rd, Farmington Hills  
**(248) 855-3555**

WOODWARD AVE NEXT TO PAPA JOES  
 34200 Woodward Ave, Birmingham  
**(248) 258-0500**

[tomatoesapizza.com](http://tomatoesapizza.com)



Tomatoes APIZZA  
Alcohol training program for employees

- 1). Managers and employees who sell and serve alcohol will be required to take an online TIPS alcohol certification class.
- 2). There will be a TIPS alcohol-certified employee on-site during all shifts.

**REPORT FROM THE ACTING CITY MANAGER TO CITY COUNCIL – January 23, 2023**

**SUBJECT:** Extension of Bid for As Needed Facilities Interior Lighting, Communications and Security Products Upgrades

**ADMINISTRATIVE SUMMARY**

- Sealed bids were advertised, publicly opened and read aloud by the County of Los Angeles in cooperation with Omnia Partners/US Communities for electrical and lighting supplies, data communication and security, hardware and services. The awarded contract with Graybar is offered to the City as a national cooperative bid. Participating in a cooperative purchase provides cost saving for the City due to the buying power of a cooperative.
- Per the agreement, the awarded contractor, Graybar of Belleville, Michigan shall provide all necessary labor, materials, and equipment necessary to complete electrical, lighting, communications and security systems renovations at various City facilities. In general, the work includes replacement and upgrading of the existing systems and any associated electrical work.
- A portion of the annual CIP includes maintenance and upgrading of the thirty-two City buildings. Based on the evaluation of the systems of these buildings, several facilities are due to upgrade their interior lighting to more modern and energy efficient fixtures. In addition, several facilities require cell phone communications infrastructure upgrades.
- Typical projects resulting from this agreement will be between \$50,000 and \$200,000 due to the extremely busy local trades market, qualified contractors have been difficult to obtain. If awarded, this agreement will allow the City to continue to work directly with Graybar to plan, budget and implement these projects more effectively.
- City staff is currently working with Graybar and are satisfied with their products and services.
- Graybar has performed similar services to several public agencies and has proved to be professional and reliable.
- Funding for these projects is provided in the facilities & technology capital improvement and general funds accounts.

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to approve all budgeted purchase orders for electrical and interior lighting renovations, data communication and security, hardware and services with Graybar for two years with possible extensions under the same terms and conditions through mutual consent between the City and Graybar.

Prepared by: Michelle Aranowski, Senior Buyer  
Tammy Gushard, P.E., Senior Engineer

Departmental  
Authorization: Karen Mondora, P.E., Director, Department of Public Services  
Kelly Monico, Director, Department of Central Services

Approved: Gary Mekjian, P.E., City Manager

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL  
January 23, 2023**

**SUBJECT: AWARD OF BID FOR GOLF COURSE GREENS ROLLER**

**ADMINISTRATIVE SUMMARY**

- Sealed bids were solicited, posted on the MITN e-procurement system and after one postponement to encourage bidding, opened and read aloud on December 7<sup>th</sup>, 2022, for the purchase of golf course greens roller for the Parks and Golf Division of Special Services. Bid notification was sent to over ninety (90+) vendors (including twenty-six (26) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with one (1) responding.
- The proposed machine is a specialized self-propelled roller designed specifically to improve golf course greens surfaces and will work in conjunction with an older roller to properly roll the greens in a timely manner for golfers. The roller is paired with a dedicated trailer for transport between greens. The speed, efficiency and safety of the loading and transport of the roller between greens are critical components of efficient greens roller operation.
- A two year warranty was required as part of the specifications.
- Funding for the greens roller is available in the 2022/23 Parks Capital Equipment Millage.

**BID TABULATION**

<b>Company Name</b>	<b>Item</b>	<b>City/State</b>	<b>Total Bid (Including all options)</b>
Revels Turf & Tractor	Salsco HP11-III	Brighton, MI	\$28,193.32
Revels Turf & Tractor	Agrimetal GR-660*	Brighton, MI	\$23,752.50

\*Unit is available now for delivery, where the other unit (Salsco) isn't available for at least 1 year.

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order for a golf greens roller to Revels Turf & Tractor in the amount of \$23,752.50

Prepared by: Jim Priebe, Golf Supervisor  
 Reviewed by: Michelle Aranowski, Senior Buyer  
 Reviewed by: Ellen Schnackel, Director of Special Services  
 Approved by: Gary Mekjian, City Manager



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL  
January 23, 2023**

**SUBJECT: AWARD OF BID FOR FOLDING, ELECTRIC, RETRACTABLE, GYMNASIUM DIVIDER CURTAINS - REMOVE, PURCHASE AND INSTALL**

**ADMINISTRATIVE SUMMARY**

- Sealed bids were solicited, posted on the MITN e-procurement system and after one postponement to encourage bidding, opened and read aloud on January 3<sup>rd</sup>, 2023, for the removal, purchase, and installation of folding, retractable, gymnasium divider curtains at The Hawk Community Center. Bid notification was sent to eighty-four (84) contractors (including twenty-six (25) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with two (2) responding. We received zero “No-Bids.”
- The Hawk Community Center gym contains two divider curtains to separate the 13,743 square foot space into 3 separate multi-use spaces. During the initial renovation of The Hawk Community Center, the curtains and hoist motors were not replaced and are now in disrepair. Specifications require the awarded vendor to do all repairs onsite and work around The Hawk Community Center gym schedule. Work includes removing the existing curtains and hoist motors and installing new curtains and hoist motors.
- The recommended vendor, Carter Crompton, Inc, has worked with The Hawk Community Center on several occasions in the gym already over the last year and has provided excellent workmanship.
- The total project estimate is \$25,000.00. Staff is recommending authorization for 20% contingency (\$5,000.00) to address unexpected and unforeseen repairs that might be found once work begins.
- Funding for the project is budgeted and available in the 2022/2023 Community Center Renovations Fund Building Improvements Account

**BID TABULATION**

<b>Company Name</b>	<b>City, State</b>	<b>Total Bid</b>
Carter Crompton, Inc	Clio, MI	\$25,000.00
Decima LLC	Detroit, MI	\$102,000.00

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order for removing, purchasing, and installing gym divider curtains to Carter Crompton in an amount not to exceed \$30,000 (\$25,000 + \$5,000 contingency).

Prepared by: Brian Moran, Deputy Director of Special Services

Reviewed by: Kelly Monico, Director of Central Services  
Michelle Aranowski, Senior Buyer  
Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL**  
**January 23, 2023**

**SUBJECT: PURCHASE OF HVAC FILTERS FOR CITY BUILDINGS**

**ADMINISTRATIVE SUMMARY**

- Sealed bids were solicited, posted on the MITN e-procurement system, opened, and read aloud on December 21, 2022, for HVAC Filters for several city buildings. Bid notification was sent to over ninety (90) vendors (including twenty-two (22) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with four (4) responding.
- The bid specifications pricing included cost for purchasing various size and Merv rated HVAC filters for the following buildings: City Hall, Police Department, Fire Department, Department of Public Works, Farmington Hill Community Center (Hawk), Golf Club, Heritage Park Visitor's Center and Nature Center, Parks Maintenance Building, Costick Activities Center, Longacre and the Ice Arena. The bid also included cost plus percentage for filters we may need in the future that are not listed in the specifications.
- Department of Public Services, Public Works, Special Services and Central Services evaluated and reviewed the responses, and it was determined that the Midwest Air Filter Inc. and Filter Engineering Corporation were the lowest qualified bidders. Midwest Air Filter offered the lowest prices for filters with a Merv rating of 8 and 10 whereas Filter Engineering Corporation was lowest on the filters with a Merv rating of 9.
- The bid provides pricing for one (1) year with the option to extend the pricing for five (5) additional one (1) year terms upon mutual consent between the City and the vendors. Midwest Air Filters Inc will have a 3% increase beginning in year two (2) and Filter Engineering will hold the prices for the duration of the Agreement.
- Historically the City has spent approximately \$22,000 per year on this product. Funding for this service is budgeted and available in the building maintenance for each department

**RECOMMENDATION**

In view of the above, it is recommended the City Council authorize the City Manager approve all budgeted purchase orders for Midwest Air Filter Inc. (woman owned, veteran owned and service disabled) and Filter Engineering Corporation in an estimated yearly amount of \$22,000 with one or more administration-approved extension not to exceed a total of five (5) additional one year extensions under the same terms and conditions upon mutual consent by the City and vendor.

Prepared By: Michelle Aranowski, Senior Buyer  
Reviewed By: Kelly Monico, Director of Central Services  
Reviewed by: Karen Mondora Director of Public Services  
Reviewed by: Ellen Schnackel, Director of Special Services  
Authorized by: Gary Mekjian, City Manager

**RECOMMEND FOR AWARD**

LN	ITEMIZED BID Size	QTY.	Midwest Air Filters Inc. Grand Rapids, MI		Florence Filter Corporation Compton, CA		Aero Filter, Inc. Madison Heights, MI		Filter Engineering Corporation Troy, MI	
			Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
<b>Itemized Bid</b>										
<b>A. 5 x 23 x 1</b>										
1.	MERV RATING 8	2	\$6.27	\$12.54	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	2	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	2	\$6.27	\$12.54	\$7.75	\$15.50	\$6.73	\$13.46	\$4.67	\$9.34
<b>B. 5 x 30 x 1</b>										
1.	MERV RATING 8	2	\$6.88	\$13.76	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	2	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	2	\$6.88	\$13.76	\$8.78	\$17.56	\$6.73	\$13.46	\$5.52	\$11.04
<b>C. 6 x 12 x 1</b>										
1.	MERV RATING 8	1	\$4.85	\$4.85	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	1	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	1	\$4.85	\$4.85	\$5.72	\$5.72	\$6.73	\$6.73	\$4.15	\$4.15
<b>D. 9.75 x 32.625 x 1</b>										
1.	MERV RATING 8	5	\$10.88	\$54.40	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	5	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	5	\$10.88	\$54.40	\$11.17	\$55.85	\$8.16	\$40.80	\$7.69	\$38.45
<b>E. 10 x 20 x 2</b>										
1.	MERV RATING 8	20	\$4.78	\$95.60	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	20	No bid	No bid	No bid	No bid	No bid	No bid	\$4.41	\$88.20
3.	MERV RATING 10	20	\$4.78	\$95.60	\$8.83	\$176.60	\$3.67	\$73.40	No bid	No bid
<b>F. 12 x 12 x 1 Fiberglass</b>										
1.	MERV RATING 8	4	\$5.14	\$20.56	\$4.00	\$16.00	No bid	No bid	\$3.28	\$13.12
2.	MERV RATING 9	4	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	4	No bid	No bid	No bid	No bid	\$2.83	\$11.32	No bid	No bid
<b>G. 14 x 24 1</b>										
1.	MERV RATING 8	2	\$4.98	\$9.96	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	2	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	2	\$4.98	\$9.96	\$7.75	\$15.50	\$4.62	\$9.24	\$6.00	\$12.00
<b>H. 14 x 25 x 2</b>										
1.	MERV RATING 8	6	\$4.91	\$29.46	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	6		\$0.00	No bid	No bid	No bid	No bid	\$4.31	\$25.86
3.	MERV RATING 10	6	\$4.91	\$29.46	\$8.33	\$49.98	\$4.35	\$26.10	No bid	No bid
<b>I. 15 x 20 x 2</b>										
1.	MERV RATING 8	12	\$4.33	\$51.96	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	12	No bid	No bid	No bid	No bid	No bid	No bid	\$3.96	\$47.52
3.	MERV RATING 10	12	\$4.33	\$51.96	\$7.81	\$93.72	\$3.99	\$47.88	No bid	No bid
<b>J. 15 x 25 x 2</b>										
1.	MERV RATING 8	4	\$9.67	\$38.68	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	4	No bid	No bid	No bid	No bid	No bid	No bid	\$4.31	\$17.24
3.	MERV RATING 10	4	\$9.67	\$38.68	\$12.10	\$48.40	\$10.46	\$41.84	No bid	No bid
<b>K. 16 x 16 x 2</b>										
1.	MERV RATING 8	8	\$5.97	\$47.76	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	8	No bid	No bid	No bid	No bid	No bid	No bid	\$3.96	\$31.68
3.	MERV RATING 10	8	\$5.97	\$47.76	\$6.66	\$53.28	\$5.31	\$42.48	No bid	No bid
<b>L. 16 x 20 x 2</b>										
1.	MERV RATING 8	286	\$4.33	\$1,238.38	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	286	No bid	No bid	No bid	No bid	No bid	No bid	\$3.96	\$1,132.56
3.	MERV RATING 10	286	\$4.33	\$1,238.38	\$7.56	\$2,162.16	\$3.94	\$1,126.84	No bid	No bid
<b>M. 16 x 20 x 10 Poly Cube</b>										
1.	MERV RATING 8	8	\$22.10	\$176.80	No bid	No bid	No bid	No bid	\$17.30	\$138.40
2.	MERV RATING 9	8	No bid	No bid	\$22.71	\$181.68	No bid	No bid	No bid	No bid
3.	MERV RATING 10	8	No bid	No bid	No bid	No bid	\$20.96	\$167.68	No bid	No bid
<b>N. 16 x 24 x 2</b>										
1.	MERV RATING 8	72	\$4.91	\$353.52	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	72	No bid	No bid	No bid	No bid	No bid	No bid	\$4.31	\$310.32
3.	MERV RATING 10	72	\$4.91	\$353.52	\$8.91	\$641.52	\$4.62	\$332.64	No bid	No bid
<b>O. 16 x 25 x 1</b>										
1.	MERV RATING 8	14	\$4.43	\$62.02	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	14	No bid	No bid	No bid	No bid	No bid	No bid	\$4.11	\$57.54
3.	MERV RATING 10	14	\$4.43	\$62.02	\$8.83	\$123.62	\$4.08	\$57.12	No bid	No bid
<b>P. 16 x 25 x 2</b>										
1.	MERV RATING 8	300	\$5.08	\$1,524.00	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	300	No bid	No bid	No bid	No bid	No bid	No bid	\$4.31	\$1,293.00
3.	MERV RATING 10	300	\$5.08	\$1,524.00	\$9.16	\$2,748.00	\$4.49	\$1,347.00	No bid	No bid
<b>Q. 18 x 20 x 2</b>										
1.	MERV RATING 8	68	\$6.90	\$469.20	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	68	No bid	No bid	No bid	No bid	No bid	No bid	\$4.41	\$299.88
3.	MERV RATING 10	68	\$6.90	\$469.20	\$9.37	\$637.16	\$5.53	\$376.04	No bid	No bid
<b>R. 18 x 24 x 2</b>										
1.	MERV RATING 8	12	\$6.23	\$74.76	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	12	No bid	No bid	No bid	No bid	No bid	No bid	\$4.90	\$58.82
3.	MERV RATING 10	12	\$6.23	\$74.76	\$9.83	\$117.96	\$4.81	\$57.72	No bid	No bid
<b>S. 20 x 20 x 2</b>										
1.	MERV RATING 8	160	\$6.08	\$972.80	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	160		\$0.00	No bid	No bid	No bid	No bid	\$4.41	\$705.60
3.	MERV RATING 10	160	\$6.08	\$972.80	\$9.09	\$1,454.40	\$4.44	\$710.40	No bid	No bid
<b>T. 20 x 20 x 10</b>										
1.	MERV RATING 8	24	\$24.10	\$578.40	No bid	No bid	No bid	No bid	\$17.77	\$426.48

City of Farmington Hills  
 Bid tabulation  
 Bid #itb-fh-22-23-2369  
 HVAC Filters  
 Opened 12/21/2022

**RECOMMEND FOR AWARD**

LN	ITEMIZED BID Size	QTY.	Midwest Air Filters Inc. Grand Rapids, MI		Florence Filter Corporation Compton, CA		Aero Filter, Inc. Madison Heights, MI		Filter Engineering Corporation Troy, MI	
			Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
	<b>Itemized Bid</b>									
2.	MERV RATING 9	24	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
3.	MERV RATING 10	24	\$24.10	\$578.40	\$25.50	\$612.00	\$21.40	\$513.60	No bid	No bid
	<b>U. 20 x 24 x 2</b>									
1.	MERV RATING 8	166	\$5.59	\$927.94	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	166	No bid	No bid	No bid	No bid	No bid	No bid	\$4.90	\$813.40
3.	MERV RATING 10	166	\$5.59	\$927.94	\$10.66	\$1,769.56	\$4.98	\$826.68	No bid	No bid
	<b>V. 20 x 25 x 1</b>									
1.	MERV RATING 8	12	\$4.91	\$58.92	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	12	No bid	No bid	No bid	No bid	No bid	No bid	\$4.11	\$49.32
3.	MERV RATING 10	12	\$4.91	\$58.92	\$10.58	\$126.96	\$4.54	\$54.48	No bid	No bid
	<b>W. 20 x 25 x 2</b>									
1.	MERV RATING 8	209	\$5.88	\$1,228.92	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	209	No bid	No bid	No bid	No bid	No bid	No bid	\$4.79	\$1,001.11
3.	MERV RATING 10	209	\$5.88	\$1,228.92	\$11.01	\$2,301.09	\$5.08	\$1,061.72	No bid	No bid
	<b>X. 20 x 25 x 4</b>									
1.	MERV RATING 8	8	\$10.23	\$81.84	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	8	No bid	No bid	No bid	No bid	No bid	No bid	\$9.91	\$79.28
3.	MERV RATING 10		\$10.23	\$0.00	\$13.20	\$0.00	\$8.84	\$0.00	No bid	No bid
	<b>Y. 20 x 25 15/40 3PK LK</b>									
1.	MERV RATING 8	3	\$17.56	\$52.68	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	3	No bid	No bid	\$11.80	\$35.40	No bid	No bid	\$5.28	\$15.84
3.	MERV RATING 10	3	No bid	No bid	No bid	No bid	\$5.39	\$16.17	No bid	No bid
	<b>Z. 20 x 30 x 2</b>									
1.	MERV RATING 8	32	\$7.08	\$226.56	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	32	No bid	No bid	No bid	No bid	No bid	No bid	\$10.96	\$350.72
3.	MERV RATING 10	32	\$7.08	\$226.56	\$12.43	\$397.76	\$7.40	\$236.80	No bid	No bid
	<b>AA. 20 x 35 x 2</b>									
1.	MERV RATING 8	4	\$11.95	\$47.80	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	4	No bid	No bid	No bid	No bid	No bid	No bid	\$10.96	\$43.84
3.	MERV RATING 10	4	\$11.95	\$47.80	\$19.50	\$78.00	\$11.56	\$46.24	No bid	No bid
	<b>BB. 22.5 x 23 x 1</b>									
1.	MERV RATING 8	2	\$5.85	\$11.70	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	2	No bid	No bid	No bid	No bid	No bid	No bid	\$10.96	\$21.92
3.	MERV RATING 10	2	\$5.85	\$11.70	\$14.75	\$29.50	\$9.69	\$19.38	No bid	No bid
	<b>CC. 26.5 x 30 x 1</b>									
1.	MERV RATING 8	2	\$21.89	\$43.78	No bid	No bid	No bid	No bid	No bid	No bid
2.	MERV RATING 9	2	No bid	No bid	No bid	No bid	No bid	No bid	\$10.96	\$21.92
3.	MERV RATING 10	2	\$21.89	\$43.78	\$19.01	\$38.02	\$10.66	\$21.32	No bid	No bid
	<b>DD. 36 x 60 Poly Roll 3 Ply</b>									
1.	MERV RATING 8	2	\$104.80	\$209.60	No bid	No bid	No bid	No bid	\$14.00	\$28.00
2.	MERV RATING 9	2	No bid	No bid	\$207.03	\$414.06	\$179.83	\$359.66	No bid	No bid
3.	MERV RATING 10	2	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
	<b>EE. Washable Filters</b>									
1.	MERV RATING 8	2	\$21.45	\$42.90	No bid	No bid	No bid	No bid	\$35.00	\$70.00
2.	MERV RATING 9	2	No bid	No bid	\$8.09	\$16.18	\$9.88	\$19.76	No bid	No bid
3.	MERV RATING 10	2	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
	<b>TOTAL</b>			\$3,392.06		\$2,891.95		\$1,621.23		\$1,569.56
	% Increase beginning year 2		3%		No bid		4%		0%	
	Additional Filters Not listed Billed at Cost +		35%		No bid		No bid		5%	

Bid notification was sent to over 95 contractors. We received zero "No Bids."





To: Mayor and City Council Members

From: Thomas C. Skrobola, Finance Director/Treasurer

Date: January 19, 2023

Subject: **FY 2022/23 Second Quarter Financial Summary Report – 12/31/2022**

Enclosed you will find the 12/31/2022 Second Quarter Summary Financial Report of the General Fund, Major Road Fund, Local Road Fund and Capital Improvement Fund. Since the Finance Department staff continues to account for FY 2022-23 activity in preparation for the annual financial audit, the activity in this report is based on the most current data available.

### **General Fund**

#### **Revenue/Transfers-in:**

Total annual revenue and transfers-in are projected to be \$72.4 million, which is the same as the amount projected in the FY 2022-23 Adopted Budget.

#### **Expenditures/Transfers-out:**

Total annual expenditures and transfers-out are projected to be \$73.5 million, which is the same amount indicated in the Adopted FY 2022-23 Budget.

#### **Fund Balance:**

Total Fund Balance is projected to be approximately \$47.6 million at June 30, 2023.

### **Major Road Fund**

#### **Revenue/Transfers-in:**

Total annual revenue and transfers-in are projected to be \$12.7 million, which is the same amount projected in the FY 2022-23 Adopted Budget.

#### **Expenditures/Transfers-out:**

Total annual expenditures and transfers-out is projected to be \$16.7 million, which is the same amount projected in the Adopted FY 2022-23 Budget.

**Fund Balance:**

The projected Fund Balance of \$9.2 million is 54.8% of projected Total Expenditures at June 30, 2023.

**Local Road Fund****Revenue/Transfers-in:**

Total annual revenue and transfers-in are projected to be \$14.7 million, which is the same amount projected in the FY 2022-23 Adopted Budget.

**Expenditures/Transfers-out:**

Total annual expenditures and transfers-out is projected to be \$16.2 million, which is the same amount projected in the Adopted FY 2022-23 Budget.

**Fund Balance:**

The projected Fund Balance of \$5.3 million is 32.4% of projected Total Expenditures at June 30, 2023.

**Capital Improvement Fund****Revenue/Transfers-in:**

Total annual revenue and transfers-in are projected to be \$13.0 million, which is the same as the amount projected in the FY 2022-23 Adopted Budget.

**Expenditures/Transfers-out:**

Total annual expenditures and transfers-out is projected to be \$14.4 million, which is the same amount projected in the Adopted FY 2022-23 Budget.

**Fund Balance:**

The Projected Fund Balance of \$6.0 million is 41.6% of projected Total Expenditures at June 30, 2023.

Please contact me if you have any questions.





## **MEMORANDUM**

**To: Mayor and City Council Members**  
**From: Thomas C. Skrobola, Finance Director/Treasurer**  
**Date: January 19, 2023**  
**Subject: The City's Quarterly Investment Report as of December 31, 2022**

Attached you will find the City's Quarterly Investment Report (exclusive of the investments of the Pension Trust Funds) as of December 31, 2022.

In comparison to the quarter ended September 30, 2022, the City's total investment/bank balance is \$163.7 million, a decrease of \$14.7 million or 8.28%, due to the end of Summer 2022 Property Tax collections on August 31<sup>st</sup>.

In comparison to the same quarter a year ago, i.e., the quarter ended December 31, 2022, the City's total investment/bank balance has increased by \$0.7 million or 0.45%, which reflects a slightly positive cash flow that is the net of FY 2021-22 year-end performance which added \$1.7 million to General Fund balance, as well as a planned modest spend-down of General Fund balance of \$1.6 million budgeted in FY 22-23.

The City's average Rate of Return (R.O.R.) on investments was 3.86% compared to 1.66% the previous quarter. The City's R.O.R. was above the benchmark 3-month Treasury Bill Rate and the Fed Funds Rate by 0.94%. The gap continues its one-year narrowing trend, which reflects increases in short-term Treasury rates, which trail ongoing Federal Reserve Rate hikes. The Treasurer's Office has shortened maturities to "climb the ladder" through the prudent and timely diversification of investment options.

We will continue to work within the primary objectives of the City's Investment Policy, which, in priority order, are; safety, diversification, liquidity and return on investment, as highlighted below:

1. Safety of principal is the primary objective of the City of Farmington Hills investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. The objective will be to mitigate risk through the utilization of FDIC insured and collateralized investments;
2. The investments shall be diversified by type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The City has investments in certificate of deposits, CDARS, cash equivalents, mutual funds, checking accounts, savings accounts, money market accounts, and U.S. instruments, diversified between financial institutions as indicated in this report;

3. The investment portfolio shall remain sufficiently liquid to enable the City to meet all operating requirements which may be reasonably anticipated, by the use of cash flow forecasting models; and
4. The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio. At minimum, the City's average rate of return on investments should earn more than the 3-month Treasury Bill Rate and Fed Funds Rate.

Please let me know if you have any questions.

City of Farmington Hills Quarterly Investment Report As of December 31, 2022								
				\$163,662,922			3.86%	
Financial Institution	Fund	Account Type	Investment	Bank Total	Date of Maturity	Current % Interest Rate	Average R.O.R.	Percentage of Portfolio
Comerica Bank	All funds	*CK	1,121,149		Immediate	0.15%	0.0010%	
Comerica Bank	All Funds-J-Fund	MF	125,922,380	127,043,530	Immediate	4.04%	3.1076%	77.63%
Michigan Class	All Funds	MMIP	25,248,417	25,248,417	Immediate	4.26%	0.6579%	15.43%
Oakland County Investment Pool	All Funds	LGIP	11,063,898	11,063,898	Immediate	1.38%	0.0933%	6.76%
PNC Bank	All Funds	*CK	307,077	307,077	Immediate	0.19%	0.0004%	0.19%
<b>Total</b>				<b>163,662,922</b>			<b>3.8601%</b>	<b>100.00%</b>
1-Year Treasury Bill Rate-trailing six months							3.99%	
3-Month Treasury Bill Rate-trailing six months							3.42%	
Quarterly Fed Funds Rate-trailing six months							2.92%	
City's Avg. R.O.R. over/(under) the 1-year T-Bill Rate							-0.13%	
City's Avg. R.O.R. over/(under) the 3-month T-Bill Rate							0.44%	
City's Avg. R.O.R. over/(under) the Fed Funds Rate							0.94%	
<b>Type Codes</b>								
CD - Certificate of Deposit		MF - Mutual Fund					MUNI - Municipal Bonds	
CE - Cash Equivalent		MM - Money Market Account						
CK - Regular Checking		***MMIP - Money Market Investment Pool						
CP - Commercial Paper		SV - Savings Account						
IBC- Interest bearing checking		USI - United States Instrumentality						
LGIP - Local Government Investment Pool		UST - United States Treasury						
*CK = Earnings Credit applied to Bank Service Fees.								
**CK = Non-interest bearing account.								
***Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is rated 'AAAm' by Standard & Poor's. The rating signifies extremely strong capacity to maintain principal stability and to limit exposure to principal losses due to credit, market, and/or liquidity risks. This is accomplished through conservative investment practices and strict internal controls. Standard & Poor's monitors the portfolio on a weekly basis. The Pool invests in US Treasury obligations, federal agency obligations of the U.S. government, high grade commercial paper (A-1 or better), collateralized bank deposits, repurchase agreements (collateralized at 102% by Treasuries and agencies) and approved money market funds. The credit quality of the Pool is excellent with greater than 50% of the securities invested in A-1+ securities and the remainder in A-1 paper. The portfolio's weighted average maturity is kept under 60 days, which further helps to enhance liquidity and limits market price exposure. Portfolio securities are priced to market on a weekly basis.								
			Previous 1/4	\$178,441,770			109.0%	
			\$ Change	(\$14,778,848)				
			% Change	-8.28%				
			Previous Year	\$162,936,902			99.6%	
			\$ Change	\$726,020				
			% Change	0.45%				

FY 2022-23 2nd Quarter Financial Report

**GENERAL FUND SUMMARY**

	2022/23 Amended Budget	2022/23 Year-end Projection	Projection Over (Under) Budget	Percentage Change
<b><u>Fund Balance, July 1</u></b>				
Nonspendable + Restricted + Assigned	16,826,011	16,826,011		
Unassigned	31,981,050	31,981,050		
Total Fund Balance (actual)	48,807,061	48,807,061		
<b><u>Revenue</u></b>				
Property Taxes	36,162,362	36,162,362	-	0.00%
Business Licenses & Permits	22,954	22,954	-	0.00%
Other Licenses & Permits	1,675,766	1,675,766	-	0.00%
Grants	4,826,000	4,826,000	-	0.00%
State Shared Revenues	9,373,527	9,373,527	-	0.00%
Fees	6,625,532	6,625,532	-	0.00%
Sales	360,055	360,055	-	0.00%
Fines & Forfeitures	1,551,455	1,551,455	-	0.00%
Interest Earnings	291,273	291,273	-	0.00%
Recreation User Charges	7,546,013	7,546,013	-	0.00%
Other Revenue	2,618,003	2,618,003	-	0.00%
Total Revenue	71,052,940	71,052,940	-	0.00%
<b><u>Expenditures</u></b>				
City Council	124,497	124,497	-	0.00%
Planning Commission	72,653	72,653	-	0.00%
Boards and Commissions	2,817,132	2,817,132	-	0.00%
City Administration	860,619	860,619	-	0.00%
Public Information	572,288	572,288	-	0.00%
Finance	245,210	245,210	-	0.00%
Accounting	590,332	590,332	-	0.00%
Assessing	833,820	833,820	-	0.00%
Treasury	452,895	452,895	-	0.00%
Corporation Counsel	764,600	764,600	-	0.00%
City Clerk	1,008,707	1,008,707	-	0.00%
Human Resources	607,255	607,255	-	0.00%
Central Services	1,229,117	1,229,117	-	0.00%
Support Services	2,507,312	2,507,312	-	0.00%
Post-Employment Benefits	2,482,149	2,482,149	-	0.00%
Police Department	17,220,462	17,220,462	-	0.00%
Fire Department	7,667,152	7,667,152	-	0.00%
Public Services Administration	519,639	519,639	-	0.00%
Road Maintenance (Net)	361,496	361,496	-	0.00%
Planning & Community Development	1,984,575	1,984,575	-	0.00%
Building Maintenance	498,373	498,373	-	0.00%
Engineering	1,434,666	1,434,666	-	0.00%
DPW Maintenance Facility	1,350,913	1,350,913	-	0.00%
Waste Removal	4,428,197	4,428,197	-	0.00%
Special Services Administration	4,031,287	4,031,287	-	0.00%
Youth Services	0	0	-	0.00%
Senior Services	1,102,820	1,102,820	-	0.00%
Parks Maintenance	1,907,619	1,907,619	-	0.00%
Cultural Arts	1,486,126	1,486,126	-	0.00%
Golf Course	869,499	869,499	-	0.00%
Recreation Programs	2,519,307	2,519,307	-	0.00%
Ice Arena	1,117,571	1,117,571	-	0.00%
Total Expenditures	63,668,288	63,668,288	0	0.00%
Excess of Revenue Over (Under) Expenditures	7,384,652	7,384,652	-	0.00%
<b><u>Other Financing Sources (Uses)</u></b>				
Operating Transfers In	1,316,850	1,316,850	-	0.00%
Operating Transfers Out	(9,868,951)	(9,868,951)	-	0.00%
Total Other Financing Sources (Uses)	(8,552,101)	(8,552,101)	-	0.00%
Excess of Revenue and Other Financing	(1,167,449)	(1,167,449)	-	0.00%
<b><u>Fund Balance, June 30</u></b>				
Nonspendable + Restricted + Assigned	18,384,310	18,384,310		
Unassigned	29,255,302	29,255,302		
Total Fund Balance, June 30	47,639,612	47,639,612		
Total Fund Balance - Percent of Expenditures	64.8%	64.8%		
Unassigned Fund Balance - Percent of Expenditures	39.8%	39.8%		
25% of Expenditures	18,384,310	18,384,310		
Unassigned Fund Balance Over/(Under) 25% of Expenditures	10,870,993	10,870,993		
Revenue + Transfers-in	72,369,790	72,369,790	-	0.00%
Expenditures + Transfers-out	73,537,239	73,537,239	-	0.00%

**MAJOR ROADS FUND SUMMARY**

	2022/23 Amended Budget	2022/23 Year-end Projection	Projection Over (Under) Budget	Percentage Change
<b><u>Fund Balance, July 1</u></b>				
Nonspendable + Restricted + Assigned	13,175,295	13,175,295		
Unassigned				
Total Fund Balance (actual)	13,175,295	13,175,295		
<b><u>Revenue</u></b>				
Intergovernmental Revenues				
Gas & Weight Tax (Act 51)	7,486,038	7,486,038	-	0.00%
Federal/State Grants	0	0	-	0.00%
Total Intergovernmental Revenues	7,486,038	7,486,038	-	0.00%
Other Revenues				
Miscellaneous	190	190	-	0.00%
Interest Earnings	75,000	75,000	-	0.00%
Total Other Revenues	75,190	75,190	-	0.00%
Total Revenue	7,561,228	7,561,228	-	0.00%
<b><u>Expenditures</u></b>				
Construction	11,783,395	11,783,395	-	0.00%
Routine Maintenance	3,239,390	3,239,390	-	0.00%
Traffic Services - Maintenance	544,043	544,043	-	0.00%
Winter Maintenance	1,076,420	1,076,420	-	0.00%
Administration, Records & Engineering	91,400	91,400	-	0.00%
Total Expenditures	16,734,648	16,734,648	-	0.00%
Excess of Revenue Over (Under) Expenditures	(9,173,420)	(9,173,420)	-	0.00%
<b><u>Other Financing Sources (Uses)</u></b>				
Bond Proceeds	0	0	-	0.00%
Operating Transfers In	5,172,886	5,172,886	-	0.00%
Operating Transfers Out	0	0	0	0.00%
Total Other Financing Sources (Uses)	5,172,886	5,172,886	-	0.00%
Excess of Revenue and Other Financing	(4,000,534)	(4,000,534)	-	0.00%
<b><u>Fund Balance, June 30</u></b>				
Nonspendable + Restricted + Assigned	9,174,761	9,174,761		
Total Fund Balance, June 30	9,174,761	9,174,761		
Total Fund Balance - Percent of Expenditures	54.8%	54.8%		
Revenue + Transfers-in	12,734,114	12,734,114	-	0.00%
Expenditures + Transfers-out	16,734,648	16,734,648	-	0.00%

**LOCAL ROADS FUND SUMMARY**

	2022/23 Amended Budget	2022/23 Year-end Projection	Projection Over (Under) Budget	Percentage Change
<b><u>Fund Balance, July 1</u></b>				
Nonspendable + Restricted + Assigned Unassigned	6,744,249	6,744,249		
Total Fund Balance (actual)	6,744,249	6,744,249		
<b><u>Revenue</u></b>				
Intergovernmental Revenues				
Gas & Weight Tax (Act 51)	2,936,790	2,936,790	-	0.00%
Federal/State Grants	0	0	-	0.00%
Total Intergovernmental Revenues	2,936,790	2,936,790	0	0.00%
Other Revenues				
Miscellaneous				
Interest Earnings	10,000	10,000	-	0.00%
Total Other Revenues	10,000	10,000	-	0.00%
Total Revenue	2,946,790	2,946,790	-	0.00%
<b><u>Expenditures</u></b>				
Construction	11,967,810	11,967,810	-	0.00%
Routine Maintenance	3,011,394	3,011,394	-	0.00%
Traffic Services - Maintenance	65,411	65,411	-	0.00%
Winter Maintenance	251,377	251,377	-	0.00%
Administration, Records & Engineering	925,600	925,600	-	0.00%
Total Expenditures	16,221,592	16,221,592	-	0.00%
Excess of Revenue Over (Under) Expenditures	(13,274,802)	(13,274,802)	-	0.00%
<b><u>Other Financing Sources (Uses)</u></b>				
Bond Proceeds	0	0	-	0.00%
Operating Transfers In	11,781,926	11,781,926	-	0.00%
Operating Transfers Out	0	0	-	0.00%
Total Other Financing Sources (Uses)	11,781,926	11,781,926	0	0.00%
Excess of Revenue and Other Financing	(1,492,876)	(1,492,876)	0	0.00%
<b><u>Fund Balance, June 30</u></b>				
Nonspendable + Restricted + Assigned	5,251,373	5,251,373		
Total Fund Balance, June 30	5,251,373	5,251,373		
Total Fund Balance - Percent Of Expenditures	32.4%	32.4%		
Revenue + Transfers-in	14,728,716	14,728,716	-	0.00%
Expenditures + Transfers-out	16,221,592	16,221,592	-	0.00%



FY 2022-23 2nd Quarter Financial Report

**CAPITAL IMPROVEMENT FUND SUMMARY**

	2022/23 Amended Budget	2022/23 Year-end Projection	Projection Over (Under) Budget	Percentage Change
<b><u>Fund Balance, July 1</u></b>				
Nonspendable + Restricted + Assigned	7,372,952	7,372,952		
Unassigned				
Total Fund Balance (actual)	7,372,952	7,372,952		
<b><u>Revenue</u></b>				
Grants	0	0	-	-
Miscellaneous	0	0	-	-
Interest Earnings	5,440,000	5,440,000	-	0.00%
Total Revenue	5,440,000	5,440,000	-	0.00%
<b><u>Expenditures</u></b>				
Capital and Equipment	6,776,750	6,776,750	-	0.00%
Construction	7,187,000	7,187,000	-	0.00%
Miscellaneous	500	500	-	0.00%
Total Expenditures	13,964,250	13,964,250	-	0.00%
Excess of Revenue Over (Under) Expenditures	(8,524,250)	(8,524,250)	-	0.00%
<b><u>Other Financing Sources (Uses)</u></b>				
Bond Proceeds	0	0	-	-
Bond Payments	(452,543)	(452,543)	-	0.00%
Operating Transfers In	7,600,000	7,600,000	-	0.00%
Operating Transfers Out	0	0	-	-
Total Other Financing Sources (Uses)	7,147,457	7,147,457	0	0.00%
Excess of Revenue and Other Financing	(1,376,793)	(1,376,793)	-	0.00%
<b><u>Fund Balance, June 30</u></b>				
Nonspendable + Restricted + Assigned	5,996,159	5,996,159		
Total Fund Balance, June 30	5,996,159	5,996,159		
Total Fund Balance - Percent of Expenditures	41.6%	41.6%		
Revenue + Transfers-in	13,040,000	13,040,000	-	0.00%
Expenditures + Transfers-out	14,416,793	14,416,793	-	0.00%

MINUTES  
CITY OF FARMINGTON HILLS  
FARMINGTON HILLS CITY COUNCIL  
CITY HALL - COMMUNITY ROOM  
JANUARY 9, 2023 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:03pm

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Brown, Kettler-Schmult, Monico, Schnackel, Skrobola and Winn and City Attorney Joppich

**UPDATE FROM SPORT FACILITIES COMPANIES ON THE SPECIAL SERVICES FACILITIES AND OPERATIONS STUDY**

City Manager Mekjian stated that approximately a year ago, financial information was brought before City Council with regard to the two community centers and at that time Council consensus was to move forward with hiring a consultant to provide an analysis of the financials and needs going forward for the Costick Center and The HAWK community center. He stated that staff is not looking for any decisions or direction this evening and is only an update for Council on the status of this analysis and options being considered and the final report will be brought to City Council in approximately 30-60 days.

Evan Eleff, representing The Sports Facilities Companies, reviewed the following with City Council:

- Financial history of Special Services and key financial insights
- Scope of the work and project goals that consisted of
  - Establishing a path towards long-term sustainability with the primary focus on The HAWK and The Costick Center
  - Enhancing the reputation of The HAWK as a premier recreation destination that features diverse inclusive and multigenerational programming
  - Maintaining access and options for high-impact participative programs that improve health and social conditions in the city
  - Enhancing Farmington Hills' reputation as a top-tier community to live work and play
- Market and competition analysis
- Work that is in progress and next steps
- Scenarios being analyzed that included the following
  - Do nothing
  - Build out The HAWK 3<sup>rd</sup> floor, renew the Costick Center
  - Build out The HAWK 3<sup>rd</sup> floor, retire the Costick Center
  - Build out The HAWK 3<sup>rd</sup> floor + include The HAWK Annex Building, retire the Costick Center

In summary, Mr. Eleff stated that their work is focused on a combination of improving the effectiveness and performance of owned/operated assets, identifying opportunities to partner and optimizing the Special Services cost recovery based on the service delivery model in Farmington Hills.

In response to Council, it was noted that the final report would include benchmarking information that would compare the size of communities and services provided throughout the county as well as city financial information taking into consideration future trends for revenue/expenditures and options for utilizing outside agencies as a resource.

City Manager Mekjian pointed out that the figures discussed for renewing The Costick Center only includes the pool, mechanical, electrical and plumbing and no other upgrades.

Further discussion was held on the proposed annex building and potential for rebuilding of The Costick Center to the size of the annex building to be more manageable rather than building it at The HAWK.

Concerns or suggestions by Council included:

- Parking for an annex building at The HAWK and access for seniors
- The need for a lap pool and family pool area but also pools with temperatures that could accommodate seniors and swim meets so that the lap pool could be rented out; potentially a third therapeutic pool
- Requested including a 5<sup>th</sup> scenario to rebuild The Costick Center

City Manager Mekjian reported that the City received \$750,000 in grant funding for the innovation center at The HAWK and they are waiting on finalization of that grant agreement.

Ellen Schnackel, Director of Special Services, confirmed that The HAWK space is large enough to accommodate all of the senior programs currently at The Costick Center noting that the 3<sup>rd</sup> floor alone is larger than The Costick Center space.

Mr. Eleff thanked City Council for their feedback and commented that the city staff has been great to work with and his company would be back in approximately 30-60 days with their final report.

### **DISCUSSION ON REVISED PLANNED UNIT DEVELOPMENT PLAN 3, 2021 – 32680 NORTHWESTERN HIGHWAY**

Erik Perdonik, City Planner, stated that the applicants for the proposed Stonefield Development are present to obtain feedback on an alternative proposal for their development based on City Council comments at a previous meeting where they tabled this matter to date uncertain.

Jim Butler, representing the development, viewed the proposed project and alternate proposal based on previous feedback from City Council that included additional parking.

Sharon Woods, market analyst, discussed rental units versus for-sale units and why rental units in this particular area would work best.

The following concerns were expressed by Council:

- Still have not heard the advantage of a PUD at this location and benefits to the community
- Overbuilding of rental units in this area
- Height of the proposed building at the northeast end adjacent to the condominiums

Due to the time and need to start the regular session portion of the meeting, Mayor Barnett suggested that this item is included on a future study session agenda as the first item of discussion.

**ADJOURNMENT**

The study session meeting adjourned at 7:29pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', with a stylized flourish at the end.

Pamela B. Smith, City Clerk

MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL MEETING  
CITY HALL – COUNCIL CHAMBER  
JANUARY 9, 2023 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:37pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey, and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Brown, Kettler-Schmult, Mondora, Monico, Schnackel, Skrobola and Winn and City Attorney Joppich

**PLEDGE OF ALLEGIANCE**

Mayor Barnett led the pledge of allegiance.

**APPROVAL OF REGULAR SESSION MEETING AGENDA**

MOTION by Massey, support by Bridges, to approve the agenda as published.

MOTION CARRIED 7-0.

**INTRODUCTION OF NEW HUMAN RESOURCES DIRECTOR LORI BROWN**

City Manager Mekjian introduced the City’s new Human Resources Director, Lori Brown

**CORRESPONDENCE**

There was no correspondence acknowledged.

**CONSENT AGENDA**

MOTION by Knol, support by Massey, to approve consent agenda items #6 and #7.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN  
Nays: KNOL  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 6-1.

MOTION by Bridges, support by Massey, to approve consent agenda items #8 through #17.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.



MOTION by Massey, support by Bruce, to approve consent agenda items #18 and #19.

Roll Call Vote:

Yeas: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: BOLEWARE

MOTION CARRIED 6-0-0-1.

### **PUBLIC QUESTIONS AND COMMENTS**

Residents Pam Gerald, Michael Sweeney and Bill Mentz all spoke about the Police Department Citizens Police Training Academy they all attended stating that it gave a glimpse into their world and by taking part in such trainings and events enables citizens to build relationships with the Police Department.

### **COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

Council made the following comments:

- January 9<sup>th</sup> is National Law Enforcement Appreciation Day and time to show appreciation to the accredited and reaccredited Farmington Hills Police Department
- A business outreach event was held January 6, 2023 - Business and Bagels
- Farmington Optimist Club is 40 years old and on January 21<sup>st</sup> they are holding a Bowl for Childhood Health and Wellness fundraising event
- Saturday from 9am-12noon at the Maxfield Training Center the Farmington Public Schools is looking for volunteers to assist children with their homework assignments as part of an ongoing program.
- January 16<sup>th</sup> is Martin Luther King, Jr. Day and the city offices will be closed but there are several community events being held that day including several through the Farmington Community Library

### **CITY MANAGER UPDATE**

City Manager Mekjian provided the following update:

- Red Cross Blood Drive will be held on Wednesday, January 11<sup>th</sup> from 8am – 8pm at the Costick Activities Center
- City Hall will be closed on January 16<sup>th</sup> in honor of Martin Luther King, Jr. Day and residents can go to the Farmington Library website to view the programs scheduled for that day
- A joint meeting with the City Council and Planning Commission is scheduled for February 16<sup>th</sup> at 7:30pm
- The City Council meeting of March 27, 2023 will be rescheduled to either March 6<sup>th</sup> or 20<sup>th</sup> due to the National League of Cities conference.

### **PUBLIC HEARING**

**PUBLIC HEARING AND CONSIDERATION OF APPROVAL OF THE INTRODUCTION OF AN ORDINANCE TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, "ZONING," ARTICLE 5.0, "SITE STANDARDS," SECTION 5.7, "RECREATIONAL EQUIPMENT OR TRAILERS," IN ORDER TO REVISE THE TIME PERIOD DURING WHICH RECREATIONAL EQUIPMENT OR TRAILERS MAY BE PARKED IN RESIDENTIAL DISTRICTS FOR LOADING, UNLOADING AND MAINTENANCE.**

Charmaine Kettler-Schmult, Planning and Community Development Director, explained that the proposed ordinance before City Council would extend the time frame for parking of recreational vehicles at a residents home for loading and unloading and maintenance from 24 hours to 72 hours. She noted that 72 hours seems to be the standard for most communities. The proposed amendment was reviewed by the Planning Commission at a public hearing meeting and the Planning Commission has recommended approval of the amendment to City Council.

Mayor Barnett opened the public hearing.

Pam Gerald, resident, asked for clarification on maintenance as she has seen residents servicing cars such as changing the oil, tires, etc., in their driveways and she thought there was another ordinance to prohibit this.

There being no further comments, Mayor Barnett closed the public hearing.

Director Kettler-Schmult stated that the ordinance would allow for routine maintenance but if there were concerns about oil spilling into the drive or roadways that may cause other concerns, that may be enforced upon.

Council inquired if the ordinance addressed people utilizing their recreational vehicles to house family members during special circumstances such as the pandemic. It was noted that the ordinance prohibits this practice; however, if there were extreme circumstances such as with the pandemic, the city would work with residents.

City Attorney Joppich added that if there were a wide-spread situation, the city could temporarily suspend an ordinance for extenuating circumstances as it did with businesses to allow for outdoor dining during the pandemic.

It was suggested that the city consider creating a list of ordinances that may need to be reviewed or amended quickly in the event of a wide-spread situation.

The issue of businesses not being able to park small box trucks/vans in a strip mall was mentioned and it was suggested that this could be a topic for the City Council goals session meeting.

MOTION by Bridges, support by Knol, that the City Council of Farmington Hills hereby approves the INTRODUCTION of an ordinance to amend the Farmington Hills Code of Ordinances, Chapter 34, "Zoning," Article 5.0, "Site Standards," Section 5.7, "Recreational Equipment or Trailers," in order to revise the time period during which recreational equipment or trailers may be parked in residential districts for loading, unloading and maintenance.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**UNFINISHED BUSINESS**

**CONSIDERATION OF APPROVAL OF THE ENACTMENT OF ORDINANCE C-1-2023 TO AMEND THE FARMINGTON HILLS CITY CODE, CHAPTER 4, "ALCOHOLIC LIQUORS," ARTICLE I, "IN GENERAL," AND ARTICLE II, "LICENSING," TO REVISE APPLICATION REQUIREMENTS AND PROCEDURES FOR THE APPROVAL OF NEW ON-PREMISES LIQUOR LICENSES; AND APPROVAL OF SUMMARY FOR PUBLICATION.**

City Attorney Joppich explained that this ordinance was before City Council at their last meeting for the first reading and amends the ordinance regarding liquor license regulations, which has not been amended in some time, to bring language into compliance with state language and conform to city procedures. He noted that there are no proposed changes to the ordinance since the first reading.

MOTION by Bruce, support by Boleware, that the City Council of Farmington Hills hereby approves the ENACTMENT of Ordinance C-1-2023 to amend the Farmington Hills City Code, Chapter 4, "Alcoholic Liquors," Article I, "In General," and Article II, "Licensing," to revise application requirements and procedures for the approval of new on-premises liquor licenses; and approval of summary for publication.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**NEW BUSINESS**

**CONSIDERATION OF APPROVAL OF THE INTRODUCTION OF AN ORDINANCE TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 2, TO PROVIDE FOR AMENDMENT OF RETIREMENT BENEFITS AND RETIREE HEALTHCARE BENEFITS IN ACCORDANCE WITH APPLICABLE COLLECTIVE BARGAINING AGREEMENTS AND TO EXTEND CONSISTENT BENEFITS TO EXEMPT AND EXECUTIVE EMPLOYEES OF THE CITY. CMR 1-23-01**

Tom Skrobola, Director of Finance, explained that the ordinance was amended in December by City Council to provide for changes in retirement benefits and retiree healthcare for employees of various bargaining units, exempt and executive employees and tonight's proposed amendment would now extend those same benefits to employees of the AFSCME bargaining unit and 47<sup>th</sup> District Court employees.

MOTION by Massey, support by Bruce, that the City Council of Farmington Hills hereby approves the INTRODUCTION of an ordinance to amend the Farmington Hills Code of Ordinances, Chapter 2, to provide for amendment of retirement benefits and retiree healthcare benefits in accordance with applicable collective bargaining agreements and to extend consistent benefits to exempt and executive employees of the City; per CMR 1-23-01.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN  
Nays: KNOL  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 6-1.

**CONSENT AGENDA**

**RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT FOR AFSCME LOCAL 1456. CMR 1-23-02**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves the City Manager and Assistant City Manager be authorized to execute a modified Agreement with the AFSCME Local 1456, in accordance with the terms and conditions in the Tentative Settlement Agreement ratified by the parties and outlined in the City Manager's Report dated January 9, 2023, CMR 1-23-02.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN  
Nays: KNOL  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 6-1.

**RECOMMENDED APPROVAL OF AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT. CMR 1-23-03**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves that Section 4 of the City Manager Employment Agreement shall be amended by the City's pension attorney and City Attorney to remove and replace all current text in Section 4 of the Agreement with the following text, and the Mayor is hereby authorized to execute said amendment to the Agreement; and

Effective January 9, 2023, the City Manager shall resume active membership in the City's Employee Retirement System. Such membership is mandated by the City as of the effective date and not by the City Manager's election. As of this effective date, the City will cease any City contributions that were made to ICMA-RC. Additionally, as of this effective date, the City shall commence contributions to the City Employee Retirement System on behalf of City Manager, in conformance with the provisions of the City Code establishing the system presently in effect or as may be amended from time to time.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN  
Nays: KNOL  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 6-1.

**RECOMMENDED APPROVAL OF SUPPORT FOR THE CITY OF FARMINGTON'S RESOLUTION 12-22-033 THAT ESTABLISHES A COMMERCIAL TRUCK TURN PROHIBITION FROM NORTHBOUND FARMINGTON ROAD TO EASTBOUND GRAND RIVER AVENUE AND ESTABLISHES A DETOUR ROUTE FOR COMMERCIAL TRUCK TRAFFIC. CMR 1-23-04**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby supports Resolution 12-22-033 as approved by the City of Farmington that establishes a truck turn prohibition

from northbound Farmington Road to eastbound Grand River Avenue and establishes a detour route for commercial truck traffic.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF SOLID WASTE SERVICES CONTRACT AMENDMENT WITH GFL ENVIRONMENTAL, INC. FOR THE PURPOSE OF ADDING A TRASH CART OPTION. CMR 1-23-05**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby approves the Solid Waste Services Contract Amendment with GFL Environmental, Inc. for the purpose of adding a trash cart option and that the City Manager and City Clerk be authorized to sign on behalf of the City of Farmington Hills.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF EXTENSION OF AGREEMENT FOR 2023 SPRING/SUMMER CITYWIDE PLANTING PROGRAM TO CRIMBOLI NURSERY INC. CMR 1-23-06**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby approves the extension of the agreement with Crimboli Nursery Inc., for the 2023 Spring/Summer Citywide Planting Program; and

FURTHER RESOLVE the authorization of the City Manager and City Clerk to prepare and execute the extension of the agreement on behalf of the City of Farmington Hills and issue a purchase order for the same.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF AWARD OF BID FOR WINDOW WASHING AT CITY HALL TO GLOBAL BUILDING MAINTENANCE FOR AN ESTIMATED AMOUNT OF \$10,000 PER YEAR WITH EXTENSIONS. CMR 1-23-07**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to approve purchase orders for window washing to Global Building Maintenance (woman owned) for an estimated amount of \$10,000.00 per year with one or more administration-approved extension not to exceed a total of four (4) additional one year extensions under the same terms and conditions upon mutual consent by the City and vendor.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF AWARD OF BID FOR 2023 AS-NEEDED FENCE REPAIR PROGRAM TO RMD HOLDINGS IN THE AMOUNT NOT TO EXCEED \$50,000 PER YEAR WITH EXTENSIONS. CMR 1-23-08**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to RMD Holdings in the amount not-to-exceed \$50,000 per year with one or more administration-approved extensions not to exceed a total of four (4) additional years, under the same terms and conditions, through mutual consent by the City of Farmington Hills and the vendor for the As-Needed Fence Repair Program.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF AWARD OF PROPOSAL FOR COPIER AND PRINTER MANAGEMENT TO APPLIED INNOVATIONS WITH GREAT AMERICAN FINANCIAL SERVICES FOR A FIVE-YEAR PERIOD IN AN APPROXIMATE AMOUNT OF \$155,000 PER YEAR WITH EXTENSIONS. CMR 1-23-09**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to sign the lease agreement and purchase orders to Applied Innovations with Great American Financial Services for copier and printer management for a five year period in an approximate amount of \$155,00 per year as budgeted, with one or more administration-approved extensions not to exceed a total of two (2) under the same terms and conditions upon mutual consent by the City and vendor.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE



MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF AWARD OF PROPOSAL TO BS&A FOR IMPLEMENTATION AND SUBSCRIPTION OF AN ENTERPRISE RESOURCE PLANNING SOLUTION IN AN INITIAL AMOUNT OF \$490,265 WITH EXTENSIONS, AND APPROVAL OF AWARD OF PROPOSAL TO ANDREWS TECHNOLOGY (UKG) FOR IMPLEMENTATION AND SUBSCRIPTION OF AN ADVANCED TIME AND ATTENDANCE SOLUTION IN AN INITIAL AMOUNT OF \$85,340 WITH EXTENSIONS. CMR 1-23-10**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to execute an agreement (subject to the City Attorneys negotiation of final terms & conditions) with BS&A for implementation and subscription of an Enterprise Resource Planning Solution in an initial amount of \$490,265 (implementation + zero dollars subscription during implementation) with one (1) or more administration-approved extensions of the subscription beginning year two at \$203,958 not to exceed five (5) under the same terms and conditions upon mutual consent by the City and vendor and authorize the City Manager to execute an agreement (subject to the City Attorneys negotiation of final terms & conditions) with Andrews Technology (UKG) for implementation and subscription of an Advanced Time & Attendance Solution in an initial amount of \$85,340 (\$27,750 implementation + \$57,590 yearly subscription) with one (1) or more administration-approved extensions, of the subscription and maintenance not to exceed five (5) under the same terms and conditions upon mutual consent by the City and vendor.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF PURCHASE OF F550 HOOK-LOADING DUMP TRUCK, ADDITIONAL ATTACHMENTS AND SALT SPREADER WITH TRUCK AND TRAILER SPECIALTIES IN AN AMOUNT NOT TO EXCEED \$103,000, AND PURCHASE OF F550 TRUCK CHASSIS WITH LUNGHAMER FORD IN THE AMOUNT OF \$57,503. CMR 1-23-11**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Truck and Trailer Specialties of Dutton, MI, for an amount not to exceed \$103,000 for the purchase of F550 hook-loading dump truck, additional attachments and a salt spreader.

IT IS FURTHER RESOLVED that the City Council of Farmington Hills authorizes the City Manager to issue a purchase order to Lunghamer Ford (formerly Signature Ford) of Owosso, Michigan, for a total of \$57,503 for the purchase of an F550 truck chassis.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF PURCHASE OF INFRASTRUCTURE, IMPLEMENTATION AND CLOUD SOFTWARE SUBSCRIPTION FOR DISASTER RECOVERY AS A SERVICE TO ACCESS INTERACTIVE IN THE AMOUNT OF \$77,481 FOR ONE YEAR WITH EXTENSIONS; AND INITIAL SET UP OF THE SYSTEM IN THE AMOUNT OF \$27,720. CMR 1-23-12**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to sign an agreement with and issue purchase orders to Access Interactive for one (1) year of Disaster Recovery as a Service in the amount of \$77,481 with one (1) or more administration-approved extensions not to exceed a total of five (5) under the same terms and conditions upon mutual consent by the City and vendor and authorize the City Manager to approve a purchase order for the initial set-up of the system in the amount of \$27,720.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF SETTING THE GOALS SESSION MEETING DATE OF JANUARY 21, 2023 AND JOINT MEETING DATE OF JANUARY 25, 2023.**

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby schedules the annual goals study session meeting for Saturday, January 21, 2023, beginning at 9:00 a.m. in the community room at city hall; and affirms the special joint session meeting date of Wednesday, January 25, 2023 at 6:00pm at the Maxfield Training Center.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF CITY COUNCIL STUDY SESSION MEETING MINUTES OF DECEMBER 12, 2022.**

MOTION by Massey, support by Bruce, that the City Council of Farmington Hills hereby approves the study session meeting minutes of December 12, 2022.

Roll Call Vote:

Yeas: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: BOLEWARE

MOTION CARRIED 6-0-0-1.

**RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MEETING  
MINUTES OF DECEMBER 12, 2022.**

MOTION by Massey, support by Bruce, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of December 12, 2022.

Roll Call Vote:

Yeas: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN  
Nays: NONE  
Absent: NONE  
Abstentions: BOLEWARE

MOTION CARRIED 6-0-0-1.

**ADDITIONS TO AGENDA**

There were no additions to the agenda.

**ATTORNEY REPORT**

The attorney's report was received.

**ADJOURNMENT**

MOTION by Massey, support by Bruce, to adjourn the regular session City Council meeting at 8:30pm.

MOTION CARRIED 7-0.

Respectfully submitted,



Pamela B. Smith, City Clerk