

MEETING MINUTES
BEAUTIFICATION COMMISSION
MAY 20, 2025 - 6:00 P.M.
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 ELEVEN MILE ROAD, FARMINGTON HILLS, MI

CALL TO ORDER BY: Chairperson Kailee Sosnowski at 6:02 PM in the City Hall Community Room.

MEMBERS PRESENT: Kailee Sosnowski, JoAnn Rowland, Kathie Brown, Robert Levine, Jawahar Babu, Michael Harris, Alex Clar (late arrival)

MEMBERS ABSENT: None.

OTHERS PRESENT: Tracey Emmanuel, Staff Liaison

ROLL CALL/INTRODUCE GUESTS

Sosnowski introduced and welcomed newly appointed Commissioner Michael Harris.

APPROVAL OF AGENDA

Motion by Levine, second by Brown to approve the agenda as submitted. Motion carried: 6-0.

APPROVAL OF MINUTES

Motion by Rowland, second by Babu to approve the minutes of April 15, 2025 as submitted. Motion carried: 6-0.

CORRESPONDENCE AND ANNOUNCEMENTS

Updated roster provided; Oakland Conservation District 2025 Spring Wildflower & Grass Plug Preorder received and Emmanuel will forward the email to the Commission; Application for a possible BC commissioner received by city.

REVIEW OF CALENDAR

The Commissioners reviewed the calendar. Brown will check on the date for the KMB Annual meeting to confirm if it's October 2/3 or 16/17, 2025.

OLD BUSINESS ITEM

A. Litter Walk Results

1. 207 volunteers participated. DPW had 11 personnel pick up 20 yards of trash bags/debris and 15 yards of woody debris yard bags from 19 locations. Edit next year's ads to emphasize that the intent of the LW is to focus on trash and litter clean up along public road ways – not yard waste. DPW also noted that if any groups are looking for an area to clean up anytime of the year, to let DPW know and they will provide an area, supplies and pick up the trash once collected.

B. Plant Swap Results

1. Retired Commissioner Betti Pool hosted the event noting that the weather was gorgeous and there were about 35 participants who swapped plants and gardening tips.

C. BCSEM June 12, 2025 quarterly Meeting

1. Raffle Prizes: Brown and Rowland have some prizes and the BCSEM will provide a few as well.

2. Invitation: Mailed 04/22/2025. Email blast by BCSEM to its members followed 05/15/25.
3. Registrations: Registered Paid =16, Registered Unpaid (pay at door) = 7, for a total of 23 received to date.
4. Food Service: Emmanuel provided answers to Brown's list of questions from the April meeting. Discussion ensued to reduce the guest count to 60, eliminate snacks, have a tossed garden salad, switch the meatballs to stripped chicken breast (no garlic), and do not add the potato or chicken breast, which are upcharges. Motion by Sosnowski, second by Levine to reduce the guest count to 60 and approve the food changes discussed to reduce the cost. Motion Carried:7-0
5. Program: Brown will finalize the program and send it to Emmanuel to print. She still needs final info to include presenter bio. Emmanuel will contact the presenter and forward bio.
6. Hosting Duties: Harris – Welcome Table; Babu – Draw raffle tickets, Aert tables to join buffet line; Levine – Take prizes to winners, Collect the tickets.

NEW BUSINESS ITEMS

A. BC Awards 2025 - Nominations

1. Nomination forms available June 2, 2025. The form will be emailed to previous participants and will also be available on the city's website. Emmanuel provided hard copies for commissioners to pass out. The event will be advertised on the website and all social media accounts. Forms due by 06/24/25. Judging packets will be given to the Commissioners by 07/10/25. Brown asked Emmanuel to describe the event for the newer commissioners and a brief discussion followed.

PUBLIC COMMENTS: None.

COMMISSIONER COMMENTS: None.

NEXT MEETING DATE: June 17, 2025

MEETING ADJOURNED BY: Chair Sosnowski at 7:24 PM

Submitted by Kathie Brown, Secretary