

EPC Meeting Minutes
Farmington Hills / Farmington Emergency Preparedness Commission
May 5, 2025 – 5:00pm
Farmington Hills City Hall – Community Room
31555 W. 11 Mile Rd.
Farmington Hills, MI 48336
248-473-1800 www.fhgov.com

MEETING CALLED TO ORDER By; Chair Sweeney at 5:06 PM.

MEMBERS PRESENT; Sweeney, Avie, Schertel, Thomas, Igwe, Card, Sloan, Ciaramitaro, Forshee, Dilts

MEMBERS ABSENT; Tyler, Dixon, Hopfe

OTHERS PRESENT; Friess (FPS), Piggott (FHPD), Pankow (FHFD), Yuskowatz (YMCA). Aldred (FH City Council)

OTHERS ABSENT; None

CITIZENS PRESENT: None

APPROVAL OF AGENDA; Motion by Avie, seconded by Schertel to approve the agenda as submitted.

Motion carried unanimously.

APPROVAL OF MEETING MINUTES; Motion by Avie and seconded by Schertel to approve the March 3, 2025 meeting minutes as submitted.

Motion Carried unanimously.

BUDGET REPORT; EPC Budget for 2025 is still \$2,500.

- The procedure for using funds with the City's new accounting system needs to be ascertained.

UNFINISHED BUSINESS;

- EPC Literature printing of 100 sets. Discussion of where literature could be printed and how the invoice would be paid. Suggestion that additional sets be printed for upcoming events.
- Orange Literature folders. Previously folders were obtained from the city.

NEW BUSINESS;

- Election of Commission Officers; Secretary
 - Card has volunteered to serve as EPC Secretary
 - Chair Sweeney asked if there were any other candidates, no one responded
 - Card accepted nomination
 - Motion by Sweeney to appoint Card to as EPC Secretary
 - Motion carried unanimously
- Introductions of New Commissioner: Dilts (F);
- Costick Center Veterans Resource Fair, May 15, 9:00 AM to Noon
 - The EPC wants to have a booth but needs to confirm with the Fair organizer. Sweeney and Avie will staff the booth.
- City of Farmington Memorial Day Parade, May 26.
 - Freiss stated that FPS has the event staffed. The EPC can contact Sgt. Wren or Sgt. Hawkins to see if they need support.
- Farmington Founders Festival, July 17 to 19.
 - The EPC does want to have a presence at the festival distributing preparedness literature.
 - K. Ciaramitaro reported that EPC would likely not be able to use space in Corwell's booth like previous years.
 - The EPC does not have a tent, but one can be rented.
 - A signup schedule for EPC Commissioners to man the booth needs to be setup. The use of the app Signup Genius was suggested.
 - Parade

- Avie is coordinating the EPC's parade support and several commissioners have volunteered to assist. Commissioners can contact Avie to assist with the parade.
 - Notices have gone out and groups/organizations are signing up to participate in the parade.
- Costick Center Seniors Health Fair, October 7, 10:00 AM to 2:00 PM;
 - The EPC plans to have a booth.
- Monthly CPR/STB training is available monthly at FHFD Station #4. Ciaramitaro recommended hosting a train the trainer CPR course, Pankow agreed.
- Oakland County Sky warn training. Sweeney attended the class in Rochester Hills April 26 and encouraged commissioners to attend the class next time it is available.
- The FHPD Citizens Academy is in process and Commissioner Thomas has been attending.

LIAISON REPORTS;

- N. Yuskowatz (YMCA); Yuskowatz announced that she would no longer be the YMCA liaison. She was thanked by the EPC for her service.
- J. Piggott (FHPD); Provided a summary of recent incidents in Farmington Hills that involved FHPD response. There will be a promotion ceremony for the several Police Department staff on Friday, May 9.
- B. Pankow (FHFD); Discussed recent incidents that required the response of the FHFD. The construction of the new Emergency Operations Center (EOC) at Station #5 is ongoing.
- R. Friess (FPS); The Farmington Public Safety Department will have a commissioning ceremony for a new fire truck on Tuesday, May 13. Friess announced that he is retiring from the Farmington FPS in May and will no longer be the liaison. A new FPS liaison with the EPC attending future meetings. He was thanked by the EPC for his service.
- J. Aldred (FH City Council); Discussed after incident support for responders and the community impacted by the incident and will be looking into resources that can provide physical and mental health support in the aftermath of an incident.

COMMITTEE REPORTS;

- This item was tabled until the June 2, 2025 public meeting.

PUBLIC COMMENT; None

COMMISSIONER COMMENTS;

- R. Avie said that due to other obligations he may need to reduce his level of involvement with the EPC. A decision regarding EPC involvement will be made in the coming months.
- S. Thomas has been participating the Farmington Hills Citizens Police Academy.
- M. Sweeney said that he will be contacting commissioners about initiatives/projects to advance the EPC's mission.

NEXT MEETING DATE; The next public meeting Monday, June 2, 2025 at 5:00 PM in the Community Room of the Farmington Hills City Hall.

ADJOURNMENT; Motion by Thomas, seconded by Forshee adjourn.

Motion carried unanimously

Chair Sweeney adjourned the meeting at 6:12 PM.

Minutes taken by Secretary Card.