

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

April 9, 2020 @ 9:00 A.M.

Via Teleconference

Call-in Number: 415-634-6763 or Toll Free 800-941-1840

Participation PIN - 493156#

Website: www.fhgov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher and Brande Smith

LOAN BOARD MEMBER ABSENT: Samuel Ramsey II

OTHERS PRESENT: Charmaine Kettler-Schmult

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 9:00 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Dara, second by Tracy to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF FEBRUARY 20, 2020** – Motion by Dara, second by Tracy to approve the Minutes of February 20, 2020 as submitted. Approved 4-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
 - A. HRP 847 B (Section 34)**

Work requested: Basement wall repair.
Motion by Tracy, second by Dara to qualify owner for a deferred loan for half the cost of the repairs. Staff to bid the work requested. Approved 4-0.
 - B. HRP 885 (Section 33)**

Work requested: Roof, gutters, windows and siding.
Motion by John, second by Tracy to qualify owners for a deferred loan. Staff to bid the work requested and ceiling insulation if determined to be needed. Approved 4-0.
- 6. REVIEW OF BIDS**
 - A. HRP 887 (Section 15)**

Work included: Engineered septic field design.
Motion by John, second by Brande to approve the low bid of \$2,250 as a deferred loan. Approved 4-0.
 - B. HRP 884 (Section 9)**

Work included: Roof, gutters, siding, hot water tank and windows.
Motion by Tracy, second by Dara to approve the low bid of \$29,225.00 as a deferred loan. Approved 4-0.
- 7. OTHER BUSINESS**
 - A. HRP 712 (Section 35) Request to reduce Housing Rehabilitation Program Loan**

Motion by Tracy, second by Brande to reduce the Home Rehabilitation Program Loan by \$10,000. Approved 4-0.
 - B. HRP 867 B (Section 1) request to approve work change order over 20% of the original contracted amount** - Motion by John, second by Tracy to the approval of additional work costs over 20% of the original contracted amount. Approved 4-0.
 - C. Rebuilding Together Southeastern Michigan funding request** – Motion by John, second by Dara to approve Rebuilding Together Southeast Michigan’s request to fund activities in Farmington Hills not to exceed \$15,000 for materials and supply expenses

verified by staff. Approved 4-0.

D. CDBG Budget 2020/2021 - The Loan Board members reviewed the proposed budget.

8. DISCUSSION ITEMS - None

9. ADJOURNED at 9:27 AM.