

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES
March 11, 2022 @ 8:30 A.M.
South Conference Room
Website: www.fhgov.com; Telephone: (248) 871-2543**

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher and Samuel Ramsey III.

LOAN BOARD MEMBER ABSENT: Brande Smith

OTHERS PRESENT: Charmaine Kettler-Schmult, Community Development Coordinator and Lee Cox, Housing Rehabilitation Specialist.

1. **CALL MEETING TO ORDER** – The meeting was called to order at 9:00 AM. by Chair John Goshorn.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy, second by Dara to approve the agenda as presented. Approved 4-0.
3. **APPROVAL OF THE MINUTES OF DECEMBER 2, 2021** – Motion by Tracy, second by Dara to approve the Minutes of December 2, 2021, as submitted. Approved 4-0.
4. **PUBLIC COMMENT - None**
5. **REVIEW OF APPLICANTS**
 - A. **HRP 898 (Section 34)**
Work Requested: Septic field replacement: Motion by Tracy, second by John to qualify owner for a grant. Staff to bid the work requested. Approved 4-0.
 - B. **HRP 899 (Section 3)**
Work Requested: Roof, siding, trim and windows: Motion by John, second by Tracy to qualify owner for a grant. Staff to bid roof replacement. Approved. 4-0.
6. **REVIEW OF BIDS**
 - A. **HRP 896 (Section 34)**
Work Included: Roof replacement and basement sump pumps - Motion by Tracy, second by Samuel to approve low bid at \$22,825. Approved 4-0.
7. **OTHER BUSINESS**
 - A. **Housing Rehabilitation Program FY 2021-2022 Second Quarter Status Report** – Report was reviewed and accepted.
 - B. **Rebuilding Together Southeast Michigan funding request** - Motion to approve Rebuilding Together Southeast Michigan’s request to fund activities in Farmington Hills not to exceed \$15,000 for materials and supply expenses verified by staff. by Tracy, second by Dara. Approved 4-0.
8. **DISCUSSION ITEMS – None**
9. **Meeting adjourned at 8:48 AM.**