

**APPROVED MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
JUNE 5, 2026 – 8:30 AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher, Samuel Ramsey III

LOAN BOARD MEMBER ABSENT: Brande Smith

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator, Jesse Cortez, Housing Rehab Specialist

- 1. CALL MEETING TO ORDER** – Chair John Goshorn called the meeting to order at 8:36 AM.
- 2. APPROVAL OF THE AGENDA** – Motion by Samuel, seconded by Tracy, to approve the agenda as submitted. Motion Carried: 4-0.
- 3. APPROVAL OF THE MINUTES** – Motion by Tracy, seconded by Dara, to approve the Minutes of April 2, 2026 as submitted. Motion Carried: 4-0.
- 4. REVIEW OF APPLICANTS**
 - A. HRP 0933 (Section 26)
Work requested: Roof gutters, windows, driveway and wheelchair ramp, ramp railing, gate access, side entry door e-access repair/replace, relocate spigot, tuckpointing. Motion by Samuel, seconded by Tracy, to qualify homeowners for a grant. Staff to bid for work needed: Roof gutters, windows, driveway and wheelchair ramp, ramp railing, gate access, side entry door e-access repair/replace, relocate spigot, tuckpointing. Motion Carried: 4-0.
- 5. REVIEW OF BIDS** – None.
- 6. OTHER BUSINESS**
 - A. Announcements: Emmanuel shared a memo from the City Clerk with guidance regarding compliance with the Michigan Open Meetings Act, including requirements for in-person board and commission meeting attendance and limitations on remote participation. A memo from City Communications Director shared guidance regarding appropriate protocols for board and commission members responding to inquiries from researchers, media, and the public. HUD 2026 Income Limits were also shared.
- 7. PUBLIC COMMENT** - None.
- 8. DISCUSSION ITEMS** - None.
- 9. MEETING ADJOURNED BY:** Chair Goshorn at 9:14 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator