

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

September 25, 2018 @ 8:30 A.M.

**Zoning Conference Room
31555 W. Eleven Mile Road
Farmington Hills, MI 48336**

www.fhgov.com

(248) 871-2543

LOAN BOARD MEMBERS PRESENT : Dara Gaucher, Tracy Clark, John Goshorn and Samuel Ramsey II

LOAN BOARD MEMBER ABSENT: Brande Smith

OTHERS PRESENT: Charmaine Kettler-Schmult, Lee Cox

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 8:38 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by John, second by Tracy to approve the agenda as submitted. Approved 3-0.
- 3. APPROVAL OF THE MINUTES OF August 23, 2018** – Motion by John, second by Tracy to approve the Minutes of August 23, 2018 as submitted. Approved 3-0.
- 4. PUBLIC COMMENT** - None
- 5. REVIEW OF BIDS**
 - A. HRP 872 (Section 22)**
Work Included: Roof, gutters, brick, siding, windows and lead abatement.
Motion by Tracy, second by Dara to approve low bid at \$47,465. Approved 3-0.
 - B. HRP 562 B (Section 10)**
Work Included: Basement waterproofing/sump pump.
Motion by Tracy, second by John to approve low bid at \$12,500. Approved 3-0.
 - C. HRP 875 (Section 13)**
Work Included: Municipal water connection
Motion by Tracy, second by Dara to approve low bid at \$6,215. Approved 3-0.
- 6. OTHER BUSINESS**
 - A. Housing Rehabilitation Program FY 2018-2019 First Quarter Report**
Charmaine Kettler-Schmult, reviewed the document. It was accepted by the Loan Board.
- 7. DISCUSSION ITEMS**
Charmaine Kettler-Schmult mentioned the grant agreement has been received for the PY 2018-2019 with a slight increase in funding.
- 8. ADJOURNED at 8:53 PM.**