

CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES
May 4, 2018 @ 8:30 A.M.
Zoning Conference Room

LOAN BOARD MEMBERS PRESENT : John Goshorn, Dara Gaucher, Tracy Clark, Brande Smith, Samuel Ramsey II

OTHERS PRESENT: Charmaine Kettler-Schmult, Lee Cox

1. **CALL TO ORDER** – The meeting was called to order at 8:30 AM.
2. **APPROVAL OF THE AGENDA** – Motion by John, second by Brande to approve the agenda as submitted. Approved 4-0.
3. **APPROVAL OF THE MINUTES OF MARCH 15, 2018** – Motion by John, second by Dara to approve the Minutes of March 15, 2018 as submitted. Approved 4-0.
4. **PUBLIC COMMENT** - None
5. **REVIEW OF APPLICATIONS**
 - A. **HRP 866 B (Section 23)**
Work Requested: Attic Insulation.
Motion by Tracy, second by John to qualify owner for deferred loan for the attic insulation. Staff to bid work. Approved 5-0.
 - B. **HRP 726 C (Section 12)**
Work Requested: Furnace replacement and bathroom floor repair.
Motion by Tracy, second by Brande to qualify owner for deferred loan for furnace replacement and bathroom floor repair. Staff to bid work. Approved 5-0.
6. **REVIEW OF BIDS**
 - A. **HRP 867 (Section 1)**
Work Included: Electrical repairs.
Motion by Brande, second by John to approve low bid at \$3,350. Approved 5-0.
7. **OTHER BUSINESS**
 - A. **Housing Rehabilitation Third Quarter Report**
Charmaine Kettler-Schmult gave a summary of the report for the board members present.
8. **DISCUSSION ITEMS** – None
9. **ADJOURNED at 9:00 AM.**