

**Meeting Minutes**  
**Farmington Hills / Farmington Emergency Preparedness Commission**  
**June 2, 2025 – 5:00pm**  
**Farmington Hills City Hall – Community Room**  
**31555 W. 11 Mile Rd.**  
**Farmington Hills, MI 48336**  
**248-473-1800 [www.fhgov.com](http://www.fhgov.com)**

**MEETING CALLED TO ORDER:** Chair Sweeney called the meeting to order at 5:04 PM.

**MEMBERS PRESENT:** Avie, Card, Ciaramitaro, Dilts, Hopfe, Igwe, Sloan, Sweeney

**MEMBERS ABSENT:** Dixon, Forshee, Schertel, Thomas, Tyler

**OTHERS PRESENT:** Aldred (FH City Council), Pankow (FHFD), Piggott (FHPD), Wren (FPS)

**OTHERS ABSENT:** None

**CITIZENS PRESENT:** None

**APPROVAL OF AGENDA:** Motion by Igwe, seconded by Hopfe to approve the agenda as submitted. Motion passed unanimously by voice vote.

**APPROVAL OF MEETING MINUTES:** Motion by Igwe, seconded by Sloan to approve the May 5, 2025 meeting minutes as submitted. Motion passed unanimously by voice vote.

**BUDGET REPORT:** EPC Budget for 2025 is still \$2,500.

- No updates.

**UNFINISHED BUSINESS:**

- Sweeney contacted a printer about printing the EPC literature, but the proposed cost was prohibitive.
- The Michigan State Police provided 100 copies of a Family Preparedness Guide and other emergency preparedness documents for distribution.

**NEW BUSINESS:**

- Farmington Founders Festival, July 17 to 19.
  - The EPC will be distributing preparedness literature.
  - Ciaramitaro reported that Corwell will have a tent at the festival and EPC can use space in the tent.
  - Card will set up a signup for EPC commissioners to staff the table with an app or other means.
  - Parade

- Avie is coordinating the EPC's parade support and several commissioners have volunteered to assist. Commissioners can contact Avie to assist with the parade.
- Commander Wren, FPS is the parade contact.
- Costick Center Seniors Health Fair, October 7, 10:00 AM to 2:00 PM.
  - The EPC plans to have a booth.
- 2025 Ready Livingston Family Emergency Readiness Expo, August 23rd at 9:00 AM
  - Commissioners are encouraged to attend.

**LIAISON REPORTS:**

- J. Piggott (FHPD); Summarized recent incidents in Farmington Hills that involved FHPD response.
- B. Pankow (FHFD); Summarized recent incidents that required the response of the FHFD. The construction of the new Emergency Operations Center (EOC) at Station #5 in ongoing.
- J. Wren (FPS); Summarized recent events in Farmington.
- J. Aldred (FH City Council); Will be attending the North American Active Assailant Conference in Troy, June 5-7.

**COMMITTEE REPORTS:**

- This item was tabled until the July EPC 7, 2025 public meeting.

**PUBLIC COMMENT:**

- None

**COMMISSIONER COMMENTS:**

- None

**NEXT MEETING DATE:** The next public meeting Monday, July 7, 2025 at 5:00 PM in the Community Room of the Farmington Hills City Hall.

**ADJOURNMENT:** Motion by Avie, seconded by Dilts to adjourn the meeting. Motion passed unanimously by voice vote.

Chair Sweeney adjourned the meeting at 5:40 PM.

Minutes taken by Secretary Card.