

AGENDA
CITY COUNCIL STUDY SESSION
JUNE 27, 2022 – 6:00PM
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com

1. Call Study Session to Order
2. Roll Call
3. Presentation on [Investing in Michigan's Broadband Future](#)
4. Adjourn Study Session

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.

Investing in Michigan's Broadband Future

Karen Coronado
Manager, State Government Affairs

Charter
COMMUNICATIONS

Charter Communications, Inc. (NASDAQ:CHTR) is a leading broadband connectivity company and cable operator serving more than 32 million customers in 41 states through its **Spectrum** brand.



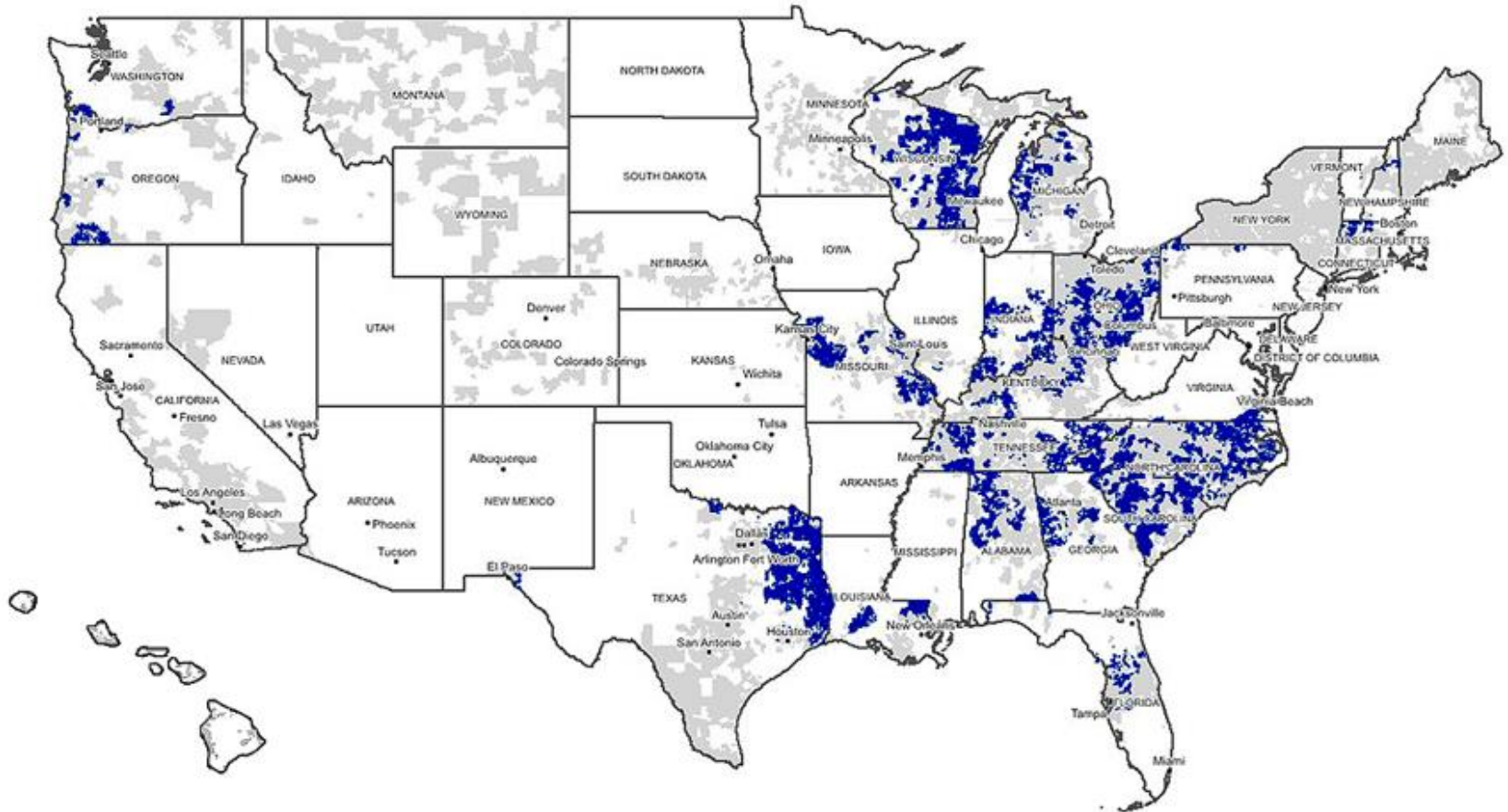
Charter's National Network

U.S. Workforce	93,700 (1,730 in MI)
Network reach	Charter network passes 53M homes & businesses in 41 states
Customers	32M
# IP Devices connected to Chtr	450M
Infrastructure & Technology Investment	\$40B in past 5 years
Past 3 years network extensions	+ 2.5M homes & businesses, 1/3 of expansion in rural areas. In 2021, extended network to 26,000 MI homes & small businesses, >30% in rural areas.

<https://policy.charter.com/>

Current network 750,000+ miles

Charter RDOF adding **115,000 miles of network**



Charter[®]
COMMUNICATIONS

Charter
COMMUNICATIONS



Broadband Adoption: helping people get connected

Spectrum Internet Assist	High-speed, low-cost broadband for low-income students & seniors. \$17.99/month – no data caps, no contracts, free modem, free internet security suite included.
Spectrum Stay Connected K-12	Schools can use CARES ACT funding to bulk-buy broadband
Spectrum Digital Education Grants	Philanthropic support to community organizations promoting digital adoption & literacy
Spectrum Community Solutions	Bulk internet for group housing
FCC Affordable Connectivity Program (ACP)	Allows eligible households to save up to \$30 a month on Internet service -2% of Oakland Co. currently participating in ACP



Other opportunities to expand broadband with Charter

Federal Funding	<ul style="list-style-type: none">• NTIA Broadband Grants• NTIA Tribal Broadband Connectivity Program• *Coming* NTIA BEAD funding (\$42.5B)
State Funding	<ul style="list-style-type: none">• Connecting MI Communities Broadband Grants• *Coming* MI High-Speed Internet Office Broadband Grants
Local Funding	<ul style="list-style-type: none">• Municipal / County use of America Rescue Plan funds

Questions?



AGENDA
CITY COUNCIL MEETING
JUNE 27, 2022 – 7:30PM
CITY OF FARMINGTON HILLS
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com
Cable TV: Spectrum – Channel 203; AT&T – Channel 99
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

REQUESTS TO SPEAK: Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER

STUDY SESSION (6:00 P.M. Community Room – See Separate Agenda)

REGULAR SESSION MEETING

CALL REGULAR SESSION MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Approval of regular session meeting agenda
2. Proclamation recognizing July 2022 as [National Parks and Recreation Month](#)

CORRESPONDENCE

CONSENT AGENDA - (See Items No. 6 - 12)

All items listed under Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

CONSENT AGENDA ITEMS FOR DISCUSSION

PUBLIC QUESTIONS AND COMMENTS

Limited to five (5) minutes for any item of City business not on the agenda.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

CITY MANAGER UPDATE

NEW BUSINESS:

3. Consideration of [appointment](#) to Farmington Area Commission on Aging.
4. Consideration of adoption of a resolution establishing water rates for fiscal year 2022/2023. [CMR 6-22-57](#)
5. Consideration of adoption of a resolution establishing sewer rates for fiscal year 2022/2023. [CMR 6-22-58](#)

CONSENT AGENDA:

6. Recommended approval of Amendment No. 5 to Water Service Contract with Great Lakes Water Authority. [CMR 6-22-59](#)

7. Recommended adoption of the revised Guidelines for Poverty Exemption Review. [CMR 6-22-60](#)
8. Recommended approval of annual bid waivers and awards for fiscal year 2022/2023. [CMR 6-22-61](#)
9. Recommended approval of award of bid for two zero-turn riding mowers to Weingartz in the amount of \$36,351. [CMR 6-22-62](#)
10. Recommended approval of award of bid for new handguns for the Police Department to Acme Sports in the approximate amount of \$78,423. [CMR 6-22-63](#)
11. Recommended approval of extension of bid for 2022 As-Needed Catch Basin Stabilization Services to Havener Tech in the amount of \$50,000 per year for a two-year period. [CMR 6-22-64](#)
12. Recommended approval of the City Council [regular session meeting minutes](#) of June 13, 2022.

ADDITIONS TO AGENDA

ADJOURNMENT

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.



PROCLAMATION
National Parks and Recreation Month
July 2022

- WHEREAS,** Parks and Recreation programs are an integral part of communities throughout our state and country; and
- WHEREAS,** the City of Farmington Hills Special Services Department is vitally important to establishing and maintaining our quality of life, ensuring the health of our citizens, and contributing to the economic and environmental well-being of the entire community and region; and
- WHEREAS,** Parks and Recreation programs are shown to increase a community's property values, expand the local tax base, increase tourism, attract and retain businesses, and reduce crime; and
- WHEREAS,** the programs that are created and managed by the City's Special Services Department that take place at The Hawk - Farmington Hills Community Center and other facilities throughout the City all help to build a healthy, active community and positively impact the physical, mental, and emotional health of everyone who participates; and
- WHEREAS,** the City's parklands and natural recreation areas enhance the ecological beauty of our community and provide a place for children and adults to connect with nature and enjoy the outdoors.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim July 2022 as **National Parks and Recreation Month** and encourage all citizens to pursue enjoyment of the outdoors and take part in one of the Special Services Department's many wonderful programs including cultural arts, golf, archery, aquatics, ice skating, fishing, senior activities, Nature Center classes, athletics, special events, and more.

A handwritten signature in black ink that reads "Vicki Barnett".

Vicki Barnett, Mayor



INTEROFFICE CORRESPONDENCE

DATE: June 27, 2022
TO: City Council
FROM: Vicki Barnett, Mayor
SUBJECT: Recommendation for appointment

I would like to recommend the following appointment at the June 27, 2022 City Council meeting:

Farmington Area Commission on Aging

Marian Schulte	Length of Term: Unexpired term	Term ending: February 1, 2023
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Ms. Schulte has been the Chair on the Commission in Farmington and recently moved to Farmington Hills. She will fill the Farmington Hills unexpired term of Chuck Collins who resigned in February 2022. Attached, please find Ms. Schulte's letter of Interest.

Madison Grisdale

From: Dr. Marian Schulte <[REDACTED]>
Sent: Wednesday, February 23, 2022 1:37 PM
To: Madison Grisdale
Cc: Marsha Koet
Subject: FH Commission Appointment Request

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Greetings Madison!
Kindly forward my request for appointment to Mayor Barnett.
Thank you,
Marian

Mayor Barnett,

I am requesting an appointment to the Farmington Area Commission on Aging to represent the City of Farmington Hills. I'm a long-serving Commission member and currently in my second term as FACOA Chair. I initially represented the City of Farmington Hills, and now the City of Farmington. I have recently moved back into Farmington Hills, and would truly appreciate an appointment to continue to serve as a representative of our City.

I'm very active in Commission activities, including the Education Committee, where we are in the process of developing programs toward the prevention of the financial exploitation of older adults in our communities. I'm excited to be a part of helping to provide the most positive and effective solutions to this growing problem.

In addition to being a licensed nurse with many years of experience working with senior populations, I hold a Bachelor's in Gerontology, Master's in Organizational Leadership (nonprofit), and a Doctorate in Health Education.

I've been highly recommended by our Commission's Liaison Marsha Koet, and can provide additional references upon request. I am looking forward to your response.

Regards,

Marian Schulte

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Dr. Marian Schulte
Remember...A Cheerful Heart is Good Medicine!

REPORT FROM THE CITY MANAGER TO CITY COUNCIL – June 27, 2022

SUBJECT: Farmington Hills Water Supply System FY 2022/2023 Rates

Administrative Summary

- The water rates in Farmington Hills are the result of several different components. By combining the costs associated with each of these components, a base unit rate is determined.
- The recommendation is to increase the base unit rate 3.6% from \$43.62 to \$45.21 per 1,000 cubic feet (Mcf) of water used. This would be effective July 1, 2022.
- The component breakdown is as follows:

Rate Components		2021/2022 Current Rate	2022/2023 Proposed Rate	Increase/ (Decrease)
A	GLWA Water	\$27.37	\$28.19	\$0.82
B	OCWRC Operations & Maintenance	11.56	12.13	0.57
C	Reserves	4.49	4.46	(0.03)
D	Debt Service	2.84	2.74	(0.10)
E	Misc. Revenue/Interest Income	(2.64)	(2.31)	0.33
TOTAL		\$43.62	\$45.21	\$1.59

All rates shown as \$ per Mcf

- Upon City Council approval, customers would be notified of the rate changes on their quarterly bill.
- Representatives from the Oakland County Water Resources Commissioner’s Office (OCWRC) will be available at the City Council meeting to answer questions.

Recommendation

It is therefore recommended that in accordance with Article 8, Section 33-236, Division 4 of the City Code, the attached resolution be adopted by City Council to establish water rates for fiscal year 2022/2023.

Supporting Documentation

A. Great Lakes Water Authority (GLWA) Component: This component of the rate structure is the cost GLWA charges its wholesale customers for their water. The current charge of \$27.37 from GLWA will increase \$0.82 to \$28.19 per Mcf.

B. OCWRC Operations & Maintenance Component: This component of the rate structure results from the expenses to operate the system including water system maintenance, pump maintenance, systems control, customer services, equipment rental and administration. Operation and maintenance expenses are reviewed annually. Oakland County is recommending an overall increase of \$0.57 from \$11.56 to \$12.13 per Mcf.

C. Reserves:

Major Maintenance Reserve Component: This component decreased \$0.01 from \$1.50 to \$1.49 and pays for the following:

- Michigan Department of Environment, Great Lakes and Energy (EGLE) mandated Cross-Connection Elimination Program
- Valve maintenance and repair program as necessary to inspect, test and maintain valves on a regular basis (every five years)

Capital Improvement Projects Reserve (Water Infrastructure Replacement Component): In 2012, the Water Resources Commissioner finalized a system wide study that identified high-priority projects that address fire flow, redundancy (looping of the system) and high break areas on the existing water supply system. Based on this study as well as current field information, a series of water system replacement and/or rehabilitation projects have been identified. These improvements are necessary to improve and maintain our aging water system, protect and preserve public health, ensure continued fire-fighting capability, system pressure, and provide reliable service to our customers. The current rate component of \$2.99 will decrease \$0.02 to \$2.97. This rate component will generate approximately \$1 million annually for capital needs.

D. Debt Service: With the GLWA rate being offset with the revised post water storage contract values, 2022/2023 includes a debt service for these facilities. The annual debt requirement is projected to be \$920,750. This will be recovered from an additional volume charge of \$2.74 per Mcf.

E. Miscellaneous Revenue and Interest Income Component: Miscellaneous revenue will decrease \$0.33 to \$2.31 per Mcf primarily due to a decrease in penalty charges and interest income.

If City Council approves the proposed rate, quarterly bills shall be prorated so that water use prior to July 1, 2022 will be billed at the current FY 2021/2022 water rate. Water use after July 1, 2022 will be billed at the new FY 2022/2023 water rate.

Impact on Average Water Bill

Based on water use of 3.9 Mcf per quarter, the average customer's quarterly bill will increase \$6.20 from \$170.12 to \$176.32 per quarter. This average quarterly rate amounts to \$705.28 annually.

Impact on Minimum Bill

The impact to a minimum bill customer will be an increase of \$2.54 per quarter or \$10.16 per year. The 2022/2023 minimum water bill will be \$72.34 per quarter. This minimum quarterly bill amounts to \$289.36 annually.

Prior to the submission of a formal recommendation, the Oakland County Water Resources Commissioners Office met with the Great Lakes Water Authority, the City's Public Services and Finance staff to review the various components and documentation. This resulted in the attached recommendation from the Oakland County Water Resources Commissioner. The staff is satisfied that the recommendation represents appropriate and equitable rates.

Prepared by: Tammy Gushard, P.E., Senior Engineer, and the Oakland County Water Resources Commissioner's Office

Departmental Authorization: Karen Mondora, P.E., Director, Department of Public Services

Approved by: Gary Mekjian, P.E., City Manager

**CITY OF FARMINGTON HILLS
AMENDED WATER SUPPLY RATES**

RESOLUTION NO. R-_____

WHEREAS, the Oakland County Water Resources Commissioner (WRC) has performed a review of the finances for the City of Farmington Hills water supply system including the cost to purchase water from the Great Lakes Water Authority, the cost for WRC to operate and maintain the water supply system, and reserve funds including a capital improvement reserve, an emergency maintenance reserve, and a major maintenance reserve; and

WHEREAS, in a letter dated June 14, 2022, the Oakland County Water Resources Commissioner has recommended that water supply rates be established for the next fiscal year effective July 1, 2022; and

WHEREAS, the water consumption charge has increased \$1.59 from \$43.62 per Mcf to \$45.21 per Mcf; and

WHEREAS, the minimum quarterly charge has been established at \$72.34 plus a meter maintenance fee based upon an assigned use of 1.6 Mcf; and

NOW, THEREFORE, BE IT RESOLVED that the rates of \$45.21 per Mcf for water consumption, and \$72.34 for a minimum quarterly charge for the City of Farmington Hills Water Supply System be established effective July 1, 2022 for all users of the City of Farmington Hills Water Supply System.

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Farmington Hills, Oakland County, Michigan at a regular meeting duly called and held on the ____ day of _____, 2022 the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Pamela B. Smith, City Clerk



June 14, 2022

Mr. Gary Mekjian
Manager
City of Farmington Hills
31555 West Eleven Mile Road
Farmington Hills, MI 48336

RE: Proposed 2022/2023 City of Farmington Hills Water Supply and Sewage Disposal System Rates

Dear Mr. Mekjian:

The Water Resources Commissioner's Office provides operation and maintenance services for the City of Farmington Hills Water Supply System and Sewage Disposal System. Each year, the WRC conducts a review of the financial condition of the funds used for these systems and provides recommendations for the operation, maintenance and capital improvements needed to maintain these systems. Additionally, the WRC develops a budget, establishes a quarterly charge to be paid by the customer, and maintains a reserve fund in trust for the City.

We have reviewed the financial condition of the City of Farmington Hills Water Supply System fund for the operational period ending September 30, 2021. Based on the projected costs for operation and maintenance, the WRC recommends the standard rate increase \$1.59 from \$43.62 to \$45.21 per Mcf and the minimum charge be established at \$72.34 per quarter for the 2022/2023 rate year.

Similarly, we have reviewed the financial condition of the City of Farmington Hills Sewage Disposal System fund for the same period. The WRC recommends the standard rate increase \$2.87 from \$44.25 to \$47.12 per Mcf and the minimum charge be established at \$75.39 per quarter based on the projected costs for operation and maintenance for the 2022/2023 rate year.

We request that the enclosed charges be adopted by the City, effective July 1, 2022. At your earliest convenience, please provide my office with a copy of the adopted resolutions.

If you have questions regarding this matter, please feel free to contact me at 248-858-1539.

Sincerely,

Ben L. Lewis

Ben L. Lewis, P.E.
Manager

c: William Miller, Oakland County Commissioner-District 14
Joseph Valentine, Assistant City Manager
Thomas Skrobola, Finance Director/ Treasurer



REPORT FROM THE CITY MANAGER TO CITY COUNCIL – June 27, 2022

SUBJECT: Farmington Hills Sewage Disposal System FY 2022/2023 Rates

Administrative Summary

- The sewage disposal rates in Farmington Hills are the result of several different components. By combining the costs associated with each of these components, a base unit rate is determined.
- The recommendation is to increase the base unit rate 6.5% from \$44.25 to \$47.12 per 1,000 cubic feet (Mcf). This would be effective July 1, 2022.
- The component breakdown is as follows:

Rate Components		2021/2022 Current Rate	2022/2023 Proposed Rate	Increase/ (Decrease)
A	Evergreen-Farmington	\$35.19	\$37.40	\$2.21
B	OCWRC Operation & Maintenance	4.70	5.14	0.44
C	Misc. Revenue/Interest Income	(1.18)	(1.00)	0.18
D	Reserves (includes EGLE)	1.50	1.50	0.00
E	Debt Service	4.04	4.08	0.04
TOTAL		\$44.25	\$47.12	\$2.87

All rates shown as \$ per Mcf

- Upon City Council approval, all customers will be notified of the rate change on their quarterly bill.
- One June 2, 2022, GLWA approved the removal of FY2022/2023 Highland Park bad det charges from the revenue requirements of the wholesale customers. The Oakland County Drain Board will be voting to approve the revised Evergreen-Farmington Sanitary Drain rates for FY 2022-2023 at their upcoming meeting on June 28, 2022. The *2022/2023 Proposed Rate* includes this revision to the Evergreen-Farmington component. Should there be a significant deviation from the rates proposed, we will bring the matter back to City Council at a later date.
- Representatives from the Oakland County Water Resources Commissioner’s Office (OCWRC) will be available at the City Council meeting to answer questions.

Recommendation

It is therefore recommended that in accordance with Article 8, Section 33-265, Division 3 of the City Code, the attached resolution be adopted by City Council to establish sewer rates for fiscal year 2022/2023.

Support Documentation

- A. ***Evergreen-Farmington Component:*** This component of the rate structure covers the cost of operating the Evergreen-Farmington Sanitary Drain Drainage District (EFSD), previously known as the Evergreen Farmington Sewage Disposal System, and includes the costs incurred to transport and treat

wastewater at the Great Lakes Water Authority (GLWA) Water Resource Recovery Facility (WRRF). The related elements that make up this total component are as follows:

GLWA Charge: GLWA recently updated their methodology to provide a more simplified and stable approach to Sewer SHARES. This revised methodology applies a fixed charge based on a percentage of their total revenue requirements. The charges to the EFSD are projected at \$36,195,600.

Operation & Maintenance Charge: Operating expenses for the EFSD increased for FY 2022/2023. These expenses cause the current charge of \$5,778,390 to increase \$107,800 to \$5,886,190.

Debt Service: The current charge of \$1,250,250 will be increased to \$1,256,440. This charge will cover existing debt service associated with the 2010, 2012 and 2018 projects, along with the 2020 issue for the Plum Hollow sewer lining project.

Reserves: The major maintenance reserve charge of \$1,391,460 will remain unchanged. The capital improvement reserve of \$6,389,050 will decrease \$189,050 to \$6,200,000 to cover system wide capital projects.

Miscellaneous Revenue: This charge is an offset to operating expenses and includes interest income. The current revenue offset of (\$1,828,600) will decrease to (\$523,210).

Summary: The current EFDS charge of \$48,746,550 will increase by \$1,659,930 to \$50,406,480.

EFDS Charge: The EFDS implemented its own rate simplification methodology effective July 1, 2014. The County and the communities agreed to move to a fixed monthly charge based on a share of the overall EFDS requirements. Farmington Hills' share of the system for FY 2022/2023 is 23.447% or \$11,818,808 annually. This amount will be divided by 12 and charged monthly to Farmington Hills.

- B. OCWRC Operation & Maintenance Component:** This component of the rate structure is the cost to operate and maintain Farmington Hills sanitary sewer system. The current rate of \$4.70 will increase \$0.44 to \$5.14 per Mcf. This reflects additional expenses associated with the operations of the system.
- C. Miscellaneous Revenue and Interest Income Component:** Accumulated interest income and miscellaneous revenue will decrease from \$(1.18) to \$(1.00) per Mcf. These revenues are generated from inspection charges, penalties and interest.
- D. Reserves:** These portions of the rate component will remain unchanged at \$1.50 per Mcf. These reserves include Emergency - \$0.08 per Mcf, Capital Improvement - \$0.63 per Mcf (includes Michigan Department of Environment, Great Lakes and Energy (EGLE) Replacement Reserve), and Major Maintenance - \$0.79 per Mcf, which are necessary to maintain our system, prepare for emergency situations and fund future improvement programs. In 2020, the City, with assistance from the OCWRC, completed a system wide Wastewater Asset Management Plan through the Michigan EGLE's Stormwater, Asset Management and Wastewater (SAW) grant program. This plan identified project recommendations to horizontal and vertical system assets based on various risk assessments and level of service scenarios. These projects are necessary to improve and maintain our aging sewer infrastructure, protect and preserve public health, meet state and federal regulatory requirements, and provide reliable service to our residents. Programs funded by the reserves include ongoing video condition assessment of sanitary sewers and structures, cleaning of sewers, planned, unforeseen and emergency repairs and replacement of our aging infrastructure

E. Debt Service: This charge was established in FY 2014/2015 and is used to fund debt service payments for the Middlebelt Transport and Storage Tunnel project. For FY 2022/2023, we have included a charge of \$4.08.

General

The recommended resolution does include the gross charges of the Industrial Surcharges and the Industrial Waste Control charges which are levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the level described in the attached resolution. It is assumed that normal domestic customers do not contribute sewage with concentrations of pollutants exceeding the described levels. Therefore, the industrial surcharge shall not apply to domestic customers.

If this increase is approved by City Council, quarterly sewer bills will be prorated so that sewer use prior to July 1, 2022 will be billed at the current FY 2021/2022 rate. Sewer use after July 1, 2022 will be billed at the new FY 2022/2023 rate.

Impact on Minimum Sewer Bill

Minimum bill customers (those consuming 1.6 Mcf/quarter or less) will see an increase in their sewer rate of \$4.59 per quarter or \$18.36 per year. The FY 2022/2023 minimum sewer bill will be \$75.39 per quarter or \$301.56 per year.

Impact on Flat Rate Quarterly Sewer Charge

The flat rate quarterly sewer charge assigned has remained unchanged at 4.0 Mcf per quarter. Thus, the bill for a flat rate sewer customer will be \$188.48 per quarter or \$753.92 annually, for the FY 2022/2023 rate year.

Prior to the submission of a formal recommendation, the Oakland County Water Resources Commissioners Office met with the Great Lakes Water Authority, the City's Public Services and Finance staff to review the various components and documentation. This resulted in the attached recommendation from the Oakland County Water Resources Commissioner. The staff is satisfied that the recommendation represents appropriate and equitable rates.

Prepared by: Tammy Gushard, P.E., Senior Engineer, and the Oakland County Water Resources Commissioner's Office

Departmental Authorization: Karen Mondora, P.E., Public Services Director

Approved by: Gary Mekjian, P.E., City Manager

**CITY OF FARMINGTON HILLS
AMENDED SEWAGE DISPOSAL RATES**

RESOLUTION NO. R-_____

WHEREAS, the County of Oakland, through its Oakland County Water Resources Commissioner, under the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, on September 27, 2018, entered into contract with the City of Farmington Hills for the construction, operation, and maintenance of the Farmington Sewage Disposal System; and

WHEREAS, the City shall provide, by proper ordinance or resolution for the sewage disposal rate to be charged to all premises within the City connected to the Farmington Sewage Disposal System; and

WHEREAS, the City of Farmington Hills was notified by the Oakland County Water Resources Commissioner, that sewage disposal charges for the Evergreen-Farmington Sanitary Drain Drainage District would increase effective for use on and after July 1, 2022 and the Gross Pollutant Surcharge and the Industrial Waste Control (IWC) charges approved the Great Lakes Water Authority (GLWA) would also go into effect on July 1, 2022; and

WHEREAS, the Oakland County Water Resources Commissioner (WRC) has performed a review of the finances for the Farmington Hills Sewage Disposal System including the cost for disposal to the Great Lakes Water Authority, the charges for operation and maintenance of the Evergreen – Farmington Sewage Disposal System, the cost for WRC to operate and maintain the City’s sewage disposal system, and reserve funds including an emergency reserve, capital improvement reserve, and a major maintenance reserve; and

WHEREAS, in a letter dated June 14, 2022, the Oakland County Water Resources Commissioner, as operating agency for the City, recommended that sewage disposal rates be established effective July 1, 2022; and

WHEREAS, the sewage disposal charge has increased \$2.87 from \$44.25 per Mcf to \$47.12 per Mcf; and

WHEREAS, the minimum quarterly charge has been established at \$75.39 based upon an assigned use of 1.6 Mcf; and

WHEREAS, the flat rate quarterly charge has been established at \$188.48 for sewer users that do not have a water meter based upon an assigned use of 4.0 Mcf; and

NOW, THEREFORE, BE IT RESOLVED that the rates of \$47.12 per Mcf for sewage disposal, \$75.39 for a minimum quarterly charge and \$188.48 for the flat rate quarterly charge for the Farmington Hills Sewage Disposal System be established effective July 1, 2022 for all users of the Farmington Hills Sewage Disposal System and the Great Lakes Water Authority (GLWA) gross Pollutant Surcharge and the IWC charges be established in accordance with the following until further notification from GLWA on the net charges:

1. **Pollutant Surcharge**

A Pollutant Surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:

- A. 275 milligrams per liter (mg/l) of Biochemical Oxygen Demand (BOD).
- B. 350 milligrams per liter (mg/l) of Total Suspended Solids (TSS).
- C. 12 milligrams per liter (mg/l) of Phosphorus (P).
- D. 100 milligrams per liter (mg/l) of Fats, Oils & Grease (FOG).

<u>Amounts of Pollutant Surcharge</u>	<u>Total Charge Per Pound of Excess Pollutants</u>
Biochemical Oxygen Demand (BOD)	\$0.351
Total Suspended Solids (TSS)	0.482
Phosphorus (P)	6.448
Fats, Oils & Grease (FOG)	0.112

It is assumed that normal domestic customers do not contribute sewage with concentrations of pollutants exceeding the above levels, therefore, the Pollutant Surcharge will not apply to domestic customers. Further, restaurants shall be exempt from Pollutant Surcharge per Federal Court Order, "Second Interim Order," dated July 10, 1981.

2. **Industrial Waste Control**

Based on the size of the water meter, actual or assigned, each non-residential user of the system shall pay a monthly Non-residential Surcharge in accordance with the following schedule:

<u>Meter Size</u>	<u>Industrial Waste Control (I.W.C.) Charge</u>
5/8"	\$3.58
3/4"	5.37
1"	8.95
1-1/2"	19.69
2"	28.64
3"	51.91
4"	71.60
6"	107.40
8"	179.00
10"	250.60
12"	286.40
14"	358.00
16"	429.60
18"	501.20

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Farmington Hills, Oakland County, Michigan at a regular meeting duly called and held on the ____ day of _____, 2022, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Pamela B. Smith, City Clerk



June 14, 2022

Mr. Gary Mekjian
Manager
City of Farmington Hills
31555 West Eleven Mile Road
Farmington Hills, MI 48336

RE: Proposed 2022/2023 City of Farmington Hills Water Supply and Sewage Disposal System Rates

Dear Mr. Mekjian:

The Water Resources Commissioner's Office provides operation and maintenance services for the City of Farmington Hills Water Supply System and Sewage Disposal System. Each year, the WRC conducts a review of the financial condition of the funds used for these systems and provides recommendations for the operation, maintenance and capital improvements needed to maintain these systems. Additionally, the WRC develops a budget, establishes a quarterly charge to be paid by the customer, and maintains a reserve fund in trust for the City.

We have reviewed the financial condition of the City of Farmington Hills Water Supply System fund for the operational period ending September 30, 2021. Based on the projected costs for operation and maintenance, the WRC recommends the standard rate increase \$1.59 from \$43.62 to \$45.21 per Mcf and the minimum charge be established at \$72.34 per quarter for the 2022/2023 rate year.

Similarly, we have reviewed the financial condition of the City of Farmington Hills Sewage Disposal System fund for the same period. The WRC recommends the standard rate increase \$2.87 from \$44.25 to \$47.12 per Mcf and the minimum charge be established at \$75.39 per quarter based on the projected costs for operation and maintenance for the 2022/2023 rate year.

We request that the enclosed charges be adopted by the City, effective July 1, 2022. At your earliest convenience, please provide my office with a copy of the adopted resolutions.

If you have questions regarding this matter, please feel free to contact me at 248-858-1539.

Sincerely,

Ben L. Lewis

Ben L. Lewis, P.E.
Manager

c: William Miller, Oakland County Commissioner-District 14
Joseph Valentine, Assistant City Manager
Thomas Skrobola, Finance Director/ Treasurer



REPORT FROM THE CITY MANAGER TO CITY COUNCIL – June 27, 2022

SUBJECT: Approval of Amendment No. 5 to Water Service Contract between the Great Lakes Water Authority and the City of Farmington Hills

Administrative Summary

- The City of Farmington Hills entered into a 30-year water contract with Detroit Water and Sewerage Department (DWSD) in September of 2009. Since this time, the City and GLWA have approved four amendments to the contract based on changing demands and construction of the City’s water tower and related system improvements.
- Historically, 20 percent of wholesale customers were scheduled to re-open their contracts each year and make adjustments to their contract peak hour and maximum day values. This had resulted in a certain degree of volatility in charges to the remaining 80 percent of wholesale customers each year.
- Through the partnership with GLWA and wholesale customers, a request was made and supported to place all wholesale customers on the same periodic contract review schedule. This effort will assist in reducing, as much as practical, instability in customer charges. This contract alignment process will result in all wholesale contracts being reopened on a four-year schedule beginning this calendar year and every four years thereafter.
- Farmington Hills has leveraged most of the available reductions in peak hour demand management with the construction of the water tower and previous Amendments. However, with continued declines in water sales and enhancements to operations, there is an opportunity to further reduce the City’s maximum day and contract values.
- These changes may slightly reduce the City’s annual cost. However, the overall impact will not be known until all wholesale contract amendments are finalized.
- The recommendation is to adjust the following flow based values:

Contract Flow Based Value Type	Projected Annual Volume (mcf)	Max. Day (mcf)	Peak Hour (mgd)
Current GLWA Contract Value	400,000	20.0	21.3
Proposed GLWA Contract Value	400,000	18.0	21.3

- The contract amendment must be approved by City Council and received by GLWA on or before August 10, 2022 in order to be included in the contract reopener process.
- This Amendment has been reviewed as to form and content by the City Attorney.

Recommendation

IT IS RESOLVED, that the City Council of Farmington Hills authorizes the City Manager and City Clerk to sign Amendment No. 5 to Water Service Contract Between Great Lakes Water Authority and City of Farmington Hills.

Support Documentation

The Great Lakes Water Authority leases, operates and maintains the public water supply system owned by the City of Detroit. The City of Farmington Hills entered into a 30-year water contract with Detroit Water and Sewerage Department (DWSD) in September of 2009. Since this time, the contract has been amended and assigned to reflect the changing market terms, infrastructure improvements, and conditions governing the delivery and purchase of potable water. This current amendment attempts to further stabilize wholesale water charges by placing all wholesale customers on the same four-year renegotiation schedule. Staff from the City, Water Resources Commissioner's Office, and City Attorney is recommending reductions in the maximum day flow rates. The recommended change reflects the currently demonstrated value while maintaining a contingency for emergency conditions. This change may slightly reduce the City's annual cost of water purchases from GLWA, however, the overall impact will not be known until all wholesale contract amendments are finalized.

Prepared by: Tammy Gushard, P.E., Senior Engineer

Reviewed by: Karen Mondora, P.E., Director, Department of Public Services

Approved by: Gary M. Mekjian, P.E., City Manager

**AMENDMENT NO. 5 TO WATER SERVICE CONTRACT
BETWEEN
GREAT LAKES WATER AUTHORITY
AND
CITY OF FARMINGTON HILLS**

This Amendment No. 5 (“Amendment”) is made between the Great Lakes Water Authority, a municipal authority and public body corporate (“GLWA”), and the City of Farmington Hills, a municipal corporation (“Member Partner”). GLWA and Member Partner are collectively referred to as the “Parties”.

RECITALS

- A. GLWA leases, operates, and maintains the public water supply system owned by the City of Detroit (“System”); and
- B. On September 15, 2009, the Parties entered a Water Service Contract (“Contract”) reflecting the terms and conditions governing the delivery and purchase of potable water, as subsequently amended and assigned; and
- C. GLWA has determined that its charge methodology renders irrelevant the “minimum take or pay” terms of Section 5.06 of the Contract; and
- D. Article 15 of the Contract permits the Parties to amend the Contract by mutual agreement; and
- E. In consideration of the mutual undertakings of the Parties and for the benefit of the public, it is the mutual desire of the Parties to enter this Amendment to amend the Contract as set forth in detail in the following sections.

ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:

- 1. Section 5.06 of the Contract is deleted in its entirety.
- 2. Exhibit A of the Contract is amended by deleting in its entirety the existing Exhibit A and substituting the attached Exhibit A in its place.
- 3. Exhibit B of the Contract is amended by deleting in its entirety the existing Exhibit B and substituting the attached Exhibit B in its place.
- 4. Except for the provisions of the Contract specifically contained in this Amendment, all other terms, conditions, and covenants contained in the Contract shall remain in full force and effect and as set forth in the Contract.
- 5. This Amendment to the Contract shall be effective and binding upon the Parties when it is signed and acknowledged by the duly authorized representatives of both Parties and is approved by Member Partner’s governing body and the GLWA Board of Directors.

Accordingly, GLWA and Member Partner, by and through their duly authorized officers and representatives, have executed this Amendment.

City of Farmington Hills:

By: _____
Gary Mekjian
City Manager

By: _____
Pam Smith
City Clerk

APPROVED BY
FARMINGTON HILLS CITY COUNCIL ON: _____
Date

Great Lakes Water Authority:

By: _____
Suzanne R. Coffey, P.E.
Interim Chief Executive Officer

Dated: _____

APPROVED BY
GLWA BOARD OF DIRECTORS ON: _____
Date

APPROVED AS TO FORM BY
GLWA GENERAL COUNSEL ON: _____
Signature/Date

REPORT TO THE CITY COUNCIL FROM THE CITY ASSESSOR – JUNE 27TH, 2022

SUBJECT: Consideration of adoption of the revised Guidelines for Poverty Exemption Review, pursuant to Public Act 390 of 1994 and Public Act 253 of 2020.

ADMINISTRATIVE SUMMARY:

A recent review of the City’s Guidelines for Poverty Exemption Review, which are a policy of the City Council, determined that compliance with State law (specifically Public Act 390 of 1994 and Public Act 253 of 2020) requires the removal of the following statement:

“The Board of Review may deny any appeal, regardless of income, if the financial hardship appears to be self-created by the actions of the person or persons making the application.”

RECOMMENDATION:

RESOLVED, that the City Council hereby adopts and approves the revised “Guidelines for Poverty Exemption Review,” dated June 27th, 2022, for use in compliance with Public Act 390 of 1994 and Public Act 253 of 2020, and authorizes the Board of Review, on Council’s behalf, to annually update and revise the “Household Income” amounts stated in Section IV of the Guidelines in order to maintain the same percentage difference between the City’s Household Income amounts and the federal poverty standards as adjusted annually by the federal government.

Reviewed by:
/s/ Thomas C. Skrobola
Thomas Skrobola, Finance Director

Submitted by:
s/ Matthew A. Dingman
Matthew A. Dingman, City Assessor

CITY OF FARMINGTON HILLS

GUIDELINES FOR POVERTY EXEMPTION REVIEW

I. General Overview

The Board of Review of the City of Farmington Hills recognizes the need to have available a procedure by which residents in need of assistance under MCL 211.7u can make an application for property tax relief. The Board further recognizes that pursuant to statute and case law, they must adopt procedures and guidelines, approved by City Council, to be used as standards when considering appeals made based on financial hardship. The Board of Review understands that these guidelines must be adhered to when reviewing poverty appeals. The Board of Review may reject any form submitted that is inaccurate or not fully completed by the time of the Board's consideration. All information in the form is subject to verification by the Board of Review or Assessors Office.

II. Basic Filing Requirements

In order to be considered for exemption under MCL 211.7u each applicant must:

- A. Own and occupy the property as a principal residence, as defined by law, for which the request is being made. This may include vacant, contiguous property as long as it is considered part of the principal residence.
- B. Complete and submit an Application for Tax Exemption on a form designated and supplied by the City of Farmington Hills Assessors Office.
- C. Submit income verification as required. This must include current Federal and State Income Tax Returns, State Homestead Property Tax Credit Forms, bank statements, or any additional information requested by the Board of Review.

III. Processing Applications

Once an Application for Tax Exemption is completed and returned to the Assessor's Office, it will be reviewed by the Assessing staff. The Assessing staff will complete and attach a Hardship Worksheet to each appeal. The worksheet will summarize the application and provide the Board of Review with specific information, income of the applicant, an estimated tax amount for the property, a summary of the estimated Homestead Property Tax Credit for the property and the estimated net property tax liability to the homeowner.

After the above referenced information is compiled, the entire packet will be submitted to the Board of Review to be considered for tax relief. The Board of Review, in making their decision, may contact the applicant for any additional information they deem necessary. The Board of Review shall also reject any application where the information contained in it appears fraudulent, misleading or incomplete.

CITY OF FARMINGTON HILLS

GUIDELINES FOR POVERTY TAX EXEMPTION

IV. **Income Guidelines**

The income guidelines used by the Board of Review have been established in accordance with P.A. 390 of 1994 and P.A. 253 of 2020. These guidelines shall be used by the Board of Review in making its decisions. The income amounts below relate directly to the Federal Poverty Guidelines and are adjusted accordingly each year.

<u>Persons</u> <u>in Household</u>	<u>Household</u> <u>Income</u>	<u>Board Action</u>
1	\$ 0 - \$ 16,100	100% reduction in Taxable Value
	\$ 16,100 - \$ 23,930	50% reduction in Taxable Value
	\$ 23,930 - \$ 33,730	25% reduction in Taxable Value
	Over \$ 33,730	No hardship relief will be granted

.....

2	\$ 0 - \$ 21,770	100% reduction in Taxable Value
	\$ 21,770 - \$ 29,600	50% reduction in Taxable Value
	\$ 29,600 - \$ 39,400	25% reduction in Taxable Value
	Over \$ 39,400	No hardship relief will be granted

.....

For each additional person over 2 in the household, add \$ 5,670 to income levels to determine income qualifications.

CITY OF FARMINGTON HILLS

GUIDELINES FOR POVERTY TAX EXEMPTION

V. Asset Guidelines

As required by P.A. 390 of 1994 and P.A. 253 of 2020, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The following assets shall be considered when applying an asset test to determine qualification for tax exemption:

- i. The value of all “liquid assets” shall not exceed ten (10) times the estimated annual property tax on the homestead property. Examples of “liquid assets” may include, but is not limited to, the cash value of life insurance policies, mutual funds, bonds or stocks as well as money market accounts, savings accounts, or checking accounts.
- ii. The value of all assets of the applicant shall not exceed five (5) times the annual household income of the applicant or those contributing to the expenses of the household. Totals assets may include, but is not limited to, cars, boats, real estate that is not the homestead (including rental properties and vacant properties), and all liquid assets.

All asset information, as requested in the Application for Property Tax Exemption must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if assets are not properly identified.

VI. Summary

In conclusion, the Board of Review has been given exclusive statutory jurisdiction over the granting of property tax relief due to poverty. The Board of Review for the City of Farmington Hills takes this task seriously and attempts to provide relief to all deserving residents within the city. ~~The Board of Review may deny any appeal, regardless of income, if the financial hardship appears to be self created by the actions of the person or persons making the application.~~ The Board of Review reserves the right to modify these guidelines as necessary.

CITY OF FARMINGTON HILLS

GUIDELINES FOR POVERTY EXEMPTION REVIEW

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The Board of Review of the City of Farmington Hills recognizes the need to have available a procedure by which residents in need of assistance under MCL 211.7u can make an application for property tax relief. The Board further recognizes that pursuant to statute and case law, they must adopt procedures and guidelines, approved by City Council, to be used as standards when considering appeals made based on financial hardship. The Board of Review understands that these guidelines must be adhered to when reviewing poverty appeals. The Board of Review may reject any form submitted that is inaccurate or not fully completed by the time of the Board's consideration. All information in the form is subject to verification by the Board of Review or Assessors Office.

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- B. Complete and submit an Application for Tax Exemption on a form designated and supplied by the City of Farmington Hills Assessors Office.
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Once an Application for Tax Exemption is completed and returned to the Assessor's Office, it will be reviewed by the Assessing staff. The Assessing staff will complete and attach a Hardship Worksheet to each appeal. The worksheet will summarize the application and provide the Board of Review with specific information, income of the applicant, an estimated tax amount for the property, a summary of the estimated Homestead Property Tax Credit for the property and the estimated net property tax liability to the homeowner.

After the above referenced information is compiled, the entire packet will be submitted to the Board of Review to be considered for tax relief. The Board of Review, in making their decision, may contact the applicant for any additional information they deem necessary. The Board of Review shall also reject any application where the information contained in it appears fraudulent, misleading or incomplete.

CITY OF FARMINGTON HILLS

GUIDELINES FOR POVERTY TAX EXEMPTION

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CITY OF FARMINGTON HILLS

GUIDELINES FOR POVERTY TAX EXEMPTION

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All asset information, as requested in the Application for Property Tax Exemption must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if assets are not properly identified.

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In conclusion, the Board of Review has been given exclusive statutory jurisdiction over the granting of property tax relief due to poverty. The Board of Review for the City of Farmington Hills takes this task seriously and attempts to provide relief to all deserving residents within the city. The Board of Review reserves the right to modify these guidelines as necessary.

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
June 27, 2022

SUBJECT: BID WAIVERS AND AWARDS FOR FISCAL YEAR 22/23

ADMINISTRATIVE SUMMARY

- The City Charter requires sealed competitive bidding of commodities that individually or aggregately exceed \$10,000 in one fiscal year. The Charter also requires a waiver if it is in the best interest of the City to not competitively bid a product or service.
- Bid waivers are requested for distinct reasons. These include:
 - The bid process may adversely affect the current costs. This has been demonstrated in the past when the current prices paid increased when bids were solicited.
 - The vendor is a sole source and bidding may actually increase prices paid. Purchasing staff typically negotiates prices in this situation.
 - The most competitive price is already being received which is verified through price surveys and comparisons.
 - The vendor was awarded the bid when the product was originally purchased by the City and has historical and or proprietary knowledge that benefits the City.
 - Due to a third party relationship, the City has no choice in the vendor selection.
 - Another governmental agency, such as the State of Michigan, Oakland County, a MITN member, OMNIA Partners or other national municipal cooperative working with a lead government agency has solicited bids/proposals; and the contract is available to the City as a cooperative bid.
 - The City has a vendor relationship with another government agency, such as Oakland County (CLEMIS).
- Bid waivers are an effective way to address unique procurement situations. Waiving the bid requirements allows staff to focus on other commodities where bidding would provide an economic or service improvement.
- Funding for all transactions listed on the attached are budgeted in fiscal year 2022/23 departmental accounts or through approved grant and/or capital funding.

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to issue purchase orders for budgeted products and services as listed on the attached for fiscal year 2022/23.

Prepared by: Kelly Monico, Director of Central Services
 Reviewed by: Michelle Aranowski, Senior Buyer
 Approved by: Gary Mekjian, City Manager

VENDOR	COMMODITY	DEPT.	JUSTIFICATION	LAST BID CONTRACT	EST. ANNUAL AMOUNT
Access Interactive	Virtual Desktop Infrastructure Equipment, Security Software Maintenance & Support	All	Oakland County G2G Bid Contract	Current	\$150,000
Accruent Systems	Facility Maintenance Software	All	O.E.M. vendor/ Bid OMNIA Partners	Current	\$26,000
Adobe Authorized Resellers	PDF Imaging & forms licensing	All	OMNIA Partners, State of MI/REMC/NASPO contracts (or less)	Current	\$25,000
Amazon	Miscellaneous Supplies & Equipment	All	OMNIA Partners	Current	\$150,000
Autodesk Authorized resellers	AutoCAD & Fusion 360 Computer Aided Design licensing	DPS & SS	OMNIA Partners, State of MI/REMC/NASPO (or less) Cooperative contracts	Current	\$16,000

VENDOR	COMMODITY	DEPT.	JUSTIFICATION	LAST BID CONTRACT	EST. ANNUAL AMOUNT
BS&A	Equalizer, Tax, Permits, Cash receipting software maintenance/updates	DPCD, Finance	Sole Source O.E.M. vendor/ Original bid	N/A	\$45,000
Dell & Hewlett Packard authorized resellers	Software licenses, Computer Equipment, printers, peripherals & consulting	All	OMNIA Partners, State of MI/REMC/NASPO (or less) Cooperative contracts	Current	\$125,000
ESRI	GIS licensing/ maintenance and support	All	State of MI contract	Current	\$18,000
Eden Systems/Tyler Technologies	Financial software maintenance/updates	All	Sole Source O.E.M. vendor/ Original bid	N/A	\$92,000
Faster Solutions	CCG Faster Fleet Maintenance Software	DPW	O.E.M. vendor	Current	\$12,000
Global Solutions	Laserfiche & Related Software Document Management systems.	All	O.E.M. vendor	2021	\$22,000
Gordian Company	Facilities Capital & Job Costing Software	All	O.E.M. vendor/ Bid OMNIA Partners	Current	\$17,000
Grainger	Mechanical, Industrial and Janitorial Supplies	All	State of MI contract	Current	\$40,000
Harrell's & HD Supply	Fertilizer & Grounds Maintenance supplies	Parks & Golf	OMNIA Partners Contract(Cooperative)	Current	\$15,000
Hart Intercivic	Election supplies & equipment	City Clerk	State & County Bid Contract	Contract	\$35,000
Home Depot	Maintenance & Hardware Supplies	All	OMNIA Partners National Contract	Current	\$30,000
Kiesler Police Supply/Michigan Police Equipment & Vance Outdoors	Training & Duty Ammunition	Police	State of Michigan Contracts	Current	\$40,000
Kone Elevators	Elevator Maintenance & Repair	All	OMNIA Partners Contract	Current	\$25,000
Microsoft authorized resellers	Microsoft Software Licensing/ Maintenance & Support	All	OMNIA Partners, State of MI/REMC/NASPO contracts (or less)	Current	\$200,000
MobilEyes	Fire Inspection Software Support	Fire	O.E.M. vendor	Current	\$12,000
Oakland County	CLEMIS radio, electronic, radar, IT services & Police equipment installs	Police Fire	CLEMIS system services including installations	Current Agreement	\$250,000
Printing Systems & Election Source	Election Supplies & Ballots	City Clerk	Oakland & State of Michigan County Contract	Current	\$40,000
TAPCO, Inc.	Sign Shop Supplies	DPW	OMNIA Partners Contract	Current	\$20,000
TelNet Group	Phone equipment, software licensing maintenance & support	IT	O.E.M. vendor	2019	\$25,000
Tire Hub	Tires	DPW	State Bid Contract	Current	\$60,000
Vermont Systems	Recreation software maintenance/updates	Special Services	Sole Source O.E.M. vendor/ Original bid	N/A	\$40,000
VMware authorized resellers	Network Virtualization software maintenance/updates & consulting	IT	G2G, OMNIA Partners, State of MI/REMC/NASPO contracts (or less)	Current	\$65,000
Watch Guard	In-Car Camera System	Police	Clemis/Oakland County	Current	\$50,000
Zoho Corporation	Endpoint Security, Service Desk, Password Management & Ticketing applications	IT	O.E.M vendor -Sole Source	Current	\$25,000

REPORT FROM THE CITY MANAGER TO CITY COUNCIL—June 27, 2022

SUBJECT: Award of Bid—Zero-Turn Riding Mowers

ADMINISTRATIVE SUMMARY:

- An invitation to bid (ITB) was issued through the MITN e-procurement system and opened on June 2, 2022 for two zero-turn riding lawn mowers.
- Funding for this equipment purchase is provided in the FY 21-22 DPW Capital Improvement Program-Equipment account. These pieces of equipment are used to mow the public rights-of-way and will replace two existing mowers (~7 years old with approximately 800 hours).
- Staff evaluated the three bids received based on product offering, price, warranty, and safety mechanisms. Note two of the three bidders did not meet all the specification requirements.
- The lawn equipment reviewed are all quality mowing units. However, the DPW's specifications are directly related to specific roadside production mowing with curbs, road debris, and traffic control devices and not just the traditional landscape mowing of facilities and grounds.
- The recommended unit complies with the City's specifications and is within budget.
- The recommended vendor is Weingartz of Farmington Hills, Michigan. Weingartz has provided equipment repair service and sold equipment and parts to the City in the past, proving to be a reliable and knowledgeable vendor.
- While trade-in offers were received from some of the bidders, the DPW intends on publicly auctioning the existing mowers to obtain the best price.

RECOMMENDATION:

IT IS RESOLVED, that the City Council of Farmington Hills authorize the City Manager to issue a purchase order to Weingartz of Farmington Hills, Michigan in the amount of \$36,351 for the purchase of two (2) Exmark zero-turn 60" mowers.

Prepared by: Derrick Schueller, DPW Superintendent
Michelle Aranowski, Senior Buyer

Departmental Authorization: Karen Mondora, P.E., Director, Department of Public Services
Kelly Monico, Director, Department of Central Services

Approved: Gary Mekjian, P.E., City Manager

SUPPORT DOCUMENTATION:

VENDOR	MAKE & MODEL	DEVIATIONS	UNIT PRICE	TOTAL PRICE
Weingartz	Exmark L2X980EKC606W0	None	\$18,175.50	\$36,351.00
Mark's Outdoor	Toro 72946 6000	Deck Design, Unsealed Spindle Bearings	\$16,028.28	\$32,056.56
Carleton Equipment	Kubota Z781KWi-60	Engine, Deck, Rack, Fuel Capacity	\$11,982.72	\$23,965.44



REPORT FROM THE CITY MANAGER TO CITY COUNCIL
June 27, 2022

SUBJECT: REPLACEMENT OF NEW HANDGUNS FOR POLICE DEPARTMENT

ADMINISTRATIVE SUMMARY

- The current Glock 17 and 26 handgun inventories for the Police Department is approaching the 10-year service lifespan (2013). It is recommended, and an industry standard, to changeout duty weapons every 10 years. This is due to the harsh conditions the weapons are used in (inclement weather), number of rounds fired though the weapon (training), and the wear of parts and components over time. The utilization of weapons to the point of failure poses unacceptable risks to the lives of officers and citizens.
- Research and testing was completed by the firearms training cadre, along with several other officers within the department. Through this process, replacement firearms were identified as the Sig Sauer P320X (Glock 17) and the Sig Sauer P365 XL (Glock 26). These firearms are utilized by many law enforcement agencies throughout the country, the U.S. Military, and is proven to be reliable and high quality.
- The recommended firearm integrates a sight system that has been proven in real life situations and training to increase officer accurate in high stress/deadly force incidents. The system allows the officer to focus on the subject during these high stress incidents and has been proven to increase accuracy from the national police accuracy rate of 30-40% to a 69%. This will aid in reducing liability and is a significant advancement in safety.
- The Sig Sauer 365 XL Pistol will replace our inventory of Glock 26 pistols and be provided to sworn officers. Agency-wide implementation will standardize the firearm used in a back-up capacity, administrative, detective, or plain clothes duties. This will bring the agency into compliance with MACP accreditation requirements.
- The recommended holsters are the Safariland ALS, which has been utilized by this department for nearly 20 years. These holsters are a proven piece of equipment in law enforcement, have enhanced functionality to improve weapon retention, durability, and have similar operability as our current duty holsters.
- We published a bid on MITN and received four (4) responses. Acme Sports is recommended for award. The pricing of the identified vendor is \$620.00 each for the Sig Sauer P320X and \$389.00 each for the Sig Sauer 365XL. Our department pricing was locked in ahead of a nearly 30% firearms industry-wide price increase. The winning bid included \$123.00 each for the P320X holsters and \$84.00 each for the P365XL holsters. The bid specifications were for the purchase of 115 P320X pistols, 115 P365XL pistols, and one holster for each firearm.
- Acme Sports also provided the highest trade-in value of our current handguns and duty holsters, under existing market value, which is equal to their original purchase price in 2013. The total trade-in value for this equipment is \$60,000.00 and the total cost for all items is \$138,423.00, which will result in a total project cost of \$78,423.00 (with trade in).
- The approved 2022/2023 Police Department budget included a Federal Forfeiture plan (account #213000-015-740-018) that identified \$100,000.00 in funding for this safety upgrade.

RECOMMENDATION

Based on the above information, it is recommended that City Council authorize the City Manager to issue a purchase order to Acme Sports in the amount of approximately \$78,423.00. Funding for this purchase would be covered under the federal forfeiture account.

Prepared by: Jeff King, Chief of Police

Reviewed by: Thomas Skrobola, Finance Director

Reviewed by: Kelly Monico, Central Services Director

Approved by: Gary Mekjian, City Manager

City of Farmington Hills
 Bid tabulation
 itb-fh-21-22-2330
 Duty Handguns & Accessories
 Opened 03/22/22

Recommended for award

ITEMS	QTY	Kiesler-Jeffersonville, IL		Acme Sports-Seymour, IN		Vance Outdoors-Columbus, OH		Sig Sauer, Inc. - Newington, NH	
		Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Sig Sauer p320 RXP Pro XFull 9mm Sig Sauer ROME01PRO (installed by the manufacturer) Or city approved equivalent	115	\$797.52	\$91,714.80	\$620.00	\$71,300.00	\$628.86	\$72,318.90	\$714.12	\$82,123.80
Manufacturer/Model, if different than brand specified		Glock G45 MOS-6		As Specified		As Specified		As Specified	
Safariland 6377 RDS ALS Concealment Belt Loop Holster Or city approved equivalent	42	\$50.00	\$2,100.00	\$84.00	\$3,528.00	\$81.79	\$3,435.18	No-Bid	
Manufacturer/Model, if different than brand specified		Blackhawk 410200BKL or R		As Specified		As Specified			
Safariland 6390 RDS-ALS Mid-ride Level 1 Retention Duty Holster Or city approved equivalent	115	\$80.00	\$9,200.00	\$123.00	\$14,145.00	\$113.65	\$13,069.75	No-Bid	
Manufacturer/Model, if different than brand specified		Blackhawk M990583BKR or L		As Specified		As Specified			
Sig Sauer P365XL Or city approved equivalent	115	\$400.90	\$46,103.50	\$389.00	\$44,735.00	\$389.25	\$44,763.75	\$441.99	\$50,828.85
Manufacturer/Model, if different than brand specified		Glock 43X MO5 w/Glock Night Sights		As Specified		As Specified			
Safariland 7378 7TS ALS Concealment Belt Loop Holster Or city approved equivalent (left handed and right handed)	115	\$50.00	\$5,750.00	\$41.00	\$4,715.00	\$34.74	\$3,995.10	No-Bid	
Manufacturer/Model, if different than brand specified		Blackhawk 410776BKR or L		As Specified		As Specified			
GRAND TOTAL		\$154,868.30		\$138,423.00		\$137,582.68		\$132,952.65	
TRADE-IN									
Up to 65 each Gen 4 Glock 17 9x19mm includes 3 magazines and Trijicon HD night sights	EA	\$355.00		\$400.00		\$335.00		\$320.00	
Up to 38 Gen 5 Glock 17 9x19mm pistol includes 3 magazines and Trijicon HD night sights	EA	\$365.00		\$425.00		\$360.00		\$340.00	
Up to 10 Gen 5 Glock 26 9x19mm pistol includes 3 magazines and Trijicon HD night sights	EA	\$365.00		\$425.00		\$360.00		\$360.00	
Up to 100 - 17 round magazines 9x19mm	Per Round	\$5 per magazine		\$14.00		\$10.00		\$5.00	
Notes	Lead time is 90-120 days and may vary depending on market demand. Some "No" responses to specification. Will not extend pricing to MITN.		No info on lead time. Will not extend pricing to MITN. Lowest priced guns as specified with highest trade-in values.		No info on lead time. Some "No" responses to specification. Will not extend pricing to MITN.		No info on lead time. Did not bid on all items. Will not extend pricing to MITN.		

Bid notification was sent to 41 vendors. We received 0 "No Bid."

REPORT FROM THE CITY MANAGER TO CITY COUNCIL—June 27, 2022

SUBJECT: Extension of Bid—2022 As-Needed Catch Basin Stabilization Services

ADMINISTRATIVE SUMMARY:

- The 2018 and 2019 As-Needed Catch Basin, Storm Water Pipe, and Concrete Slab Stabilization Services was publicly advertised and competitively bid on the Michigan Intergovernmental Trade Network (MITN) e-procurement system and opened on June 6, 2018.
- The original 2018/19 contract was for 2-year with extensions. The contractor has offered additional extensions of this contract under the same terms and conditions which is the 2018/19 base pricing with 3% per year escalation.
- The unit prices for the pay units are consistent and comparable. The polymer material that Havener Tech uses is unique and of high quality and used by most road agencies in Southeast Michigan including RCOC and MDOT.
- This contracted service will provide repair services to the City’s storm sewer system.
- The recommended pricing extension is for a two-year period under the same terms and conditions of the original 2018/19 contract.
- Funding for this program is provided in the Major and Local Road Maintenance accounts.
- The contractor recommended for the extension of this 2018/19 contract, Havener Tech of Troy, Michigan, has worked for Farmington Hills in the past and has proven to be professional and reliable.

RECOMMENDATION:

IT IS RESOLVED, that the City Council of Farmington Hills authorizes the City Manager and the City Clerk to sign a contract with Havener Tech in the amount of \$50,000 per year for a two year period for As-Needed Catch Basin Stabilization Services.

SUPPORT DOCUMENTATION:

The Catch Basin Stabilization Services provides another tool that can be used by DPW staff to make repairs to our aging storm water infrastructure. The City is responsible for the repair and maintenance of several thousand catch basins and other storm water structures. As leaks occur in these catch basins and along storm pipes, this tool will allow, in some cases, the injection of an expanding polymer foam to fill the voids and seal the structures, thus eliminating the costly and disruptive process of excavating, rebuilding, and repaving.

The recommended contractor, Havener Tech, has successfully worked with the City’s DPW over the last several years using this method to repair specific locations and demonstrate the benefits of this technology.

Prepared by:	Kevin P. McCarthy, P.E., DPW Superintendent Michelle Aranowski, Buyer
Departmental Authorization:	Karen Mondora, P.E., Director, Department of Public Services Kelly Monico, Director, Department of Central Services
Approved by:	Gary Mekjian, P.E., City Manager

City of Farmington Hills
 Bid Tabulation
 itb-fh-18-19-2071

As needed Catch Basin, Storm Water Pipe & Concrete Slab Stabilization

Company Name	City/State	2018 Stabilization of Storm Water Catch Basin- Estimate 30	2018 Injection Stabilization of Storm Water Pipe or Concrete Slab- Estimate 5,000	2018 Mobilization Estimate 5	2018 Estimated Total	2019 stabilization of Storm Water Catch Basin- Estimate 30	2019 Injection Stabilization of Storm Water Pipe or Concrete Slab- Estimate 5,000	2019 Mobilization- Estimate 5	Estimated Total 2019	GRAND TOTAL	% per year to extend contract for an additional two years
J. J. Mich Inc. PER	Roseville, MI	\$15,000.00 \$500.00	\$52,500.00 \$10.50	\$1,625.00 \$325.00	\$69,125.00	\$15,000.00 \$500.00	\$53,000.00 \$10.60	\$1,625.00 \$325.00	\$69,625.00	\$138,750.00	3%
Havener Tech PER	Troy, MI	\$15,450.00 \$515.00	\$50,000.00 \$10.00	\$0.00 \$0.00	\$65,450.00	\$15,450.00 \$515.00	\$50,000.00 \$10.00	\$0.00 \$0.00	\$65,450.00	\$130,900.00	3%

Bid Notification was sent to over 500 MITN vendors. We received ZERO (0) "No-Bids."

**MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBER
JUNE 13, 2022 – 7:30 PM**

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:33pm.

Council Members Present: Barnett, Boleware, Knol, Massey, and Newlin

Council Members Absent: Bridges and Bruce

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Schnackel and Skrobola, Police Chief King and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Mayor Barnett led the pledge of allegiance.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Knol, support by Massey, to approve the agenda as published.

MOTION CARRIED 5-0.

PROCLAMATION RECOGNIZING JUNE 2022 AS MEN’S HEALTH MONTH

The following Proclamation was read by Council Member Massey:

**PROCLAMATION
Men’s Health Month – June 2022
Men’s Health Week – June 13 - 19, 2022**

WHEREAS, despite advances in medical technology and research, men continue to live an average of five years less than women, with Native American and African American men having the lowest life expectancies; and

WHEREAS, educating the public and health care providers about the importance of safe behaviors, a healthy lifestyle, and early detection of male health problems will result in reduced rates of mortality from disease; and

WHEREAS, men who are educated about the value that preventive health care can play in prolonging their lifespan and their role as productive family members will be more likely to participate in health screenings, and serve as better healthy role models for their children; and

WHEREAS, the Men’s Health Network worked with Congress to develop a National Men’s Health Awareness campaign to help educate men, boys, and their families about the importance of positive health attitudes and preventive health practices; and

WHEREAS, Men’s Health Month and Men’s Health Week, which ends every year on Father’s Day, focus on a broad range of men’s health issues including heart disease, mental health, diabetes, and cancer of the prostate, testicles, and colon.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim June 2022 as **Men’s Health Month** and encourage all citizens to pursue preventive health care practices such as a healthy lifestyle, regular exercise, and medical check-ups, and to support early detection efforts for themselves and their loved ones.

PROCLAMATION RECOGNIZING JUNE 17-20 TO BE A TIME OF JUNETEENTH CELEBRATION

The following Proclamation was read by Council Member Boleware and accepted by Dr. Patricia Coleman-Burns:

PROCLAMATION
Juneteenth Celebration
National Observance June 20, 2022

WHEREAS, the Farmington Area Juneteenth Committee convened by First AME Church of Farmington Hills will hold its fourth annual celebration of Juneteenth on June 17 – 19, 2022 in partnership with Community Equity Organization, Danika Community Development Organization, and Nardin Park UM Church with a variety of activities emphasizing a shared history, education, achievement, and unity; and

WHEREAS, Juneteenth celebrations commemorate the word of emancipation finally reaching a group of enslaved Africans in Galveston, Texas on June 19, 1865, which was two and a half years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863, stating that “all persons held as slaves” within the rebellious states “are, and henceforth shall be free;” and

WHEREAS, Juneteenth is a day of reflection, renewal, and pride as families and community members gather to celebrate the African American experience and to measure and appreciate the great progress and significant contributions made by African Americans in our society; and

WHEREAS, worldwide celebrations of Juneteenth are designed to acknowledge and honor history while looking toward the future with a renewed commitment to building coalitions, offering needed support, and praying for peace and liberty for all; and

WHEREAS, on June 17, 2021, President Joseph R. Biden, Jr. signed into law Senate Bill 475 (S. 475) making “Juneteenth” a federal holiday, celebrated nationally this year on Monday, June 20, 2022.

NOW, THEREFORE, BE IT RESOLVED, that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim June 17 – 20, 2022 to be a time of **Juneteenth Celebration** and urge everyone to acknowledge the inspirational efforts of the African American community and all communities, and to applaud our collective commitment to family and furthering the cause of freedom.

PROCLAMATION RECOGNIZING MAY 15 – JUNE 15, 2022 AS TOURETTE SYNDROME AWARENESS MONTH

The following Proclamation was read by Council Member Knol and accepted by Katie Rose:

**PROCLAMATION
Tourette Syndrome Awareness Month
May 15 – June 15, 2022**

- WHEREAS,** observances that raise awareness about serious neurological disorders, such as Tourette Syndrome, offer an opportunity to educate the public and to advocate for the needs of impacted children and their families; and
- WHEREAS,** Tourette Syndrome, an inherited neurological disorder that affects approximately 2% of the population in the United States, is characterized by involuntary, sudden movements and repeated vocal sounds called “tics;” and
- WHEREAS,** Tourette Syndrome can strike people of all racial and ethnic backgrounds with symptoms typically appearing before age 10 and sometimes requiring lifelong treatment; and
- WHEREAS,** as many as 1 in 100 school-age boys and 1 in 300 to 400 school-age girls may have Tourette Syndrome, but due to a lack of information and public awareness, thousands of people remain untreated and undiagnosed and there is a social stigma attached to the disorder; and
- WHEREAS,** there is no known cure for Tourette Syndrome, but early diagnosis and treatment can help to prevent physical and psychological harm and increase understanding and support.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim May 15 – June 15, 2022 as **Tourette Syndrome Awareness Month**, and urge all citizens to learn about the signs of this neurological disorder, and to show support for the children and families who live with Tourette Syndrome.

CORRESPONDENCE

Councilmembers acknowledged the following correspondence received:

- MCMR Council letter from Karen Bolson
- Emails passed on to Police Chief and City Manager regarding parties and being safe
- Invite from NFHS for an organized March for Our Lives Rally Event

CONSENT AGENDA

MOTION by Massey, support by Boleware, to approve consent agenda as read.

Roll Call Vote:

- Yeas: BARNETT, BOLEWARE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: BRIDGES AND BRUCE
Abstentions: NONE

MOTION CARRIED 5-0.

CONSENT AGENDA ITEMS FOR DISCUSSION

There were no items pulled for discussion.

PUBLIC QUESTIONS AND COMMENTS

Ward Leon spoke of safety concerns with regard to panhandlers. Attorney Joppich addressed the issue and indicated that his office is working on an ordinance to bring to City Council.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

Council Members commented on the following events:

- Elks Club Flag Day ceremony
- SAFE program with middle school students covering mental health and community resources available
- Softball event sponsored by SAFE on August 6, 2022 starting at 9am at Founders Sports Park
- Anniversary of the HAWK is being celebrated on June 16th
- Jazz ensemble being formed at the HAWK and the six week program starts June 21st
- Friends of the Library Gala
- Art on the Grand
- Great Camp-Out event at Heritage Park
- March for Our Lives student sponsored rally

CITY MANAGER UPDATE

City Manager Mekjian made the following comments:

- Document Shredding event to be held at Costick Activities Center on June 14th from 10am-12noon
- Blood Drive to be held at Costick Activities Center on June 15th from 8am-8pm
- The one-year anniversary facility dedication for the HAWK is June 16th at 7pm

Clerk Smith mentioned that absent voter ballots are planned to be mailed out on June 23, 2022 and ballot will be available over the counter for voters to pick up as of Monday, June 20th.

PUBLIC HEARING

PUBLIC HEARING AND CONSIDERATION OF ADOPTION OF THE 2022/2023 FISCAL YEAR BUDGET AND 2022 PROPERTY TAX MILLAGE RATES. CMR 6-22-53

Tom Skrobola, Finance Director, provided an overview of the 2022/23 Fiscal Year Budget and 2022 city property tax millage rates and discussed the budget process the city takes up through the public hearing this evening.

Mayor Barnett opened the public hearing. There being no comments, Mayor Barnett closed the public hearing.

MOTION by Massey, support by Knol, to adopts the following resolution approving the 2022/23 Fiscal Year Budget and 2022 Property Tax Millage Rates:

BUDGET RESOLUTION

WHEREAS, the appropriate City Officers have submitted to the City Manager an itemized estimate of expenditures for FY 2021/22 for the respective departments and/or activities under his/her direction; and,

WHEREAS, the City Manager has prepared a complete itemized budget proposal for FY 2022/23 including the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and the Component Units, and has submitted the same to the City Council pursuant to Article VI of the City Charter; and,

WHEREAS, a Public Hearing was held on the combined budgets for FY 2022/23 on June 13, 2022 and the property tax millage rate to be levied to support the FY 2022/23 budget; and,

WHEREAS, an appropriate public notice was published on June 5, 2022, notifying citizens of the Public Hearing on the proposed FY 2022/23 Budget and the proposed property tax levy to support these budgets and the City Council's intention to adopt the budgets and establish the property tax rates on June 13, 2022 after the Public Hearing; and,

WHEREAS, all necessary proceedings have been taken by the City of Farmington Hills, Oakland County, Michigan, for the adoption of its Budget for the FY 2022/23;

THEREFORE, be it resolved by the City Council as follows:

- 1) That the City Council for the City of Farmington Hills hereby adopts the General Fund Budget for FY 2022/23 in the aggregate amount of \$73,537,240 for expenditures and transfers-out funded by \$72,369,789 in revenues and transfers-in.
- 2) That the City Council for the City of Farmington Hills hereby appropriates the sum of \$73,537,240 in expenditures and transfers-out for FY 2022/23 for General Fund purposes on a departmental and activity total basis as follows:

Boards & Commissions	\$2,889,785
General Government	\$12,278,802
Public Safety	\$24,887,614
Planning & Community Development	\$1,984,575
Public Services	\$8,593,285
Special Services	\$13,034,228
Operating Transfers Out	\$9,868,951
Total Expenditures + Transfers-out	<u>\$73,537,240</u>

- 3) That the City of Farmington Hills shall levy 5.2909 mills ad valorem tax on the

Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for general operating purposes.

- 4) That the City of Farmington Hills shall levy 0.5887 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for general debt service requirements (all 0.5887 mills are from within the City Charter Limit) and to adopt the 2022/23 Debt Service Fund Budgets schedule as attached below.
- 5) That the City of Farmington Hills shall levy 2.4260 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for Capital Improvements of which 0.4546 mills will be dedicated to Parks Development as approved by the electorate in August 2018 and to adopt the 2022/23 Capital Improvement Fund Budget and Parks & Recreation Capital Development Funds Budget as attached below.
- 6) That the City of Farmington Hills shall levy 3.0389 mills ad valorem (as approved by the electorate in November 2015 and November 2021) on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for the FY 2022/23 for the purposes of public safety.
- 7) That the City of Farmington Hills shall levy 0.7333 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for refuse removal and disposal.
- 8) That the City of Farmington Hills shall levy 0.0125 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for economic development and public information.
- 9) That the City of Farmington Hills shall levy 4.4790 mills ad valorem tax (as approved by the electorate in November 2014 and in November 2018) on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2022/23 for the City's local match to Major Road grant funded projects as well as preventative maintenance treatments on both Major and Local Roads.
- 10) That the City of Farmington Hills shall levy a total of 16.5693 mills ad valorem on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for FY 2022/23.
- 11) That the City of Farmington Hills estimates General Fund Revenues and transfers-in for the FY 2022/23 to total \$72,369,789, as follows:

Property Taxes	\$36,162,362
Business Licenses & Permits	\$22,953
Other Licenses & Permits	\$1,675,767
Grants	\$4,826,000
State Shared Revenues	\$9,373,527
Fees	\$6,625,531
Sales	\$360,055
Fines & Forfeitures	\$1,551,456
Interest Earnings	\$291,272
Recreation User Charges	\$7,546,013
Other Revenue	\$2,618,003
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	<u>\$72,369,789</u>

- 12) That the City of Farmington Hills adopts the Special Revenue Funds Budgets for the FY 2022/23 as follows:

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2022	\$12,259,028	\$543,922	\$3,380,925	\$0	\$16,183,875
REVENUES					
Property Taxes	17,642,620	1,738,872	11,382,653	0	30,764,145
Intergovernmental	10,831,851	385,000	200,514	734,451	12,151,816
Interest Income	105,000	3,500	63,780	500	172,780
Miscellaneous	190	212,692	0	71,697	284,579
Total Revenues	28,579,661	2,340,064	11,646,946	806,648	43,373,319
EXPENDITURES					
Highways & Streets	31,939,240	0	0	0	31,939,240
Public Safety	0	0	11,798,354	0	11,798,354
Appointed Council	0	0	0	316,021	316,021
Contractual Services	0	0	0	40,560	40,560
Debt Service - Principal	750,000	0	0	0	750,000
Debt Service - Interest	138,000	0	0	0	138,000
Land Acquisition, Capital Improvements and Other	129,000	1,474,443	425,953	450,067	2,479,463
Total Expenditures	32,956,240	1,474,443	12,224,307	806,648	47,461,638
Revenues over/(under) Expenditures	(4,376,580)	865,621	(577,361)	0	(4,088,320)
OTHER FINANCING SOURCES AND USES					
Transfers In	16,751,503	68,951	0	0	16,820,454
Transfers Out	(16,751,503)	(1,307,850)	0	0	(18,059,353)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(4,376,580)	(373,278)	(577,361)	0	(5,327,219)
FUND BALANCE AT JUNE 30, 2023	\$7,882,447	\$170,644	\$2,803,564	\$0	\$10,856,655

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2022	\$426,450	\$8,685,727	\$3,146,851	\$12,259,028
REVENUES				
Property Taxes	17,642,620	0	0	17,642,620
Intergovernmental	205,714	7,689,347	2,936,790	10,831,851
Interest Income	20,000	75,000	10,000	105,000
Miscellaneous	0	190	0	190
Total Revenues	17,868,334	7,764,537	2,946,790	28,579,661
EXPENDITURES				
Highways & Streets	0	16,643,248	15,295,992	31,939,240
Debt Service - Principal	0	0	750,000	750,000
Debt Service - Interest	0	0	138,000	138,000
Other	0	91,400	37,600	129,000
Total Expenditures	0	16,734,648	16,221,592	32,956,240
Revenues over/(under) Expenditures	17,868,334	(8,970,111)	(13,274,802)	(4,376,580)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	4,969,577	11,781,926	16,751,503
Transfers Out	(16,751,503)	0	0	(16,751,503)
	(16,751,503)	4,969,577	11,781,926	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	1,116,831	(4,000,535)	(1,492,876)	(4,376,580)
FUND BALANCE AT JUNE 30, 2023	\$1,543,280	\$4,685,193	\$1,653,974	\$7,882,448

**SPECIAL REVENUE FUNDS
 RECREATION FUNDS SUMMARY**

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2022	\$0	\$543,922	\$543,922
REVENUES			
Property Taxes	0	1,738,872	1,738,872
Intergovernmental	360,000	25,000	385,000
Interest Income	500	3,000	3,500
Miscellaneous	152,692	60,000	212,692
Total Revenues	513,192	1,826,872	2,340,064
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	582,143	892,300	1,474,443
Total Expenditures	582,143	892,300	1,474,443
Revenues over/(under) Expenditures	(68,951)	934,572	865,621
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(373,278)	(373,278)
FUND BALANCE AT JUNE 30, 2023	\$0	\$170,644	\$170,644

<p>SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY</p>
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2022	2,648,419	\$447,053	\$285,454	\$3,380,925
REVENUES				
Property Taxes	11,382,653	0	0	11,382,653
Intergovernmental	200,514	0	0	200,514
Interest Income	63,780	0	0	63,780
Miscellaneous	0	0	0	0
Total Revenues	11,646,946	0	0	11,646,946
EXPENDITURES				
Public Safety	11,660,454	129,200	8,700	11,798,354
Land Acquisition, Capital Improvements and Other	425,953	0	0	425,953
Total Expenditures	12,086,407	129,200	8,700	12,224,307
Revenues over/(under) Expenditures	(439,461)	(129,200)	(8,700)	(577,361)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(439,461)	(129,200)	(8,700)	(577,361)
FUND BALANCE AT JUNE 30, 2023	\$2,208,958	\$317,853	\$276,754	\$2,803,564

<p>SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY</p>
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2022	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	399,667	334,784	734,451
Interest Income	400	100	500
Miscellaneous	50,000	21,697	71,697
Total Revenues	450,067	356,581	734,951
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	450,067	0	450,067
Total Expenditures	450,067	356,581	806,648
Revenues over/(under) Expenditures	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	0	0
FUND BALANCE AT JUNE 30, 2023	\$0	\$0	\$0

- 13) That the City of Farmington Hills adopts the 2022/23 Debt Service Fund Budgets as follows:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2022	\$97,745	\$97,745
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,530,000	1,530,000
Interest and Fiscal Charges	684,960	684,960
Miscellaneous	2,500	2,500
Total Expenditures	2,217,460	2,217,460
Revenues over/(under) Expenditures	(2,167,260)	(2,167,260)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,200,000	2,200,000
Total Transfers In	2,200,000	2,200,000
Total Other Financing Sources and Uses	2,200,000	2,200,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	32,740	32,740
FUND BALANCE AT JUNE 30, 2023	\$130,485	\$130,485

- 14) That the City of Farmington Hills adopts the 2022/23 Capital Projects Funds Budgets as follows:

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2022	\$1,805,209	\$349,813	\$2,155,022
REVENUES			
Grants	0	0	0
Interest Income	20,000	30,000	50,000
Total Revenues	20,000	30,000	50,000
EXPENDITURES			
Public Facilities	1,061,000	130,000	1,191,000
Drainage	6,694,000	0	6,694,000
Sidewalks	493,000	0	493,000
Equipment	5,715,750	0	5,715,750
Debt Service	452,543	0	452,543
Administration & Miscellaneous	500	300	800
Total Expenditures	14,416,793	130,300	14,547,093
Revenues over/(under)			
Expenditures	(14,396,793)	(100,300)	(14,497,093)
OTHER FINANCING SOURCES AND USES			
Transfer from General Fund	7,600,000	0	7,600,000
Proceeds from Bond Sale	5,420,000	0	5,420,000
Total Other Financing Sources and Uses	13,020,000	0	13,020,000
Revenues and Other Financing Sources Over/(Under)			
Expenditures and Other Uses	(1,376,793)	(100,300)	(1,477,093)
FUND BALANCE AT JUNE 30, 2023	\$428,417	\$249,513	\$677,930

- 15) That the City of Farmington Hills adopts the 2022/23 Component Unit Funds Budgets as follows:

COMPONENT UNIT FUNDS SUMMARY

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2022	\$454,828	\$1,312,152	\$1,766,979
REVENUES			
Property Taxes	205,061	380,995	586,056
Intergovernmental	0	0	0
Interest Income	306	16,640	16,946
Total Revenues	205,367	397,635	603,002
EXPENDITURES			
Audit Fees	100	0	100
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	5,275	5,275
Consultants	0	20,000	20,000
Total Expenditures	100	25,275	25,375
Revenues over/(under) Expenditures	205,267	372,360	577,627
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	205,267	363,360	568,627
FUND BALANCE AT JUNE 30, 2023	\$660,095	\$1,675,511	\$2,335,606

- 16) That the City Council hereby authorizes the City Manager to make budgetary transfers within the appropriation centers established through the budget and that all transfers between appropriation centers may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 17) That the FY 2022/23 Budgets of the General Fund, Special Revenue Funds and Capital Projects Funds shall be automatically amended on July 1, 2022 to re-appropriate fund balances for certain outstanding encumbrances and/or available capital project budget balances at June 30, 2022, as authorized by the City Manager.
- 18) That the City Council hereby authorizes the City Manager to assign General Fund – fund balance for future City budget amendment appropriations, which may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.
- 19) That the FY 2021/22 departmental and activity budget amounts for the General Fund be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

Revenues	
Property Taxes	\$34,868,499
Business Licenses & Permits	\$22,503
Other Licenses & Permits	\$1,664,478
Grants	\$5,205,604
State Shared Revenues	\$9,660,611
Fees	\$6,495,619
Sales	\$352,995
Fines & Forfeitures	\$1,521,035
Interest Earnings	\$288,388
Recreation User Charges	\$5,877,845
Other Revenue	\$2,566,670
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	\$69,841,097

Expenditures	
Boards & Commissions	\$3,018,887
General Government	\$12,445,481
Public Safety	\$23,872,989
Planning & Community Development	\$1,798,807
Public Services	\$8,400,466
Special Services	\$11,066,017
Operating Transfers Out	\$8,769,886
Total Expenditures + Transfers-out	\$69,372,533

- 20) That the FY 2021/22 Special Revenue Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

SPECIAL REVENUE FUNDS

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2021	\$11,536,697	\$678,794	\$3,530,346	\$0	\$15,745,837
REVENUES					
Property Taxes	16,871,066	1,710,721	11,137,627	0	29,719,414
Intergovernmental	11,192,854	435,000	319,082	1,377,735	13,324,671
Interest Income	103,642	3,500	62,529	500	170,171
Miscellaneous	190	152,692	45,330	46,697	244,909
Total Revenues	28,167,752	2,301,913	11,564,568	1,424,932	43,459,164
EXPENDITURES					
Highways & Streets	26,406,862	0	0	0	26,406,862
Public Safety	0	0	11,455,739	0	11,455,739
Appointed Council	0	0	0	316,021	316,021
Contractual Services	0	0	0	40,560	40,560
Debt Service - Principal	745,000	0	0	0	745,000
Debt Service - Interest	166,000	0	0	0	166,000
Land Acquisition, Capital Improvements and Other	127,560	1,197,886	258,250	1,068,351	2,652,047
Total Expenditures	27,445,422	1,197,886	11,713,989	1,424,932	41,782,229
Revenues over/(under) Expenditures	722,330	1,104,027	(149,421)	(0)	1,676,936
OTHER FINANCING SOURCES AND USES					
Transfers In	19,326,248	68,951	0	0	19,395,199
Transfers Out	(19,326,248)	(1,307,850)	0	0	(20,634,098)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	722,330	(134,872)	(149,421)	(0)	438,037
FUND BALANCE AT JUNE 30, 2022	\$12,259,027	\$543,921	\$3,380,924	(\$0)	\$16,183,873

**SPECIAL REVENUE FUNDS
 INFRASTRUCTURE FUNDS SUMMARY**

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2021	\$426,450	\$9,246,238	\$1,864,010	\$11,536,697
REVENUES				
Property Taxes	16,871,066	0	0	16,871,066
Intergovernmental	434,540	7,893,513	2,864,801	11,192,854
Interest Income	20,642	75,000	8,000	103,642
Miscellaneous	0	190	0	190
Total Revenues	17,326,248	7,968,703	2,872,801	28,167,752
EXPENDITURES				
Highways & Streets	0	11,290,403	15,116,459	26,406,862
Debt Service - Principal	0	0	745,000	745,000
Debt Service - Interest	0	0	166,000	166,000
Other	0	90,160	37,400	127,560
Total Expenditures	0	11,380,563	16,064,859	27,445,422
Revenues over/(under) Expenditures	17,326,248	(3,411,860)	(13,192,058)	722,330
OTHER FINANCING SOURCES AND USES				
Transfers In	0	4,851,349	14,474,898	19,326,248
Transfers Out	(17,326,248)	(2,000,000)	0	(19,326,248)
	(17,326,248)	2,851,349	14,474,898	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(560,510)	1,282,841	722,330
FUND BALANCE AT JUNE 30, 2022	\$426,450	\$8,685,727	\$3,146,851	\$12,259,028

<p>SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY</p>

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2021	\$0	\$678,794	\$678,794
REVENUES			
Property Taxes	0	1,710,721	1,710,721
Intergovernmental	410,000	25,000	435,000
Interest Income	500	3,000	3,500
Miscellaneous	152,692	0	152,692
Total Revenues	563,192	1,738,721	2,301,913
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	632,143	565,743	1,197,886
Total Expenditures	632,143	565,743	1,197,886
Revenues over/(under) Expenditures	(68,951)	1,172,978	1,104,027
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(134,872)	(134,872)
FUND BALANCE AT JUNE 30, 2022	\$0	\$543,921	\$543,921

<p>SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY</p>
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	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2021	2,483,993	\$769,769	\$276,585	\$3,530,346
REVENUES				
Property Taxes	11,137,627	0	0	11,137,627
Intergovernmental	196,582	100,000	22,500	319,082
Interest Income	62,529	0	0	62,529
Miscellaneous	34,000	11,330	0	45,330
Total Revenues	11,430,738	111,330	22,500	11,519,238
EXPENDITURES				
Public Safety	11,258,062	184,046	13,631	11,455,739
Land Acquisition, Capital Improvements and Other	8,250	250,000	0	258,250
Total Expenditures	11,266,312	434,046	13,631	11,713,989
Revenues over/(under) Expenditures	164,426	(322,716)	8,869	(149,421)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	164,426	(322,716)	8,869	(149,421)
FUND BALANCE AT JUNE 30, 2022	\$2,648,419	\$447,053	\$285,454	\$3,380,924

**SPECIAL REVENUE FUNDS
 GRANT FUNDS SUMMARY**

	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2021	0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	1,042,951	334,784	1,377,735
Interest Income	400	100	500
Miscellaneous	25,000	21,697	46,697
Total Revenues	1,068,351	356,581	1,424,932
EXPENDITURES			
Appointed Council	0	316,021	316,021
Contractual Services	0	40,560	40,560
Land Acquisition, Capital Improvements and Other	1,068,351	0	1,068,351
Total Expenditures	1,068,351	356,581	1,424,932
Revenues over/(under) Expenditures	(0)	0	(0)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(0)	0	(0)
FUND BALANCE AT JUNE 30, 2022	(\$0)	\$0	(\$0)

- 21) That the FY 2021/22 Debt Service Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2021	\$89,046	\$89,046
REVENUES		
Interest Income	200	200
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,525,000	1,525,000
Interest and Fiscal Charges	714,936	714,936
Miscellaneous	2,500	2,500
Total Expenditures	2,242,436	2,242,436
Revenues over/(under) Expenditures	(2,192,236)	(2,192,236)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,200,935	2,200,935
Total Transfers In	2,200,935	2,200,935
Total Other Financing Sources and Uses	2,200,935	2,200,935
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	8,699	8,699
FUND BALANCE AT JUNE 30, 2022	\$97,745	\$97,745

- 22) That the FY 2021/22 Capital Projects Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2021	\$7,323,119	\$1,334,343	\$8,657,462
REVENUES			
Grants	101,000	0	101,000
Sidewalk Assessment	62,000	0	62,000
Interest Income	20,000	30,000	50,000
Total Revenues	183,000	30,000	213,000
EXPENDITURES			
Public Facilities	2,111,391	1,014,230	3,125,622
Drainage	3,910,468	0	3,910,468
Sidewalks	969,019	0	969,019
Equipment	5,209,532	0	5,209,532
Administration & Miscellaneous	500	300	800
Total Expenditures	12,200,910	1,014,530	13,215,440
Revenues over/(under)			
Expenditures	(12,017,910)	(984,530)	(13,002,440)
OTHER FINANCING			
SOURCES AND USES			
Transfer from General Fund	6,500,000	0	6,500,000
Proceeds from Bond Sale	0	0	0
Transfer to Debt Service	0	0	0
Total Other Financing Sources and Uses	6,500,000	0	6,500,000
Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	(5,517,910)	(984,530)	(6,502,440)
FUND BALANCE AT JUNE 30, 2022	\$1,805,209	\$349,813	\$2,155,022

- 23) That the FY 2021/22 Component Units Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2022/23, as may be updated by the Finance Director:

COMPONENT UNITS FUNDS SUMMARY

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2021	\$316,787	\$1,000,076	\$1,316,863
REVENUES			
Property Taxes	137,835	366,341	504,176
Grant	0	0	0
Interest Income	306	16,640	16,946
Total Revenues	138,141	382,981	521,122
EXPENDITURES			
Audit Fees	100	0	100
Miscellaneous	0	61,906	61,906
Total Expenditures	100	61,906	62,006
Revenues over/(under) Expenditures	138,041	321,075	459,116
OTHER FINANCING SOURCES AND USES			
Transfers Out-Community Center Renc	0	0	0
Transfers Out-General Fund	0	(9,000)	(9,000)
Total Transfers out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	138,041	312,075	450,116
FUND BALANCE AT JUNE 30, 2022	\$454,828	\$1,312,152	\$1,766,979

NEW BUSINESS

CONSIDERATION OF APPROVAL OF APPOINTMENT TO THE COMMISSION ON CHILDREN, YOUTH AND FAMILIES.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby confirms the Mayor's recommendation to appoint Roderick Wallace to the Commission on Children, Youth and Families with a term ending February 1, 2024.

MOTION CARRIED 5-0.

CONSIDERATION OF APPROVAL OF REQUEST TO TERMINATE ELDERLY HOUSING COVENANT RELATING TO 25911 MIDDLEBELT ROAD. CMR 6-22-54

Attorney Joppich explained that this was follow up to action taken by City Council that involved the sale of the property to a new owner. The property had a 35 year old covenant that contained use restrictions for the property, which requires additional City Council action.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to sign and record the Termination of Elderly Housing Covenant relating to 25911 Middlebelt Road, Farmington Hills, Michigan.

MOTION CARRIED 5-0.

CONSENT AGENDA

RECOMMENDED ADOPTION OF A RESOLUTION REGARDING THE POTENTIAL ESTABLISHMENT OF AN INNOVATION AND ECONOMIC DEVELOPMENT INCUBATOR AT THE HAWK FACILITY. CMR 6-22-55

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON HILLS

RESOLUTION REGARDING THE POTENTIAL ESTABLISHMENT OF AN INNOVATION AND ECONOMIC DEVELOPMENT INCUBATOR AT THE HAWK FACILITY

RESOLUTION NO. R-110-22

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on June 13, 2022, at 7:30 p.m., Eastern Daylight Savings Time, with those present and absent being,

PRESENT: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
ABSENT: BRIDGES AND BRUCE

The following preamble and resolution were offered by Council Member Massey and supported by Council Member Boleware:

WHEREAS, since 2019, the Farmington Hills Economic Development Corporation (EDC), City Council, and City Administration have undertaken efforts to study and evaluate the feasibility of establishing an innovation and economic development incubator on the third floor of The Hawk facility;

WHEREAS, a January, 2021 preliminary feasibility study, undertaken by Place Dynamics, LLC, concluded the concept had merit and recommended the City and EDC should continue to explore the idea further;

WHEREAS, in August 2021, the City hired Public Sector Consultants (PSC) to undertake an additional feasibility analysis and develop a business plan, and on March 10, 2022, PSC completed its work and issued a Feasibility Analysis and Business Plan to the City;

WHEREAS, from March to the present, the EDC has met to review and discuss the PSC Feasibility Analysis and Business Plan and the various findings, concepts, and recommendations contained in that Analysis and Plan, and representatives of the EDC and City Administration have met on several occasions as well;

WHEREAS, the EDC has been approached or learned that various educational and healthcare institutions in the region may be interested in collaborating with and possibly joining with, undertaking, and/or funding an innovation and economic development incubator in the City;

WHEREAS, the City has made application for a State grant to fund the buildout and purchase of equipment to help cover the initial costs of such a project; and

WHEREAS, the EDC has reported the above information and status of such matters to City Council and seeks its authorization for the EDC and City Administration to work together toward further developing, and engage in communications with any parties interested in, the concept of establishing an innovation and economic development incubator at The Hawk facility.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Farmington Hills City Council as follows:

- 1) The City Council endorses the PSC Feasibility Analysis and Business Plan and revised proformas for the conceptual development of an innovation and economic development incubator center on the third floor of The Hawk;
- 2) The City Council authorizes the EDC and City Administration to initiate and engage in discussions regarding the concept of establishing an innovation and economic development incubator on the third floor at The Hawk facility to promote economic development; and
- 3) The EDC shall report back to the City Council as 1) interested parties and further funding opportunities are identified, 2) a sustainable model is developed for further review and consideration by Council, and 3) to request any additional support that may be required.

AYES: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
NAYES: NONE
ABSENT: BRIDGES AND BRUCE
ABSTENTIONS: NONE

RESOLUTION DECLARED ADOPTED JUNE 13, 2022.

RECOMMENDED APPROVAL OF ENTERING INTO THE 2022 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) SUBRECIPIENT AGREEMENT WITH OAKLAND COUNTY. CMR 6-22-56

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to execute the High Intensity Drug Trafficking Area (HIDTA) Oakland County Subrecipient Agreement and any associated documents or agreements.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: BRIDGES AND BRUCE
Abstentions: NONE

MOTION CARRIED 5-0.

RECOMMENDED APPROVAL OF REQUESTS FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR TWO (2) NATURE CAMP WORKERS, ONE (1) DRIVING RANGE ATTENDANT, ONE (1) MAKERSPACE TECHNICIAN, ONE (1) GUEST SERVICES, ONE (1) CAMP LEADER, ONE (1) SWIM INSTRUCTOR, ONE (1) HAWK CONCESSIONS ATTENDANT AND ONE (1) HAWK CONCESSIONS LEADER.

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the following requests for employment under Section 10.01A of the City Charter:

- 1) Eleanor Luttmann as a Nature Camp Worker in the Special Services Department. Eleanor is the sister of Eliza Luttmann who is a Camp Worker in the Special Services Department
- 2) William Weaks as a Nature Camp Worker in the Special Services Department. William is the son of Chris Weaks who is a Custodian in the Special Services Department
- 3) Nico Manzo as a Driving Range Attendant in the Special Services Department. Nico is the son of Chris Manzo and brother of Jack Manzo, both Cart Attendants in the Special Services Department
- 4) Gary Whelan as a Makerspace Technician, PT Seasonal in the Special Services Department. Gary is the father of Emily Whelan who is a Concessions Attendant in the Special Services Department.
- 5) Madisyn Hoke as Guest Services in the Special Services Department. Madisyn is the daughter of Robyn Hoke who is a Special Events Coordinator in the Special Services Department.
- 6) Celia Mann as a Camp Leader for the Special Services Department. Celia is the cousin of Casey Borden who is a Camp Coordinator in the Special Services Department and the niece of Andrea Borden who is a Traffic Clerk with the 47th District Court.
- 7) Isabella Rond as a Swim Instructor in the Special Services Department. Isabella is the sister of Jacob Rond who is a Swim Instructor in the Special Services Department.
- 8) Tamiyah Conley as a Hawk Concessions Attendant in the Special Services Department. Tamiyah is the sister of Natalie Conley who is a Concessions Attendant in the Special Services Department.
- 9) Angel Conley as a Hawk Concessions Leader in the Special Services Department. Angel is the sister of Natalie Conley who is a Concession Attendant in the Special Services Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: BRIDGES AND BRUCE
Abstentions: NONE

MOTION CARRIED 5-0.

RECOMMENDED APPROVAL OF THE CITY COUNCIL SPECIAL BUDGET STUDY SESSION MINUTES OF MAY 16, 2022.

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the City Council special budget study session meeting minutes of May 16, 2022.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: BRIDGES AND BRUCE
Abstentions: NONE

MOTION CARRIED 5-0.

RECOMMENDED APPROVAL OF THE CITY COUNCIL SPECIAL BUDGET STUDY SESSION MINUTES OF MAY 17, 2022.

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the City Council special budget study session meeting minutes of May 17, 2022.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: BRIDGES AND BRUCE
Abstentions: NONE

MOTION CARRIED 5-0.

RECOMMENDED APPROVAL OF THE CITY COUNCIL STUDY SESSION MEETING MINUTES OF MAY 23, 2022.

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the City Council study session meeting minutes of May 23, 2022.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: BRIDGES AND BRUCE
Abstentions: NONE

MOTION CARRIED 5-0.

RECOMMENDED APPROVAL OF THE CITY COUNCIL REGULAR SESSION MEETING MINUTES OF MAY 23, 2022.

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the City Council regular session meeting minutes of May 23, 2022.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN

Nays: NONE

Absent: BRIDGES AND BRUCE

Abstentions: NONE

MOTION CARRIED 5-0.

ADDITIONS TO AGENDA

There were no additions to the agenda.

ATTORNEY REPORT

The attorney report was received by Council.

ADJOURNMENT

MOTION by Newlin, support by Massey, to adjourn the regular session City Council meeting at 8:56pm.

MOTION CARRIED 5-0.

Respectfully submitted,



Pamela B. Smith, City Clerk