

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

July 15, 2020 @ 9:00 A.M.

Via Teleconference

Zoom webinar link: <https://us02web.zoom.us/j/89120637313>

Website: www.fhgov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Samuel Ramsey II and Brande Smith

LOAN BOARD MEMBER ABSENT: Dara Gaucher

OTHERS PRESENT: Charmaine Kettler-Schmult

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 9:11 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Brande, second by Tracy to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF APRIL 9, 2020** – Motion by Brande, second by Tracy to approve the Minutes of April 9, 2020 as submitted. Approved 4-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
 - A. HRP 888 (Section 34)**

Work requested: Windows and hot water tank.
Motion by John, second by Tracy to qualify owner for a deferred loan. Staff to bid the work requested. Approved 4-0.
 - B. HRP 886 (Section 24)**

Work requested: Roof, deck railing and stairs, electric drop repair, hot water tank and furnace.
Motion by John, second by Tracy to qualify owner for a deferred loan. Staff to bid the work requested. Approved 4-0.
- 6. REVIEW OF BIDS**
 - A. HRP 867 (Section 1)**

Work included: Repair plumbing at second floor toilet and repair bathroom floor.
Motion by Tracy, second by John to approve the low bid of \$1,950 as a deferred loan. Approved 4-0.
 - B. HRP 885B (Section 33)**

Work included: Roof, gutters, siding, windows, exterior doors, attic insulation and lead abatement. Motion by Tracy, second by John to approve low bid of \$23,775 as a deferred loan.
 - C. HRP 847B (Section 35)**

Work included: Basement wall repair and egress window.
Motion by John, second by Tracy to approve the low bid of 14,000 as half deferred loan and half grant.
 - D. HRP 867 (Section 1)**

Work included: Sanitary drain replacement under floor and underground.
Motion by Tracy, second by Brande to approve the low bid of 19,850 as a deferred loan.
 - E. HRP 887 (Section 15)**

Work included: On-site sewage disposal system.
No action taken. Sole bid withdrawn.

7. OTHER BUSINESS

- A. **HRP 883 (Section 33) Request for additional work** – Roof replacement, including detached garage.
Motion by John, second by Tracy to approve the request as a deferred loan. Staff to bid work requested. Approved 4-0.
- B. **HRP 880 (Section 36) Request for additional work – Deck repair previously referred to Rebuilding Together** - Motion by John, second by Tracy to the approve the request as a deferred loan. Staff to bid work. Approved 4-0.
- C. **Housing Rehabilitation Program FY 2019-2020 Third Quarter Status Report** – Staff reviewed the quarterly report. Report was accepted by board members.
- D. **Housing Rehabilitation Program FY 2019-2020 Third Quarter Status Report** – Staff reviewed the quarterly report. Report was accepted by board members.

8. DISCUSSION ITEMS - None

9. ADJOURNED at 9:33 AM.