



Heritage Park Shelter/Fire Rental Form

Today's Date: _____

Please Print

Last Name: _____

First Name: _____

Address: _____

City: _____ Zip: _____

Phone #: (_____) _____

Purpose of Event: _____

Event Date: _____

Start Time: _____ to _____ Head Count: _____

Check those that apply:

☐ **North Shelter (100 person capacity)**

Resident \$40/hr. \$175/5 hrs. or more

Non- Resident \$50/hr. \$200/5 hrs. or more

☐ **Electricity (optional)** \$10 Res/\$15 NR

☐ **Central Shelter (25 person capacity)**

Resident \$25/hr \$125/5 hrs. or more

Non- Resident \$30/hr. \$150/5 hrs. or more

☐ **Catering**

Renters are required to get permission to have catering

☐ **South Shelter (25 person capacity)**

Resident \$25/hr \$125/5 hrs. or more

Non- Resident \$30/hr \$150/5 hrs. or more

☐ **Fire Pit \$30**

Renters are required to bring their own wood.

☐ **Bus Permit**

Note: Shelters are rented in one-hour intervals from 9am to 9pm.

Refunds: A full refund (less than \$10 administrative fee) will be issued if rental is canceled more than 30 days from the rental date. A 50% refund will be issued if rental is canceled 30 days or less from rental date. Refunds will only be issued in the event of severe weather.

Location _____ Fee \$ _____

Electricity _____ Fee \$ _____

Total \$ _____

☐ Visa ☐ MasterCard ☐ Amex ☐ Discover Card Number: _____

Expiration Date: Mo _____ Year _____ Authorization Code: _____

Authorized Signature: _____

By accepting my registration in the above reservations, I hereby understand that I release my rights or claims for damages that I may have against the City of Farmington Hills through which this program is conducted or its instructors of City Staff. I will also adhere to the refund policy. For more information call 473-1800 Monday through Friday, from 8:30 am to 4:30 pm. Fax 473-1801. Make checks payable to "The City of Farmington Hills" and mail to: Registration, Farmington Hills Recreation Division, 28600 Eleven Mile Road, Farmington Hills, MI 48336. CHECK OR MONEY ORDER MUST EQUAL EXACT AMOUNT OF THIS REGISTRATION.

Rev 04/2018

Terms of Agreement

In signing this agreement, I understand and agree to the following:

- Reservation is for shelter only. No other park facilities/amenities, such as park tables, play equipment, volleyball courts, etc are included. These facilities are available to the general public at all times
- Outside equipment such as inflatables, mechanical rides, amplified sound systems, etc. are NOT permitted.
- Portable propane grills are permitted.
- If reservation includes electricity, note that it includes 2 circuits, 15 amps each. Renter must provide heavy duty extension cord(s).
- On site water faucet is not drinkable water; for park staff use only.
- Receipt must be retained during reservation by renter and presented to park personnel upon request.
- Trash pickup and other cleanup duties are to be performed by the rental group. Therefore, the shelter must be left in the condition in which it was found. The site will be inspected by park personnel at the end of the rental period.
- The Splash Pad is a Memorial Day through Labor Day operation. Its operating hours are 10am to 8pm.
- Use of the City's logo(s), seal, flag or insignia by lessee in any manner is strictly prohibited. Lessee shall not state, suggest, or insinuate in any way that the City approves of, endorses or supports lessee's activities. A violation of this Policy may result in cancellation of lessee's permit.
- Rental party agrees to follow all park rules and regulations, which includes no pets or alcoholic beverages.
- The Department of Special Services reserves the right to refuse or cancel reservations if deemed in conflict with Department or City policies.

PLEASE OBSERVE THE FOLLOWING PARK RULES:

- ♦ Park in parking lots only ♦ Park closes and gates are locked at dusk
- ♦ Alcoholic beverages are not permitted ♦ Dogs, horses, or other animals are not allowed
 - ♦ Bicycles, Skateboards, in-line skates and scooters are not permitted on trails
 - ♦ Please do not feed the wildlife ♦ Merchants are not allowed
- ♦ Cutting, removing or destroying trees, flowers, bushes or shrubs are not allowed
- ♦ Balloons are not permitted – balloon pieces can be a choking hazard to the wildlife and clog Splash Pad drains

Name: _____

Date: _____

For assistance, call the Park Rangers at 248.231.8471 or 248.231.8472