

REGISTRATION AND TUITION PAYMENT

1. **Online registration** is required for Nature Preschool. In order to register online you must know your Household #/Username. If you have been in a Farmington Hills Special Services activity before, your Household Number can be located on a past receipt from our department. If you are a new user, you will need to create a Household Account. Make sure to add each member of your family and their information to your household account.
2. You will need to select the days your child will be attending (M/W/F or T/TH) and time (9AM-12PM or 1-4PM).
3. Registration secures your place in our program and is a one-time **required, non-refundable payment**. Sibling Discounts = the registration fee is waived for a sibling
4. Once registered, you can **select your tuition payment option when it opens**. There will be a quarterly or annual option and is based on an approximate \$35/class average over the school year. See breakdown below.
5. You are REQUIRED to **schedule a MANDATORY paperwork and informational meeting**

TUITION

Save 5% by paying the ONE-TIME **annual** tuition rate (due Sep 1)

M/W/F=\$3,097 OR T/TH=\$2,303

A **quarterly** payment plan (without the discount) is also available. Quarterly tuition payments are required online and are **DUE Sep 1, Nov 1, Jan 1 & Mar 1**

M/W/F=\$815/quarter OR T/TH=\$606/quarter

All families MUST enroll in autopay and complete an Electronic Fund Transfer

Form before school begins. Either Annual or Quarterly funds will be automatically deducted from your account on the tuition due date(s) above. **The tuition withdrawal will appear in your account as either HAWKMOTTO, Hawk Billing, or WebTrac.**

LATE TUITION PAYMENTS

A \$10 late fee will be added for every day a tuition payment is past due. If tuition is more than 2 weeks late your registration will be canceled, and the open spot offered to the waitlist. The registration fee **must** be paid again **before** the next class. Admittance is based on availability.